

## NEW YORK CITY WATER BOARD

February 26, 2007

### RESOLUTION

**WHEREAS**, pursuant to Section 1045-g(8) of the New York City Municipal Water Finance Authority Act (the "Act"), the Board is authorized to enter into contracts and to retain private consultants on a contract basis for the purpose of obtaining professional or technical services to assist the Board in carrying out its responsibilities; and,

**WHEREAS**, the New York City ("NYC") Solid Waste Management Plan tasked the NYC Department of Environmental Protection ("DEP"), with support from the Department of Sanitation ("DOS") and the Economic Development Corporation ("EDC"), to evaluate the economic, engineering, infrastructure and environmental impacts of commercial food waste disposal methods, including the current land based approach and the alternative of allowing the installation of commercial food waste disposal devices; and

**WHEREAS**, the expanded installation and usage of commercial food waste disposal devices in food service establishments in NYC will impact the Board's water supply and wastewater system infrastructure and the capital and operating costs thereof by generating increased water consumption and by introducing a new waste stream into the wastewater system; and

**WHEREAS**, it was anticipated that DEP would lead the City's multi-agency task force that is evaluating food waste disposal alternatives and that the assistance of professional consultant expertise would be necessary to complete a comprehensive assembly and evaluation of food waste disposal data; and

**WHEREAS**, in recognition of the need to develop detailed information with respect to the probable impacts on the water and wastewater system and the environment resulting from the expanded installation and use of food waste disposal

devices in NYC, the Board's FY2007 Expense Fund included funding for a consulting services contract; and

**WHEREAS**, a Request for Proposals ("RFP") was issued in January 2007 for qualified consultants to conduct a comprehensive evaluation of the impact of food waste disposal alternatives and thirty-seven firms requested and received the RFP; and

**WHEREAS**, a proposer's conference was held wherein three firms expressed interest to serve as prime consultants and seven firms expressed interest to provide various services as sub-consultants; and

**WHEREAS**, on February 2, 2007, three proposals were received which were subsequently reviewed and rated by a Technical Evaluation Committee consisting of representatives from DEP's Bureau of Environmental Planning and Assessment, Bureau of Wastewater Treatment, and Bureau of Environmental Design and Construction, and from DOS and EDC; and,

**WHEREAS**, the Evaluation Committee rated the firm of AKRF, Inc. as the highest on technical merit and submitted a memorandum to the Board recommending that the Board authorize a contract with AKRF, Inc. to conduct the food waste disposal evaluation provided for in the City's Solid Waste Management Plan; and

**WHEREAS**, in accordance with the Water Board's Policy on the Procurement of Goods and Services, in particular, Section 4 (selection based on the best combination of technical merit and price) and Section 5.i. (prior approval of contracts where the cumulative value exceeds \$100,000), the Board finds the selection of AKRF, Inc. appropriate; be it, therefore,

**RESOLVED**, that the Executive Director is hereby authorized and directed to execute an agreement with AKRF, Inc., upon such terms and conditions as the Executive Director may deem reasonable and appropriate, to conduct a comprehensive evaluation of food waste disposal management alternatives, provided however that the total compensation for services performed shall not exceed \$1,450,000.