

Transition for Access-A-Ride

If you are currently in the TransitCenter Access-A-Ride program, you will automatically be transitioned to the new WageWorks Access-A-Ride/Paratransit Plan.

What does this mean for you?

- ✓ Your last Access-A-Ride coupons from TransitCenter will be for the month of December 2010.
- ✓ You will receive Access-A-Ride coupons from WageWorks at the end of December for use in January 2011.

What else should I know?

- ✓ Beginning December 11, 2010, you may make changes to your Access-A-Ride in deductions by going to ESS→Payroll and Compensation →Deduction Information→Commuter Benefits.
- ✓ You may update your Mailing Address, Email, and Phone in NYCAPS ESS in Personal Information (or you can ask your TransitBenefit Coordinator to do it for you).
- ✓ Beginning December 11, 2010 you may register on WageWorks website <http://getwageworks.com/nyc/> or call 1-877-WageWorks (1-877-924-3967) Monday to Friday, 8 a.m. to 8 p.m. to view your account in WageWorks or change your order of Access-A-Ride/ Paratransit coupons or tickets to meet your commuting needs. When you call 1-877-WageWorks, identify yourself as a City of New York employee.
- ✓ For security validation, you will be prompted for:
 - Last name on your paycheck
 - Month and Day of Birth (not year)
 - Zip code on file with WageWorks
 - Last four digits of your Employee Reference Number.