

Attachment 4

WIOA Title II LWDB Application Review Form

SECTION 1: SUMMARY OF WIOA TITLE II APPLICATION ALIGNMENT WITH LWDB PLAN

Lead organization making application: _____

Director/Manager: _____

Lead organization address: _____

Consortium members (if applicable): _____

Director/Manager email: _____ Date application sent to LWDB _____

WIOA Title II funding area:

Adult Basic Education and Literacy Services

Integrated English Literacy and Civics Education (IEL/CE)

Primary populations served in the proposal: _____

The applicant must demonstrate alignment between the proposed WIOA Title II activities/services and the strategy and goals of the LWDB plan (in each area). Use the space provided below to explain this alignment. The LWDB will assess the applicant's alignment with the local plan and advise the applicant how to strengthen that alignment if necessary.

The applicant must also provide projected/anticipated data for enrollment and outcomes in this chart:

Projected # Enrollment	Projected # expected to demonstrate Measurable Skill Gain	Projected # Education Credential	Projected # Occupational Credential

Primary Next Step:

Participants in an adult education program may have different next step goals, including moving to a higher level of adult education, becoming an apprentice, enrolling in college or training, or finding a job. The primary next step is the one the applicant expects to be taken by the largest number of participants after program completion.

When considering the Primary Next Step, applicants should be placing a strong emphasis on their participants' advancement along a career pathway and on their participants' current work. This work should include collaboration with next step partners.

Primary Next Step (higher level adult education, college, apprenticeship, training, or employment)	
Next Step Partner(s) (Could be the applicant or other partners)	

For those applicants proposing to offer **Integrated Education and Training (IET) programs** or applicants for **Integrated English Literacy and Civics Education (IELCE)** explain how the contextualized programming will be designed:

Please describe the sector the proposed program will be contextualized within, and the rationale for selecting that sector including supporting documentation such as feedback received directly from next step partners or employers.

Sector for Contextualization: _____

Rationale: _____

Approval of Trainings proposed by applicants for **Integrated Education and Training (IET) programs** or applicants for **Integrated English Literacy and Civics Education (IELCE)**:

1. Proposed Occupation: _____

2. Is the target occupation(s) listed as in-demand in the LWDB in which the program will offer services?

YES NO

3. Has the training provider demonstrated success delivering training for this occupation?

YES NO

4. Projected outcomes from this training:

Projected # to Enroll in Training	Projected # to Complete Training	Projected # to Achieve Credential	Projected # to Achieve Employment	Projected Median Wage
Three examples of employers where graduates were placed		Employer Name	# Individuals Placed in the past	Median Wage of Individuals Placed

Previous Experience:

Applicants must provide data demonstrating their previous effectiveness as a literacy provider.

Year(s) of service with the proposed population: _____

# Served	# demonstrating Measurable Skill Gain	# earning an Education Credential	# earning an Occupational Credential	# enrolled in post-secondary education	# enrolled in training or apprenticeship	# attained employment

SECTION 2: LWDB ALIGNMENT REVIEW (APPLICANT DOES NOT COMPLETE THIS SECTION)

The LWDB returns this section to the applicant after review.

Lead applicant: _____

WIOA Title II funding area:

Adult Basic Education and Literacy Services

Integrated English Literacy and Civics Education (IEL/CE)

The New York City LWDB has reviewed this applicant's Review Form and finds that it:

Meets the criteria for alignment with the Local Workforce Development Plan.

Does not align with the Local Workforce Development Plan for the following reasons:

- _____
- _____
- _____

I attest that the proposed program of services is aligned with the LWDB Local Plan – or – that it does not align and I have provided reasons why.

I attest that staff who have reviewed the application do not have a conflict of interest in reviewing the application.

I assure that all information about the application will remain confidential.

LWDB Chairperson's name: Adria Powell

Email: cneale@wkdev.nyc.gov Phone number: (212) 676-3009

Local Board Director's name: Chris Neale

Email: cneale@wkdev.nyc.gov Phone number: (212) 676-3009

LWDB Director signature: _____

Date: _____

SECTION 3: APPLICANT REVISIONS BASED UPON LWEDB RECOMMENDATIONS

After the LWDB has reviewed this application and provided suggestions for improving the application, the applicant must use this space below to indicate how the original proposal has been revised and strengthened to take into account the LWDB recommendations, if applicable. This entire document is then included in the full application submitted to NYSED.

A large, empty rectangular box with a thin black border, intended for the applicant to provide revisions based on LWEDB recommendations. The box occupies most of the page below the introductory text.