



APPENDIX A: MEETING DOCUMENTATION



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Table A.1: MPC Meeting Invitees

MPC Member Invitees
Amtrak*
Consolidated Edison
City University of New York (CUNY)
Department of Cultural Affairs (DCA)*
Department of Citywide Administrative Services (DCAS)
Department of City Planning (DCP)
Department of Design and Construction (DDC)
Department of Environmental Protection (DEP)
Department for the Aging (DFTA)
Department of Homeless Services (DHS)
Department of Buildings (DOB)
Department of Corrections (DOC)
Department of Education (DOE)
Department of Health and Mental Hygiene (DOHMH)
Department of Information Technology and Telecommunications (DoITT)
Department of Transportation (DOT)
Department of Parks and Recreation (DPR)
Department of Sanitation (DSNY)
Economic Development Corporation (EDC)
Federal Emergency Management Agency (FEMA)
New York City Fire Department (FDNY)
Health and Hospitals Corporation (HHC)
Housing and Preservation Development (HPD)
Human Resources Administration (HRA)
Housing Recovery Office (HRO)
Long Island Power Authority (LIPA)
Landmarks Preservation Commission (LPC)
Mayor's Office
Metropolitan Transportation Authority (MTA) New York City Transit (NYCT)
MTA Bus Company
MTA Long Island Rail Road (LIRR)
MTA Metro-North Railroad (MNR)
MTA Bridges and Tunnels
New York City Housing Authority (NYCHA)
New York City Police Department (NYPD)
New York State Office of Emergency Management (NYS OEM)
Office of the Chief Medical Examiner (OCME)

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Office of Emergency Management (OEM)
Mayor's Office of Environmental Remediation (OER)
Mayor's Office of Long Term Planning and Sustainability (OLTPS)
Office of Management and Budget (OMB)
Port Authority of New York and New Jersey (PANYNJ)
Regional Plan Association (RPA)
Small Business Services (SBS)
United States Army Corps of Engineers (USACE)

*Invited but did not participate.

Table A.2: MPCSC Meeting Invitees

MPCSC Member Invitees
Department of City Planning (DCP)
Department of Environmental Protection (DEP)
Department of Buildings (DOB)
Department of Transportation (DOT)
Department of Health and Mental Hygiene (DOHMH)
Department of Parks and Recreation (DPR)
New York City Fire Department (FDNY)
Housing Recovery Office (HRO)
Metropolitan Transportation Authority (MTA)
New York City Police Department (NYPD)
Office of Emergency Management (OEM)
Mayor's Office of Long Term Planning and Sustainability (OLTPS)
Regional Plan Association (RPA)

Table A.3: Academic Meeting Invitees

Academic Institutions Meeting Invitees Presentation November 18, 2013
Columbia University - Center for Climate Systems Research
Columbia University - Graduate School of Architecture, Planning and Preservation
Columbia University - Mailman School of Public Health
Columbia University - Lamont Doherty Observatory*
City University of New York (CUNY) - Institute for Sustainable Cities*

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Hunter College (CUNY) - Urban Affairs and Planning
East Carolina University - Department of Geography
Harvard University - Department of Urban Planning and Design
Manhattan College - Department of Chemical Engineering Riverdale
NASA Goddard Institute for Space Studies
New York City College of Technology*
New York University (NYU) Center for Atmosphere Ocean Science*
NYU Center for Urban Science + Progress
NYU Large Scale Emergency Response Project (LaSER)*
NYU Wagner Graduate School of Public Service
NYU Polytechnic Institute
Pratt Institute - Department of City and Regional Planning
Stevens Institute of Technology
SUNY Stony Brook: School of Marine and Atmospheric Sciences*

*Invited but did not participate.

Table A.4: Private Sector Webinar Invitees

Partners In Preparedness Invitees to Webinar November 13, 2013
500 Fifth Avenue Inc./Cushman & Wakefield*
ABC News*
Active Health Management*
Advanced Egress Solutions, Inc.*
Advanced Teaching Initiative*
The Advertising Council, Inc.*
AMERICAN EAGLE FORCE-SERT*
Allied Rockaway Foundation for Animal Recreation and Fitness (ARF-ARF)
American International Group Inc.*
American Red Cross in Greater New York
Anti-Defamation League*
Association of Black Social Workers Senior Citizens Center*
Association to Benefit Children*
Bank of New York Mellon
Bank of Tokyo-Mitsubishi UFJ, Ltd.*
Bartolomeo Business Development Solutions Inc.*
Black Umbrella, LLC*
BNP Paribas
Bronx Council on the Arts*
Bronxwood Home for the Aged, Inc.
Brooklyn Bureau of Community Services
Building Owners and Managers Association of Greater New York
Caldwell Temple Soup Kitchen Paths*

Partners In Preparedness Invitees to Webinar November 13, 2013
Catholic Charities, Archdiocese of New York*
CB Richard Ellis*
Central Park Conservancy*
Cert Brooklyn 10
CERT Brooklyn 2
Cert Manhattan 4
Cert Manhattan 6
CERT Rockaway Team CB 14*
The Chapin School*
The Church of Jesus Christ of Latter-day Saints*
CIBC World Markets
City of New York FISA*
The City University of New York-Central Office
Classic Security*
CME Group
CNA Insurance Company*
Common Cents*
Consolidated Edison Company of NY, Inc*
Cravath, Swaine & Moore LLP
Croker Fire Drill Corporation*
The Denelisse LHCSA*
Deutsche Bank*
Disney ABC Television
The Doe Fund, Inc.*
Douglas Elliman Property Management*
Edison Properties, LLC*
Ernst & Young, LLP*
Experience Safety Training & Consulting*
The Fashion Institute of Technology*
Federal Reserve Bank of New York*
Food Bank For New York City*
For My People Empowerment, Inc.*
Fordham University
Fort Greene Grant Square Center*
Franklin Templeton Investments*
Free Synagogue of Flushing*
Grace Agard Hardwood Center*
Hippodrome

Partners In Preparedness Invitees to Webinar November 13, 2013

Hunton & Williams*
Institute for Business and Safety
Israel Discount Bank of New York*
JB Solutions*
Jennison Associates*
JetBlue Airways*
Jewish Community Relations Council*
Kings Bay YM-YWHA, Inc.*
Lambda Theta Alpha Latin Sorority, Inc. Lambda Eta Alumnae Chapter*
Liquidnet Holdings, Inc.*
L'Oreal USA*
Macy's
Manhattan Dental Enterprise, PLLC*
Marubeni America Corp
Mass Mutual
Master Plumbers Council*
The McGraw-Hill Companies*
Medical Reserve Corps
Montefiore*
Neighborhood Housing Services of New York City
New York Botanical Garden
New York Cares*
New York City Amateur Radio Emergency Communications Service
New York Law School
New York Life Insurance Company
New York Liquidation Bureau
The New York Naval Cadet Leadership Institute*
New York Rescue Response Team*
New York State Department of Environmental Conservation (DEC)
New York State Psychiatric Institute*
New York Stock Exchange Euronext*
New York University*
Nightwatch Services*
NYC-ARECS
NYC Department of Cultural Affairs (DCA)
NYC Clothing Bank
NYC Department for the Aging*
NYC Department of Education
NYC Department of Transportation

Partners In Preparedness Invitees to Webinar November 13, 2013
NYC Department of Youth and Community Development*
New York City Health and Hospitals Corporation (HHC)
NYC Taxi and Limousine Commission*
NY-Waterway Ferry*
Orrick, Herrington & Sutcliffe
Paul Signs, Inc.*
The Peninsula New York*
Personal Continuity Group*
Proskauer Rose LLP*
PVH Corp.*
RBC Capital Markets*
Red Hook Senior Center*
Remlu, Inc.
Robert Couche Senior Center*
The Rock Volunteer Ambulance Corps*
RPM Warehouse & Transportation Co. Inc.*
RXR Realty
SelectCare*
Selfhelp Benjamin Rosenthal Prince Street Senior Center*
Selfhelp Community Services, Inc.*
Seventh-Day Adventist Church*
Shearman & Sterling LLP
Sheepshead Bay Surgery Center*
The Silvercrest Center for Nursing and Rehabilitation*
Skanska USA Civil Northeast*
Sleepy's LLC*
SL Green Realty*
Société Générale*
South Brooklyn Youth Consortium*
Southwest Brooklyn Industrial Development Corporation (SBIDC)
Spanish Speaking Elderly Council-RAICES*
Stanmore Media Group*
State Capitol PD*
St. John's University
Systems Emergency Preparedness Integration Services*
Time Warner Cable
Touro College*
Trane*
Trinity Real Estate

Partners In Preparedness Invitees to Webinar November 13, 2013
Trump Organization*
UBS AG*
Union Square Partnership*
United Way of New York City*
Unity International Group*
UrbanAmerica Advisors*
U.S. Army Garrison and Fort Hamilton*
USAG - Fort Hamilton*
U.S. Commodity Futures Trading Commission*
U.S. Department of Labor*
U.S. Geological Survey*
Vera Institute of Justice*
Visiting Nurse Service of NY*
Wall Street Languages, Ltd. dba Rennert International*
The Walt Disney Company
Weil Gotshal & Manges LLP*
Weill Cornell Medical College*
WilmerHale*
World Vision*
Wyckoff Gardens Senior Center*
Young Israel of Forest Hills Senior League*
Ziff*

*Invited but did not participate

Table A.5: Non-Profit Organizations and Regional Partners invitees

Non-Profit Organizations and Regional Partners Meeting December 11, 2013
Association for the Advancement of Blind and Retarded (AABR)*
Arch Care (health ministry of the Archdiocese of New York)
Beth Israel Medical Center
Birch Family Services, Inc.*
Broad Channel Volunteer Fire Department and Ambulance Corps*
Brookdale Hospital Medical Center
New York CARES Inc.*
Central Family Life Center, Inc.
Cerebral Palsy Association of NYS*
Continuum Health Partners*
Guild for Exceptional Children*
Hamaspik of Kings County

Non-Profit Organizations and Regional Partners Meeting December 11, 2013
Hebrew Academy for Special Children
Intrepid Museum
Jamaica Hospital Medical Center
Jewish Community Council of Greater Coney Island, Inc.
Jewish Institute of Queens*
Lutheran Medical Center
Mercy Home for Children*
National Society Hebrew Day Schools
New York Hospital Queens
New York Presbyterian Hospital
NY eHealth Collaborative*
NY Sandy Hook Pilots*
Ohel Children's Home and Family Services
Providence Rest*
Queens Borough Public Library
Regional Catastrophic Planning Grant Team
Rogosin Institute *
Sea Gate Association*
Services for the Underserved*
Small Business Development Center-Staten Island*
St John's Univ.
Unique People Services*
Womens League*
Wyckoff Heights Medical Center
YAI Network

*Invited but did not participate

Table A.6: Citizen Corp Council Invitees, September 17, 2013

Citizen Corp Council Invitees September 17, 2013
1020 Park Avenue Inc.
9/11 Memorial
American Red Cross
Association for Neighborhood and Housing Development, Inc. (ANHD)
BoonCont
Brooklyn LTR
Catholic Charities
Community Dispute Resolution Centers (CDRC)

Citizen Corp Council Invitees September 17, 2013

Community Emergency Response Teams (CERT) Bronx 5
CERT Queens 12/13
CERT Brooklyn 7
CERT Bronx 4
CERT Queens 1
CERT Queens 4
CERT Manhattan 4/5
CERT Manhattan 7
CERT Manhattan 4/5
CERT Manhattan 6
CERT Manhattan 8
CERT Port Richmond
CERT Upper West Side
UES CERT CB8
Citi
Citigroup
CUNY
Disaster Distress Helpline
DOHMH
Falconworks
FEMA
friends healing ministry, Inc.
Friends of Rockaway
Haitian-American Political Action Committee of New York (HAPAC)
NYC HRA
IAEMSA-MCNY
Japan Local Gov't Center
Jewish Community Council (JCC) of Greater Coney Island
Kingsboro Psychiatric Center (Canarsie Clinic OPD)
Long Island University Brooklyn
Medical Reserve Corps
Metropolitan College of New York
Mutual of America
Neighborhood Housing Services
New York Disaster Interfaith Services (NYDIS)
NYC Department for the Aging
NYC Parks Department

Citizen Corp Council Invitees September 17, 2013
NYC Administration for Children's Services (ACS)
NYC Amateur Radio Emergency Communications Service (ARECS)
New York Presbyterian Hospital (NYP-Columbia)
NYSDEC
Pace University
QUA INC
Red Hook Coalition
SCO Family of Services
Securitas
Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc.
St John's Episcopal Hospital
St. Bernard Project
Tutor Perini Corporation
U.S FDA
Unitarian Universalist Central East Regional Group Disaster Response Coordinator
United Way
US FDA
Vocal-NY
WHCR Emergency Broadcast Team (EBT)

Table A.7: Hazard Mitigation Planning Team Meeting Tracker

Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
1	January 9, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss new federal and state requirements ●Discuss planning for Steering Committee and Mitigation Planning Council (MPC) 	Planning Process
2	February 6, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss new federal and state requirements ●Discuss planning for Steering Committee and MPC ●Discuss hazard selection ●Discuss work plan 	All
3	March 13, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss planning for Steering Committee and MPC ●Discuss hazard selection ●Discuss work plan 	All
4	March 20, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss new federal and state requirements ●Discuss planning for Steering Committee and MPC ●Discuss hazard selection ●Discuss how city resiliency initiatives can be integrated in the HMP 	All
5	May 17, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss FEMA and NYS DHSES requirements for updating the HMP ●Discuss Steering Committee and draft letter from commissioners from OEM and DCP 	All
6	May 23, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●Discuss work plan schedule ●Letter from commissioners and MPC Meeting Logistics ●Updates on the <i>Flood Resiliency Design Manual</i> 	All
7	June 5, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●HMP logo/branding ●HMP fact sheet ●MPC kick off meeting agenda, presentation/messaging/DCP tasks ●Discuss Steering Committee kick off meeting 	Planning Process
8	June 12, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●MPC kickoff presentation ●HMGP grants ●Logo and branding 	Planning Process

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Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
9	June 17, 2013	Bi-weekly Planning Team	DCP, OEM, OLTPS	<ul style="list-style-type: none"> ●MPC kickoff presentation 	Planning Process
10	June 18, 2013	MPC Kickoff	MPC	<ul style="list-style-type: none"> ●SIRR presentation ●HMP overview and role of MPC ●Mitigation actions worksheet task 	All
11	June 26, 2013	Planning Team	DCP and OEM	<ul style="list-style-type: none"> ●MPC mitigation actions task ●Steering Committee meeting ●Risk profile outline/deadline 	All
12	June 28, 2013	Planning Team	OEM and OLTPS	<ul style="list-style-type: none"> ●OLTPS deliverables ●Timeline 	All
13	July 19, 2013	Planning Team	OEM, DCP, OLTPS	<ul style="list-style-type: none"> ●Steering Committee meeting agenda ●Goals & objectives ●Capabilities assessment 	Planning Process
14	July 24, 2013	GIS/Planning Team	OEM & DCP	<ul style="list-style-type: none"> ●Map template design ●Data consistency ●Hazus methodology 	Risk Assessment
15	July 25, 2013	CUNY's Mitigation Actions	OEM & CUNY	<ul style="list-style-type: none"> ●Discussion CUNY's mitigation actions ●Potential mitigation actions 	Mitigation Strategy
16	July 26, 2013	MPC Steering Committee Kick-off Meeting	Steering Committee	<ul style="list-style-type: none"> ●Select hazards ●Establish goals and objectives ●Discuss current capabilities 	Risk Assessment and Mitigation Strategy
17	July 26, 2013	Flood Risk Assessment	OEM, DCP, OLTPS	<ul style="list-style-type: none"> ●Discuss flooding hazard profile approach ●Divide tasks ●Review NYS DHSES requirements 	Risk Assessment
18	August 6, 2013	DOHMH mitigation actions/Risk Assessment	OEM, DOHMH	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss DOHMH resources for Risk Assessment 	Risk Assessment Mitigation Strategy
19	August 8, 2013	MTA Metro North Railroad (MNR) mitigation actions	OEM, MTA MNR	<ul style="list-style-type: none"> ●Discuss mitigation actions 	Mitigation Strategy
20	August 9, 2013	MTA Bridges and Tunnels mitigation actions	OEM, MTA Bridge and Tunnels	<ul style="list-style-type: none"> ●Discuss mitigation actions 	Mitigation Strategy
21	August 9, 2013	DEP mitigation actions	DEP & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions 	Mitigation Strategy

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Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
22	August 12, 2013	RPA public outreach	OEM, DCP, RPA	<ul style="list-style-type: none"> ●Discuss public outreach strategies ●Determine ways to leverage RPA's contacts and initiatives 	Planning Process
23	August 12, 2013	DPR mitigation actions	DPR & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss Wild Fires hazard profile (occurrences and location) 	Risk Assessment Mitigation Strategy
24	August 16, 2013	DOC mitigation actions	DOC & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy
25	August 16, 2013	USACE mitigation actions	USACE & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy
26	August 21, 2013	DOB mitigation actions	DOB & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps ●Discuss Risk Assessment Severe Weather and Earthquakes on the Built Environment 	Risk Assessment Mitigation Strategy
27	August 21, 2013	Bi- weekly Planning Team	OEM, DCP, OLTPS	<ul style="list-style-type: none"> ●Updates on hazard profiles ●Public outreach strategy 	Planning Process Risk Assessment
28	August 21, 2013	FDNY mitigation actions	FDNY & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss Wild Fires hazard profile (occurrences and location) 	Risk Assessment Mitigation Strategy
29	August 22, 2013	DoITT mitigation actions	DoITT & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss Cyber Threats hazard profile 	Risk Assessment Mitigation Strategy
30	August 22, 2013	NYCHA mitigation actions	NYCHA & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss vulnerability assessment for the Infrastructure Failures, Coastal Storms, and Flooding profile 	Risk Assessment Mitigation Strategy
31	August 22, 2013	NYCEDC mitigation actions	NYCEDC & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy
32	August 26, 2013	HRA mitigation actions	HRA & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy
33	August 26, 2013	PANYNJ mitigation actions	PANYNJ & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss Infrastructure Failures hazard profile 	Risk Assessment Mitigation Strategy
34	August 27, 2013	DOT mitigation actions	DOT & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions ●Discuss Infrastructure Failures hazard profile 	Risk Assessment Mitigation Strategy
35	August 27, 2013	Con Edison mitigation actions	Con Ed & OEM	<ul style="list-style-type: none"> ●Discuss Mitigation Actions ●Discuss Infrastructure Failures hazard profile 	Risk Assessment Mitigation Strategy
36	August 28, 2013	LPC mitigation actions	LPC & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy
37	August 28, 2013	HHC mitigation actions	HHC & OEM	<ul style="list-style-type: none"> ●Discuss mitigation actions and next steps 	Mitigation Strategy

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Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
38	August 28, 2013	DFTA mitigation actions	DFTA & OEM	●Discuss mitigation actions and next steps	Mitigation Strategy
39	August 29, 2013	DCAS mitigation actions	DCAS & OEM	●Discuss mitigation actions and next steps	Mitigation Strategy
40	August 29, 2013	DDC mitigation actions	DDC & OEM	●Discuss mitigation actions and next steps	Mitigation Strategy
41	August 30, 2013	SBS mitigation actions	SBS & OEM	●Discuss mitigation actions and next steps	Mitigation Strategy
42	September 9, 2013	DHS mitigation actions	DHS & OEM	●Discuss mitigation actions and next steps	Mitigation Strategy
43	September 9, 2013	Public outreach to Community Board	MN Community Board 2 Environmental Committee & OEM	●Discuss mitigation and resiliency efforts throughout the city to increase community awareness	Mitigation Strategy
44	September 10, 2013	Public outreach to private sector	OEM (T&I) and OEM (Public Private)	●Discuss strategies for public engagement with private sector (webinars and eblasts)	Planning Process
45	September 10, 2013	Public outreach to neighborhood groups	OEM (T&I) and OEM (CERT)	●Discuss strategies for public engagement with CERT Teams (Awareness Training and RNY Events)	Planning Process
46	September 10, 2013	OEM (Human Services Unit) mitigation actions	OEM (T&I) and OEM (Human Services)	●Discuss state's requirements and OEM's strategies for evacuation of special needs communities, pets, and sheltering (ADA compliant)	Mitigation Actions
47	September 11, 2013	OER mitigation actions	OER & OEM	●Discuss Mitigation Actions ●Discuss Risk Assessment for Hazardous Waste Release	Risk Assessment Mitigation Strategy
48	September 11, 2013	Mitigation strategies OEM external affairs	OEM (T&I) and OEM (External Affairs)	●Discuss External Affairs mitigation actions	Mitigation Strategy
49	September 11, 2013	Bi-weekly Planning Team	OEM, OLTPS, and DCP	●Discuss public outreach ●Discuss Risk Assessment ●Discuss next Steering Committee meeting	All
50	September 11, 2013	OEM (Watch Command) mitigation actions	OEM (T&I) and OEM (Watch Command)	●Discuss Watch Command mitigation actions ●Discuss Hazardous Waste release historic occurrence data	Risk Assessment Mitigation Strategy
51	September 12, 2013	MTA Buses mitigation actions	OEM and MTA (buses)	●Discuss mitigation actions and next steps	Mitigation Strategy

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52	September 12, 2013	OEM (Strategic Data) mitigation actions	OEM (T&I) and OEM (Strategic Data)	●Discuss mitigation actions and next steps	Mitigation Strategy
53	September 13, 2013	MTA LIRR mitigation actions	OEM and MTA (LIRR)	●Discuss mitigation actions and next steps	Mitigation Strategy
54	September 13, 2013	OEM (Technology) mitigation actions	OEM (T&I) and OEM (Technology)	●Discuss mitigation actions and next steps	Mitigation Strategy
55	September 16, 2013	DCP mitigation actions	OEM and DCP	●Discuss mitigation actions and next steps	Mitigation Strategy
56	September 16, 2013	OEM (Human Services Unit) NYS requirements	OEM (T&I) and OEM (Human Services Unit)	●Discuss NYS Requirement 3a and 3b (identify sites for temporary housing and potential sites for relocating housing)	Mitigation Strategy
57	September 17, 2013	OEM (Operations) mitigation actions	OEM (T&I) and OEM (Operations)	●Discuss mitigation actions and next steps	Mitigation Strategy
58	September 17, 2013	OLTPS mitigation actions	OEM & OLTPS	●Discuss mitigation actions and next steps	Mitigation Strategy
59	September 17, 2013	HMP status update with FEMA	OEM/OLTPS/FEMA	●Provide updates on the HMP Plan	All
60	September 17, 2013	Public outreach to Citizen Corps on Mitigation	OEM/Citizen Corps	●Provide an overview of the Hazard Mitigation Plan Process	All
61	September 18, 2013	MTA (NYCT) mitigation actions	OEM/MTA (Subways) (HQ)	●Discuss mitigation actions and next steps	Mitigation Strategy
62	September 18, 2013	Interagency check-in with the Commissioner (OEM)	OEM Mitigation Team/T&I Director/ Commissioner Bruno	●Provide updates on the HMP Plan	All
63	September 18, 2013	Bi-weekly Planning Team	OEM/DCP	●Check in for consistency on content for NYC's Hazard Environment and Flooding risk profile	Risk Assessment
64	September 18, 2013	OCME discussion on participating in the HMP	OCME/OEM	●Provide an overview of the plan ●Discuss participation ●Discuss next steps	All

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Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
65	September 19, 2013	OEM Special Needs Task Force	Special Needs Task Force/OEM	<ul style="list-style-type: none"> ● Provided an overview of the plan ● Requested any information they may have on the impact of hazards on special needs populations for the risk assessment section 	All
66	September 23, 2013	HPD mitigation actions	OEM/HPD	<ul style="list-style-type: none"> ● Discuss mitigation actions and next steps 	Mitigation Strategy
67	September 24, 2013	LIPA mitigation actions	LIPA/OEM	<ul style="list-style-type: none"> ● Discuss mitigation actions and next steps 	Mitigation Strategy
68	September 30, 2013	DSNY mitigation actions	DSNY/OEM	<ul style="list-style-type: none"> ● Discuss mitigation actions and next steps 	Mitigation Strategy
69	October 2, 2013	Bi-weekly Planning Team	OLTPS/OEM/DCP	<ul style="list-style-type: none"> ● Go over Steering Committee presentation ● Go over Steering Committee Risk Assessment Review Process ● Public Outreach 	Planning Process Risk Assessment
70	October 3, 2013	Steering Committee Meeting 2	MPCSC	<ul style="list-style-type: none"> ● Review goals and objectives of the Hazard Mitigation Plan ● Discuss final hazard selection ● Overview of Risk Assessment: highlights of selected hazards ● Discuss next steps for reviewing hazard profiles 	Risk Assessment
71	October 16, 2013	Bi-weekly Planning Team	OLTPS/OEM/DCP	<ul style="list-style-type: none"> ● Review HMP timeline ● Discuss mitigation actions ● Overview of STAPLEE ● Discuss prioritization of mitigation actions ● Discuss upcoming meeting 	Mitigation Strategy
72	November 1, 2013	Bi-weekly Planning Team	OLTPS/OEM/DCP	<ul style="list-style-type: none"> ● Review HMP timeline ● Steering Committee meeting prep ● Private sector and academic prep 	All
73	November 6, 2013	Steering Committee Meeting 3	Steering Committee	<ul style="list-style-type: none"> ● Mitigation Strategy ● Analyzing and prioritizing mitigation actions 	Mitigation Strategy
74	November 12, 2013	Bi-weekly Planning Team	OLTPS/OEM/DCP	<ul style="list-style-type: none"> ● Review HMP timeline ● Private sector and academic prep 	All

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75	November 13, 2013	Private sector webinar	OEM Partners in Preparedness	<ul style="list-style-type: none"> ● Overview of the HMP ● Risk profiles - summary of select hazards ● Mitigation action types ● Timeline - public review 	All
76	November 18, 2013	Academic outreach	Columbia, Pratt, NYU, Hunter, CUNY etc.	<ul style="list-style-type: none"> ● Overview of the HMP ● Risk profiles ● Mitigation action types ● Timeline - public review 	All
77	December 4, 2013	Bi-weekly Planning Team	OLTPS/OEM/DCP	<ul style="list-style-type: none"> ● Review HMP timeline ● MPC closeout prep ● PNP closeout prep ● Public review 	All
78	December 9, 2013	MPC final meeting	MPC	<ul style="list-style-type: none"> ● HMP overview ● Hazard profile summary ● Mitigation Strategy findings ● Public review 	All
79	December 11, 2013	PNP webinar	Public - Private Non Profits	<ul style="list-style-type: none"> ● Overview of the HMP ● Risk profiles - summary of select hazards ● Mitigation Action types ● Timeline - public review 	All
80	December 11, 2013	Special Needs Sandy Recovery Task Force conference call	Special Needs Sandy Recovery Task Force/ OEM	<ul style="list-style-type: none"> ● Announcement of the public review period 	Planning Process
81	December 19, 2013	Bi-weekly Planning Team	Planning Team	<ul style="list-style-type: none"> ● Discussion on preparing HMP for NYS OEM preliminary review 	All
82	January 6, 2014	Academic outreach	OEM and Klaus Jacob of Lamont-Doherty Earth Institute	<ul style="list-style-type: none"> ● Discuss revision of the Earthquakes hazard profile 	Risk Assessment
83	January 8, 2014	Special Needs Advisory Group	Special Needs Advisory Group/OEM	<ul style="list-style-type: none"> ● HMP overview ● Public review announcement 	All

APPENDIX B: MEETING DOCUMENTATION

Meeting #	Date	Meeting Purpose	Participants	Notes	Relevant Plan Section
84	January 8, 2014	Public outreach	Long Island University/ OEM	<ul style="list-style-type: none"> ●HMP overview ●Risk assessment ●Mitigation strategy ●Public review 	All
85	January 10, 2014	Bi-weekly Planning Team	OEM/DCP/OLTPS	<ul style="list-style-type: none"> ●Timeline ●NYC's Hazard Environment profile ●Flooding profile ●Next Steps 	All
86	January 27, 2014	Bi-weekly Planning Team	OEM/DCP/OLTPS	<ul style="list-style-type: none"> ●Planning Team review of entire HMP 	All