

NEW YORK CITY WATER BOARD MEETING

AGENDA

Friday, January 24, 2014 - 8:30 A.M.

Location: New York City Department of City Planning
22 Reade Street, 1st Floor, Spector Hall
New York, New York 10007

1. Roll Call
2. Resolution: Approval of Minutes of December 13, 2013 Meeting
3. Resolution: Appointment of Audit Committee Members
4. Resolution: Approval of Selection of Conservation Plan Consultant and Contract Authorization
5. Presentation: Financial Update, including Investments

NEW YORK CITY WATER BOARD

January 24, 2014

RESOLUTION

WHEREAS, the New York City Water Board (the “Board”) and the New York City Municipal Water Finance Authority (the “Authority”) established a joint Audit Committee and adopted an Audit Committee Charter (the “Charter”) in light of their joint role in the financial operations of the water and wastewater system of the City of New York (the “System”); and,

WHEREAS, pursuant to Section II.a.iv. of the Charter, the committee includes three members of the Board, and there are currently two Board member vacancies in the committee; it is therefore

RESOLVED, that Adam Freed and Jonathan Goldin are hereby appointed as members of the Audit Committee, joining current Board member, Alfonso L. Carney, Jr.; and it is

FURTHER RESOLVED, that in the event of the unavailability or absence of any of the committee members from a meeting, any other Board member may serve as an alternate committee member at that meeting.

NEW YORK CITY WATER BOARD

January 24, 2014

RESOLUTION

WHEREAS, pursuant to Section 1045-g (8) of the New York City Municipal Water Finance Authority Act (the "Act"), the New York City Water Board (the "Board") is authorized to enter into contracts and to retain private consultants on a contract basis for the purpose of obtaining professional or technical services to assist the Board in carrying out its responsibilities; and,

WHEREAS, the Board's primary duty under the Act is to establish and collect water and wastewater rates and charges in an amount sufficient to place the water supply and wastewater systems of the City of New York on a self-sustaining basis; and

WHEREAS, on September 11, 2013, Board staff commenced a competitive solicitation process for a water conservation plan consultant with the advertisement of a Request for Proposals ("RFP") in the City Record, the New York Daily News, and on the Board's website; and

WHEREAS, three technical proposals and cost proposals were received for consideration and review, and the three proposing teams were invited to interview with the Committee; and

WHEREAS, a Technical Evaluation Committee ("the Committee"), consisting of four qualified persons from the Board and the New York City Department of Environmental Protection rated and ranked each technical proposal and statement of qualifications received in accordance with the criteria stated in the RFP; and

WHEREAS, the Committee determined that the proposal and presentation by Water Demand Management, LLC ("WDM") was the most highly-rated on technical approach and qualifications and, after consideration of the cost proposals, determined that its cost proposal was the lowest; and

WHEREAS, in accordance with the Water Board's Policy on the Procurement of Goods and Services, in particular, Section 4 (selection based on the best combination of technical merit and price) and Section 5.i (prior approval of contracts where the cumulative value exceeds \$100,000), the Board finds the selection of WDM appropriate; it is therefore

RESOLVED, that the Executive Director is hereby authorized and directed to execute an agreement with WDM to provide water conservation planning services to the Board for an initial two-year term with two additional one-year extensions at the Board's option, upon such terms and conditions as the Executive Director may deem reasonable and appropriate; and be it further

RESOLVED, that the total compensation for services performed for the initial two-year term and the two one-year extensions shall not exceed \$350,000 of Board funds.