



NEW YORK CITY
HOUSING
AUTHORITY

NEW YORK CITY HOUSING AUTHORITY
23-02 49th STREET • LONG ISLAND CITY, NY 11104
TEL: 212-306-3000 • <http://nyc.gov/nycha>

JOHN B. RHEA
CHAIRMAN

EMILY A. YOUSSEF
VICE-CHAIR

MARGARITA LÓPEZ
MEMBER

VICTOR A. GONZALEZ
MEMBER

VILMA HUERTAS
SECRETARY

ATEFEH RIAZI
ACTING GENERAL MANAGER

October 28, 2011

To NYCHA's Current and Potential Suppliers,

We would like to inform you that the New York City Housing Authority (NYCHA) will release a solicitation for select maintenance materials in the near future.

The primary objective of this solicitation is for NYCHA to build a stable supplier base, mitigate risk, help reduce the cost of maintenance material (MRO) purchases and the total cost of ownership, streamline our process, and ensure that service and quality expectations are reached to improve resident satisfaction.

Given budget challenges and extreme cost pressures, it is critical that NYCHA secures the best possible pricing for its MRO purchases.

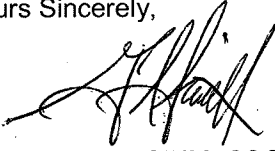
The formal solicitation will include additional details, logistics, and instructions, but we would like to share some key points in advance of the official release.

- The solicitation will cover approximately \$25 million of annual spend and may extend up to 5 years. The solicitation will cover several material subcategories, including:
 - Plumbing & heating
 - Cabinets, doors, counter tops
 - Safety supplies,
 - Electrical supplies
 - Hardware
 - Janitorial supplies
 - Elevator parts
 - Paint
 - Tools
 - Appliances
- We will employ a more efficient, procurement process that maintains process integrity as well as addresses historical supplier concerns about lengthy process times.
- This solicitation will be a very competitive process and we encourage all participating suppliers (incumbent and new) to put their best pricing forward. For incumbent suppliers with existing contracts, this may require you to rebid.
- We encourage both incumbent and new suppliers to participate.

As noted, the formal solicitation is expected to be released in the near future. Given the planned response window, we suggest that you undertake the needed planning now to ensure the right resources in your organization are available to develop your proposal. We would warmly welcome your participation in this important process.

If you have any questions about this solicitation, please contact Gary Smith via email only at gary.smith@nycha.nyc.gov

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'G. Smith', written over a light blue horizontal line.

Gary A. Smith, CPIM, CSCP, CPSM
Director, Supply Chain Operations
New York City Housing Authority

BACKGROUND - NYCHA

The New York City Housing Authority ("NYCHA" or "Authority"), created in 1934, is a public benefit corporation chartered under New York State Public Housing Law. The Authority is the largest public housing authority in North America, which develops, constructs, manages and maintains low cost housing for eligible low-income families in the five boroughs of New York City. At December 31, 2010, NYCHA maintained 334 housing developments and approximately 159,000 federally funded units and 20,000 mixed-finance units in five boroughs to provide affordable housing to 403,995 low and moderate income New York City residents. Through the Section 8 Housing choice voucher Program, the Authority assists approximately 95,000 families in locating and renting housing in privately owned buildings. In addition, the Authority oversees a network of over 400 community centers, senior centers, health care centers, day care and Head Start educational centers.