

NYC CERT Standard Operating Procedures

2009

Appendix I

Requirements for NYC CERT Re-credentialing

Timeframe: January 1, 2009 through April 30, 2011

For a member to re-new his or her NYC CERT credential, he or she must fulfill the minimum requirements, outlined below. There are four columns, each with different choices to equal the minimum requirements. Members may mix the choices within each column to best fit their schedules and interests. Column D- Teamwork, requires the team chief's approval for a member to renew his or her credential. Members must meet their team requirements to remain an active member.

Minimum requirements	4 items from column A	4 items from either column B or column C		Team Chief Approval
Tier Item	COLUMN A TRAINING	COLUMN B RESPONSE	COLUMN C PREPAREDNESS	COLUMN D TEAMWORK
Choice within tier	NYC OEM CERT course	OEM Deployment	Planned events, including Ready NY, National Preparedness Month, ex. Five Borough Bike Tour	Monthly team meetings
Choice within tier	Approved on-line disaster preparedness course	NYC OEM CERT exercise	Community outreach- building onto Community Disaster Network	To be determined by team chief-OTHER
Choice within tier	Pre-approved training-OTHER	Pre-approved disaster preparedness exercise-OTHER	Pre-approved disaster preparedness activity-OTHER	

Definitions:

NYC OEM CERT course	Any training that is offered through the NYC CERT program.
Approved on-line disaster preparedness course	Any disaster preparedness on-line training on the NYC CERT training curriculum list.
Pre-approved training-OTHER	Any training that a member is eligible to take that is related to NYC CERT and pre-approved by a CERT Team Development Specialist ; this may include trainings related to personal interests or job-related.
OEM Deployment	A CERT deployment through OEM. Time includes: call-down, stand-by, and response.
NYC CERT exercise	Any drill/exercise that completed by an individual team, borough-structure, or city-wide; planned in conjunction with NYC OEM.

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Pre-approved disaster preparedness exercise-OTHER	Any disaster preparedness drill or exercise that is pre-approved by a CERT Team Development Specialist . May be another city agency, hospital, or private organization.
Planned events, including Ready NY, National Preparedness Month	Any Ready NY presentation, tabling event that promotes disaster preparedness in your community board, borough, or city-wide; this may include Hurricane Awareness Month or National Preparedness Month.
Community outreach- building onto Community Disaster N Network	Any outreach to organizations or groups within your community that builds onto your community disaster network (CDN) and results in a permanent relationship with your CERT; this includes outreach to vulnerable populations.
Pre-approved disaster preparedness activity-OTHER	Any disaster preparedness activity that a member may be involved with as a CERT, or on a personal or professional level and pre-approved by a CERT Team Development Specialist .
Monthly team meetings	Per the NYC OEM CERT Standard Operating Guidelines, each member is recommended to attend a majority of team meetings, primarily monthly.
To be determined by Team Chief-OTHER	The Team Chief may institute, with the approval of other team leadership, other expectations of team members to be re-credentialed. All team members must be made aware of these expectations in a timely manner.

Approved NYC OEM CERT courses 2009

- 10 week Basic
- ConEdison Awareness Course
- Cultural Awareness and Psychological First Aid
- Enhanced Coping Skills for Community Leaders (L)
- OEM Emergency Operations Center/E-team (L)
- Ready NY for Kids Presenter
- Ready NY Presenter
- Running Planned Events
- Tabletop 101

Approved NYC OEM CERT on-line courses

<http://training.fema.gov/>

- | | |
|--------------------------------|---|
| IS 100a | Introduction to Incident Command System, I-100 |
| IS 200a | ICS for Single Resources and Initial Action Incidents |
| | National Incident Management System (NIMS), An Introduction |
| IS 700 | National Response Framework, An Introduction |
| IS 800.B | Disaster Basics |
| IS-292 | Principles of Emergency Management |
| IS-230 | EOC Management & Operations |
| IS-775 | Introduction to Public Assistance Programs |
| IS-630 | An Introduction to Exercises |
| IS-120.a | Special Needs Planning Considerations for Service and Support Providers |
| IS-197.SP | |
| Coastal Storm Flooding On-line | |

Approved NYC OEM CERT on-line courses: Leadership Track

Any Team Chief or Deputy Chief may also get credit for the following courses:

<http://training.fema.gov/>

IS-244	Developing & Managing Volunteers
IS-288	The Role of Voluntary Agencies in Emergency Management
IS-271	Anticipating Hazardous Weather & Community Risks
IS-139	Exercise Design
IS-235	Emergency Planning
IS-240	Leadership & Influence
IS-241	Decision Making & Problem Solving
IS-242	Effective Communication

****This list is of June 10, 2009. It may be updated by the NYC OEM CERT Program Staff throughout the year.***

Approved NYC OEM CERT Responses

Any NYC OEM CERT deployment that is followed by proper deployment protocol.

Also included:

Any time spent on a call-down initiated by NYC OEM

Any time spent on stand-by following a call-down initiated by NYC OEM