



SCHOLARSHIP PROGRAM APPLICATION
ASD SCH Ed Leave (Rev. 04-16)

**NEW YORK CITY POLICE DEPARTMENT
EDUCATIONAL LEAVE SCHOLARSHIP PROGRAM**

APPLICANT INFORMATION

(All Information is to be typed)

Name (Last)	First	M.I.	Rank/Title	Rank/Title	Tax Registry No.
Command	Command	Command Address		Command Telephone No.	
Appointment Date	Home Address		Date of Birth	Home Telephone No.	
Department Email		Personal Email		Cell phone No.	

LIST ALL PREVIOUS COMMANDS, DATES AND ASSIGNMENTS

Date	Command	Assignment

Have you ever received a Full or Partial NYPD, Former Transit or Housing Police Department Scholarship? (e.g. FBI, SPI, NPS etc.)

Yes No

Date	Scholarship

LIST ALL COLLEGES, UNIVERSITIES AND GRADUATE SCHOOLS ATTENDED (Begin with most recent)

Date	Institution	Field of Study	Degree	GPA

STANDARDIZED TEST SCORES (LIST ALL TESTS AND RESULTS)

Test	Date	Total Score	Percentile Rank	Verbal	Quantitative	Analytical
LSAT						
GRE						
GMAT						

DECLARATION

I, _____, am hereby applying for the NYPD Educational Leave Scholarship Program. I certify that I have enrolled in an accredited graduate program. I agree to maintain a minimum grade point average of 3.0 in order to remain eligible for this award and complete. I have received a copy of the program eligibility guidelines and I agree to abide by the rules set forth by the Department if awarded an NYPD Educational Leave Scholarship. I further certify that the eligibility criteria for this scholarship will be met by the application deadline. I am aware that my failure to fulfill the requirements of this award will result in my removal from the program.

Signature

Date

COMMANDING OFFICER’S ENDORSEMENT

(C.O. to address applicant’s qualifications)

Print

Signature

Date

INSTRUCTIONS

Forward the following documents to the Scholarship Unit by _____

Date

- 1) N.Y.P.D. scholarship program application, completed in full.
- 2) Proof of enrollment in accredited graduate program (minimum 9 credits per semester).
- 3) Official sealed transcripts from all colleges attended.
- 4) Copy test scores (LSAT, GRE, GMAT), if required.
- 5) A resume.
- 6) A typed personal statement describing career goals, achievements, etc. in essay format.
- 7) One (1) letter of recommendation.
- 8) Copies of the last three (3) years performance evaluations.

SUBMIT

Completed application and required documents to: Office of the First Deputy Commissioner
One Police Plaza
Room 1412
New York, NY 10038

IF YOU HAVE ADDITIONAL QUESTIONS, PLEASE EMAIL SCHOLARSHIP@NYPD.ORG



NEW YORK CITY POLICE DEPARTMENT SCHOLARSHIP PROGRAM RULES

Eligibility Guidelines For All Scholarships

- Applicants are required to have a minimum of three years (3) of service in good standing and remain in good standing throughout the duration of the scholarship.
- Past recipients of Traditional Scholarships, Non-Traditional Scholarships and Educational Leave Grants will be eligible to receive additional Traditional Scholarships, Non-Traditional Scholarships and Educational Leave Grants for new program of study. No statute of limitations has been implemented regarding these awards. Scholarship Committee members will be advised that an applicant has received past awards, but the determination of award recipients remains at the discretion of the Scholarship Committee.
- Some scholarships require applicants to have taken the Graduate Record Examination (GRE) Test, Graduate Management Admissions Test (GMAT), or the Law School Admission Test (LSAT) within the past five (5) years.
- Recipients of a Department scholarship must agree in writing to remain in the Department for a minimum of two (2) years subsequent to the completion of their final semester. Some scholarships require a longer service commitment subsequent to program completion.
- The Scholarship Committee will award each scholarship based on fulfillment of the eligibility requirements, in conjunction with prior educational and professional performance (i.e. applicant grade point average (GPA), Departmental Annual Performance Evaluations) and personal statement.
- A 3.0 grade point average (GPA) is preferred.

Selection and Award Criteria / Service Commitments

- Applicants must be accepted by the school offering the scholarship in accordance with their academic standards and application process. The Scholarship Committee makes the final determinations for all awards, except for New York Law School and St. John's School of Law. The Admissions Committee at each law school will determine scholarship recipients.
- Awardees granted Educational Leave days are not permitted to request Educational Leave on any of the following days: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and during any of the 'A' weeks designed by the Annual Operations Order pertaining to vacation selections.
- Awardees must agree in writing to remain in the Department for two years after their final semester of being awarded the Educational Leave Scholarship or New York University Scholarship.
- Awardees granted a paid leave of absence for the Harvard University, SUNY at Albany, Hunter College, or the Police Commissioner's Scholarship, must agree in writing to remain in the Department for four years after final semester of award.
- Awardees granted a paid leave of absence for the FBI National Academy and CHDS Naval Postgraduate School must agree in writing to remain in the Department for three (3) years after final semester award.
- Awardees are required to supply an official sealed transcript upon completion of each school semester, and proof of enrollment for the following semester for continuation of scholarship. A UF49 must be submitted if awardees are declining their awards, or are unable to fulfill their educational commitments.