



## **Deputy Treasurer/Treasurer**

The New York City Municipal Water Finance Authority (NYW) is the world's largest public sector water and wastewater financing authority, is seeking to hire either a Deputy Treasurer or Treasurer, depending upon qualifications. NYW issues over \$2 billion of long-term tax-exempt debt annually and uses a \$600 million tax-exempt commercial paper program to finance capital projects. NYW also manages a large investment portfolio and over \$1.7 billion of annual debt service.

### **JOB DESCRIPTION:**

The duties of the position include the following responsibilities:

- Maintain and update Excel-based debt and investment databases
- Implement a new Debt Management System
- Assist with the management and execution of bond and commercial paper note transactions
- Coordinate and direct investments with the Authority's trustee and financial advisors
- Work closely with the accounting and legal teams
- Communicate with investors and rating agencies
- Develop financial projections and perform financial analyses; evaluate proposals from banks
- Assist with the Authority's annual budget and audited financial statements
- Respond to requests and inquiries from auditors and others

### **QUALIFICATIONS:**

- Must possess strong quantitative and analytical skills
- Strong MS Excel skills required. Familiarity with Bloomberg Terminal is a plus
- Comfort with complex financial and legal concepts
- Experience in finance and fixed-income capital markets
- Demonstrated attention to detail, ability to meet deadlines, strong organizational, communication and project management skills

**REQUIREMENTS:**

**Deputy Treasurer (\$91,588+):** Bachelor's degree and a minimum of six years of full-time directly-related experience in finance, preferably in public finance or an awarded Master's degree and at least four years of directly-relevant full-time experience. Applicants should have a degree in economics, finance, mathematics, engineering, public administration, finance, economics, mathematics or related area of study. A Master's in public administration is preferred.

**Treasurer (\$109,669+):** Bachelor's degree and a minimum of seven years of full-time directly-related experience in finance, preferably in public finance or an awarded Master's degree and at least five years of directly-relevant full-time experience. Applicants should have a degree in economics, finance, mathematics, engineering, public administration, finance, economics, mathematics or related area of study. A Master's in public administration is preferred.

**TO APPLY:**

If you are interested in applying, send a cover letter, resume, current salary and three references to [NYWjobs@omb.nyc.gov](mailto:NYWjobs@omb.nyc.gov). References will not be contacted until mutual interest is established.

**THE NEW YORK CITY MUNICIPAL WATER FINANCE AUTHORITY  
IS AN EQUAL OPPORTUNITY EMPLOYER**

You must be a City resident within 90 days of the date of appointment and you must be legally eligible to work in the United States.