

Appointments are subject to Office of Management and Budget (OMB)
approval for budgeted headcount.

GRANT FUNDED POSITION (2009-DN-BX-K162)

OFFICE OF CHIEF MEDICAL EXAMINER
CITYWIDE JOB VACANCY NOTICE

Civil Service Title: City Research Scientist

Title Code No: 21744

Office Title: Forensic Methods Researcher

Division/Work Unit: Forensic Biology

Hours/Shift: Thirty-five hours over a five day period; intermittent overtime may be necessary.

Level: II

Salary: \$63,662

Work Location: 421 East 26 Street, NYC

Number of Positions: 1

JOB DESCRIPTION

Under the general direction of the Manager of the Forensic Research and Development group, the selected candidate's typical tasks include but are not limited to the following:

- Project management, scientific development and validation of DNA, RNA, or protein based forensic tests.
- Ensures compliance to IRB guidelines regarding human subject research and data confidentiality.
- Assists the Group Manager with researching background information regarding possible new techniques and equipment and work on the development of research strategies and project plans.
- Prepares documentation covering the performed developmental and validation work according to Federal guidelines.
- Provides scientific background and data summaries to NYS oversight committees for approval.
- Develops training modules pertaining to any new tests and train other Forensic Biology staff on the technologies developed within the Forensic Research and Development group.
- Represents the office through presentations at scientific meetings and prepares manuscripts for submission to peer reviewed journals.
- Supervises Criminalists in basic and complex scientific analysis.
- Special project and other duties as assigned.

QUALIFICATION REQUIREMENTS

1. A doctorate degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and one year of full-time experience in a responsible supervisory, administrative or research capacity in the appropriate field of specialization; or
2. A master's degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and three years of responsible full-time research experience in the appropriate field of specialization; or
3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least a master's degree in an appropriate field of specialization and at least two years of experience described in "2" above. Two years as a City Research Scientist I, can be substituted for the experience required in "1" and "2" above.

*****SPECIAL NOTE*****

1. If you were educated in a foreign school you must submit an evaluation of your foreign education from an approved organization with your resume.
2. Selected candidates will be required to provide a DNA sample by swabbing.

PREFERRED SKILLS

Prior experience with human or mammalian DNA based testing, specifically genetic polymorphisms, such as STR(s) or SNP(s) and hands on experience with sequencing and real-time PCR are required. Strong data analysis and statistical skills are a plus. It is strongly recommended that the selected candidate be familiar with Applied Biosystems instrumentation and software. Successful candidate should possess the following: excellent communication skills and a strong sense of team work; excellent IT skills; excellent analytical and conceptual thinking; Microsoft Windows, Word, Excel, and PowerPoint.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO:

Ayinde Williams
Recruitment Coordinator, Human Resources
The Office of Chief Medical Examiner
421 East 26 Street – Mailbox #10-52
New York, NY 10016

Resumes may be emailed in a WORD format to Recruiter3@ocme.nyc.gov. Title/Level & Job Vacancy number must be indicated in the subject line.

NO PHONE CALLS

POST DATE: October 5, 2009	POST UNTIL: October 19, 2009	JVN: 816/10/CME022 (Agency Code/ Fiscal Year/Number)
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