



SCHOLARSHIP PROGRAM APPLICATION  
ASD SCH NYLS (Rev. 04-16)

**NEW YORK CITY POLICE DEPARTMENT  
TRADITIONAL SCHOLARSHIP PROGRAM  
NEW YORK LAW SCHOOL**

APPLICANT INFORMATION  
(REQUIRED INFORMATION)

(All Information is to be typed)

Last Name		First Name	M.I.	Rank/Title	Tax Registry No.
Command		Command Address		Command Telephone No.	
Appointment Date	Home Address		Date of Birth	Home Telephone No.	
Department Email		Personal Email		Cell phone No.	

LIST ALL PREVIOUS COMMANDS, DATES AND ASSIGNMENTS

Date	Command	Assignment

Have you ever received a Full or Partial NYPD, Former Transit or Housing Police Department Scholarship? (e.g. FBI, SPI, NPS etc.)

Yes  No

Date	Scholarship

LIST ALL COLLEGES, UNIVERSITIES AND GRADUATE SCHOOLS ATTENDED (Begin with most recent)

Dates Attended	Institution	Field of Study	Degree	GPA

STANDARDIZED TEST SCORES (LIST ALL TESTS AND RESULTS)

Test	Date	Total Score	Percentile Rank	Verbal	Quantitative	Analytical
LSAT						
GRE						
GMAT						

**DECLARATION**

I, \_\_\_\_\_, am hereby applying for the NYPD Traditional Scholarship Program. I certify that I have enrolled in an accredited undergraduate/graduate program. I agree to maintain a minimum grade point average of 3.0 in order to remain eligible for this award. I have received a copy of the program eligibility guidelines and I agree to abide by the rules set forth by the Department if awarded an NYPD Traditional Scholarship. I further certify that the eligibility criteria for this scholarship will be met by the application deadline. I am aware that my failure to fulfill the requirements of this award will result in my removal from the program.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

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**COMMANDING OFFICER’S ENDORSEMENT**

(C.O. to address applicant’s qualifications)

\_\_\_\_\_  
Print \_\_\_\_\_  
Signature \_\_\_\_\_  
Date

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**INSTRUCTIONS**

Forward the following documents along with completed application to the Scholarship Unit by: \_\_\_\_\_  
Date

- 1) Completed N.Y.P.D. scholarship program application with the C.O.’s signed endorsement
  - 2) A copy of the admission’s application or letter of acceptance from the school
  - 3) Official sealed transcripts from previous college studies stated on scholarship application
  - 4) A copy of the LSAT test scores (151 or higher) taken within the last five years
  - 5) A two page typed personal statement, in essay format, describing career goals, achievements, etc.
  - 6) One (1) letter of recommendation from any of the following: any higher ranking Department or Military Officer, a professor or political leader
  - 7) Provide copies of the last three (3) years performance evaluations. Evaluations must have a minimum of 3.0 rating.

**SUBMIT TO:**

(Completed application and required documents) Office of the First Deputy Commissioner  
One Police Plaza  
Room 1412  
New York, NY 10038

***If you have additional questions, please email [scholarship@nypd.org](mailto:scholarship@nypd.org)***



## NEW YORK CITY POLICE DEPARTMENT SCHOLARSHIP PROGRAM RULES

### Eligibility Guidelines For All Scholarships

- Applicants are required to have a minimum of three years (3) of service in good standing and remain in good standing throughout the duration of the scholarship.
- Past recipients of Traditional Scholarships, Non-Traditional Scholarships and Educational Leave Grants will be eligible to receive additional Traditional Scholarships, Non-Traditional Scholarships and Educational Leave Grants for new program of study. No statute of limitations has been implemented regarding these awards. Scholarship Committee members will be advised that an applicant has received past awards, but the determination of award recipients remains at the discretion of the Scholarship Committee.
- Some scholarships require applicants to have taken the Graduate Record Examination (GRE) Test, Graduate Management Admissions Test (GMAT), or the Law School Admission Test (LSAT) within the past five (5) years.
- Recipients of a Department scholarship must agree in writing to remain in the Department for a minimum of two (2) years subsequent to the completion of their final semester. Some scholarships require a longer service commitment subsequent to program completion.
- The Scholarship Committee will award each scholarship based on fulfillment of the eligibility requirements, in conjunction with prior educational and professional performance (i.e. applicant grade point average (GPA), Departmental Annual Performance Evaluations) and personal statement.
- A 3.0 grade point average (GPA) is preferred.

### Selection and Award Criteria / Service Commitments

- Applicants must be accepted by the school offering the scholarship in accordance with their academic standards and application process. The Scholarship Committee makes the final determinations for all awards, except for New York Law School and St. John's School of Law. The Admissions Committee at each law school will determine scholarship recipients.
- Awardees granted Educational Leave days are not permitted to request Educational Leave on any of the following days: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and during any of the 'A' weeks designed by the Annual Operations Order pertaining to vacation selections.
- Awardees must agree in writing to remain in the Department for two years after their final semester of being awarded the Educational Leave Scholarship or New York University Scholarship.
- Awardees granted a paid leave of absence for the Harvard University, SUNY at Albany, Hunter College, or the Police Commissioner's Scholarship, must agree in writing to remain in the Department for four years after final semester of award.
- Awardees granted a paid leave of absence for the FBI National Academy and CHDS Naval Postgraduate School must agree in writing to remain in the Department for three (3) years after final semester award.
- Awardees are required to supply an official sealed transcript upon completion of each school semester, and proof of enrollment for the following semester for continuation of scholarship. A UF49 must be submitted if awardees are declining their awards, or are unable to fulfill their educational commitments.