

Health and Medical Intern

Division/Unit: Planning & Preparedness/Health and Medical	OEM Employee to Supervise Project: Joe Paz
How many interns: 2	Education Level: Graduate or College Student
Background on Project: <p>The NYC OEM Health and Medical Unit seeks an intern to assist with research and development for three current planning initiatives.</p> <p>Health Care Facility Evacuation Planning The Healthcare Facility (HCF) Evacuation Plan describes the coordinated operation to evacuate hospitals and nursing homes located in evacuation zones prior to a coastal storm. The plan describes the agencies, personnel, resources, procedures and timing required to transport patients/residents from HCFs in evacuation zones to like facilities on higher ground. The plan must allow for continuity of patient care while protecting the safety of patients and staff at both evacuating and receiving facilities.</p> <p>Mass Fatality Planning The New York City Mass Fatality Management Plan is an all-hazards plan that outlines the coordinated City operations necessary to collect, process, identify, and release human remains for final disposition. This plan will integrate the Office of the Chief Medical Examiner (OCME) plan to outline a scalable system that will be used to manage and coordinate a mass fatality event.</p> <p>Homebound Evacuation Planning The Homebound Evacuation Plan coordinates last-resort evacuation assistance for homebound individuals.</p>	
Description of Project/ Intern Responsibilities: <p>Health Care Facility Evacuation Planning</p> <ul style="list-style-type: none"> • Conduct research on healthcare facility evacuations from prior disasters, such as Hurricane Katrina. Evaluate the estimated length of time required to evacuate healthcare facilities, as well as identify best practices. • Conduct research to identify specifications and quantities of resources that would be required by receiving facilities, such as beds, equipment, medication and personnel. • Conduct research on hospital surge capacity <p>Mass Fatality Planning</p> <ul style="list-style-type: none"> • Assess NYC’s current Mass Fatality Management (MFM) resources • Work with OCME and OEM Health and Medical Planning and Preparedness Specialist to perform a gap analysis of needed assets/resources • Identify and establish local, state, federal and private partnerships for resource and asset management • Assist in MFM mapping project 	

Homebound Evacuation Planning

- Conduct research to identify resources that may be required to assist persons with specific disabilities
- Assist with population data collection and mapping
- Participate in monthly Home-Based Care Task Force meetings

Requirements/special skills needed:

- High aptitude for research and development
- Good working knowledge of Microsoft Excel and PowerPoint
- Interest and comfort in working with health and medical issues