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Scholarship Unit
Training Bureau - Police Academy
235 East 20th Street
Room 803B
New York, NY 10003
212-477-9212, scholarship@nypd.org
Training Bureau Website:
www.nyc.gov/html/nypd
Message from the Police Commissioner

Dear Members of the Service,

Nelson Mandela once said, “Education is the most powerful weapon you can use to change the world.” This scholarship guide identifies various opportunities for you to expand your education and develop crucial skills that will change your career and benefit the department.

Continued learning enables us to excel both personally and professionally, and is invaluable to all members of the service who seek to better their careers. It is our duty to understand the importance of the roles we play as part of the greatest police department in the world, and continually strive to improve our ability to protect the freedoms that make our society great.

I strongly encourage you to take advantage of the various opportunities available to all uniform and civilian members of the service, including traditional scholarships, non-traditional educational opportunities, educational leave grants and a variety of tuition reduction programs. This guide will help you identify the opportunities suitable to your rank or title.

All scholarship decisions are objective, based on prior academic performance, professional evaluations and Departmental recommendations, among other factors. Some awards are more competitive than others, but there is no limit to how many times you may apply to any one scholarship. So I encourage you to read this guide carefully, and take the first step toward a more rewarding career. The only failure is the failure to try.

All the best,

William J. Bratton
POLICE COMMISSIONER
Training Bureau Scholarship Unit

The mission of the Scholarship Unit is to develop educational opportunities for all members of the service by creating partnerships with colleges, universities, and other institutions. This coordination of resources is executed with the purpose of enhancing personal and career aspirations of members of the Department. Coordinating educational resources results in a more knowledgeable and professional workforce.

The Scholarship Unit seeks to enhance the Department’s educational opportunities and provides counseling for members on how to proceed with their academic endeavors. The staff encourages uniformed and civilian members to take advantage of the numerous scholastic opportunities available and maintains literature on the various Departmental programs. The Scholarship Unit also hosts an annual college fair, each spring, which provides members with an opportunity to interact directly with representatives from various institutions of higher learning.

Whether you are an entry-level employee wishing to enhance your career potential or a tenured manager, a continued education provides an opportunity to enrich your career and is a worthwhile investment. In addition to enhancing your skills within the law enforcement field, pursuing higher education may provide an opportunity to explore alternative careers. Many of our uniformed and civilian members have pursued careers in medicine, teaching, government, and various other professions. In addition to opportunities offered by the Department and the City of New York, the various employee unions, religious, and fraternal organizations offer educational opportunities as well.
Converting Police Academy Training to College Credits

If you want to further your education or meet promotional eligibility requirements, the educational credits earned, for training courses completed at the Police Academy, may be converted into college credits. If you are currently attending college, have your official Police Academy (PA) transcript (which may be requested from the Training Records Unit 212-477-9750) forwarded to your school to be listed on your official transcript. Please note, some credits earned at the PA may not be accepted by the school, and most schools will not include your PA credits on their transcript unless you are an enrolled student.

Currently, sixty-four (64) college credits are required for promotion to sergeant. Ninety-six (96) credits are required for promotion to lieutenant, and a bachelor’s degree is needed for promotion to captain. It is important to remember that these are minimal requirements. Many members enhance their career potential by pursuing advanced degrees (which may be accomplished through Department scholarship programs). The Educational Tracking Unit (ETU) monitors the eligibility of candidates for promotion. It also manages and updates the education records for all members of the Department.

Institutions such as Excelsior College, Frederick Community College and Thomas Edison College provide a service called “credit banking.” Credit banking is a program that consolidates all of your past educational credits, test scores, and employment training records, earned from various sources, and puts them together on a single transcript (i.e. FEMA, Corrections, Police Academy, and accredited professional training courses). Members of the service are advised to refer to Operations Order 13-2008 for further information on the “On-Line Education Profile Via the Intranet,” and are urged to keep their On-line Education Profiles updated to avoid unnecessary delays with promotion eligibility in the future.

Military transcripts are also accepted by the Department’s Educational Tracking Unit (ETU). These transcripts will only be accepted from official military branch personnel departments. Credit banking services for military credits is unnecessary, as the ETU accepts multiple transcripts from the various accredited schools attended.

Contact the Training Records Unit (212) 477-9750 to have the official transcript of all PA courses forwarded to the school or the credit banking service of your choice. Once the school has listed the education credits earned at the PA on their official transcript, have that official transcript forwarded directly to the Education Tracking Unit to update your records. For additional information, please call the Education Tracking Unit at (212) 477-9742.

Education Tracking Unit c/o
NYPD Police Academy
235 East 20th Street Room 808
New York, New York 10003
The following steps will assist you in using the On-Line Education Profile via the intranet to update your education/credits and help you meet the education requirements for promotion:

1. Log onto the NYPD’S FINEST Intranet homepage
2. Select WORK
3. Locate the APPLICATIONS heading
4. Click on the blue area beneath “Online Computer Systems to Help Get the Job Done” (this area will change color when touched by cursor)
5. Select PERSONNEL APPLICATIONS
6. Select “Education Tracking Login”
7. First time users select “New visitors click here to register”
8. Follow instructions listed (do not enter dashes in SS#)
9. Use proper format for dates (mm/dd/yyyy-4 digit year)
10. For optimal results select an eight (8) character password formatted like the one indicated here (Abc12345) at least one capital letter, two lowercase letters and five (5) numbers
11. Upon navigating to the entry page, select the appropriate state and enter college attended, degree earned, major/minor, credits earned, date of graduation and military branch, if applicable. To complete your record update, have an official transcript forwarded to the ETU from a college, university or other accredited higher education institution (including the United States military branches) to the address indicated below.

To request Police Academy transcripts:

Training Records Unit
Police Academy, Room 833
212-477-9750

To have credits “banked”, contact one of the following:

Excelsior College
www.Excelsior.edu
888-647-2388

Frederick Community College
www.Frederick.edu
301-846-2400

Thomas Edison State College
www.Tesc.edu
888-442-8372

FEMA
(FEMA credits will be banked by Fredrick Community College)
www.training.fema.gov
Preparing For The Application Process

Preparing for the application process can be overwhelming. The following page provides a detailed explanation of how to master the process. If you have difficulties with the application process, the Scholarship Unit staff will be happy to assist.

Undergraduate Programs

Enrolling in a program of any type involves a process in which you are expected to complete a detailed application form and, in many instances, requires that you provide transcripts from schools previously attended. Once you have completed the application, you will need to report the number of credits that you received from other colleges, as a result of your Police Academy Recruit Training or In-Service Training to the school you are applying to.

The best advice for completing a college or university application is to have the institution’s academic advisor review the application to ensure its accuracy. Additionally, most colleges require that you submit letters of recommendations from either former teachers or current employers. It is important that you make note of application deadlines, especially if you intend to apply for financial aid, which will require an additional set of applications.

The Training Records Unit will assist you in obtaining recruit school credits and in-service course credits by sending you a Transcript Request Application. The Transcript Request Application requires specific information such as appointment date, year of recruit school attendance, as well as the company number. In order for a college or university to accept recruit school credits, an official transcript generated by the Training Records Unit must be sent directly to the academic institution in which the member is currently enrolled. The institution will determine how many credits they will accept; and it should be noted that credits are not automatically granted for completed NYPD training programs. It is recommended that all individuals requesting recruit credits and/or credits for specific in-service courses and any other accredited courses taken in the Department call the Training Records Unit, located at the Police Academy, Room 833 for an application. The Training Records Unit can be reached at 212-477-9750, forms are available on-line at www.nyc.gov/html/nypd/html/home/employees.shtml.
Preparing For The Application Process

Graduate Programs

In addition to application forms, transcripts, and recommendations, many graduate programs require standardized test scores, such as the Graduate Record Examination (GRE), and the Law School Aptitude Test (LSAT), (see Appendix B, pg.65).

Most programs accept standardized test scores taken within five years from application date. Test Scores in excess of five years will not be accepted. Each school will post its own deadline for submission of scores.

Tests such as the GRE and LSAT are made up of pages containing vocabulary tests, reading comprehension tests, analytical questions, writing samples, and some may include mathematics. There are many ways to prepare for these exams. Several continuing education programs in the City University of New York system offer preparatory classes, and there are also several privately run schools that specialize in this type of test preparation. If time or money is an issue, workbooks with sample tests and practice questions are available in bookstores. If you have access to the internet, there are several relatively inexpensive tutorial programs available on-line. Regardless of the method, taking the time to prepare will increase the probability of doing well. The sources are cited in Appendix B.

Continuing Education Programs

The application process for continuing education programs is generally easier. Since there are no degrees involved and the studies are less formal, students simply sign up for courses. Some of the more difficult certificate programs may require a formal application process, but even these are less time-consuming than traditional, degree-granting programs. Registration is also a much faster process; and often students can register for courses a few weeks, or days before classes begin.
Preventing For The Application Process

Eligibility Guidelines For All Scholarships

- Applicants are required to have a minimum of three years of service in good standing and remain in good standing throughout the duration of the scholarship.
- With the exception of the Police Reserve Association grant, NYPD personnel are only eligible for one scholarship during the course of their service with the Department.
- Some scholarships require applicants to have taken the Graduate Record Examination (GRE) Test, Graduate Management Admissions Test (GMAT), or the Law School Admission Test (LSAT) within the past five years.
- Recipients of a Department scholarship must agree in writing to remain in the Department for a minimum of two years subsequent to the completion of their final semester. Some scholarships require a longer service commitment subsequent to program completion.
- The Scholarship Committee will award each scholarship based on fulfillment of the eligibility requirements, in conjunction with prior educational and professional performance (i.e. applicant grade point average (GPA), Departmental Annual Performance Evaluations) and personal statement.
- A 3.0 grade point average (GPA) is preferred.

Selection and Award Criteria

- Applicants must be accepted by the school offering the scholarship in accordance with their academic standards and application process. The Scholarship Committee makes the final determinations for all awards, except for New York Law School and St. John’s School of Law. The Admissions Committee at each law school will determine scholarship recipients.
- Awardees must agree in writing to remain in the Department for two years after their final semester of being awarded the Educational Leave Scholarship or New York University Scholarship.
- Awardees granted a paid leave of absence for the Harvard University, SUNY at Albany, Hunter College, or the Police Commissioner’s Scholarship, must agree in writing to remain in the Department for four years after final semester of award.
- Awardees granted a paid leave of absence for the FBI National Academy and CHDS Naval Postgraduate School must agree in writing to remain in the Department for three years after final semester award.
- Awardees are required to supply an official sealed transcript upon completion of each school semester, and proof of enrollment for the following semester for continuation of scholarship. A UF49 must be submitted if awardees are declining their awards, or are unable to fulfill their educational commitments.
Preparing For The Application Process

Application Information

Completed application package must be sent directly to the Scholarship Unit.

Department Mail:
Scholarship Unit
NYPD Training Bureau
Police Academy Room 803B

U.S. Mail:
Scholarship Unit
NYPD Training Bureau
235 E. 20th Street Room 803B
New York, N.Y. 10003

Scholarship applications, program rules, and an electronic version of this guide are available on-line at www.nyc.gov/html/nypd/html/training_nypd/scholarship_unit.shtml

Note: Active Scholarship Programs are announced via Department Bulletins and the FINEST system.

For more information, contact the Scholarship Unit, 212-477-9212, scholarship@nypd.org.
Applicants are required to provide official sealed transcripts for high school or college requirements, and official score reports for standardized exams (i.e. GMAT, GRE, LSAT, etc.).

Note: Since the standardized test scores for the GMAT, GRE, LSAT, etc., require significant time for preparation, scheduling and scoring, applicants are advised to take required examinations at an early date (no later than December 31, of the current year). These scores must be available to the college and the scholarship award committee by the application deadlines. Appendix B lists GMAT, GRE, GRE-ETS and LSAT websites.

Department Scholarships

NYPD Traditional Scholarship Program

The following is a list of traditional scholarships available with their program descriptions, eligibilities and requirements. These scholarships become active in November and are announced via Department Bulletins and FINEST messages.

Undergraduate Programs

- Pace University
- St. Joseph’s College

Graduate Programs

- Harvard Kennedy School
- Hunter College
- New York Law School
- New York University – Wagner School of Public Service
- Police Commissioner’s Scholarship
- Police Reserve Association Scholarship
- St John’s University - School of Law
- St. Joseph’s College
- State University of New York at Albany, School of Criminal Justice
Department Scholarships

Undergraduate

Pace University

Award: Pace University offers one (1) full undergraduate scholarship each year, covering tuition costs. The cost of fees and books are paid by the recipient. Class attendance is strictly during off-duty time; no paid leave of absence will be granted. This scholarship can also be used for the iPace program.

Eligibility: Police Officer, Detective, and Sergeant. Candidates must have a positive service record, provide a letter of recommendation, and submit a written personal statement.

Academic requirements:
- Candidates must be a high school graduate with a total grade average of 85 or higher and a combined verbal and quantitative SAT score of 1100.
- A minimum 3.0 grade point average (GPA) from an accredited college or university is required.

Pace University offers a wide variety of programs in liberal arts, education, psychology, business (administration, marketing and accounting), computer information systems and programming, all leading to a bachelor’s degree. Scholarship recipients may select the program of their choice.

Undergraduate

St. Joseph’s College

Award: St. Joseph’s College School of Professional and Graduate Studies offers one (1) full undergraduate scholarship each academic year, covering tuition costs. The cost of fees and books are paid by the recipient.

Eligibility: Any full time employee of the New York City Police Department (uniformed or civilian), who has been accepted to St. Joseph’s College School of Professional and Graduate Studies.

Academic requirements:
- A minimum 2.0 GPA from an accredited college or university; or a minimum 3.0 GPA from a recognized accredited college (www.apc-colleges.org) is required.
- Applicants must meet the general admission requirements of the school.
- A writing sample must be provided.

Eligible candidates may submit an admission’s application online or in person at the Admissions Office to attend full or part-time. A wide variety of programs are available:
- Business Administration with a major in Accounting
- Computer Information Technology
- Criminal Justice
- General Studies
Department Scholarships

- Health Administration
- Hospitality/Tourism Management
- Human Services
- Marketing
- Medical Technology
- Nursing (RN required)
- Organizational Management (also online)

Note: Students may attend either the Brooklyn Campus or the Long Island Campus.

Graduate Program

Harvard Kennedy School

Award: The Harvard Kennedy School offers one (1) scholarship leading to a Master’s Degree in Public Administration. The scholarship recipient will receive a ten and a half (10 ½) month paid leave of absence. The student will pay expenses such as travel, room and board, tuition, fees, books, etc. However, the New York City Police Foundation provides a grant of $15,000 to defray expenses.

Eligibility: Rank of Sergeant, Lieutenant, Captain, or managerial civilian with a minimum of seven years of service at the time of application. Recipient of the award must agree in writing to remain with the Department for four years upon completion of the program.

Academic requirements:

- Applicants must have a bachelor’s degree from an accredited college/university by June of the year prior to entering the program, with a final grade point average (GPA) of 3.0 or higher.
- Candidates must have taken either the Graduate Record Examination (GRE) or the Graduate Management Admissions Test (GMAT) within the last five years.
Department Scholarships

Graduate Program

Hunter College

Award: The Department will grant a twelve (12) month paid leave of absence for two (2) uniformed members of the Department to pursue a Master of Science Degree in Urban Affairs at Hunter College. Recipients will be required to pay full tuition and meet the same academic standards for admission as other applicants to the school.

Eligibility: Police Officer, Detective, Sergeant, Lieutenant, or Captain with a minimum of three years Department service at time of application are eligible. Recipients of the award must agree, in writing, to remain with the Department four years upon completion of the program.

Academic requirements:
- A minimum grade point average (GPA) of 3.0 or higher from an accredited college/university is required.

Graduate Program

New York Law School

Award: New York Law School offers scholarships to uniformed members of the service for both the full-time (three year) and part-time (four-year) JD Programs. Scholarship decisions are made by the admissions committee at the time admission is offered.

Eligibility: Candidates must be a uniformed member of the service with a minimum of three years service at time of application. A letter of recommendation from the candidate’s immediate supervisor as well as a personal statement are required.

Academic requirements:
- Candidate must gain admission to New York Law School.
- Candidates must have earned a bachelor’s degree from a regionally accredited college or university with a grade point average placing candidate above the median law school’s entering class. (Note: the median GPA currently stands at 3.17, however, this is subject to change).
- Candidates must have taken the Law School Admission Test (LSAT) within the past five years with a minimum score of 151.

Additional Scholarship Opportunities:

New York Law School recently created a Public Service Scholarship Program for uniformed and other dedicated public servants.

For more information contact Adam W. Barrett, Assistant Dean of Admissions and Financial Aid, 212-431-2840, adam.barrett@nyls.edu, or visit www.nyls.edu.
Department Scholarships

Graduate Program

New York University - Robert F. Wagner Graduate School of Public Service

**Award:** One (1) scholarship is available on a yearly basis for two (2) public administration programs. One leads to a Master of Public Administration, the other leads to an Executive Master of Public Administration. The scholarship provides for partial tuition cost for both programs (paid by the NYC Police Foundation and NYU Wagner). Recipients of this scholarship will also be granted an Educational Leave Scholarship (subject to eligibility criteria on pg.17) for the duration of the program. The balance of tuition, fees and cost of books will be the responsibility of the student. Class attendance is strictly during off-duty time.

**Eligibility:** Candidates for the Master of Public Administration are Police Officers and any higher rank or any civilian member of the service. Candidates should have a minimum of three years of positive service with the Department at time of application. The Executive Master of Public Administration is available to uniformed members with a minimum of five years of service and in the ranks of Sergeant, Lieutenant or Captain. Civilians in managerial titles, with a minimum of seven years of managerial experience, are also eligible.

**Academic requirements:**
- A bachelor’s degree from an accredited college or university with a final grade point average of 3.0 or higher is required.

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**Graduate Program**

The Police Commissioner’s Graduate Scholarship

This scholarship is to be applied towards a degree that is police related, or a governmental administration program, at any of the following graduate schools: Brown University, Columbia University, Harvard University, Georgetown University, New York University, Princeton University, University of Pennsylvania, and Yale University.

**Award:** One (1) scholarship will be provided to a uniformed member of the service consisting of a one-time grant of $15,000. In addition, the scholarship will afford the applicant a ten and a half month (10 ½) month paid leave of absence to earn their graduate degree.

**Eligibility:** Must be in the rank of Police Officer through Captain. Applicants must have a minimum of seven years of service in good standing.

**Academic Requirements:**
- Applicants must have earned a bachelor’s degree from an accredited college or university with a cumulative grade point average (GPA) of 3.0 or higher.
- Candidates must be a matriculated student in one of the universities listed.
Department Scholarships

Graduate Program

Police Reserve Association Scholarship

These grants are designed to encourage and support ranking members of the service to continue their education beyond the undergraduate level at accredited colleges/universities.

**Award:** The Police Reserve Association offers three (3) $1,500 one-time scholarship awards to three (3) uniformed members of the service (UMOS). One will be in the honor of Chief Michael Markman.

**Eligibility:** Candidates must be a uniformed member of the service in the rank of Police Officer through Captain.

**Academic requirements:**
- Candidates must be enrolled in a Graduate Program (Master’s, Ph.D., JD, etc.) at an accredited institution.
- A minimum of six credits must be completed each semester.
- A grade point average (GPA) of 3.0 or higher is required for initial eligibility.

Graduate Program

St. John’s University - School of Law

**Award:** St. John’s University School of Law offers a law enforcement scholarship for its evening program. Class attendance is strictly during off-duty time.

**Eligibility:** Candidates must be a uniformed member of the service with a minimum of three years of service at the time of application. A letter of recommendation from an immediate supervisor and a personal statement are also required.

**Academic requirements:**
- A bachelor’s degree from an accredited college or university, with a final grade point average of 3.0 or higher is required.
- Candidates must have taken the Law School Admission Test (LSAT) within the past five years with a minimum score of 160.
- Applicants must gain acceptance by the school.

**Note:** Determination of scholarship awards are made exclusively by the law school’s admission committee board, based upon several criteria, including but not limited to LSAT score and undergraduate GPA. The NYPD will provide a letter of recommendation.
Department Scholarships

Graduate Program

St. Joseph’s College

Award: St. Joseph’s College School of Professional and Graduate Studies offers one (1) full graduate degree scholarship each academic year, covering tuition costs. The cost of fees and books are paid by the recipient.

Eligibility: Any full-time employee of the New York City Police Department (uniformed or civilian), who has been accepted to St. Joseph’s College School of Professional and Graduate Studies.

Academic requirements:

- Admission to one of St. Joseph’s College School of Professional and Graduate Studies graduate degree programs
- Candidates must have an undergraduate GPA of 3.0 or better.
- The GMAT may be required for applicants NOT involved in supervision, program development, or specialized training.

St. Joseph’s College School of Professional and Graduate Studies offer a wide variety of graduate degrees, which include:

- Master of Science in Human Services Leadership
- Master of Science in Management with concentrations in Organizational Management, Health Care Management, or Human Resources Management
- Executive Master of Business Administration
- Master of Business Administration in Accounting
- Master of Business Administration in Health Care Management
- Master of Science with a Major in Nursing (BS/RN Required)
- Master of Arts in Literacy and Cognition
- Master of Arts in Mathematics Education (Long Island Campus only)

Note: Students may attend either the Brooklyn Campus or the Long Island Campus

DID YOU KNOW...

Originally named St. Joseph’s College for Women, the college was founded by the Sisters of St. Joseph of Brentwood, in response to the need for a day college for young women.
Department Scholarships

Graduate Program

State University of New York at Albany
School of Criminal Justice

Award: The School of Criminal Justice of the State University of New York at Albany, in conjunction with the New York City Police Foundation, offers two (2) full tuition graduate scholarships leading to a Master Degree in Criminal Justice each year. This scholarship covers tuition costs. Cost of fees and books are to be paid by the student. Recipients are also responsible for costs related to travel, as well as room and board. A ten and a half month (10 ½ ) paid leave of absence will be granted, and the recipient must agree in writing to remain with the Department for four years after completing the degree program.

Eligibility: Candidates must be in the rank of Police Officer, Detective, Sergeant, Lieutenant or Captain with a minimum of three years of service with the Department. A letter of recommendation from a supervisor, and a written personal statement are also required.

Academic requirements:
- A bachelor’s degree from an accredited college or university, with a final grade point average (GPA) of 3.0 or higher is required.
- Candidates must have taken the Graduate Record Examination (GRE), with writing sample, within the last five years with verbal and quantitative GRE scores totaling a minimum of 285.
Department Scholarships

Educational Leave Scholarship Program

**Award:** Up to a total of twenty-four (24) Educational Leave Grants are available to members who are enrolled in postgraduate programs (one grant will be awarded annually to the recipient of the New York University Wagner School of Public Service Scholarship). The Department’s Educational Leave Scholarship Program awards members annual paid educational leave grants of eighteen (18) days, nine (9) days per academic semester.

Members may use educational leave days at their own discretion, with minimal limitations, to attend class, prepare for exams, or to participate in internships or other aspects of their academic development. Continuance of each award is dependent on the student maintaining enrollment in a graduate program, having a GPA of 3.0; and submitting necessary documentation to the Scholarship Unit each semester.

**Note:** Restrictions apply regarding when the recipient of the award may take educational leave days. For complete details refer to Operations Order number 5-6 dated 2/13/98 and Personnel Bureau Memo number 2 dated 1/14/97. Copies are available upon request from the Scholarship Unit at 212-477-9212. Recipients of the Educational Leave grants must agree in writing, to remain with the Department for two years after completion of the final semester of the award.

**Eligibility:** Candidates must be a uniformed member of the service in the rank of Police Officer, Detective, Sergeant, Lieutenant, or Captain; or a civilian member of the service with an equivalent title. Applicants require a minimum of three years of service at time of application. A letter of recommendation from a supervisor and a personal statement are also required.

**Academic requirements:**
- Applicants must be a new or continuing student enrolled in a postgraduate (i.e. Master’s, Ph.D., and JD) program relevant to the Department’s mission, at an accredited institution.
- A minimum of nine credits must be completed per semester.
- Candidates must have a GPA of 3.0 or higher for initial eligibility.
- Recipients are required to maintain a GPA of 3.0 for continuation of award.
- Continuation of award is dependent upon receipt of official sealed transcripts. Proof of further enrollment and updated Department evaluations are to be forwarded to the Scholarship Unit for every semester attended.
Non-Traditional Scholarship Opportunities

Center for Homeland Defense and Security (CHDS) Naval Postgraduate School (NPS) - Master’s Degree in Homeland Security

The eighteen (18) month CHDS on-line master’s degree program is provided at no cost to state (including members of the National Guard under Title 32), local municipality, and U.S. Department of Homeland Security (DHS) government employees (including the U.S. Coast Guard) accepted into the program.

Award: Designed to accommodate the busy schedules of today’s leaders, the on-line program requires participants to be in-residence only two (2) weeks per quarter (for a total of 12 weeks on job time). All travel and tuition expenses are paid for eligible participants. Participants complete the remainder of their coursework via network-based distance learning methods. Applicants must meet the following minimum qualifications to be considered for admission:

- Candidates must be employed full-time by a local, state or DHS federal government agency or the U.S. military, and have homeland security experience and responsibilities.
- A an undergraduate degree from an accredited college or university is required.
- Applicants must have a minimum 3.0 grade point average (GPA) for all undergraduate coursework or awarded a graduate degree.

Applicants with a GPA below 3.0 will be considered if they have relevant work experience and qualifications to complement their academic record. It is strongly recommended that applicants with less than a 3.0 GPA take either the Graduate Record Examination (GRE) or the Miller’s Analogies Test (MAT) and obtain a score that would place them in consideration for the program.

- If accepted to the program, the applicant must continue to serve in a homeland security capacity for at least two years following graduation.

In order to enhance the sharing of information across all disciplines associated with homeland security, the program enrolls military officers and federal officials who work in concert with local and state officials. NPS provides a unique and neutral learning environment for collaboration amongst the top homeland security leaders in the nation.
Non-Traditional Scholarship Opportunities

The curriculum is structured around the key policy and organizational design problems that future homeland security leaders are likely to confront, and provides them with the analytic skills they will need to meet those challenges. Each course in the curriculum requires students to master the cores issues, principles, and problem-solving approaches for the topic in question, and to apply those fundamentals to the specific challenges confronting their own jurisdictions. The courses are sequenced and integrated to strengthen the overall cohesion of the curriculum, and enhance its effectiveness as professional graduate-level education. Courses include:

- Introduction to Homeland Security
- The Unconventional Threat to Homeland Security
- Policy Analysis and Research Methodology
- Technology for Homeland Security
- Intelligence for Homeland Security: Organizational and Policy Challenges
- Critical Infrastructure: Vulnerability Analysis and Protection
- Special Topics in American Government for Homeland Security
- The Law and Homeland Security: A Multi-Disciplinary Approach
- Comparative Government for Homeland Security
- Strategic Planning and Budgeting for Homeland Security
- The Psychology of Fear Management and Terrorism
- Knowledge into Practice: A Homeland Security Capstone Course

The annual deadlines for on-line applications to the master’s degree program are May 1st and December 1st each year (on-line applications are to be completed after the candidate is recommended by the Police Commissioner). The NPS makes the final selection of candidates admitted into the program.

Eligibility: Members of the service in the rank of Sergeant and above, civilian members in managerial titles, or Intelligence Research Analysts who meet the above requirements.

For more information, contact Heather Issvoran, 831-656-2003 (office), 831-402-4672 (cell), hissvora@nps.edu.

The application helpline is 831-656-3824, www.chds.us/?masters/apply to view the CHDS application.

Note: Department Bulletins will announce the commencement of the application period along with the Department guidelines for applying.
Non-Traditional Scholarship Opportunities

FBI National Academy

The FBI National Academy has long been a vital element in the continuing improvement of law enforcement standards, knowledge, and cooperation throughout the world. The National Academy experience provides a wide range of leadership and specialized training, as well as an opportunity for professional law enforcement officers to share ideas, techniques, and experiences during ten (10) weeks of courses that are accredited by the University of Virginia.

**Award:** Attendance to ten (10) weeks of classroom study during one of four sessions conducted annually at the FBI National Academy in Quantico, Virginia. Room and meals are provided by the Academy, but students are responsible for providing their own means of transportation.

**Eligibility:** Potential candidates must be uniformed members of the service in the rank of either Sergeant or Lieutenant with a minimum of five (5) years of service at the time of application. Applicants must be in excellent physical condition, capable of vigorous physical activity, and able to meet established FBI weight requirements.

**Note:** A Department Bulletin will announce the commencement of the application period along with the Department guidelines for applying.

Only candidates selected by the Department to attend will be allowed to complete the on-line registration with the FBI Virtual Academy.

Professional Fellowship in Police Studies Fulbright Program with the United Kingdom

The United Kingdom Fulbright Commission in London offers professional fellowships in the field of Police Studies. The Fellowships are made available under the Fulbright program to enable active police officers and police administrators to expand their professional expertise and experience conducting research into an aspect or a problem of policing shared by police departments in the United States (U.S.) and the United Kingdom (U.K.). These fellowships are being made available under the Fulbright program to allow police professionals to broaden their professional perspective and contribute to greater U.K. / U.S. understanding. Applications are welcome from any applied area of domestic police work or police administration. Researchers or academics in criminal justice are not eligible for this professional award that is targeted for the practitioner.
Non-Traditional Scholarship Opportunities

**Award:** Candidates approved by the Department and selected by the Fulbright Commission will be granted paid leaves of absence to participate in these programs. The fellowship is for a period of three to four months. The starting date is to be arranged with the U.K. Fulbright Commission, but the grant must begin no earlier than September of the following year that the application is submitted, and completed by August of the next year. The award consists of a fixed sum grant of 5,000 British Pounds Sterling (travel inclusive), or approximately $8,000 USC.

**Eligibility:** Applicants must be currently employed by a domestic police force, must be recommended by supervisory staff within their Department and hold a position of authority at the rank of Sergeant or above.

**Academic requirements:***

- Candidates holding a bachelor’s degree in criminal justice, police studies or a related discipline in the social sciences are preferred.

- The fellowship is for professional development and the exchange of ideas with British counterparts. Applicants must develop a substantive project and demonstrate that participation in the program will produce benefits of significance to the larger law enforcement community.

- Candidates must supply information on possible hosts in order to be competitive.

- Successful candidates will arrange their own affiliation to a higher educational host institution appropriate to the research topic. A letter of invitation is not required at the time of application, but is advantageous. The proposed host institution should have links with the U.K. police forces.

**Projects:** All projects should be focused on issues pertaining to policing and should be of obvious potential worth to the applicants’ home department in the U.S. and to the larger law enforcement community. Applicants are encouraged to consider the value of the chosen topic in relation to both home and host institutions, and to consider any legal issues that may be involved with the research (i.e., applicants should make certain the topic chosen is not one from which U.S. police are barred from participation).

Applicants should consider the feasibility of completing the proposed research in the time frame proposed. An important concern, also, is that the project be one that requires the candidate’s presence in the U.K. to accomplish the research. If the work can be done in the U.S., there is no need to send the applicant to the U.K. Applicants are encouraged to consult with officers in the field about interest in and use of work proposed.
Non-Traditional Scholarship Opportunities

Applicants do not need to confirm an affiliation prior to submitting an application, but it is advantageous to have identified a few potential host institutions and/or to include a letter of invitation with the application. If the candidate is selected for an award, the U.K. Fulbright Commission will assist with affiliation. University programs are usually identified as police science, law enforcement, criminology, criminal justice, or corrections.

The following universities may offer relevant courses: Queen’s University, Belfast; Brunel University; University of Cambridge; Cardiff University; Coventry University; University of Durham; University of Edinburgh; University of Keele; University of Kent at Canterbury; King’s College, London; Kingston University; University of Leeds; Leicester University; University of Lincolnshire and Humberside; Liverpool Hope University College; Liverpool John Moores University; London School of Economics; Loughborough University; Oxford Brookes University; University of Manchester; University of Portsmouth; University of Sheffield; University of South Hampton; University of Stirling; University of Wales, Bangor; and University of West England (Bristol). The higher education host institution should have links with U.K. police forces and should be appropriate for the proposed research.

Note: Applications, including reference forms and special instructions, may be obtained from the Council for International Exchange of Scholars (CIES) web site www.cies.org. Applicants may also request materials by writing to the following address:

Fulbright Scholar Program
Institute of International Education (IIE)
Council for International Exchange of Scholars (CIES)
1400 K Street NW, Suite 700
Washington, D.C. 20005

For more information, please contact one of the following:

Alina Hamden, Program Officer 202-686-4022, Ahamden@iie.org

Cate McGraw, Program Coordinator 202-686-6255, Cmccraw@iie.org

To find out award information, visit www.catalog.cies.org/viewAward.aspx?n=5371&dc=UK.
Non-Traditional Scholarship Opportunities

The John Jay College of Criminal Justice - Dr. James Fyfe Memorial Doctoral Research Grant

The New York City Police Reserve Association offers an in-service scholarship of $5,000 for one year to a uniform member of the Department who is pursuing a Doctoral degree in areas concerning Criminal Justice. The scholarship award is offered in memory of retired New York City Police Department Lieutenant and former Deputy Commissioner of Training for the NYPD, the late Dr. James Fyfe.

The award is designed to assist one doctoral candidate pursue research that may ultimately help law enforcement in its mission to prevent crime and arrest law offenders.

For more information, contact Alan Z. Goodman, Executive Director of the NYC Police Reserve Association, 212-564-0010, visit www.NYCPRA.org.

DID YOU KNOW...

Dr. James Fyfe joined the NYPD as a patrolman in 1963. He retired as a lieutenant in 1979 after having earned a doctorate in criminal justice. Later, he served as the Deputy Commissioner of Training from 2002 to 2005.

Mayor’s Graduate Scholarship Program

Award: The Mayor’s Graduate Scholarship Program provides partial to full scholarships for tuition to City employees seeking graduate degrees. Costs relating to fees and books are to be paid by the recipient. Class attendance is strictly during off-duty time; no paid leave of absence will be granted. The application deadline for this program is generally during the fall. Program announcements, guidelines, and how to obtain applications are announced and published via Department Bulletin.

Note: In order to facilitate processing, the Department’s application deadline is several weeks earlier than the application deadline listed on the Department of Citywide Administrative Services (DCAS) website. Refer to the Department Bulletin for the correct application deadline or contact the Scholarship Unit at 212-477-9212, scholarship@nypd.org.

Applicants may apply for more than one award, but may only accept one scholarship.

Eligibility: Award decisions are based on scholastic ability, leadership potential, range of knowledge and experience, and scores on GRE, LSAT, and GMAT, where required. Each individual school determines recipients. Selected applicants must remain as full-time city employees while receiving this award.

Academic requirements:

- A bachelor’s degree from an accredited college or university is required.

The schools participating in this program vary from year to year. To get a current list of participating schools, visit the Department of Citywide Administrative Services (DCAS) website at www.nyc.gov/mgsp.
Non-Traditional Scholarship Opportunities

Department of Citywide Administrative Services (DCAS)

Citywide Training Center

The Citywide Training Center offers many courses that feature a curriculum designed to meet with training and professional development needs of all staff levels of our City’s workforce. Some of the courses include: Workplace Effectiveness, Communication, Management and Supervision, Administrative Professional Certificate (APC), Computer and IT courses, among many others.

Uniformed and civilian members of the service are eligible to take courses and must have authorization from their immediate supervisor in order to attend class. Supervisors will forward the Citywide Training Center application to their corresponding fiscal department, before it is submitted for approval to Deputy Commissioner of Management and Budget.

Note: A Department Bulletin is published annually announcing the program; however, approved applications will be accepted and processed by the Scholarship Unit on a continual basis.

To view the complete Citywide Training Center course catalog go to the website at www.nyc.gov/ctc.

DID YOU KNOW...
The CTC offers over 1,000 e-Learning courses including Microsoft Office applications.

Department of Citywide Administrative Services (DCAS)

Citywide Organizational and Executive Development Programs

The Department of Citywide Administrative Services executive development offers two programs: The Leadership Institute and the Management Academy.

The Leadership Institute is an intensive four month, part-time, executive development program consisting of workshops, seminars, and lectures conducted at the Department of Citywide Administrative Services. This program is for outstanding senior managers who are prepared to lead operational change initiatives that reinvent or improve the delivery of city services. It is limited to members in positions of Director or Captain and above. Participants attend the program on Department time. The recruitment period is during the summer for class attendance in the fall.

The Management Academy is an intensive three month, part-time executive development program. It provides an opportunity to enhance leadership skills, learn about managerial systems and better understand formal and informal government processes. It is limited to members in the titles of Sergeant, Lieutenant, and civilians in managerial roles. Participants attend this program on Department time. The recruitment period is during the winter for class attendance in the spring.
Non-Traditional Scholarship Opportunities

Note: Department Bulletins will announce the programs and provide information on how to obtain applications.

For more information, contact Mallory K. Jones, 212-669-3615, or visit the DCAS website at www.nyc.gov/dcas or contact the Scholarship Unit at 212-477-9212, scholarship@nypd.org.

Union Sponsored Programs for Civilians Members

Communications Workers of America (CWA) Local 1180 - Joe Beirne Foundation Scholarship

CWA members, their spouses and children or grandchildren are eligible to apply for this scholarship named in honor of the first president of the CWA.

Applicants must be either high school graduates or graduating during the year in which they apply. Returning undergraduate and graduate students may also apply. The union awards a total of thirty (30) two-year scholarships, at the rate of $3,000 per year. The second-year award is contingent on academic accomplishment in the first year. (Recipients are picked by lottery.) Please refer to the CWA 1180 website www.cwa-union.org for more information regarding deadlines and applications.
Non-Traditional Scholarship Opportunities

Union Sponsored Programs for Civilians Members

Communications Workers of America (CWA) Local 1180 - Queens College Urban Leadership Program

Queens College of the City University of New York, Urban Studies Department, in cooperation with the CWA Local 1180 union, offers Local 1180 members twenty-four (24) tuition-free credits toward the completion of either a Bachelor or Master Degree in Urban Studies. This union sponsored program is offered at the Flushing and midtown Manhattan campuses during weekdays, evenings or on weekends.

 Eligibility: The Urban Leadership tuition-free benefit applies only to CWA Local 1180 union members.

The following degree programs are offered at the Manhattan campus:

- Master of Library Science (MLS)
- Master of Arts in Urban Affairs (MA)
- Bachelor of Arts (BA) in Urban Studies or Labor Studies, and Applied Social Sciences

The Flushing campus of Queens College offers over fifty (50) bachelor degree programs and over thirty-six (36) master degree programs. These programs are excellent opportunities for civilian members of the Department to earn a bachelor or a master degree.

Note: Visit www.cwa1180.org for more information on CWA Local 1180’s educational opportunities to further your career.

Union Sponsored Programs for Civilians Members

District Council 37 (DC 37) Education Fund Tuition Reimbursement

The District Council 37 Education Fund sponsors a tuition reimbursement program in which eligible employees may receive up to $800 per year for attending college and/or taking non-credit career-related courses. Members successfully completing college course work or taking non-credit courses can receive partial reimbursement for a maximum of two semesters per calendar year. Prior approval is required. For further information call the Education Fund at 212-815-1663.

 Eligibility: Members of District Council 37 Union.

Note: The College of New Rochelle, School of New Resources, also has a campus at District 37 headquarters. Union members can earn a Bachelor’s Degree in Liberal Arts through this program. The College of New Rochelle program has been designed for working adults and students to be eligible for up to thirty (30) life experience credits.

For more information, call 212-815-1710.
Non-Traditional Scholarship Opportunities

Union Sponsored Programs for Civilians Members

Communications Workers of America Local 1180 Education Fund/College Tuition Refund

The College Tuition Reimbursement Program provides reimbursement of up to $200 per semester for tuition and/or registration fees for successfully completed courses for which college credits are earned at any accredited college. Members of CWA Local 1180 who apply to the program and pass their courses will be reimbursed at the end of the term. The program pays benefits for a maximum of three terms per year.

**Eligibility:** Members of CWA Local 1180 Union.

**Note:** *Members enrolled in a course covered by the College Tuition Reimbursement Program can be reimbursed up to $25.00 each semester for books related to the courses taken.*

For more information, contact the Benefits Department, 212-966-5353.

Visit [www.cwa1180.org](http://www.cwa1180.org) for more information on educational opportunities.
Non-Traditional Scholarship Opportunities

Union Sponsored Programs for Civilians Members

The Murphy Institute, School of Professional Studies, CUNY

Queens College in conjunction with the Murphy Institute - Center for Worker Education and Labor Studies, and unions, such as DC 37, offer educational benefits as well. Although the education benefits differ with each union, the Worker Education Program invites ALL union members to participate in the many other degree programs available either at the Flushing or Manhattan campuses.

The Flushing campus of Queens College is located at 65-30 Kissena Blvd, Flushing, N.Y. 11367-1597. The Manhattan Campus is located at 25 West 43rd Street, New York, N.Y. 10036. It is recommended that you also contact your union’s Educational Benefits Department to see if you are entitled to union-sponsored benefits.

For more information about the tuition-free CWA 1180 Urban Leadership Program, other union sponsored educational stipends, or financial aid opportunities, contact Padraig O’Donoghue, 212-642-2068, or any other counselor at the Murphy Institute, CUNY 718-997-3060.

Union Plus Scholarship Program

Union members, as well as their spouses and children, are eligible for this program that is sponsored by the Union Plus Scholarship Program. The scholarships are one-time grants from $500 to $4,000 each.

Applicants must be accepted into or attending, an accredited university, college, community college, trade school or technical school by June 30th of the current year (graduate students are not eligible). Winners are selected based on academic ability, social awareness, financial need, and appreciation of civil service.

Visit the CWA 1180 website www.cwa1180.org to see appropriate deadlines and applications.

DID YOU KNOW...

Many civilian members of the service are eligible for additional educational options, which are offered through union programs. If your union is not listed, contact your representative to determine whether there are any educational options available to you.
Tuition Discounted Educational Opportunities

Undergraduate

Adelphi University - Emergency Services Administration Program

University College at Adelphi University offers uniformed and civilian members of the service the following benefits to enroll in their Emergency Services Administration Bachelor’s degree:

- Applicants receive credit for accredited courses completed at the Police Academy.
- Members who have graduated from the Police Academy since 2007 may be eligible to receive as many as thirty-six (36) credits from their recruit training.
- Continuing education training, such as Emergency Medical Technician Certification or Accident Investigation Course will allow members advanced standing based on the College Credit Recommendation Service evaluation.
- An Emergency Service Unit Officer, who is also a paramedic, may be able to apply as many as sixty (60) credits towards the program.

Note: Adelphi offers a Community Service Grant for up to $2,500 per year for members who volunteer in their local ambulance or fire department. The grant is only open to New York State residents.

Tuition for the Emergency Services Administration Program is at a reduced rate for those who qualify. All members are eligible for the Costello Award which grants up to $2,000 per year.

For more information, contact Abraham Levinson, Emergency Services Administration Program Coordinator University College-Adelphi University at 516-877-3431, alevinson@adelphi.edu.

Undergraduate and Graduate

Dowling College

Dowling College’s Public Service Grant Program offers a twenty-five percent (25%) tuition reduction for uniform and civilian members of the service. The tuition reduction applies to both bachelor’s degree and master’s degree programs. The 25% tuition reduction is also available to the spouse or dependent child of members of the service for twelve (12) credits on the undergraduate level, and six (6) credits on the graduate level.

Eligibility: All members, their spouses, and dependent children are eligible and must present a copy of the member’s current pay stub. A pay stub and employee verification form, obtained from the college website, must be presented each semester as part of the registration process.

Note: Dowling College has campuses in Oakdale, NY and the Brookhaven Center located in Shirley, NY at Brookhaven Airport offering full and part-time day, evening, and weekend programs leading to the undergraduate of Bachelor of Arts, Bachelor of Science and Bachelor of Business Administration. The graduate degrees offered are: Business, Education, Arts and Sciences.

For details about programs, visit www.dowling.edu.

For application form and eligibility criteria, visit www.dowling.edu/mydowling/forms/stu-index.html.

For more information, contact Mary Boullianne, Director of Admissions 631-244-3303, boulliam@dowling.edu, or the Financial Aid Department at 631-244-1818, finaid@dowling.edu.
Tuition Discounted Educational Opportunities

Undergraduate

Fordham School of Professional and Continuing Studies (PCS) Finest Grants

Fordham School of Professional and Continuing Studies (PCS) offers the Finest Grant for all uniformed and civilian members of the NYPD. This program will enable members to receive a twenty-five percent (25%) tuition grant for study towards completion of a bachelor’s degree.

Fordham’s undergraduate college for working adults (PCS) offers a variety of BA and BS degree programs (including sociology with a criminal justice component, computer systems, the arts and sciences, business, organizational leadership, education, etc.) day, evening, weekend and on-line classes are available.

The admission requirements are: high school diploma or GED, skills assessment, and an interview to discuss the program and your educational goals. An added benefit of the program is how Fordham will accept up to seventy-five (75) transfer credits from accredited institutions and the Police Academy.

For further information on class schedules, programs of study, and the new Finest Grants Program, visit www.fordham.edu/fcls or call the Admissions Office at the campus of your choice.

Rose Hill Campus, Keating 118, Bronx, NY 10458 Avenue, 718-817-2600

Lincoln Center Campus, Lowenstein 301, New York, NY 10023, 212-636-6399

Westchester Campus, 400 Westchester Avenue, West Harrison, NY 10604, 914-367-3302

For more information, contact Glen Redpath, Associate Director of Admissions, Lincoln Center Campus, redpath@fordham.edu.
Tuition Discounted Educational Opportunities

Undergraduate and Graduate

Manhattan College School of Continuing and Professional Studies (SCPS)

Manhattan College is offering uniformed and civilian members of the service tuition reduction for an accelerated Bachelor of Science Degree Program in Organizational Leadership Studies and a Master of Science in Organizational Leadership.

Members of the service, both uniformed and civilian, receive a tuition reduction of twenty-five percent (25%) below the regular tuition for both programs.

The Bachelor of Science in Organizational Leadership Program is designed to provide adult students a non-traditional opportunity to complete an undergraduate degree. The sixty (60) credit program is accelerated and it is offered in a highly structured, hybrid format. Each group of students proceeds, as a cohort, through a series of courses and experiences leading to a common completion. Students meet once a week and courses are seven weeks in length.

Undergraduate Degree Requirements:

- Students must complete sixty (60) credits at Manhattan College.
- Students must acquire sixty (60) credits transferred from prior or other educational sources.

Note: An added benefit of the program is that Manhattan College will accept up to sixty (60) transfer credits. A maximum of twenty-eight (28) credits from Police Academy training will be accepted.

The Master of Science in Organizational Leadership Program consists of thirty-three (33) credits and it is designed to provide working professionals with the knowledge and skills essential for successful leadership in a variety of sectors.

Graduate Degree Requirements:

- Candidates must have a bachelor’s degree from an accredited college/university.

Eligibility: Members of the service must provide Department identification at the bursar’s office when registering for the program.

Uniformed and civilian members of the service interested in either the Bachelor of Science Degree or the Master of Science Degree in Organizational Leadership Programs at Manhattan College, should contact Suzanne Murphy, 718-862-7863 or visit www.manhattan.edu/academics/continuing-education.

Manhattan College
3840 Corlear Avenue
Riverdale, New York 10471-4098
Tuition Discounted Educational Opportunities

Undergraduate and Graduate

Marist College

Marist College offers a twenty-five percent (25%) discount of the cost of tuition for all non-discounted undergraduate programs. In addition, Marist offers the same twenty-five percent (25%) discount to adult family members (age 22 and over).

The BA/BS in Liberal Studies Program at Marist College is offered one hundred percent (100%) online, in-class, or in a hybrid format. The program allows students to customize their classes to accommodate their schedule.

The BA/BS in Liberal Studies program provides undergraduate students with the knowledge, critical thinking, and leadership skills needed to prepare them to take on complex responsibilities in a wide range of fields. This program also provides career advancing concentrations such as Leadership, Project Management, and Psychology to help them achieve their educational and career goals.

For more information regarding the BA/BS in Liberal Studies program visit: www.marist.edu/admission/adult/online-liberal-studies/.

Admission requirements:

- Candidates must submit official college transcripts.
- Student’s high school transcripts or equivalency may be required.
- A current resume (if applying for liberal studies program) is required.
- A personal statement (750 word minimum) is required.

Note: An added benefit is how Marist will accept up to seventy (70) college credits from an accredited two-year institution, or up to ninety (90) credits from an accredited four-year institution. Also, if applicable, Marist will accept police academy credits if they have been evaluated through the American Counsel in Education (ACE) or the National College Credit Recommendation Service (CCRS).

Eligibility: All active or retired sworn officers and active civilian employees of the service in good standing with the Department and adult family members are eligible. Qualifying students should be twenty-two (22) years of age or older and applying through Adult Undergraduate Admission.

For more information about our undergraduate programs, please contact Patricia Burns or Van Riley, 888-877-7900, adulted@marist.edu, or by mail at:

Office of Undergraduate Admission,
Marist College
3399 North Road,
Poughkeepsie NY, 12601

www.marist.edu/admission/adult/.
Tuition Discounted Educational Opportunities

Undergraduate and Graduate

Marist College also offers grants for thirteen (13) graduate programs (seven of which are offered completely on-line).

Marist offers a twenty-five percent (25%) discount off the cost of tuition for all non-discounted graduate programs. In addition, Marist offers this same 25% discount to adult family members (age twenty-two {22} and over).

Eligibility: All active and retired sworn officers and active civilian employees of the service in good standing with the Department are eligible. Qualifying students should be twenty-two (22) years of age or older and applying through Graduate Admission.

For more information about Marist’s graduate offerings, please contact Van Riley, or Brian Scott, 888-877-7900, graduate@marist.edu, or by mail at:

Office of Graduate Admission,
Marist College,
3399 North Road
Poughkeepsie NY, 12601.

www.marist.edu/admission/graduate/.

Undergraduate and Graduate

Mercy College - Law Enforcement Tuition Grants

Mercy College offers a fifteen percent (15%) tuition discount. This applies to both graduate and undergraduate programs with the exception of their Health Science programs.

Eligibility: Active uniformed members of the service and their immediate family.

Note: Mercy College’s program accommodates members by providing day, evening and weekend classes at several branch locations in the Bronx, Dobbs Ferry, Manhattan, White Plains, Yorktown, and on-line.

For more information, contact: Mercy College, Office of Admissions, 555 Broadway, Dobbs Ferry, NY 10522, 1-877-MERCY-GO.

DID YOU KNOW...

Mercy College offers over 90 graduate and undergraduate programs within its five schools.
Tuition Discounted Educational Opportunities

Undergraduate and Graduate

Molloy College - Tuition Reduction Programs

Molloy College, located in central Nassau County, offers a twenty-five percent (25%) tuition reduction. Undergraduate reduction is for all classes taken in any major. Graduate tuition reduction is for all classes taken in the Master of Science (MS) program in Criminal Justice only. The tuition reduction applies to all credits each semester (spring, fall, intercession, or summer for an entire degree). In addition, the application fee is waived.

Eligibility: Uniformed and civilian members of the service.

Note: Molloy College is located at 1000 Hempstead Avenue, Rockville Centre NY 11571 (south of Southern State Parkway between exits 19 and 20, adjacent to Mercy Hospital). The College offers Bachelor of Art, and Bachelor of Science degree programs in a variety of areas such as Business Administration, Criminal Justice, Nursing, Social Work, and degrees leading to New York State Teacher certification. Molloy College accepts college credits earned through Department training (recruit, advanced specialized, etc.) as recommended by the National College Credit Recommendation Service (CCRS).

For more information, contact Molloy College Office of Admissions, 888-4-MOLLOY, or contact Maureen Stea, in the College’s Department of Criminal Justice, 516-323-3804.

Monroe College Criminal Justice Program - Law Enforcement Professionals Grant

Monroe College, which offers classes at their Bronx and New Rochelle campuses, on-line, and at their Queens extension site, understands how important it is for law enforcement professionals to enhance their education. Monroe College has created a special grant to be awarded to members of the NYPD. The College recognizes the need to make higher education more affordable for the uniformed members of the NYPD.

A total of fifty (50) Law Enforcement Grants will be available to uniformed members of the service who enroll either part-time or full-time in an associate’s, bachelor’s or master’s degree program at Monroe College. The grant provides a fifty percent (50%) tuition reduction to those students who qualify. Civilian members will receive a twenty percent (20%) tuition reduction.

Eligibility: This grant is available to all active, inactive, retired, and disabled members of the NYPD. Recipients must meet all of the undergraduate admissions requirements and be accepted to the college. For the fifty percent (50%) tuition grant, an essay and a formal interview with the Dean of the Criminal Justice Program are mandatory in order to be considered as a candidate for the grant.
Tuition Discounted Educational Opportunities

Please provide all documentation one month prior to each of the semester start dates (August 1, 2014 for the Fall semester, December 1, 2014 for the Winter semester, & March 1, 2015 for the Spring semester).

**Note:** This grant is a fifty percent (50%) tuition reduction and can be used for either full-time or part-time students. Students may receive full credit for all the courses taken at the Police Academy and are eligible for up to twelve (12) credits for life experience. The College also grants credits for advance training including Homicide and Sex Crimes courses, as well as Basic, Advanced and Command Leadership courses. Students may also take College Level Examination Program (CLEP) exams to earn additional credit.

For more information, contact Pamela Dellaporta, Executive Director 646-393-8731, pdellaporta@monroecollege.edu, or visit www.monroecollege.edu.

Undergraduate and Graduate

New York Institute of Technology

The New York Institute of Technology (NYIT) offers active uniformed members of the service a thirty-three percent (33%) tuition discount on their undergraduate and graduate programs held at their Long Island and Manhattan campuses. Graduate students must be enrolled in six (6) or more credits and an additional College Fee applies to undergraduate students.

A copy of the NYPD photo I.D. will initiate the use of the school’s code for the discount. NYIT has over one hundred (100) programs on which the 33% discount will apply.

Questions regarding tuition cost contact the office of the Bursar at 516-686-7510 or bursar@nyit.edu.

For more information regarding admissions, contact 516-686-1019 or admission@nyit.edu.

DID YOU KNOW...

NYIT has five schools and two colleges, all with a strong emphasis on technology and applied scientific research.
Tuition Discounted Educational Opportunities

Undergraduate

Pace University- iPace Online Bachelor’s Completion Program

Pace University’s iPace program has six (6) online undergraduate degrees offered to all uniformed and civilian members of the Department and their families. All six (6) programs are one hundred percent (100%) on-line and have flexible part-time schedules to accommodate a working adult’s busy schedule.

Members may study the following: Associates in General Arts and Sciences, a Bachelor of Science in Professional Technology Studies, with a concentration in Computer Forensics; a Bachelor of Business Administration in Business Studies, with concentrations in Marketing Management and Accounting and Internal Audit; a Bachelor of Science in Professional Communication Studies; a Bachelor of Science in Disabilities and Community Living; or a Bachelor of Science in Nursing for current Registered Nurses (R.N.’s).

Candidates will have the $50.00 application fee waived in addition to a forty-five (45%) discount on traditional undergraduate tuition cost, and have full access to all Pace University facilities.

For more information, contact iPace Admissions at 212-346-1324 or iPace@pace.edu.

Undergraduate

Phillips Beth Israel School of Nursing

The mission of the Phillips Beth Israel School of Nursing, as a single purpose institution, is to provide optimal academic and clinical experiences, which will enable individuals to obtain an Associate in Applied Science Degree, and be eligible for licensure as Registered Professional Nurses.

The educational program prepares graduates to use the knowledge and skills necessary for problem solving, thinking critically and collaboration that is necessary for health care providers to manage the care of patients. The education also prepares them to be responsible for their own personal and professional growth.

The aim is to graduate nurses who will provide high quality, culturally sensitive and compassionate care in diverse acute and community settings. They will be flexible, accountable, practice ethically, and maintain the legal standards of the profession.

With these objectives in mind, the Phillips Beth Israel School of Nursing would like to assist uniform and civilian members of the New York City Police Department with finances associated with the pursuit of the Associate in Applied Science degree at the School of Nursing.
Tuition Discounted Educational Opportunities

**Award:** $2,000 per year, length of the award will be one academic year, with the potential for renewal for the second academic year based on sustained enrollment and maintenance of good academic standing. The scholarship will be applied to tuition and fees for the academic year.

**Eligibility:** Applicants must be accepted for enrollment in the program. They must document that they are currently employed by the New York City Police Department as either a civilian or a uniformed member of the service. The NYPD Scholarship Unit will verify that eligibility has been met.

**Application:** May be obtained from the Office of Student Services. The deadline for applications is April 1\textsuperscript{st} each year.

For more information about the program, contact Admissions Office, 212-614-6114, or visit www.futurenursebi.org.

**Undergraduate**

**St. John’s University – Law Enforcement Tuition Grants**

St. John’s offers Public Service scholarships providing thirty-three (33\%) reduction in tuition, up to a limit of six credits per semester.

**Eligibility:** All uniformed members of the service who are admitted to either the Bachelor of Science in Criminal Justice or an Associate Degree in Science.

**Note:** The one hundred twenty six (126) credit Bachelor of Science degree in Criminal Justice combines a professional education in the field of Criminal Justice with studies in the Liberal Arts and Business Administration. The program blends the social sciences with professional courses in law, police science, corrections, criminalistic and court administration. It prepares students for postgraduate and professional study and for careers in the Criminal Justice field.

The two-year Associate of Science Degree (sixty \{60\} credits) helps to prepare students for careers in the criminal justice field. Credits earned in the Associates Program are transferable to the Bachelor’s program. Classes are offered at both the Jamaica, Queens and Staten Island campuses. St. John’s will accept up to twenty-five (25) credits from the Police Academy and a maximum of sixty-six (66) credits may be transferred from other accredited colleges.
Tuition Discounted Educational Opportunities

The college offers day, evening, distance learning and weekend classes. Counseling and advisement is available from former criminal justice practitioners.

For Law Enforcement Tuition Grant applications and further information, contact Tony Lodato, Assistant Dean for Criminal Justice, 718-990-5974, lodatoa@stjohns.edu.

DID YOU KNOW...

St. John’s University was founded in 1868, by the Vincentian Fathers of the Roman Catholic Church in response to an invitation by the first Bishop of Brooklyn, John Loughlin, to provide the poor youth of the city with an intellectual and moral education.
Tuition Discounted Educational Opportunities

Undergraduate and Graduate

St. Joseph’s College

St. Joseph’s College offers a one-third (⅓) tuition reduction to members of the New York City Police Department who are pursuing their bachelor’s or master’s degree at the Brooklyn Campus, School of Professional and Graduate Studies.

Eligibility: Active uniformed and civilian members of the service.

Note: St. Joseph’s College offers BS degrees in Organizational Management-online or in class, Computer Information Systems, Business Administration with a Major in Accounting, Community Health and Human Services, Health Administration, Nursing (RN required), Criminal Justice, and Marketing. St. Joseph’s College also offers a twenty-four (24) credit certificate in Criminal Justice.

In addition, St. Joseph’s College offers an Executive MBA or a Master of Science in Management, with concentrations in Organizational Management, Human Resource Management, Health Care Management and Masters of Science in Human Services and Management and Leadership.

St. Joseph’s College accepts Police Academy credits, as well as credits earned at other accredited colleges and universities (up to a maximum of eighty-two (82) credits).

For more information about these programs, contact the Office of Admissions, 718-940-5800, or brooklynap@sjcny.edu for undergraduate programs or msmbab@sjcny.edu for graduate programs (appointments preferred).
Tuition Discounted Educational Opportunities

Undergraduate

Utica College - Bachelor of Science in Economic Crime Investigation On-Line Program

In January 2004, Utica College made available an on-line undergraduate Bachelor of Science Degree in Criminal Justice Economic Crime Investigation in an on-line format. This is a new program that is offered to all members of the New York City Police Department. It is the nation’s first undergraduate major in Economic Crime.

Utica College offers a ten percent (10%) discount for all members of the New York City Police Department.

Eligibility: Uniformed and Civilian members of the service.

For more information, contact William Virkler, Associate Dean of the School of Business and Justice Studies, Utica College, 1600 Burrstone Road, Utica, NY 13502, 315-223-2559, wvirkle@utica.edu.

DID YOU KNOW...

Utica College offers 37 majors, 27 minors, 21 Master’s and Doctoral degree programs, and a number of pre-professional and special programs. The chemistry program is approved by the American Chemical Society. Utica College also offers programs in teacher education which lead to certification.
Graduate Programs

Brooklyn Law School Criminal Justice Post Graduate Fellowship Grants

The Criminal Justice Post-Graduate Fellowship Fund was created to promote public service criminal law practice by Brooklyn Law School graduates. This idea is facilitated by awarding loan repayments stipends to graduates who have been practicing public criminal law, (i.e. Legal Aid, Public Defenders, District Attorneys’ Offices, Juvenile Justice Agencies, and other government agencies) for five consecutive years.

The purpose of this program is to enable experienced and committed graduates with substantial educational debt to continue practicing in public sector criminal law. The program hopes to help the graduates lessen their debt burden, and to inspire an abiding commitment to the practice of public sector criminal law. The fund will award at least two $7,500 grants annually.

Eligibility: Applicants must be currently practicing in the area of public sector criminal law (including, but not limited to, work for prosecutors or public defenders) for at least five consecutive years. Applicants must have educational debt of at least $30,000 at the time of graduating from law school, and significant remaining indebtedness.

Applicants must consent to permit the fellowship committee to use any information by the applicant for publicity purposes.

Note: The principal criterion for awarding the fellowship is an outstanding commitment to public sector criminal law. Applicants can demonstrate this commitment in numerous ways including professional services, community work, or participation in various bar associations and committees.

For applications or questions, contact Marva Skeene, Brooklyn Law School, 250 Joralemon Street, Brooklyn, NY 11201, 718-780-0351, marva.skeene@brooklaw.edu.
Graduate Programs

Iona College - Master of Business Administration and Master of Criminal Justice

Iona College offers a thirty percent (30%) tuition reduction on two master degree programs to the uniformed, civilian and retired members of the service at the main campus in New Rochelle, NY. The discount is offered to students admitted in the Master’s Program in Criminal Justice which offers the opportunity to earn a certificate in Forensic Criminology concurrently.

At the Rockland Graduate Center, Iona offers this discount for students admitted to the Master of Business Administration (MBA) program. The program is a part-time program designed for students who are employed but seek to continue their education.

Iona’s partnership with the NYPD offers the following benefits:

- The fifty-dollar ($50) application fee is waived.
- The GMAT score is waived.
- Hybrid (classroom instruction and distance learning) and on-line courses are available.
- Students are in small class sizes, allowing individual attention and close interaction with faculty.
- Support services are available to assist with academic issues and career planning.

- Convenient locations at Iona’s Pearl River, Rockland County Graduate Center, or the college’s main campus in New Rochelle, NY.

For more information about the Iona College Programs, contact Veronica Jarek-Prinz, Director of Graduate Admissions, 914-633-2420, vjarekprinz@iona.edu.
Tuition Discounted Educational Opportunities

Graduate Programs

Long Island University’s Homeland Security Management Institute - Master of Science in Homeland Security Management

Long Island University’s Homeland Security Management Institute offers a Master of Science in Homeland Security Management. This is a thirty-six (36) credit inter-disciplinary program of professionals working in various areas of homeland security, i.e., emergency management, emergency preparedness, law enforcement, the intelligence community, and the private sector.

The Homeland Security Management Institute’s Master’s Degree is delivered in an asynchronous online format that allows busy professionals to participate in classes regardless of their geographic location, time zone, or busy professional schedules.

The Homeland Security Management Institute generally requires a bachelor’s degree from an accredited institution, and an undergraduate grade point average of 3.0 or better. Eligibility for admission to the program will be evaluated on an individual basis. Given the challenging nature of this rigorous course of study, students are expected to demonstrate outstanding writing, research, analytic and critical thinking skills.

The Institute offers a one-third (⅓) tuition reduction to all uniformed members of the service.

For more information on the Master of Science degree, contact Marty Steiger, Admissions Counselor, 631-287-8236, martin.steiger@liu.edu, or visit www.liu.edu/riverhead.
Tuition Discounted Educational Opportunities

Graduate Programs

Marist College - Master of Public Administration Degree

The Master in Public Administration (MPA) program at Marist College prepares students with the knowledge, skills, and values to be professionally competent and ethical leaders of a diverse work force in public and nonprofit organizations. This program is ideal for emerging leaders within the NYPD, while also offering flexibility of growth should you choose to pursue a secondary career in the future.

MPA Students have two exciting formats to choose from. The hybrid cohort approach is offered at the New York City Police Academy, where students attend class just one night a week, or students have the option of pursuing the program one hundred percent (100%) on-line. Whichever format students choose, the degree can be completed part-time in two and a half (2 ½) years.

Marist College offers uniformed and civilian members of the service the Masters in Public Administration (MPA) at over fifty percent (50%) off the cost of tuition (currently $333 per credit).

Academic Requirements for the MPA:

- Applicants must have a bachelor’s degree from a regionally accredited college or university.
- A GPA of 3.0 or higher is optimal.

- If your GPA is less than 3.0 please contact Marist advisors for possible options to waive the GRE.

Eligibility: All active and retired sworn officers, and active civilian employees of the service in good standing with the Department. Qualifying students should be 22 years of age or older and applying through Graduate Admission.

For more information about the MPA, or our additional graduate offerings, please contact Van Riley, or Brian Scott, 888-877-7900, graduate@marist.edu, or by mail at the Office of Graduate Admission, Marist College, 3399 North Road Poughkeepsie NY, 12601, or visit www.marist.edu/admission/graduate/.
Tuition Discounted Educational Opportunities

Graduate Programs

Metropolitan College of New York, One Year Master’s of Public Administration in Emergency and Disaster Management

Today’s emergency management professional and first responder is challenged to manage new and varied threats, security concerns, and crises. The ability to manage vital tasks in these situations requires advanced skills in emergency operations and disaster management. In response to this growing need, Metropolitan College of New York announces its new Master of Public Administration (MPA) in Emergency and Disaster Management at a ten percent (10%) tuition reduction. Students carry a fifteen (15) credit course load each semester for four semesters. Scholarships and financial aid are available through Metropolitan College.

Eligibility: Active uniformed and civilian members of the service in good standing with the Department members of the Department.

The first of its kind in New York, this MPA represents the cutting edge in graduate level public administration education and the emergency management profession. B. Wayne Blanchard, Ph.D, CEM, Emergency Management Higher Education Project Manager, Federal Emergency Management Agency (FEMA), Department of Homeland Security, and local agencies, including the New York City Office of Emergency Management, have reviewed this degree.

The degree program will provide students with the critical thinking and the decision making skills necessary to develop comprehensive, integrated management plans to deliver emergency management with practical knowledge in preparedness, crisis management, hazard assessment, ethics and other analytical and practical parameters.

Areas of focus include:
- Homeland Security
- Public Health
- Terrorism
- Disaster, Crisis or Emergency Management

Note: For members of the service who have not yet completed a bachelor’s degree, Metropolitan College of NY offers accelerated undergraduate degree programs.

For more information, contact Steebo Varghese, Office of Admissions Metropolitan College, 431 Canal Street, New York, NY 10013, 212-343-1234 ext. 2708, Svarghese@metropolitan.edu.
Graduate Programs

Seton Hall University - Master of Arts in Human Resources Training and Development (Traditional & On-line Programs) and Education Specialist

The College of Education and Human Services at Seton Hall University announces the following graduate degree programs for members of the New York City Police Department:

The Master of Arts in Human Resources Training and Development is designed for members of the law enforcement profession, by faculty and experienced practitioners in the field. The curriculum is tailored to meet the needs of students currently in or aspiring to leadership positions in their respective organizations. The program provides students with the necessary tools to analyze complex challenges and manage the daily operations of a public agency within any level of government.

The thirty-six (36) credit program enables law enforcement professionals to achieve a Master of Arts in Human Resources Training and Development, within two years or less, either in a traditional cohort setting or participation in the on-line program.

- All students (uniformed and civilian) receive a fifty percent (50%) discount on all classes.
- Students may take classes on-line or through traditional cohort classroom settings at any of the six off-campus sites.

Admission requirements:

- Students must possess a bachelor’s degree from an accredited college or university (official transcripts required).
- A statement of professional goals and resume must be submitted.
- Three letters of recommendation from undergraduate faculty, professional associates, or supervisors are required.
- Applicants must interview with a faculty member and the program director.

The off-campus sites are at the following locations:

- Buena Vista – New Jersey State Police Troop A HQ
- Fort Lee – Port Authority of NY and NJ – George Washington Bridge (very close to NY border)
- Newark – Newark Liberty International Airport-Port Authority of NY and NJ
- North Brunswick – North Brunswick Police HQ
- Totowa - New Jersey State Police Troop B HQ (very close to NY border)
- Sea Girt - New Jersey State Police Training Facility

Seton Hall also offers the Education Specialist (E.d.S) post-graduate degree with a concentrated curriculum in leadership, management, and policy. The thirty-six (36) credits earned in this program may be applied toward a doctoral degree in Education, if accepted as a doctoral candidate by the university.

For more information contact Sean McGee Ed.D Academic Director 973-761-9389 or Michele Rullo 973-671-9223.
Tuition Discounted Educational Opportunities

Graduate Programs

St. John’s University - Master of Professional Studies In Criminal Justice Leadership (M.P.S.)

The Master’s Degree in Criminal Justice Leadership is available to uniform and civilian members of the Department. This unique degree prepares students for management and executive-level positions by examining the critical issues facing the criminal justice system. The program employs an integrative approach that links theory with professional practice. As a result, the students gain the advanced knowledge and leadership skill that are essential for executive positions in the police service.

St. John’s University grants a public scholarship to all members of NYPD who are admitted to the program. The scholarship provides a thirty-three percent (33%) tuition reduction for uniformed members of the service.

The Master’s degree in Criminal Justice Leadership is a thirty-six (36) credit program of study. Classes meet once a week. To facilitate the learning process, students take one course at a time in this innovative graduate program.

Academic Requirements:

- A bachelor’s degree from an accredited college or university is required.
- Applicants must have a minimum cumulative grade point average of 3.0 for admission.
- Candidates must submit three letters of recommendation.
- An essay must be submitted describing the candidate’s reason for pursuing graduate study.

For more information and applications, contact the Office of Graduate Admission, St. John’s University, 8000 Utopia Parkway, Queens, NY 11439, admissions@stjohns.edu or visit www.stjohns.edu.

Please contact Assistant Dean of the Criminal Justice Department, Tony Lodato, at 718-990-5974, lodatoa@stjohns.edu, if you require additional information.
Additional Educational Opportunities

Graduate Programs

Utica College - Master of Economic Crime Management

Utica College offers a Master’s Program in Economic Crime Management for both uniformed and civilian members of the service. This program prepares the student for the fight against cyber-crime by enabling them to be effective in the prevention, detection, and investigation of economic crime.

The master degree can be completed in six semesters over a two-year period. Each semester, the student is required to attend a one-week residence at the Utica College Campus, with the remaining course work completed via Internet. Utica College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools.

The school is offering a ten percent (10%) tuition reduction to uniformed and civilian members of the service.

For more information, contact William Virkler, Associate Dean of the School of Business and Justice Studies, Utica College, 1600 Burrstone Road, Utica, NY 13502, 315-223-2559, wvirkle@utica.edu.

Alternative Educational Programs

Empire State College

As part of the State University of New York, Empire State College is a unique alternative to traditional college studies. Students, with the help of a mentor, can take college courses at home, attending only limited sessions. Students at Empire State College may pursue bachelor’s or master’s degree in a number of different areas. Empire State College allows transfer and life experience credits.

For more information, call 1-800-468-6372, www.esc.edu.

DID YOU KNOW...

There are also non-traditional options for individuals who want to further their education but who find going to classes and traveling an unreasonable burden. Two fully accredited options are Empire State College and Excelsior College.
**Additional Educational Opportunities**

**Alternative Educational Programs**

**Excelsior College**

Excelsior College is an evaluating and assessing institution. Its philosophy is based on the belief that college level learning, which has been acquired in a variety of settings, can be objectively and comprehensively documented through transcripts, written or performance examinations, and other academically sound procedures.

In addition to credits already completed, students can complete their degree through computer and video courses, independent study, credit by examination, and other methods. Excelsior College is a private institution that is fully accredited and that is part of the University of the State of New York, and is not to be confused with the State University of New York.

For more information, call 1-888-647-2388 or write to Excelsior College, 7 Columbia Circle, Albany, NY 12203-5159, or visit [www.excelsior.edu](http://www.excelsior.edu).

**DID YOU KNOW...**

Long Island University has four non-residential campuses, primarily offering graduate degrees, located in Purchase, Orangeburg, Brentwood and Riverhead.

**Tuition Free Educational Opportunities**

**John Jay NYPD Leadership Program**

The New York City Council, with the Mayor’s support, offers four tuition-free undergraduate or graduate courses to sworn members of the NYPD uniformed service. Students who successfully complete the four courses will be awarded a certificate of completion.

Each class is worth three credits and applicable toward graduate or undergraduate degree requirements at John Jay College. Students are limited to a maximum of twelve (12) credits earned during the life of the program. The scope and duration of the program are dependent on continued funding.

The John Jay College NYPD Leadership Program provides officers and supervisors with skills that develop police leadership and tools that enhance public safety service delivery in a multi-racial, multi-cultural city. Classes meet every Friday for during the fall and spring semesters. For your convenience, classes may be scheduled during the morning, afternoon or evening sessions.

For more information, contact Jeanette Tavarez, Program Coordinator, 212-237-8868, [jtavarez@jjay.cuny.edu](mailto:jtavarez@jjay.cuny.edu). To learn more about the Leadership program visit [www.jjay.cuny.edu/nypd](http://www.jjay.cuny.edu/nypd).
Additional Educational Opportunities

Educational Opportunities for Retirees

John Jay Tuition In-Service Program for Retired Uniformed Members of the Service

John Jay College offers the In-Service Program for retired NYPD uniformed members of the service interested in obtaining the bachelor’s degree. Students may receive up to thirty (30) credits from basic academy training applied to their bachelor’s degree. Students with previous education credits may receive up to ninety (90) credits combined (academy and college credits) applied to their bachelor’s degree.

Graduates of the New York City Police Academy, who have earned at least twenty-eight (28) credits in liberal arts courses, will be exempt from the CUNY Common Core portion of the College’s General Education program. These students will still need to complete six (6) credits of the John Jay College Option (three {3} credits in the Justice Core 300-level and three {3} credits in either the Learning from the Past or Communications categories) to complete their general education requirements.

For more information, contact Jeanette Tavarez, Program Coordinator, 212-237-8868, jtavarez@jjay.cuny.edu.

To learn more about the In-Service program visit www.jjay.cuny.edu/inservice.
**Certificate Programs**

**Long Island University’s Homeland Security Management Institute Certificate Program**

The Homeland Security Management Institute of Long Island University (LIU) offers a fully on-line graduate level fifteen (15) credit Advanced Certificate in Homeland Security Management, as well as a fully on-line graduate level fifteen (15) credit Advanced Certificate in Cyber Security Policy.

The programs are designed to meet the complex, contemporary needs of law enforcement professionals. The flexible, asynchronous, on-line learning format accommodates the irregular and unpredictable schedules of law enforcement professionals.

Credits earned in the accredited fifteen (15) credit advanced certificates are applicable as the core curriculum for the thirty-six (36) Master of Science in Homeland Security Management offered at LIU.

Part-time and full-time study options are available. The Institute is offering a one-third (⅓) tuition reduction to all uniformed members of the service.

For more information on the certificate programs, contact Marty Steiger, Admissions Counselor, 631-287-8236, martin.steiger@liu.edu, or visit [www.liu.edu/riverhead](http://www.liu.edu/riverhead).

**Manhattan College Executive Management Certificate Program**

Manhattan College offers an opportunity to enroll in their newly created Executive Management Program. This eight week certificate program has been designed for NYPD managers and supervisors with college degrees with minimal managerial training experience.

The program requires students to meet once a week for a four-hour session. Members of the service are offered a fifty percent (50%) tuition discount.

The following eight workshops will be covered:

- Group and Organizational Dynamics and Behavior
- Effective Personal and Organizational Communication and Motivational Theory
- Principles of Management, Supervision and the Strategic Planning Process
- Managing Workplace Conflict - Creating a Conflict Competent Organization
- Applied Psychology for Managers and Supervisors
- Organizational Change and Enhancing Ethical Awareness

Uniformed and civilian members interested in obtaining further information about this certificate program, should contact Suzanne Murphy, 718- 862-7863.
Additional Educational Opportunities

Scholarships for Dependent Children and Spouses of Members of the Service

Arthur Crames Endowed Scholarship Fund - Iona College

Award: The Iona College Arthur Crames Endowed Scholarship Fund provides financial aid for the children of members of the Department. The minimum scholarship award is $500 each semester or $1,000 each school year.

Eligibility: Children of deceased or disabled uniformed members of the NYPD, and children of active NYC Police Officers are eligible. Funds are limited, and priority will be given to children of police officers who have been killed or disabled in the line of duty. This allows for children of all active police officers to apply for any remaining funds.

Academic Requirements:

- Candidates must meet all admission requirements of Iona College.
- High school cumulative grade point average (GPA) of 2.5 or higher is required.
- Additional consideration will be shown to candidates who have demonstrated respect for the values of public service (e.g. volunteer programs, mentoring, community service, etc.).

The Department Bulletin announcing this scholarship will be published annually.

For more information, contact Iona College, 715 North Avenue, New Rochelle, NY 10801-1890, 1-800-231-IONA, or visit www.iona.edu.

Scholarships for Dependent Children and Spouses of Members of the Service

The Balambal Palaniyandi Memorial Scholarship

This memorial scholarship is a charitable educational donation of $50,000 from Dr. and Mrs. R.B. Palaniyandi to Brooklyn College.

The Balambal Palaniyandi Memorial Scholarship is for a student who has demonstrated character whose spouse and/or parent is/was a member of the firefighters, police officers or emergency services personnel. Special preference will be given to those whose spouse and/or parent died in the line of duty. A full or partial scholarship will be given to the deserving recipient.

The Department Bulletin announcing this scholarship will be published annually.

For more information, call 718-951-4796.

DID YOU KNOW...

Additional Scholarships are available for dependent children and spouses of active, retired or deceased members of the service through the department’s fraternal, line, & religious organizations. For further information contact the organization directly.
Additional Educational Opportunities

Scholarships for Dependent Children and Spouses of Members of the Service

Eugen Grabscheid Scholarship Fund

This scholarship awards the children of active, retired or deceased uniformed, and civilian members of the service who are pursuing an undergraduate or graduate degree in the medical field, including nurse practitioner. The Police Foundation has made numerous awards available.

The Department Bulletin announcing this scholarship will be published annually.

For more information, contact Karla Manning, New York City Police Foundation, 212-751-8170, or www.nycpolicefoundation.org/apply to obtain an application.

Scholarships for Dependent Children and Spouses of Members of the Service

The Hundred Year Association College Scholarship Fund

The Hundred Year Association of New York funds college scholarships for children of career civil service employees. The scholarships range from $1,000 to $6,000. The awards are issued to children of permanent city employees with two years of continuous full time service in a position for which the salary in whole or in part is paid by the City of New York. Selections are based on scholastic achievement, leadership, on participation in school and community service activities, as well as on scores on SAT or ACT exams. These awards may be used to pursue any field of study.

The Department Bulletin announcing this scholarship will be published annually.

For more information, call Civilianization/Staff Development, 646-610-6607.
**Scholarships for Dependent Children and Spouses of Members of the Service**

**Manfred Pakas Scholarship Fund**

This scholarship is available to students ages fourteen (14) through twenty-four (24) years of age who are pursuing an undergraduate degree in any field of study. They must be the children of police officers who died in the line of duty. The requirements are that these children are enrolled in, or accepted by an accredited college or university. The award is funded by the New York City Police Foundation and varies in the amount awarded each year. The Department Bulletin announcement of this scholarship is published annually.

For more information, contact Karla Manning, New York City Police Foundation, 212-751-8170, or [www.nycpolicefoundation.org/apply](http://www.nycpolicefoundation.org/apply) to obtain an application.

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**DID YOU KNOW...**

Manfred's association with the American-laFrance Fire Engine Company and his affection for children inspired him to establish in his will a special fund, administered by the New York Community Trust with the principal purpose of providing scholarships for the children of New York City firemen and police officers killed in the line of duty.

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**Scholarships for Dependent Children and Spouses of Members of the Service**

**Police Reserve Association, City of New York - Annual Scholarship Examination and Awards**

The Police Reserve Association holds its Annual College Scholarship Examination at the Police Academy each year. Eight (8) awards are issued, one (1) for $2,500, two (2) for $1,500, and five (5) for $1,000. These awards will be issued to sons and daughters of active or retired uniformed members of the New York City Police Department. The exam is open to college bound high school seniors who will attend a two or four year college and be matriculated from September 1st to August 31st of the current year.

The Department Bulletin announcing this scholarship will be published annually.

Members interested in receiving/downloading an application should contact:

Mitchell Levey, President and Scholarship Coordinator
New York City Police Reserve Association
244 Fifth Avenue,
Ground Floor
New York, NY 10001
212-564-0010
[www.nycpra.org/](http://www.nycpra.org/)
Scholarships for Dependent Children and Spouses of Members of the Service

The Society of Honorary Police Surgeons of the City of New York, Inc.

The Society of Honorary Police Surgeons of the City of New York, Inc., is composed of NYPD Honorary Police Surgeons who have donated $6,000.00 for a scholarship fund in honor of former New York City Police Department Surgeons Clarence G. Robinson, MD and Robert E. Thomas, MD.

Award: Police Surgeon Scholarship fund provides two (2) awards of $3,000 per student.

Eligibility: These awards are for the dependent children of active uniformed members of the service who have been admitted or are attending graduate schools in various medical and dental related fields. Final recipients will be chosen on the basis of financial need, academic achievement, and an interview. Recipients will not be eligible for future awards. The awards will be presented annually at the Society of Honorary Police Surgeons Dinner Dance. Scholarship recipients must be present at the annual dinner to claim award.

The Department Bulletin announcing this scholarship will be published annually.

For further information contact, Dr. John B. Chang, M.D., Chairman of the Scholarship Committee and First Vice President of The Honorary Police Surgeons of the City of New York, Inc. 516-484-3430 or by mail at:

Dr. John B. Chang, M.D.
1050 Northern Boulevard
Roslyn, NY 11576

Visiting Nurse Service of New York Scholarship Fund

The Visiting Nurse Service of New York Scholarship Fund is for the education of children of New York City uniformed personnel who have died in “non-line of duty” incidents. Scholarship awards will be based on academic excellence, financial need, and career interests. The amount of funds available for the scholarship vary from year to year, as well as the number of scholarships awarded. Priority will be given to students in the health sciences, however, all who meet the eligibility requirements are encouraged to apply.

The Department Bulletin announcing this scholarship will be published annually.

For more information, contact Karla Manning, New York City Police Foundation, 212-751-8170, or www.nycpolicefoundation.org/apply to obtain an application.
## NYPD Traditional Scholarship Program

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<tr>
<th>SCHOOL</th>
<th>DEGREE</th>
<th>FIELD</th>
<th>SCHOLARSHIP</th>
<th>ELIGIBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNDERGRADUATE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pace University</td>
<td>Bachelor</td>
<td>Business, Education, Liberal Arts</td>
<td>One (1) Full Award</td>
<td>P.O., Det. &amp; Sgt.</td>
</tr>
<tr>
<td>St. Joseph’s College</td>
<td>Bachelor</td>
<td>Various Programs</td>
<td>One (1) Full Award</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td><strong>GRADUATE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police Commissioner’s Scholarship</td>
<td>Graduate</td>
<td>Police Related or Governmental Administration Field</td>
<td>$15K Stipend + 10 ½ Month Paid Leave of Absence</td>
<td>P.O. through Captain</td>
</tr>
<tr>
<td>Harvard Kennedy</td>
<td>Master</td>
<td>Public Administration</td>
<td>$15K Stipend + 10 ½ Month Paid Leave of Absence</td>
<td>Sgt., Lt., Capt. and Civilian Mgrs. with 7 Years of Service</td>
</tr>
<tr>
<td>Hunter College</td>
<td>Master</td>
<td>Urban Affairs</td>
<td>Two (2) Twelve Month Paid Leave of Absence</td>
<td>UMOS</td>
</tr>
<tr>
<td>New York Law School</td>
<td>JD</td>
<td>Law</td>
<td>Various Awards at Discretion of the School</td>
<td>UMOS</td>
</tr>
<tr>
<td>NYPD Police Reserve</td>
<td>Master</td>
<td>Any Program</td>
<td>Three (3) Awards of $1,500 each</td>
<td>UMOS</td>
</tr>
<tr>
<td>NYU Wagner School of Public Service</td>
<td>Master</td>
<td>Executive Master of Public Administration</td>
<td>Tuition Partially paid by the Police Foundation &amp; NYU Wagner plus an ELS</td>
<td>Sgt. through Capt. with 5 Years of Service and Civilian Mgrs. with 7 Years of Service</td>
</tr>
<tr>
<td>NYU Wagner School of Public Service</td>
<td>Master</td>
<td>Public Administration</td>
<td>Same As Above</td>
<td>P.O., Det., Lt. or Civilian</td>
</tr>
<tr>
<td>St. John's University School of Law</td>
<td>JD</td>
<td>Law</td>
<td>Various Awards at Discretion of the School</td>
<td>UMOS</td>
</tr>
<tr>
<td>St. Joseph’s College</td>
<td>Master</td>
<td>Various Programs</td>
<td>One (1) Full Award</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>SUNY at Albany</td>
<td>Master</td>
<td>Criminal Justice</td>
<td>Two (2) Full Award with 10 ½ Month Paid Leave</td>
<td>P.O. through Capt.</td>
</tr>
</tbody>
</table>
### Other Scholarship Programs

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>DEGREE</th>
<th>FIELD</th>
<th>SCHOLARSHIP</th>
<th>ELIGIBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>DCAS Leadership Institute</td>
<td>Executive Development Program</td>
<td>Devoted to Planning and Implementing Strategic Manager</td>
<td>4 Months (16 Sessions) on Department Time</td>
<td>Captain and Civilian Manager</td>
</tr>
<tr>
<td>DCAS Management Academy</td>
<td>Executive Development Program</td>
<td>Devoted to Enhancing Leadership Skills</td>
<td>3 Months (12 Sessions) on Department Time</td>
<td>Sgt., Lt. and Civilians in Managerial Roles</td>
</tr>
<tr>
<td>Department Education Leave Scholarship Program</td>
<td>Graduate</td>
<td>Relevant to NYPD’s Mission</td>
<td>9 Days per Fall and Spring Semesters (18 Days Total per Academic Year)</td>
<td>P.O. through Captain and Civilians with Equivalent Titles</td>
</tr>
<tr>
<td>Fulbright Fellowship</td>
<td>N/A</td>
<td>Research in Police Studies</td>
<td>Paid Leave of Absence Grant of 5,000 British Pounds</td>
<td>Sgt. and Above with More Than 5 Years of Service</td>
</tr>
<tr>
<td>John Jay College Dr. James Fyfe Memorial Doctoral Research Grant</td>
<td>Post Graduate Doctoral</td>
<td>Criminal Justice</td>
<td>$5,000 for One (1) Year</td>
<td>Priority to Active UMOS</td>
</tr>
<tr>
<td>CHDS - Naval Post Graduate School</td>
<td>Master in Homeland Security</td>
<td>Homeland Defense and Security</td>
<td>18 Month on-line (2 Weeks per Quarter in residence) + Travel and Tuition (Paid by CHDS)</td>
<td>Sgt. and Above, Civilians Managers, &amp; Intelligence Research Analysts</td>
</tr>
<tr>
<td>Mayor’s Graduate Scholarship Program</td>
<td>Graduate</td>
<td>Various Fields</td>
<td>Various</td>
<td>Full Time City Employees</td>
</tr>
<tr>
<td>Phillips Beth Israel School of Nursing</td>
<td>Associate in Applied Science</td>
<td>Registered Nurse Program</td>
<td>$2,000 for One (1) Year, Possibility of 2nd Year Renewal</td>
<td>UMOS and Civilians</td>
</tr>
</tbody>
</table>
## Colleges/Universities Offering Tuition Reductions & Grants

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>DEGREE</th>
<th>FIELD</th>
<th>REDUCTION/GRANT</th>
<th>ELIGIBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dowling College</td>
<td>Undergraduate and Graduate</td>
<td>Various Fields</td>
<td>25% Reduction</td>
<td>UMOS, Civilians, Spouses and Dependent Children</td>
</tr>
<tr>
<td>Fordham College of Liberal Studies</td>
<td>Undergraduate</td>
<td>Various Fields</td>
<td>25% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Certification</td>
<td>Leadership Program</td>
<td>Free 12 Credits</td>
<td>P.O. and Det.</td>
</tr>
<tr>
<td>John Jay College</td>
<td>Undergraduate</td>
<td>Various Fields</td>
<td>$100 Off Tuition</td>
<td>P.O. and Det.</td>
</tr>
<tr>
<td>Iona College</td>
<td>Graduate</td>
<td>MBA / MCJ</td>
<td>33% Reduction</td>
<td>UMOS and Civilians (Active/Retired)</td>
</tr>
<tr>
<td>Manhattan College</td>
<td>Undergraduate / Graduate</td>
<td>BS and MS</td>
<td>25% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>Marist College</td>
<td>Graduate / Adult Undergrad.</td>
<td>Various</td>
<td>25% Reduction</td>
<td>UMOS, Civilians, &amp; Adult Family Members</td>
</tr>
<tr>
<td>Metropolitan College of New York</td>
<td>Graduate</td>
<td>MPA/Emergency and Disaster</td>
<td>10% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>Mercy College</td>
<td>Undergraduate</td>
<td>Various</td>
<td>25% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td></td>
<td>Graduate</td>
<td>Criminal Justice</td>
<td>25% only for C.J.</td>
<td></td>
</tr>
<tr>
<td>Molloy College</td>
<td>Undergraduate / Graduate</td>
<td>Various</td>
<td>15% Tuition Reduction</td>
<td>Active UMOS and Immediate Family</td>
</tr>
<tr>
<td>Monroe College</td>
<td>Undergraduate / Graduate</td>
<td>Various</td>
<td>(CMOS 20% Tuition Reduction) (UMOS various grants of 50% Tuition Reduction)</td>
<td>UMOS and Civilians (Active, Retired or Disabled)</td>
</tr>
<tr>
<td>Pace University - iPace</td>
<td>Undergraduate</td>
<td>On-Line Bachelor's Completion Program</td>
<td>45% Reduction</td>
<td>UMOS, Civilians and Immediate Family</td>
</tr>
<tr>
<td>Queens College</td>
<td>Undergraduate and Graduate</td>
<td>Various Fields</td>
<td>Contact Union Education Benefits Officer or College</td>
<td>CWA 1180 and DC 37 Members</td>
</tr>
<tr>
<td>Seton Hall University</td>
<td>Master of Arts Traditional and On-Line</td>
<td>HRTD</td>
<td>50% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td></td>
<td>Post-Graduate Degree</td>
<td>Education Specialist</td>
<td>50% Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>St. John's University</td>
<td>Undergraduate</td>
<td>Criminal Justice</td>
<td>33% Off Total Tuition</td>
<td>UMOS Only</td>
</tr>
<tr>
<td></td>
<td>Graduate</td>
<td>MPS</td>
<td>33% Off Total Tuition</td>
<td>UMOS &amp; Civilians</td>
</tr>
</tbody>
</table>
### Colleges/Universities Offering Tuition Reductions & Grants

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>DEGREE</th>
<th>FIELD</th>
<th>REDUCTION/GRANT</th>
<th>ELIGIBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Joseph's College (Brooklyn Campus)</td>
<td>Undergraduate</td>
<td>Various Fields</td>
<td>33% Tuition Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td></td>
<td>Graduate</td>
<td>Executive MBA MS Mgmt.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marist College</td>
<td>Graduate</td>
<td>MPA</td>
<td>50% Tuition Reduction</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>New York Institute of Technology</td>
<td>Undergraduate / Graduate</td>
<td>Various</td>
<td>33% Tuition Reduction</td>
<td>UMOS</td>
</tr>
<tr>
<td>University College</td>
<td>Undergraduate</td>
<td>Emergency Service</td>
<td>Discounted Tuition</td>
<td>UMOS and Civilians</td>
</tr>
<tr>
<td>Adelphi University</td>
<td>Emergency Service</td>
<td></td>
<td>Plus Costello Award</td>
<td></td>
</tr>
<tr>
<td>Utica College</td>
<td>Undergraduate and Graduate</td>
<td>Economic Crime Management</td>
<td>10% Tuition Reduction</td>
<td>UMOS and Civilians</td>
</tr>
</tbody>
</table>
## Scholarship Awards for Dependent Children of MOS

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Degree</th>
<th>Field</th>
<th>Award</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balambal Palaniyandi Memorial Scholarship</td>
<td>Undergraduate</td>
<td>Any</td>
<td>Various Monetary Awards for Brooklyn College Students</td>
<td>Spouse/ Children of UMOS</td>
</tr>
<tr>
<td>Arthur Crames Endowment Fund at Iona College</td>
<td>Undergraduate</td>
<td>Any</td>
<td>Minimum Award of $500/Semester or $1000 Each School Year</td>
<td>Children of Deceased, Disabled, and Active UMOS</td>
</tr>
<tr>
<td>The Society of Honorary Police Surgeons Scholarship</td>
<td>Graduate</td>
<td>Health Fields</td>
<td>Two (2) Awards of $3,000</td>
<td>Children of UMOS</td>
</tr>
<tr>
<td>The Visiting Nurse Service of New York Scholarship</td>
<td>Undergraduate</td>
<td>Any</td>
<td>Various Monetary Awards</td>
<td>Children of Deceased UMOS</td>
</tr>
<tr>
<td>Eugen Grabschied Scholarship Award</td>
<td>Undergraduate</td>
<td>Medical Field</td>
<td>Various Monetary Awards</td>
<td>Children of Active UMOS and Civilians</td>
</tr>
<tr>
<td>The Hundred Year Association College/School Fund</td>
<td>Undergraduate</td>
<td>Any</td>
<td>One (1) $6,000 Three (3) $4,000 Three (3) $2,500</td>
<td>Children of Permanent City Employees with 2 Years Full-time Service</td>
</tr>
<tr>
<td>Manfred Pakas Scholarship Award</td>
<td>Undergraduate</td>
<td>Any</td>
<td>Various Monetary Awards</td>
<td>Children age (14-24) of UMOS Who Died in LOD</td>
</tr>
<tr>
<td>Police Reserve Association</td>
<td>Undergraduate</td>
<td>Any</td>
<td>One (1) $2,500 Two (2) $1,500 Five (5) $1,000</td>
<td>Children of Active and Retired UMOS</td>
</tr>
</tbody>
</table>
Writing a Personal Statement

Personal statements are usually required when requesting consideration for a scholarship or admission to a school. Here are some recommendations on how to prepare a personal statement:

- Be yourself and not the ideal applicant.
- Address the school’s unique features that interest you.
- Provide the reader with insight into what drives you to excel.
- Evaluate experiences, rather than describe them.
- Strive for substance rather than content.
- Avoid repeating information found on the application.
- Do not complain about the circumstances in your life.
- Do not talk about money as a motivator for your academic choice or career goals.
- Do not use technical language or uncommon words.
- Do not remind the school of how reputable or prestigious they are.
- Proofread document carefully for grammatical and structural errors.

The context of a personal statement should be as unique as its writer, within limitations. Before you begin to write, assess your ambitions, successes, limitations and experiences. Ask yourself and answer some of the following questions:

- What details of your life might set you apart?
- What are your career goals?
- How did you learn about the field you will pursue?
- What is distinctive, special, or impressive about you or your life?
- What are some of the compelling reasons you should be selected?

For a complete list of personal statement rules, pitfalls and admission representative advice log on to www.owl.english.purdue.edu/owl/resource/642/04/.
Additional Information

Entrance Examinations

GRE

The Graduate Record Examination (GRE) is not required for admission to all graduate programs or schools. The schools and programs which require GRE scores will provide their own minimum passing scale.

The GRE examination is made up of two parts. The first part, called “The General Test,” is designed for general admission into a school and is divided into three sections: verbal, quantitative, and analytical writing. The second part, called “The Subject Test,” is designed for entry into a particular program within a school. The total GRE scores are valid for five years.

The GRE examination is given year-round at computer-based test centers in the New York City area. Paper-based exams are available several times a year. Prospective students must register to take the test. Students are advised to use available preparatory programs in advance.

For more information log on to: www.gre.org.

GMAT

The Graduate Management Admission Test (GMAT) is required by most business schools and Master of Business Administration programs as part of their evaluation process for admission. The GMAT is a computerized examination made available in test centers where prerequisite registration is mandated.

The GMAT score is valid for 5 years.

The GMAT is made available fifty-two (52) weeks a year. Preparation for the examination will take time and preparatory programs are available.

For more information log on to: www.gmat.org.

LSAT

The Law School Admission Test (LSAT) is the most important admission element of any law school. Minimum entrance LSAT scores vary between each school. Most of the examination is comprised of multiple choice questions; however, an essay is included. The test is made available every February, June, October and December.

LSAT preparatory programs are available and recommended.

For more information log on to: www.lsac.org.
Additional Information

Eliciting Recommendations

Letters of recommendation are part of the evaluation process for all New York City Police Department scholarships. Admissions offices in colleges and universities, as well as sponsors who provide scholarships, also consider letters of recommendation as a requirement of their selection process. When eliciting a recommendation, select someone who is knowledgeable about your skills and abilities and who will write a favorable letter.

Submitting a well composed reference letter along with your college application could have a positive impact on the admissions committee during the admissions process. Two frequently used types of reference letters are the academic and non-academic reference letters.

Academic letters of recommendation are provided by past or present instructors, professors or a faculty member of a school. Their observations and tangible evidence of work assignments will help elaborate strengths and potential for future academic pursuits.

A non-academic letter of recommendation is usually obtained from an immediate supervisor (past or present), religious leader in a house of worship, elected officials, community activists, or sport coaches. Each may provide first hand, in-depth character witness statements highlighting the prospective students’ experiences, skills, and contributions made character traits, and how they relate to the merit of a scholarship or admission into a school.

Before approaching anyone for a letter of recommendation, make sure it is someone who can honestly state, from personal experience, the reasons you are qualified for consideration. Willing participants will offer their personal time to compose your letter. The letter of recommendation should read as a personal and honest character assessment by the writer.

For further information log on to: www.honors.umn.edu/scholarships/advising-resources/letter-of-recommendation.php.
Appendix A

Recommended Reading

Many books offer information about colleges and universities. Below is a list of most of the popular titles, although it is by no means exhaustive. Most public libraries carry these books or similar titles.

Information about colleges and universities can also be obtained via the Internet. Some of the publishers and schools maintain websites. If you do not have Internet access at home, you may be able to access this information at the Police Academy’s Education Resource Center or your local library.

Finally, remember that these books and others like them are general guides. Once you have narrowed your search to a few specific schools, get as much information from the schools in question as possible, and you should plan to visit the schools and ask pertinent questions.

**Book of Majors 2013: All-New Seventh Edition (College Board Book of Majors).** College Board (Editor), College Board. ISBN: 0874479819
[www.collegeboard.com](http://www.collegeboard.com)

**College Handbook 2013: All-New 50th Edition.**
College Board. ISBN: 0874479800
[www.collegeboard.com](http://www.collegeboard.com)

**Fiske Guide to Colleges 2013, 29th Edition.**

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Princeton Review. ISBN: 0307944921

**Peterson’s 2-Year Colleges, 2013: 43rd Edition.**
ISBN: 0768936101

**Peterson’s 4-Year Colleges, 2013.** July 2012.
Peterson’s Publication. ISBN: 0768936063

**Kaplan Scholarships 2013.** June 2012. Kaplan, R.
David Weber Staff of Reference Service Press
ISBN: 1609787102

ISBN: 0874479827

**Scholarship Handbook 2013: All-New 16th Edition.**
[www.collegeboard.com](http://www.collegeboard.com)

**Note:** Most college guide books are updated once a year between the months of June and August when colleges traditionally prepare for the upcoming Fall semester.
Appendix B

The following is a list of websites, e-mail addresses, telephone numbers, and mailing addresses of testing agencies, schools and organizations offering scholarships:

**Testing Agencies**

**Graduate Management Admission Test (GMAT)**

[www.gmat.org](http://www.gmat.org)
609-771-7330
800-GMAT-NOW
Fax 609-883-4349

**Graduate Record Exam (GRE)**

[www.gre.org](http://www.gre.org)
866-473-4373
609-771-7906

**GRE-ETS**

P.O. Box 6000
Princeton, New Jersey 08541-6000

Department Scholarship programs requiring GRE Scores include the Harvard and SUNY-Albany.

**Law School Admission Test (LSAT)**

[www.lsac.org](http://www.lsac.org)
[LSACinfo@LSAC.org](mailto:LSACinfo@LSAC.org)
215-968-1001

*Department scholarships requiring LSAT scores include St. John’s University Law School and New York Law School scholarships.*
Educational Organizations

College of New Rochelle
29 Castle Place
New Rochelle, NY 10805-2339
914-654-5000
www.cnr.edu

District Council 37 Campus
125 Barclay Street
New York, NY 10007
212-815-1710

Empire State College
One Union Avenue
Saratoga Springs, NY 12866-4391
518-587-2100
www.esc.edu

Excelsior College
7 Columbia Circle
Albany, NY 12203-5159, 1-888-647-2388
www.regents.edu
Admissions@regents.edu

Fordham School of Professional and Continuing Studies
Rose Hill Campus
Keating 118
Bronx, NY 10458
718-817-2600

Lincoln Center Campus
Lowenstein 301
New York, NY 10023
212-636-6399

Westchester Campus
400 Westchester Avenue
West Harrison, NY 10604
914-367-3302

Fulbright Program
U.K. Police Studies Program
USIA Fulbright Senior Scholar Program
Council for International Exchange of Scholars
1400 K Street NW, Suite 700
Washington, D.C. 20005
www.iie.org/cies

Harvard University JFK School of Government
79 John F. Kennedy Street
Cambridge, MA 02138
617-495-1100
www.ksg.harvard.edu

Hunter College, CUNY of NY
Hunter College Admissions Office
695 Park Avenue, Room 100 North Bldg.
New York, NY 10021
212-772-4490
www.hunter.CUNY.edu
Educational Organizations

John Jay College of Criminal Justice
The John Jay College Office of Admission
Room 4205 North Hall
445 West 59th Street
New York, NY 10019
212-237-8869 (Undergraduate)
212-237-8863 (Graduate)
www.jjay.CUNY.edu

Long Island University/ Riverhead
121 Speonk-Riverhead Road, LIU Building
Riverhead, NY 11901
631-287-8010
www.liu.edu/homeland

Marist College
290 North Road
Poughkeepsie, NY 12601
845-575-3225 (Undergraduate)
845-575-3530 (Graduate)
www.marist.edu

Mercy College
555 Broadway
Dobbs Ferry, NY 10522
1.800-MERCY-NY
www.mercy.edu

New York Law School
New York Law School, Office of Admissions
57 Worth Street
New York, NY 10013-2960
212-431-2888
www.nyls.edu

New York University
Robert F. Wagner Graduate School
4 Washington Square North
New York, NY 10003-6671
212-998-7400
www.nyu.edu/wagner

NYC Police Reserve
244 5th Avenue Ground Fl.
New York, NY 10017
212-564-0010
www.nycpra.org/index.shtml

Pace University (Manhattan)
Pace University’s New York City Campus
1 Pace Plaza
New York, NY 10038-1598
212-346-1200
www.pace.edu
www.pace.edu/campus/newyork.html

St. John’s University
Office of Graduate & Undergraduate Admissions
8000 Utopia Parkway
Queens, NY 11439
718-990-2000
www.stjohns.edu
admissions@stjohns.edu

St. John’s University School of Law
8000 Utopia Parkway
Jamaica, NY 11439
718-990-6600
www.stjohns.edu/law
Educational Organizations

St. Joseph’s College, Brooklyn Campus
245 Clinton Avenue
Brooklyn, NY 11205
718-940-5300 ext. 5800
www.sjcn.edu/brooklyn/index.html

Seton Hall University
400 South Orange Avenue
South Orange, NJ 07079
973-761-9000
www.shu.edu

State University of New York (Albany)
The Office of Graduate Admissions
University at Albany
1400 Washington Avenue
Albany, NY 12222
518-442-3980
518-442-5207
www.albany.edu/
graduate@uamail.albany.edu

Utica College
1600 Burrstone Road
Utica, NY 13502-4892
315-792-3006
www.utica.edu
Scholarship Program Recipients

The following members of the service have been awarded New York City Police Department scholarships 2013/2014 academic year.

**Traditional Scholarship Program**

**Det. Jeff Thompson, D.C.P.I.**
Raymond W. Kelly Graduate Scholarship
Harvard Kennedy School
Master in Public Administration

**Lt. John Hall, 5th Precinct**
Harvard Kennedy School
Master in Public Administration

**Sgt. Virna Tosado, A.P.D.**
Hunter College
Master in Urban Affairs

**P.O. James R. Mumper, Housing Bureau**
Hunter College
Master in Urban Affairs

**Lt. Hukm Moore, T.D. 20**
St. Joseph’s College
Graduate Degree Scholarship

**P.O. Matthew Daidola, PBQN**
Police Reserves Association
Chief Michael Markman Award

**Det. John Timpanaro, Major Case**
Police Reserves Association

**Capt. Robert Gault, 42nd Precinct**
Police Reserves Association

**Sgt. Alex Montesquieu, Internal Affairs Bureau**
St. Joseph’s College
Undergraduate Degree Scholarship

**P.O. Thomas Bilach, 73rd Precinct**
SUNY at Albany
School of Criminal Justice
Master of Criminal Justice

**P.O. Bryan DeLaRosa, O.M.A.P.**
SUNY at Albany
School of Criminal Justice
Master of Criminal Justice

**Sgt. Erin Ryan, CIRD-CSU.**
New York Law School
Juris Doctorate - Letter of Recommendation

**Sgt. Erin Ryan, CIRD-CSU.**
St. John’s University School of Law
Juris Doctorate - Letter of Recommendation
Scholarship Program Recipients

Center for Homeland Defense and Security Naval Postgraduate Masters Program

Shepherdstown, West Virginia Session 1303/1304
Sgt. Mark MacDonnel, O.C.C.B.

Center for Homeland Defense and Security Executive Leaders Program

Monterey, California Session 1301
Deputy Chief Brian McCarthy, P.S.B.
Inspector Jesus Pintos, C.A.B.

FBI National Academy

256th Session (2014)
Sgt. David Gomez, 44th Precinct
Sgt. Arminda Pereira, I.A.B.

257th Session (2014)
Sgt. Brian Lopez, I.A.B.
Sgt. John Schatz, S.T.S.

258th Session (2014)
Lt. Janna L. Salisbury, 84th Precinct
Sgt. Gregory Accomando, S.V.U.

259th Session (2015)
Lt. Erin Hughes, 5th Precinct
Sgt. Jonathan Simons, I.A.B.

2013 Educational Leave Scholarship Program Awardees

P.O. Samuel Carrion, 121st Precinct
P.O. Matthew Daidola, PBQN
Capt. Thomas DiTrano, EMD
Capt. Robert Gault, O.M.A.P.
Capt. Ian Syverson, PCO / PMO
This guide is prepared annually to inform members within the Department of the many educational opportunities available to them. Every effort has been made to make this booklet as complete and accurate as possible.

Applicants are encouraged to contact the Training Bureau's Scholarship Unit at 212-477-9212 to determine the most current and up to date scholarship opportunities.

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