

**City of New York
DEPARTMENT OF INVESTIGATION
Job Vacancy Notice**

Civil Service Title: Deputy Inspector General M1	Title Code No: 31144
Unit: OIG-NYPD	Work location: Manhattan
Office Title: Director of Policy Analysis	
Number of Positions: 1	Salary Range : \$90,000– \$130,000 Salary will be commensurate with experience

Job Description

The Department of Investigation’s Office of the Inspector General for the New York City Police Department (“Office” or “OIG-NYPD”) is authorized to investigate, review, study, audit and make recommendations relating to the operations, policies, programs and practices of NYPD, with the goal of enhancing the effectiveness of NYPD, increasing public safety, protecting civil liberties and civil rights, and increasing the public’s confidence in the police force.

The Director of Policy Analysis will support the Inspector General by overseeing the Policy Analysis unit – comprised of senior policy managers, policy analysts, data assistants, and auditors – in order to provide qualitative and quantitative analysis relating to the operations, policies, programs and practices of NYPD; helping to set OIG-NYPD’s investigative priorities by developing systematic approaches for identifying of areas of concern where improvements may be needed; supporting a data-driven approach to evaluating NYPD’s performance; and providing the analytical and statistical foundations for OIG-NYPD’s reports and recommendations. The Director of Policy Analysis will work closely with the Inspector General and Deputy Inspector General, and, along with the Director of Investigations and General Counsel, comprise OIG-NYPD’s executive staff.

Other responsibilities of the Director of Policy Analysis may include:

- Planning and conducting reviews, studies, and audits of NYPD operations.
- Drafting OIG-NYPD’s reports and recommendations.
- Working with OIG-NYPD’s executive staff to develop OIG-NYPD’s policies, protocols, and priorities.
- Coordinating with relevant staff at NYPD, the Civilian Complaint Review Board, and other City agencies to collect, develop, and analyze data to measure the implementation of compliance with, and effectiveness of policies, procedures, and other initiatives of NYPD.
- Keeping current with national research on best practices in independent police review.
- Performing such other tasks related to data collection and policy analysis as the Inspector General deems necessary to fulfill OIG-NYPD’s mandate.

Qualifications

A baccalaureate degree from an accredited college.

At least five years of full-time experience in the criminal justice, law enforcement, and/or police accountability field.

At least 18 months in a supervisory, managerial or executive capacity.

Strong written and oral communications skills.

Preferred Skills

The preferred candidate should possess the following:

- A PhD from an accredited college or university in the field of criminology, criminal justice, statistics, the social sciences, or a related field;
- At least eight years of overall professional experience, including experience conducting broad policy and data analysis;
- Practical experience in the field of law enforcement, criminal justice, police accountability, or a related field;
- Superior skills in the area of qualitative and quantitative data analytics;
- The ability to comprehend and analyze complex legal issues and statistical data;
- Skills to communicate data-based findings in an objective, clear, effective and compelling manner;
- Effective problem solving abilities and sound judgment;
- Superb organizational and people management skills.

To Apply:

All current City Employees may apply by going to Employee Self Service (ESS) <http://cityshare/ess>

Click on Recruiting Activities/Careers and Search for Job ID #201049

All other applicants, please go to www.nyc.gov/career/search and search for Job ID #201049

PLEASE DO NOT EMAIL, MAIL OR FAX YOUR RESUME TO DOI DIRECTLY.

The posting # must be the only text in the subject line of e-mail. Please also indicate the posting # in the upper right hand corner of your cover letter, writing sample and resume. Please submit your documents only once; you will receive confirmation of receipt.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirements applies to you, please discuss with the agency representative at the time of interview.

Appointments are subject to Office of Management & Budget approval for budgeted headcount.

Post Date: 07/20/2015	Post Until: Filled	Job ID #201049
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The City of New York is an Equal Opportunity Employer.