

Amended
Appointments are subject to approval
TEMPORARY POSITIONS
OFFICE OF CHIEF MEDICAL EXAMINER
CITYWIDE JOB VACANCY NOTICE

Civil Service Title: Criminalist

Title Code No: 21849

Office Title: Criminalist

Division/Work Unit: Forensic Anthropology

Hours/Shift: Part-time (3 days, up to 21 hrs per week) / 8am to 4pm

Level: IA

Salary: \$23.93 per hour

Work Location: Citywide

Number of Positions: 30

JOB DESCRIPTION

In April 2010, the Office of Chief Medical Examiner will begin conducting a three-month sifting operation to complete the meticulous inspection of materials associated with the World Trade Center attacks and accurately identify potential human remains and personal effects from the attacks. Specific duties of the position include the inspection of debris associated with the attacks, as well as the identification and collection of materials from screening operations.

QUALIFICATION REQUIREMENTS

A baccalaureate degree from an accredited college, with specialization in criminalistics, forensic science, chemistry, biology, physics, molecular genetics, genetics, biochemistry, molecular biology, entomology, anthropology, ecology or a closely-related scientific or engineering field. Note that selected candidates must be medically qualified to wear a tight-fitting respirator and other personal protective equipment as necessary.

PREFERRED SKILLS

Preference will be given to individuals who have successfully completed archaeological field school or who have successfully completed an advance degree in anthropology-related/archaeology-related disciplines. Technicians must be familiar with the techniques of archaeological fieldwork/screening and/or have previous experience in the recovery or analysis of human remains that will allow them to efficiently, effectively, and carefully identify and collect fragmentary materials from the screening operation.

SPECIAL NOTE

Selected candidates will be required to provide a DNA sample by swabbing.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO:

Ayinde Williams
Recruitment Coordinator, Human Resources
The Office of Chief Medical Examiner
421 East 26 Street – Mailbox #10-52
New York, NY 10016

Resumes may be emailed in a WORD format to Recruiter3@ocme.nyc.gov. Title/Level and Job Vacancy number must be indicated in the subject line. No phone calls please.

POST DATE: 02/1/10	POST UNTIL: Until Filled	JVN: <u>816/10/CME/033</u> (Agency Code/ Fiscal Year/Number)
---------------------------	---------------------------------	--

The City of New York is an Equal Opportunity Employer.

Official NYC Web Site: www.nyc.gov