

# Hurricane Evacuation Intern

<b>Division/Unit:</b> Planning and Preparedness/Transportation and Infrastructure	<b>Supervisors:</b> Heather Roiter and Andrew Mark
<b>Number of Interns Needed:</b> 1	<b>Preferred Education Level:</b> Graduate
<b>Background on Project:</b> NYC OEM seeks an intern to assist the Transportation Unit with developing tools and supporting materials for coastal storm evacuation planning. The intern will work collaboratively with planners, GIS, and Transportation Emergency Support Function (ESF) staff to identify needs for understanding and producing critical transportation facility information during a coastal storm evacuation. This information is primarily stored in HURREVAC2010, a nationally accepted program for hurricane evacuation decision-making.	
<b>Description of Project/Intern Responsibilities:</b> The Hurricane Evacuation Intern responsibilities include: <ul style="list-style-type: none"><li>• Build a comprehensive understanding of existing critical transportation facility information and how it is applied within HURREVAC2010</li><li>• Create a cheat sheet for the GIS and Transportation ESFs on compiling evacuation facility information from HURREVAC2010</li><li>• Conduct meetings and trainings with GIS and Transportation ESFs on the cheat sheet</li><li>• Develop a framework that clearly and concisely summarizes evacuation facility information for executives and create a prototype of this framework</li></ul>	
<b>Requirements/Special Skills Needed:</b> <ul style="list-style-type: none"><li>• Strong analytical and quantitative skills</li><li>• Must have experience with graphics and presenting data</li><li>• Ability to work well independently</li><li>• Strong level of professionalism</li><li>• Strong attention to detail and organization</li><li>• Familiarity with regional transportation planning</li></ul> <p>This is an <u>unpaid</u> internship for the fall 2011 semester.</p> <p>Background check is required.</p>	
<b>Interested Applicants:</b> E-mail resume and cover letter to: <a href="mailto:jobs@oem.nyc.gov">jobs@oem.nyc.gov</a> Mail to: HR Coordinator NYC Office of Emergency Management 165 Cadman Plaza East Brooklyn, NY 11201	