

NYC BCP

**BIG Program**

E-Designation  
Program



## **Brownfield Incentive Grant (BIG) Program**

Josslyn B. Shapiro Ph.D.

**Big Apple Brownfield Workshop**

NYC's New Brownfield Programs

# Program Goal and Types of Grants



## *To Promote Cleanup and Redevelopment of Brownfields in NYC*

- The BIG Program offers flexible grants for a broad range of Brownfield Services & Activities:
  - Pre-Development Studies
  - Environmental Investigations
  - Environmental Cleanups
  - Environmental Insurance
  - Technical Assistance to Not-For-Profit Developers
  - Grants to Brownfield Opportunity Areas (BOAs)

# Grants and Eligible Services & Activities



- **Grant Type: Pre-Development Design**
- **Eligibility:** Prior to Enrollment in the NYC BCP
- **Grant Amount: \$5,000-10,000**
- **Summary of Eligible Services and Activities:**
  - Phase I Environmental Site Assessments
  - Title Search
  - Title Insurance
  - Market Analysis
  - Conceptual Plans
  - Pro Formas
  - Zoning Analyses
  - Site Survey
  - Community Outreach

# Grants and Eligible Services & Activities



- **Grant Type: Environmental Investigation**
- **Eligibility: Prior to Enrollment in the NYC BCP**
- **Grant Amount: \$10,000-25,000**
- **Summary of Eligible Services and Activities:**
  - Geophysical Survey
  - Soil Borings
  - Soil Sampling
  - Monitoring Well Installation
  - Groundwater Sampling
  - Vapor Probe Installation
  - Phase II Work Plans and Reports Survey
  - Remedial Investigation Work Plans and Reports

# Grants and Eligible Services & Activities



- **Grant Type: Pre-Enrollment Technical Assistance Grant**
- **Eligibility:** Prior to Enrollment in the NYC BCP
- **Grant Amount:** \$5,000
- **Eligibility Requirement:**
  - Not-for-profit developers of preferred community development projects
- **Summary of Eligible Services and Activities:**
  - Services associated with the planning, execution and viability of a Brownfield projects
  - Preparation of a budget
  - Development and review of investigation and cleanup schedules
  - Development of Statements of Work and/or draft work plans

# Grants and Eligible Services & Activities



- **Grant Type: Environmental Cleanup & Environmental Insurance Grants**
- **Eligibility: Contingent on Enrollment in the NYC BCP**
- **Grant Amount: \$60,000-100,000**
- **Summary of Eligible Services and Activities:**
  - Soil Removal
  - Fill Removal
  - Cement or Asphalt Paving
  - Top Soil
  - Clean Backfill
  - Post-Excavation Sampling
  - Remedial Action Work Plans
  - Investigation Derived Waste Disposal
  - Pollution Liability and Cost Cap Insurance

# Grants and Eligible Services & Activities



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  - Remedial Action Work Plans
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  - Pollution Liability and Cost Cap Insurance

## **BONUS GRANT**

***Track 1- Bonus Cleanup Grant***

***\$25,000***

# Grants and Eligible Services & Activities



- Grant Type: **Environmental Cleanup & Environmental Insurance Grants**



**BONUS GRANT**  
***BOA Strategic Property Cleanup Grant***  
**\$10,000**

# Grants and Eligible Services & Activities



- **Grant Type: Hazardous Materials E-Designation or Restrictive Declaration Remediation Grant**
- **Eligibility:** Sites that are cleaned up while in the E-Designation Program or Restrictive Declaration Program and have received a Notice of Satisfaction
- **Grant Amount: \$5,000**
- **Summary of Eligible Services and Activities:**
  - Remedial Action Plan
  - Closure Report

# Brownfield Opportunity Area Grants



- Grant Type: **BOA Local Match Grant**
  - Eligibility: BOA has an Executed Contract and Work Plan with NYS DOS
  - Grant Amount: 10% up to \$25,000
-

# Brownfield Opportunity Area Grants



- Grant Type: **BOA Local Match Grant**
- Eligibility: BOA has an Executed Contract and Work Plan with NYS DOS
- Grant Amount: 10% up to \$25,000

- 
- Grant Type: **BOA Application Technical Assistance Grant**
  - Eligibility : CBO is interested in applying for a NYS DOS BOA Grant
  - Grant Amount: \$10,000

# Grant Process Overview

- Grants are cumulative per project
- Streamlined Process
- Prompt Payment to Applicant
- Limit of two project per year
  - One must enroll in BCP

Applicant Hires a Qualified Vendor



Qualified Vendor Performs Work



Applicant Submits:

- *Application & Certification*
- *Invoices for Eligible Services*
- *Documentation for Work Performed*
- *Project Questionnaire*
- *Signed Grant Agreement*



BRS Executes Grant Agreement

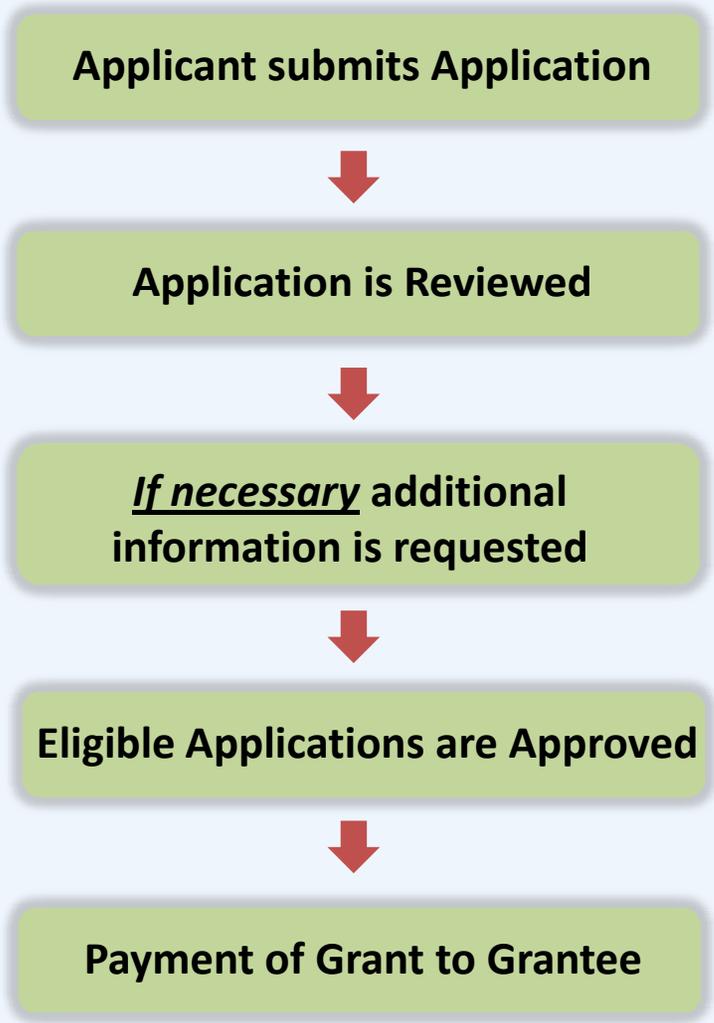


Payment of Grant Funding to Grantee

# Application Review & Approval Process



- Non-competitive process
- Subject to funds availability
- \$5 million available in this fiscal year



# Application Logistics



## Where to Get an Application?

- BIG Website: <http://www.nyc.gov/BIG>
  - applications and instructions
- Email [Grants@nycBIG.info](mailto:Grants@nycBIG.info)

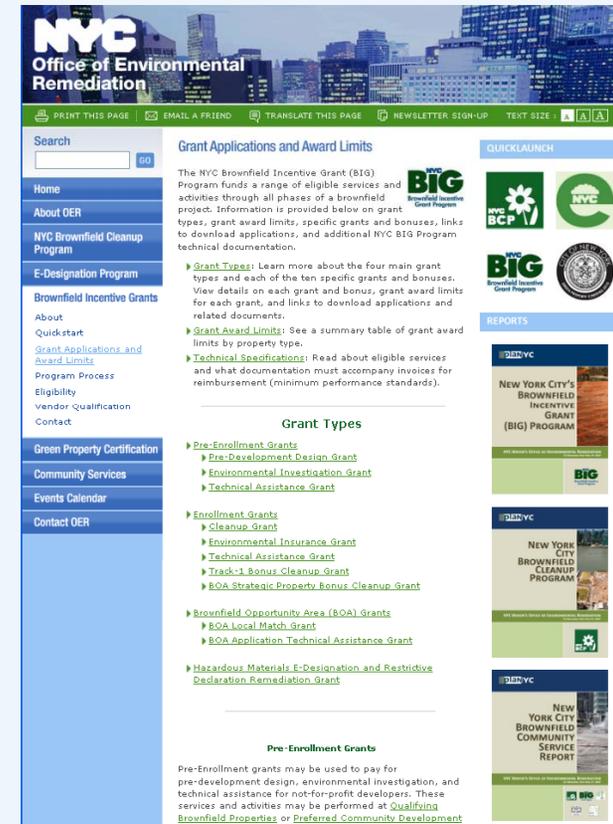
## Where to Get Support?

- Call back line: (212) 380-1562
- Email [Grants@nycBIG.info](mailto:Grants@nycBIG.info)

## Where to Submit an Application?

- Email applications to: [Grants@nycBIG.info](mailto:Grants@nycBIG.info)
- Send documents requiring hard copies to:
 

Office of Environmental Remediation  
 Brownfield Incentive Grant (BIG) Program  
 100 Gold Street, 2nd Floor  
 New York, NY 10038



**Online application submission portal coming soon!**

# Application Logistics



BIG Program

E-Designation Program

The screenshot shows the NYC Office of Environmental Remediation website. The header includes the NYC logo and the text 'Office of Environmental Remediation'. Below the header is a navigation bar with links for 'PRINT THIS PAGE', 'EMAIL A FRIEND', 'TRANSLATE THIS PAGE', 'NEWSLETTER SIGN-UP', and 'TEXT SIZE'. The main content area is divided into several sections:

- Search:** A search bar with a 'GO' button.
- Home:** A list of navigation links including 'Home', 'About OER', 'NYC Brownfield Cleanup Program', and 'E-Designation Program'.
- Brownfield Incentive Grants:** A sub-section with links for 'About', 'Quickstart', 'Grant Applications and Award Limits', 'Program Process', 'Eligibility', 'Vendor Qualification', and 'Contact'.
- Green Property Certification:** A link for 'Green Property Certification'.
- Community Services:** A link for 'Community Services'.
- Events Calendar:** A link for 'Events Calendar'.
- Contact OER:** A link for 'Contact OER'.

The main content area features the heading 'Grant Applications and Award Limits' and a paragraph explaining the NYC Brownfield Incentive Grant (BIG) Program. It includes a list of links for 'Grant Types', 'Grant Award Limits', and 'Technical Specifications'. Below this is a section titled 'Grant Types' with a list of specific grant categories:

- Pre-Enrollment Grants:**
  - Pre-Development Design Grant
  - Environmental Investigation Grant
  - Technical Assistance Grant
- Enrollment Grants:**
  - Cleanup Grant
  - Environmental Insurance Grant
  - Technical Assistance Grant
  - Track-1 Bonus Cleanup Grant
  - BOA Strategic Property Bonus Cleanup Grant
- Brownfield Opportunity Area (BOA) Grants:**
  - BOA Local Match Grant
  - BOA Application Technical Assistance Grant
- Hazardous Materials E-Designation and Restrictive Declaration Remediation Grant**

On the right side of the page, there is a 'QUICKLAUNCH' section with logos for NYC BCP, NYC, and NYC BIG. Below that is a 'REPORTS' section with two report covers: 'NEW YORK CITY'S BROWNFIELD INCENTIVE GRANT (BIG) PROGRAM' and 'NEW YORK CITY BROWNFIELD CLEANUP PROGRAM'.

<http://www.nyc.gov/BIG>

*Online application submission portal coming soon!*

# Application Logistics



## Where to Get an Application?

- BIG Website: <http://www.nyc.gov/BIG>
  - applications and instructions
- Email [Grants@nycBIG.info](mailto:Grants@nycBIG.info)

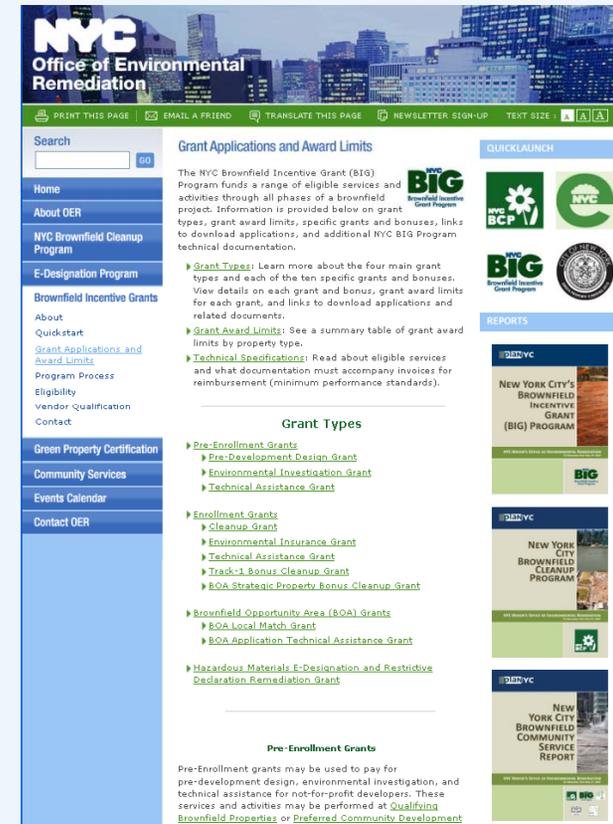
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- Call back line: (212) 380-1562
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## Where to Submit an Application?

- Email applications to: [Grants@nycBIG.info](mailto:Grants@nycBIG.info)
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Brownfield Incentive Grant (BIG) Program  
100 Gold Street, 2nd Floor  
New York, NY 10038



**Online application submission portal coming soon!**

# Sample Grant Application



Applications are:

- Easy to complete
- In writeable PDF format

The image shows the header and table of contents of an "Enrollment Grant Application" form. The header includes the "planNYC NYC Office of Environmental Remediation" logo and the "NYC BIG Brownfield Incentive Grant Program" logo. Below the logos, the title "Enrollment Grant Application" is centered. A link to download instructions is provided: <http://www.nyc.gov/BIGApplications>. A section titled "General Project Eligibility Requirements" contains three checkboxes:
 

- The property must be located in New York City.
- The property must be enrolled in the NYC Brownfield Cleanup Program (NYC BCP).
- The property must have an OER-approved Remedial Action Work Plan under the NYC BCP.

 A section titled "How to Apply for the Grant:" contains a table of contents:
 

Step 1: Identify the applicant(s).....	Section A
Step 2: Provide information about the property.....	Section B
Step 3: Identify the Project Type.....	Section C
Step 4: Check your eligibility for different Enrollment Grants.....	Section D
Step 5: Select grant-eligible services performed by a Qualified Vendor .....	Section E
Step 6: Certify the application.....	Section F
Step 7: Complete and attach the Grant Agreement Signatory Page (optional) .....	Section G
Step 8: Review Application Checklist.....	Section H
Step 9: Attach Invoice(s) for grant-eligible services performed by Qualified Vendor(s).....	Attachment 1
Step 10: Fill in and attach confidential Project Questionnaire (The Project Questionnaire may be downloaded at: <a href="http://www.nyc.gov/BIGApplications">http://www.nyc.gov/BIGApplications</a> ).....	Attachment 2
Step 11: Attach Preferred Community Development documentation if applicable.....	Attachment 3
Step 12: Send application and attachments to BIG Program Administrator.....	Submit

 At the bottom right, the text reads: "Enrollment Grant Application (ver. 01JUL10) Page 1 of 20".

# Sample Grant Application



- **General Information**
  - **Applicant**
  - **Property**



## Enrollment Grant Application

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

### General Project Eligibility Requirements

- The property must be located in New York City.
- The property must be enrolled in the NYC Brownfield Cleanup Program (NYC BCP).
- The property must have an OER-approved Remedial Action Work Plan under the NYC BCP.

### How to Apply for the Grant:

- Step 1: Identify the applicant(s)..... Section A
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- Step 11: Attach Preferred Community Development documentation if applicable..... Attachment 3
- Step 12: Send application and attachments to BIG Program Administrator..... Submit

# Sample Grant Application



- General Information
  - Applicant
  - Property
- **Previous BIG Grants**





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**Enrollment Grant Application**

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

*General Project Eligibility Requirements*

- The property must be located in New York City.
- The property must be enrolled in the NYC Brownfield Cleanup Program (NYC BCP).
- The property must have an OER-approved Remedial Action Work Plan under the NYC BCP.

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Enrollment Grant Application (ver. 01JUL10)  
Page 1 of 20

# Sample Grant Application



- General Information
  - Applicant
  - Property
- Previous BIG Grants
- **Q&A to determine Grant Eligibility & Award Amount**

**planNYC**  
**NYC** Office of Environmental Remediation

**NYC BIG**  
Brownfield Incentive Grant Program

**Enrollment Grant Application**

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

**General Project Eligibility Requirements**

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Enrollment Grant Application (ver. 01JUL10)  
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# Sample Grant Application



- General Information
  - Applicant
  - Property
- Previous BIG Grants
- Q&A to determine Grant Eligibility & Award Amount
- **Identify QV who performed the work**





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**Enrollment Grant Application**

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

*General Project Eligibility Requirements*

The property must be located in New York City.

The property must be enrolled in the NYC Brownfield Cleanup Program (NYC BCP).

The property must have an OER-approved Remedial Action Work Plan under the NYC BCP.

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Enrollment Grant Application (ver. 01JUL10)  
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# Sample Grant Application



- General Information
  - Applicant
  - Property
- Previous BIG Grants
- Q&A to determine Grant Eligibility & Award Amount
- Identify QV who performed the work
- **Identify Eligible Services for Reimbursement**
  - **Required Documentation**

**planNYC**  
**NYC** Office of Environmental Remediation

**NYC BIG**  
Brownfield Incentive Grant Program

**Enrollment Grant Application**

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

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  - Applicant
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- Previous BIG Grants
- Q&A to determine Grant Eligibility & Award Amount
- Identify QV who performed the work
- Identify Eligible Services for Reimbursement
  - Required Documentation
- **Certification**

**planNYC**  
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Enrollment Grant Application (ver. 01JUL10)  
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# Sample Grant Application



- General Information
  - Applicant
  - Property
- Previous BIG Grants
- Q&A to determine Grant Eligibility & Award Amount
- Identify QV who performed the work
- Identify Eligible Services for Reimbursement
  - Required Documentation
- Certification
- **Grant Signatory Page**





**Enrollment Grant Application**

Complete instructions for completing this application may be downloaded at <http://www.nyc.gov/BIGApplications>.

*General Project Eligibility Requirements*

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Enrollment Grant Application (ver. 01JUL10)  
Page 1 of 20

# Find a Qualified Vendor (QV)



- All BIG services must be performed by a Qualified Vendor

The screenshot shows the website for BRS Brownfield Redevelopment Solutions, Inc. The main navigation bar includes 'About BIG' and 'Qualified Vendors'. The main content area features the NYC BIG logo and a text block stating: 'The New York City Office of Environmental Remediation (OER) is pleased to announce the Brownfield Incentive Grant (BIG) Program to encourage the investigation, remediation, and redevelopment of brownfield properties in New York City. For more information contact: BIG Hotline: (212) 380-1562, BIG Email: [Grants@NYCBIG.info](mailto:Grants@NYCBIG.info), BIG Web: [www.nyc.gov/BIG](http://www.nyc.gov/BIG)'.

On the left sidebar, there are links for 'Vendor Application', 'Qualified Vendor Application', 'BIG Program Technical Specifications', and 'Download the Qualified Vendor List'. The 'Current Qualified Vendor List as PDF' link is highlighted.

The main content area also features a section titled 'Funding Available for Brownfield Cleanup' with an image of workers and a text block explaining the program's goals and eligible activities.

- QV list is available at: [www.nycbrownfield.com](http://www.nycbrownfield.com)
- Or email [Grants@nycBIG.info](mailto:Grants@nycBIG.info) for a copy

# Become a Qualified Vendor (QV)



*\*Becoming a QV enables your clients to receive grants for the environmental work you perform at their sites\**

Download a QV application at:  
[www.nycbrownfield.com](http://www.nycbrownfield.com)

# BIG Program Break-Out Questions



- Eligibly questions for your project
- Grant Types and Limits
- Help filling out Grant Applications
- Help filling out Qualified Vendor Applications
- Status check of an Application that has been submitted
- Meet the Grant Administrator Team

# Additional Resource

BIG Program

E-Designation Program

Residents | Business | Visitors | Government | Office of the Mayor | Search

[Sign In](#) | [Create New Account](#)

**NYC Business Express** [Wizard](#) [Incentives](#) [Apply](#) [Index](#) Search:

### Sign In

Email

Password

[Sign In](#)

[Forgot Password](#)  
[Create New Account](#)

### Welcome to NYC Business Express!

NYC Business Express can help you start a business in New York City.

Visit [Apply](#) to apply online for new licenses, permits, and certificates.

Visit [My Account Information](#) to check the status of your applications with the City, view property information, and pay for violations online.

Visit [Wizard](#) to get a customized list of typical City, State, and Federal requirements for your business.

Visit [Incentives](#) to get a customized list of incentives for which your business might be eligible.

Find regulatory information using the [Index](#) or Keyword Search.

The City has tried to give you correct information through NYC Business Express. While NYC Business Express is being developed, certain information or requirements may be missing or service disruptions may occur. Also:

- Errors are possible
- Updates about recent activity may not yet have been entered
- The results you get depend on of the search words or numbers you used

The information provided on NYC Business Express is not legal advice. You may need additional information to meet the legal requirements for starting or running your business. Please call 311 or visit [NYC Business Solutions](#) for additional assistance. You can also use these links to search for [New York City](#), [State](#), and [Federal](#) information.

***\* COMING SOON: Information on all Brownfield Incentive Grants will also be available through NYC Business Express\****

•NYC BCP

•BIG Program

•E-Designation  
Program

# •OER Financial Incentives Consultation



- City, State and Federal Financial Incentives for your Brownfield and/or redevelopment project
  - ~ 30 incentives in our database including grants, tax incentives, loans, technical assistance services, bonds and consulting services
- Currently a paper database
  - Identifies each incentive
  - Summary information
  - Contact information

# OER Financial Incentives Consultation



Database includes incentives for:

- Brownfield Investigation
- Brownfield Remediation
- Community Revitalization
- Land Acquisition
- Site (Re)development
- Business Development
  - Capital Costs
  - Job Growth
  - Technological Innovation
- Geographic Incentives
- Building Construction/Renovation
- Energy Cost Savings
- Green Building Design
- Affordable Housing Projects

***\*COMING SOON: On-line application to customize incentives for which your project is potentially eligible\****

# Follow Up

- Sign up for one-on-one meetings
- Monthly BIG Program Webinars
  - Next one Oct 22<sup>nd</sup> at 10am
  - Sign up at [www.nyc.gov/BIG](http://www.nyc.gov/BIG)
- Questions
- Ideas or additional opportunities