

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
STRATEGIC PLANNING COMMITTEE**

Meeting of August 3, 2004

**At the New York City Department of Small Business Services
110 William Street, 7th Floor Board Room
New York, NY 10038**

Minutes

Committee Members in attendance:

Rex Davidson	Matthew McGuire (for Andy Alper)
John Harloff	Robert Purga
Kathleen McGovern	Stuart Saft
Edward Jay Goldberg	

Also Present:

Julian Alssid	David Padrino
May Chin	Marilyn Shea
Larry Good	Chris Spence
Jennifer Hogan	Roy Vanderford
David Margalit	Chris Cesarani

Stuart Saft, Interim Committee Chair, called the meeting to order.

Review of Work Plan

Larry Good, President of the Corporation for a Skilled Workforce, reviewed the Committee's work plan for the next six months, highlighting the need for monthly meetings to complete a draft strategic plan by the December 15, 2004 full Board meeting.

Grant Activity Update

David Padrino, Assistant Director of the Workforce Investment Board, provided an update on the Strategic Planning for a Competitive Human Capital Advantage grant activities, including the release on August 2, 2004 of a solicitation for consultant services. As part of the continued strategic planning process, the consultant will produce an industry matrix and two in-depth industry briefs and assist with the development of the strategic plan.

Mr. Padrino presented two recommendations to the Committee concerning potential target industries for initial research. The Committee approved the two recommendations, healthcare and hospitality, but expanded their scope to include biotechnology and tourism, respectively.

Approved Minutes

Minutes for the March 10, 2004 and March 23, 2004 meetings were approved.

Conclusion

Following the business described above, the meeting was adjourned.