

SIEBEL ORACLE ADMINISTRATOR – BUSINESS SOLUTION TECHNOLOGY

JOB DESCRIPTION:

The Business Solution Technology department is seeking a self-sufficient Siebel Oracle Administrator to plan, design, install, configure, and tune Siebel and Oracle Applications Rel 11i & Rel 12 environments. The selected candidate will work with development, testing, and training to implement new applications in production, install new releases of existing applications and troubleshoot issues across our Production & Non-Production environments. Responsibilities will include, but are not limited to the following:

1. Maintain and administer and upgrade Oracle Financials ERP systems including trouble shooting and performance tuning.
2. Perform Oracle Application 11i and R12 administration tasks; design, build, tune, install, configure, troubleshoot, and resolve application related issues.
3. Provides support for production environment and functional and performance testing.
4. Provide Oracle Database 10g and 11g administration support.
5. Install and configure third party products/tools required for eBusiness suite.
6. Maintain product documentation.

QUALIFICATION REQUIREMENTS:

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

EDUCATION AND EXPERIENCE PREFERRED:

1. A minimum of 5 years hands-on experience with Siebel and Oracle Apps 11i (Financials) DBA; Oracle Application maintenance, cloning test and development from production environments; applying AD utilities and patching techniques; upgrading Oracle Application preferable upgrade experience from 11i to 12; scripting and automating process on UNIX, preferable Solaris operating system.
2. A minimum of 4 years experience in Oracle Application object migration in development, testing and production environments (at least 2 years experience with Quest STAT tool).
3. A minimum of 3 experience working with Oracle Enterprise Manager Grid; set up and administration of Oracle Applications 11i in high availability environment.
4. A minimum of 3 years experience working with RMAN backup and recovery and maintenance.
5. Experience setting up RAC (Real Application Cluster) database with eBusiness suite.

SKILLS DESIRED:

1. Ability to perform tasks with limited assistance from peers.
2. Demonstrative advanced understanding of data backup, recovery, RMAN, and security processes/ procedures.
3. Demonstrative advanced knowledge of database design, tools, and utilities.
4. Senior level skills in all aspects of database design and support, including technical analysis and problem solving.

Note: Candidate will be on call beyond the regular work day and on weekends as needed.

Interested candidates may fax their cover letter and resume to (212) 306-5194, email to HR.Recruitment@nycha.nyc.gov or mail to:

New York City Housing Authority
Human Resources Department
90 Church Street, 5th Floor
New York, NY 10007
Attn: Senior Recruiter
Job Code: Siebel Oracle Administrator

NYCHA is an equal opportunity employer