City of New York
DEPARTMENT OF INVESTIGATION
Job Vacancy Notice

Civil Service Title: Special Investigator	**Title Code No: 31130**
Unit: Office of Inspector General for the NYPD	**Work location:** 80 Maiden Lane, Manhattan
Office Title: Policy Analyst	
Number of Positions: 2	**Salary:** $47,040 to $60,000 Commensurate with Experience

Job Description

The Department of Investigation's Office of Inspector General for the New York Police Department ("Office" or "OIG-NYPD") is authorized to "investigate, review, study, audit and make recommendations relating to the operations, policies, programs and practices," of the NYPD, with the goals of enhancing effectiveness of the police department, increasing public safety, protecting civil liberties and civil rights, and increasing the public's confidence in the police force.

OIG-NYPD is seeking two Policy Analysts to review selected operations, policies, programs and practices of the NYPD. Policy Analysts, using a data-driven approach and at times working in concert with data analysts as well as with the Office's investigative unit, will identify areas of concern and where improvements are needed in how NYPD carries out its law enforcement responsibilities. Policy Analysts will further develop recommendations for reforms in policing, based on best practices and other research. Policy Analysts will also monitor and produce reports documenting the extent to which NYPD implements, or does not implement, the Office's recommendations.

Policy Analysts must have strong research and communication skills and be adept at conveying complex policy issues to other OIG-NYPD staff members and to a lay audience.

Policy Analysts will sit within OIG-NYPD's Analysis and Evaluations unit and will work on multi-disciplinary teams including data analysts, auditors, and attorneys. The successful Policy Analyst candidates will be conscientious, detail-oriented, self-motivated and flexible enough to perform effectively both independently and as part of a multi-disciplinary team.

Qualifications

- A 4-year high school diploma or its educational equivalent and four years of satisfactory full-time experience in the field of investigation, auditing, law enforcement, security, inspection, or a related field; or
- A baccalaureate degree from an accredited college; or
- Education and/or experience equivalent to "1" or "2" above; and
- Strong written and oral communication skills

Preferred Skills

- Experience conducting policy reviews or analysis
- Advanced degree in a social science or related field, and a background in conducting policy reviews for a government or non-profit organization
- Knowledge of, and demonstrated interest in, law enforcement, criminal justice, and/or civil rights issues
- Excellent judgment and confidence to discuss law enforcement policies and procedures with internal and external stakeholders
- Familiarity with NYPD procedures a plus

To Apply:
All current City Employees may apply by going to Employee Self Service (ESS) http://cityshare/ess

Click on Recruiting Activities/Careers and Search for Job ID #162302

All other applicants, please go to www.nyc.gov/career/search and search for Job ID#162302

PLEASE DO NOT EMAIL, MAIL OR FAX YOUR RESUME TO DOI DIRECTLY.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for two continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.
Appointments are subject to Office of Management & Budget approval for budgeted headcount.

Post Date: 8/19/14	**Post Until filled**	**JVN# 032-2015-162302**

The City of New York is an Equal Opportunity Employer.