

**NEW YORK CITY HOUSING AUTHORITY**  
**COMMERCIAL SPACE APPLICATION FORM** (CONT'D)

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**Startup Expenses**

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**Company Name:**

**Initial Assets**

Liquid Assets (checking, savings, other)	
Line of Credit	
Loan 1	
Loan 2	
<b>Total Initial Assets</b>	\$

**Startup Expenses**

Initial Security Deposit (2 months rent)	
Improvements (construction, design)	
Professional Fees (legal, accounting)	
Equipment (Furniture, fixtures, machinery, etc.)	
<b>Total Startup Expenses</b>	\$

**Projected Cash Flow for the First 12 Months of the Lease Term**

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
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PROJECTED CASH RECEIPTS													
1	Projected Sales/Cash Receipts												
2	<b>TOTAL CASH RECEIPTS</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

CASH PAID OUT													
3	Purchases/ Inventory												
4	Salaries												
5	Payroll Taxes and Benefits												
6	Supplies (office & oper.)												
7	Repairs & Maintenance												
8	Advertising												
9	Accounting & Legal												
10	Rent												
11	Telephone												
12	Utilities (gas, electric, & water)												
13	Insurance												
14	Other Expenses (specify)												
15	<b>SUBTOTAL</b> (add lines 3 thru 14)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
16	Loan Payment I												
17	Loan Payment II												
18	Other												
19	<b>TOTAL CASH PAID OUT</b> (add lines 15 thru 18)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
20	<b>CASH FLOW</b> (subtract line 2 from 19)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$