

Health & Medical Intern

Division/Unit: <p style="text-align: center;">Health & Medical</p>	OEM Employee to Supervise Project: <p style="text-align: center;">Mordy Goldfeder</p>
How many interns: <p style="text-align: center;">3 (Three)</p>	Education Level: <p style="text-align: center;">Graduate/Undergraduate</p>
Background: <p>NYC OEM seeks a highly motivated individual to join the Planning and Preparedness Division as a Health and Medical Planning and Preparedness intern.</p> <p>The Health & Medical Unit within the Planning and Preparedness Division develops citywide emergency preparedness plans for a wide range of issues including natural and man-made hazards, extreme weather, labor disputes and utility disruptions.</p>	
Description of Project/ Intern Responsibilities: <p>The intern will work closely with the Director of Health & Medical and unit staff members in the development of preparedness plans and inter-agency coordination initiatives. During emergencies, the intern will support the Health and Medical unit in the coordination of health and medical aspects of the city's response.</p>	
Requirements/special skills needed: <ul style="list-style-type: none"> • Excellent verbal communication skills. • Exceptional writing and editing abilities. • Ability to engineer creative solutions to complex problems in a fast-paced environment. • Self-motivation. • Equally comfortable working independently or collaboratively on a project, often under compressed timelines. • Proficiency with standard office computer and web applications (Outlook, Internet Explorer, Word, Excel, PowerPoint). 	