

### **ADMINISTRATIVE PROJECT MANAGER, M-I**

The Project Manager is responsible for the planning, design, and implementation of the Police Department's portion of the Emergency Communications Transformation Program. Responsibilities include strategic planning; vendor service delivery and evaluation; end user support; overseeing the development of an integrated Computer Aided Dispatch (CAD) system using geographic mapping applications; monitoring the upgrade of the telecommunications structure in conjunction with the FDNY, EMS, and serving as liaison to DoITT.

### **QUALIFICATION REQUIREMENTS**

1. A BA/BS in engineering, business administration, or public administration, and 5 yrs of FT exp. in planning, administering or expediting of engineering design, or coordinating a very large engineering/technology project, 2 yrs of which must have been administrative, managerial, executive or supervisory ; or
2. A HS diploma or its equivalent and 9 yrs of exp. as described in "1" above"; or
3. Ed. and/or exp. equiv. to "1" or "2" above. A Masters in one of the disciplines in "1" above, a law degree, or a valid NYS license as a Professional Engineer may be substituted for 1 yr of exp. All candidates must have the 2 yrs of administrative, managerial, executive or supervisory exp.

**NOTE:** Project Management Professional Certification is preferred.

Salaries commensurate with experience and salary history.

Interested candidates should submit a cover letter and two (2) copies of their resume to:

PRAA Kimberly Manson

New York City Police Department

Employment Section, Room 1014

1 Police Plaza

New York, NY 10038

Or email your cover letter and resume to:

[Empsec@nypd.org](mailto:Empsec@nypd.org)

The New York City Police Department is an Equal Employment Opportunity Employer.