



NEW YORK CITY HOUSING AUTHORITY

GUIDE TO APPLYING FOR PUBLIC HOUSING

REVISED FEBRUARY 2012

A. The New York City Housing Authority operates 334 developments in all five boroughs. All of our developments are listed in this booklet. If you wish to be considered for any of these developments, please fill out an “Application for Apartment” form. The application is available on our website at www.nyc.gov/nycha or at the Customer Contact Center.

B. IMPORTANT: No payment or fee should be given to anyone in connection with the preparation, filing or processing of an application for Public Housing.

C. YOU ARE PROBABLY ELIGIBLE FOR AN APARTMENT IF:

- The income of your family does not exceed the limits shown on the following page.
- You meet NYCHA’s definition of family. The term “family” as used by the New York City Housing Authority includes the following:
 - a.** Two or more persons related by blood, marriage, domestic partnership, adoption, guardianship or court awarded custody.
 - b.** A single person.
- Your admission to a public housing development will not endanger the welfare and safety of other residents.
- You and your co-head are at least 18 years of age (the co-head must be your spouse or partner). To be eligible for a senior building, you or your co-head must be at least 62 years of age.

D. PROCESSING OF APPLICATIONS

Further description of the eligibility requirements for admission and the Authority’s Tenant Selection and Assignment Plan are available at the Customer Contact Centers listed below:

1. Bronx/Manhattan

Customer Contact Center

478 East Fordham Road, 2nd Floor
Bronx, NY 10458

2. Queens

Customer Contact Center

90-27 Sutphin Blvd., 4th Floor
Jamaica, NY 11435

3. Brooklyn/Staten Island

Customer Contact Center

787 Atlantic Avenue, 2nd Floor
Brooklyn, NY 11238

- 4.** You can speak to one of our Customer Contact Center Representatives at (718) 707-7771 to check the status of your application.

A translation of this document is available online at www.nyc.gov/nycha

La traducción de este documento está disponible en Internet en www.nyc.gov/nycha

房屋局網站 (網址: www.nyc.gov/nycha) 備有文件譯本可供索取。

Перевод этого документа находится на интернете www.nyc.gov/nycha.



E. YOUR FAMILY MAY BE ELIGIBLE IF INCOME IS

1. RENT Actual rent based on 30% of gross adjusted family income. Rent includes gas and electricity in most developments.	a. PERSONS IN FAMILY	b. INCOME LIMITS	a. PERSONS IN FAMILY	b. INCOME LIMITS
	1 Person	\$46,500	3 Persons	\$59,800
	2 Persons	\$53,150	4 Persons	\$66,400

BRONX

Adams Houses	E. 156th St. and Tinton Ave.
Baychester Houses	E. 225th St. and Schieffelin Ave.
Betances Houses	E. 146th St. and Brook Ave.
Boston - Secor Houses	Boston Rd. and Bivonia St.
Bronxchester Houses	E. 156th St. and St. Ann's Ave.
Bronx River Houses	E. 174th St. and Bronx River Ave.
	Includes Boynton Ave. Rehab
Butler Houses	E. 171st St. and Webster Ave.
Castle Hill Houses	Randall and Castle Hill Aves.
Claremont Rehab	E. 167th St. and Teller Ave.
	Includes 1100 Teller - E. 166th St.
	1162 - 1176 Washington Ave.
	Burke and Yates Aves.
Eastchester Gardens	E. 229th St. and Laconia Ave.
Edenwald Houses	E. 165th St. and Trinity Ave.
Forest Houses	Ft. Independence St. and Heath Ave.
Fort Independence Houses	Includes W. 193rd St. and Bailey Ave.
	Magenta St. and Holland Ave.
Gun Hill Houses	W. 167th St. and University Ave.
Highbridge Gardens	E. 158th St. and Courtlandt Ave.
Jackson Houses	Rosedale and Watson Aves.
Justice Sonia Sotomayor Houses	Includes 1471 Watson Ave.
	W. 225th St. and Broadway
Marble Hill Houses	E. 161st St. - Tinton Ave.
McKinley Houses	Includes Eagle Ave E. 163rd St.
	E. 153rd St. and Morris Ave.
Melrose Houses	E. 135th St. and St. Ann's Ave.
Mill Brook Houses	Includes Mill Brook Extension
	E. 135th St. and Willis Ave.
Mitchel Houses	Rosedale and Story Aves.
Monroe Houses	E. 169th St. and Third Ave.
Morris Houses	E. 161st St. and Park Ave.
Morrisania Air Rights	E. 141st St. and Willis Ave.
Mott Haven Houses	E. 178th St. and West Farms Rd.
Murphy Houses	Includes 1010 E. 178th St.
	Various Sites
Murphy Private	Includes E. 173rd St. - Vyse Ave.
	Bryant Ave. - E. 174th St.
	Hoe Ave. - East 173rd St.
	E. 165th St. - Bryant Ave.
	Longfellow Ave. Rehab
	Hunts Point Ave. Rehab
	West Farm Road Rehab
	W. 166th St. and Nelson Ave.
	Includes Franklin Ave I, II
	1143 Longfellow Ave.
	631 Jefferson Pl
	White Plains Rd. and Arnov Ave.
Parkside Houses	E. 143rd St. and Morris Ave.
Patterson Houses	Bronxwood and Waring Aves.
Pelham Parkway Houses	Lafayette and Noble Aves.
Sack Wern Houses	Includes Clason Point Gardens
	W. 174th St. and University Ave.
Sedgwick Houses	Seward and Rosedale Aves.
Soundview Houses	E. 149th St. and Cauldwell Ave.
St. Mary's Park Houses	Includes Moore Houses
	Schley and Randall Aves.
Throggs Neck Houses	Includes Throggs Neck Addition
	Ford St. and Webster Ave.
Twin Parks West	Includes E. 180th St. and Monterey Ave.
	Various sites
Union Ave Rehab	Includes Davidson Houses
	Claremont Parkway - Franklin Ave.
	Stebbins Ave. - Hewitt Place
	South Bronx Site 402
	Union Ave. - E. 166th St.
	Various Sites
University Ave.	Includes Harrison Ave. Rehab
	University Ave. Rehab
	E. 169th St. and Webster Ave.
Webster Houses	Includes Morrisania Houses

BRONX SENIOR

Betances Senior	E. 144th St. and Brook Ave.
Boston Road Plaza	Boston Rd. and Waring Ave.
Bronx River Addition	E. 174th St. and Harrod Ave.
College Avenue	College Ave. and E. 165th St.
Courtlandt Ave Senior	E. 153rd St. and Morris Ave.
Glebe Avenue	Glebe and Westchester Aves.
Middletown Plaza	Middletown Rd. and Jarvis Ave.
Mitchel Senior	E. 135th St. and Willis Ave.
Morrisania Air Rights Senior	E. 161st St. and Park Ave.
Randall-Balcom	Randall and Balcom Aves.
Twin Parks East	Clinton Ave. and E. 180th St.
Union Senior	E. 163rd St. and Polite Ave.
W. Tremont Ave.	W. Tremont and Sedgwick Aves.

BROOKLYN

Albany Houses	Includes Park Pl. and Troy Ave.
	Weeksville Gardens
Armstrong Houses	Bedford and Lexington Aves.
Bay View Houses	Rockaway Parkway & Seaview Ave.
Borinquen Plaza	Seigel and Humboldt Sts.
Boulevard Houses	Ashford St. and Linden Blvd.
	Includes Belmont - Sutter
	E. 108th St. and Flatlands Ave.
Breukelen Houses	Fulton St. and Ralph Ave.
Brevort Houses	Blake and Rockaway Aves.
Brownsville Houses	Flushing and Bushwick Aves.
Bushwick Houses	Includes Hylan Houses
	W. 24th St. and Surf Ave.
Carey Gardens	Includes Coney Island Site 1B
	W. 29th St. and Surf Ave.
Coney Island Houses	Cooper Park Houses
Cooper Park Houses	Frost St. and Rockaway Ave.
Cypress Hills Houses	Includes Euclid and Sutter Aves.
	E. New York City Line
	Nassau and Navy Sts.
Farragut Houses	Christopher and Pitkin Aves.
Glenmore Plaza	Farragut Rd. and Ralph Ave.
Glenwood Houses	Hoyt and Wyckoff Sts.
Gowanus Houses	W. 33rd St. and Neptune Ave.
Gravesend Houses	Wilson Ave. and Linden St.
Hope Gardens	E. New York and Rockaway Aves.
Howard Houses	Sutter Ave. & Mother Gaston Blvd.
Hughes Apartments	Taylor St. and Bedford Ave.
Independence Towers	Prince St. and Myrtle Ave.
Ingersoll Houses	Pacific St. and Ralph Ave.
Kingsborough Houses	Classon & Lafayette Aves.
Lafayette Gardens	Includes Van Siclen and Wortman Aves.
Linden Houses	Belmont and Powell Aves.
Low Houses	Park and Marcy Aves.
Marcy Houses	Includes Lexington and Greene Aves.
	86th St. and Ave. X
Marcy Ave. - Greene Ave.	Includes Ave. W and Batchelder St.
Marlboro Houses	Includes MacDougal St. & Mother Gaston Blvd.
Nostrand Houses	Includes Saratoga Village
Ocean Hill Apartments	Includes W. 33rd St. and Surf Ave.
	Coney Island Site B
O'Dwyer Gardens	Includes St. Marks and Ralph Aves.
	Crown Heights
	Howard Ave.
	Howard Ave. - Park Place
	Ocean Hill - Brownsville
	Sterling - Buffalo
	St. John's - Sterling
	Pennsylvania and Wortman Aves.
Park Rock Houses	Includes Crescent St. and Linden Blvd.
	Amboy St. and East New York Ave.
	Henry and Mill Sts.
	Dwight and Colombia Sts.
	Pulaski St. and Lewis Ave.
	Ave. W and Nostrand Ave.
	Gates and Stuyvesant Aves.
	Lewis Ave. and Stockton St.
	Includes Vernon Ave.
	Bed-Stuy Rehabs
	W. 31st St. and Surf Ave.
	Includes Coney Island Sites 4 and 5
	Various Sites
	Includes Fenimore - Lefferts
	Rutland Towers
	Lenox Road - Rockaway Parkway
	Ralph Ave. Rehab
	Sutter Ave. - Union St.
	104-14 Tapscott St.
	Taylor St. and Wythe Ave.
	Rockaway and Dumont Aves.
	Park and Tompkins Aves.
	Includes Berry St. - South 9th St.
	Blake and Alabama Aves.
	Includes Fiorentino Plaza
	Long Island Baptist Houses
	Blake and Powell Aves.
	Myrtle and Carlton Aves.
	Williamsburg Houses
	Maujer and Leonard Sts.
	Williams Plaza
	Includes Roebling St. and Division Ave.
	Wyckoff and Nevins Sts.
	Includes Atlantic Terminal
	572 Warren St.



NOT MORE THAN THE FOLLOWING AMOUNTS:

a. PERSONS IN FAMILY	b. INCOME LIMITS
5 Persons	\$71,750
6 Persons	\$77,050

a. PERSONS IN FAMILY	b. INCOME LIMITS
7 Persons	\$82,350
8 Persons	\$87,650

a. PERSONS IN FAMILY	b. INCOME LIMITS
9 Persons	\$92,950
10 Persons	\$98,250

BROOKLYN SENIOR

Armstrong Senior	Bedford and Lexington Aves.
Borinquen Senior	Seigel St. and Manhattan Ave.
Reverend Brown	Thomas Boyland St. & St. Mark's Ave.
Haber Houses	W. 24th St. and Surf Ave.
Hope Gardens Senior	Wilson Ave. and Linden St.
Kingsborough Extension	Bergen St. and Buffalo Ave.
Marcus Garvey Senior	Thomas Boyland St. and East New York Ave.
Palmetto Gardens	Palmetto St. and Evergreen Ave.
Reid Apartments	Troy and East New York Aves.
Roosevelt Senior	Pulaski St. and Lewis Ave.
Saratoga Square	Saratoga Ave. and Macon St.
Stuyvesant Gardens II	Malcolm X Blvd. and Gates Ave.
Surfside Senior	W. 31st St. and Surf Ave.
Vandalia Avenue	Louisiana and Vandalia Aves.
Includes	Van Dyke II Houses

MANHATTAN

Amsterdam Houses	W. 61st St. and Amsterdam Ave.
Includes	Amsterdam Addition Harborview Terrace
Audubon Apartments	W. 155th St. and Amsterdam Ave.
Baruch Houses	Columbia and Delancey Sts.
Campos Plaza I	E. 12th St. and Ave. C
Campos Plaza II	E. 13th St. and Ave. C
Carver Houses	E. 102nd St. and Madison Ave.
Chelsea Houses	W. 26th St. and Ninth Ave.
Includes	Elliott Houses
Clinton Houses	E. 109th St. and Lexington Ave.
Dome Site	W. 84th St. and Amsterdam Ave.
Douglass Houses	W. 103rd St. and Columbus Ave.
Includes	Douglass Addition 830 Amsterdam Ave.
Douglass Rehab	Various sites
Includes	239-251 West 103rd St. 241 W. 101st St. 244 West 104th St.
Drew Hamilton Houses	W. 142nd St. & Adam Clayton Powell Blvd.
Dyckman Houses	Dyckman St. and Nagle Ave.
East River Houses	E. 105th St. and First Ave.
East 4th St.	E. 4th St. and Ave. C
East 120th St.	E. 120th St. and Pleasant Ave.
Fulton Houses	W. 17th St. and Ninth Ave.
Gompers Houses	Delancey and Pitt Sts.
Includes	Hernandez Houses Lower East Side I Infill
Grant Houses	W. 125th St. and Amsterdam Ave.
Harlem River Houses	W. 151st St & Adam Clayton Powell Blvd.
Isaacs Houses	E. 93rd St. and First Ave.
Includes	Holmes Towers
Jefferson Houses	E. 115th St. and Third Ave.
Includes	335 E. 111th St.
Johnson Houses	E. 114th St. and Lexington Ave.
King Towers	W. 115th St. and Fifth Ave.
La Guardia Houses	Madison and Montgomery Sts.
Includes	Two Bridges
Lehman Village	E. 108th St. and Madison Ave.
Lincoln Houses	E. 132nd St. and Madison Ave.
Lower East Side II	E. 5th St. and Ave. C
Includes	Bracetti Plaza First Houses LES V Houses
Lower East Side III	E. 9th St. and Ave. D
Manhattanville Houses	W. 126th St. and Broadway
Includes	Manhattanville Rehab
Metro North Plaza	E. 101st and First Ave.
Includes	Wilson Houses
Milbank - Frawley	E. 117th St. and Madison Ave.
Polo Grounds Towers	W. 155th St. and Frederick Douglass Blvd.
Randolph Houses	W. 114th St. and Frederick Douglass Blvd.
Includes	Grampion Houses
Rangel Houses	W. 159th St. and Harlem River Drive
Riis Houses	E. 10th St. and Ave. D
Jackie Robinson Houses	E. 128th St. and Lexington Ave.
Includes	Park Ave. - 122nd, 123rd St.
Rutgers Houses	Madison and Pike Sts.
Samuel Apartments	W. 144th St. & Adam Clayton Powell Blvd.
St. Nicholas Houses	W. 127th St. & Adam Clayton Powell Blvd.
Stanton Street	Stanton and Ridge Sts.
Seward Park Extension	Broome and Norfolk Sts.
Includes	45 Allen St.

MANHATTAN

Smith Houses	Madison St. and St. James Place
Straus Houses	E. 28th St. and Second Ave.
Includes	344 E. 28th St.
Taft Houses	E. 112th St. and Madison Ave.
Includes	131 St. Nicholas Ave.
Taft Rehab	Various sites
Includes	218 W. 112th St. 201 and 203 W. 117th St. 95 W. 119th St.
Vladeck Houses	Madison and Gouverneur Sts.
Wagner Houses	E. 123rd St. and First Ave.
Wald Houses	E. 6th St. and Ave. D
Washington Houses	E. 99th St. and Third Ave.
Includes	Lexington Houses
Washington Heights Rehab	W. 164th St. and Ft Washington Ave.
Wise Towers	W. 90th St. and Columbus Ave.
Includes	De Hostos Apartments 589 Amsterdam Ave. 74 W. 92nd St. 120 W. 94th St.

MANHATTAN SENIOR

Baruch Addition	Columbia and Delancey Sts.
Bethune Gardens	W. 157th St. and Amsterdam Ave.
Includes	Thurgood Marshall Plaza
Chelsea Addition	W. 26th St. and Tenth Ave.
Corsi Houses	E. 117th St. and Second Ave.
Ft. Washington Ave.	W. 163rd St. and Ft. Washington Ave.
Harborview Terrace Senior	W. 55th St. and West End Ave.
La Guardia Addition	Cherry and Jefferson Sts.
Meltzer Tower	E. 1st and First Ave.
P.S. 139 Conversion	W. 140th St. & Adam Clayton Powell Blvd.
Robbins Plaza	E. 70th St. and First Ave.
Sondra Thomas Apartments	W. 91st St. and Columbus Ave.
U.P.A.C.A.	E. 128th St. and Lexington Ave.
Includes	Morris Park
White Houses	E. 104th St. and Second Ave.

QUEENS

Astoria Houses	Main Ave. and Astoria Blvd.
Baisley Park Houses	Guy Brewer and Foch Blvds.
Beach 41st St.	B. 38th St. and Beach Channel Dr.
Bland Houses	Lawrence St. and Roosevelt Ave.
Forest Hills Co-op	108th St. and 62nd Drive
Hammel Houses	B. 86th St. and Rockaway Beach Blvd.
Latimer Gardens	Linden Pl. and 35th Ave.
Ocean Bay Apartments	B. 54th St. and Beach Channel Dr.
Pomok Houses	Parsons Blvd. and 67th Ave.
Queensbridge North Houses	21st St. and 41st Ave.
Queensbridge South Houses	10th St. and 41st Ave.
Ravenswood Houses	21st St. and 35th Ave.
Redfern Houses	Beach Channel Dr. and Hassock St.
South Jamaica Houses	160th St. and 107th Ave.
Woodside Houses	50th St. and Broadway

QUEENS SENIOR

Conlon LIHFE Towers	170th St. and 93rd Ave.
Includes	International Tower Shelton House
Leavitt St. - 34th Ave.	Leavitt St. and 34th Ave.
Includes	College Point Rehab

STATEN ISLAND

Berry Houses	Richmond and Dongan Hills Rds.
Mariner's Harbor	Roxbury St. and Lockman Ave.
Richmond Terrace	Jersey St. and Richmond Terrace
South Beach Houses	Lampart Blvd. and McClean Ave.
Stapleton Houses	Broad St. and Tompkins Ave.
Todd Hill Houses	Manor Rd. and Schmidt's Lane
West Brighton I	Broadway and Henderson Ave.

STATEN ISLAND SENIOR

Cassidy-Lafayette	Cassidy Pl. and Lafayette Ave.
New Lane Shores	New Lane and Linden Pl.
West Brighton II	Broadway and Castleton Ave.



F. APPLYING FOR PUBLIC HOUSING

In order to be considered for an apartment in a public housing development, a completed application must be submitted. Applications for public housing may be requested from our website at www.nyc.gov/nycha, by calling the Customer Contact Center at (718) 707-7771 or may be picked up from any of the three Customer Contact Centers. Applicants select a first and second borough choice and provide information about their total household income, family composition and current living situation. Completed applications must be mailed to: NEW YORK CITY HOUSING AUTHORITY, Post Office Box 19205, Long Island City, NY 11101-9998. Applications are assigned a priority code based upon information provided, and placed on the Housing Authority’s preliminary waiting list to await an eligibility interview. Within 30 days of our receipt of your application, you will receive an acknowledgment letter. This application will be in force for 1 year from the date of receipt. It is not necessary to re-file during this period. However, if you are not scheduled for an eligibility interview during this 1 year period, you must file a new application at least 30 days before the expiration date to maintain your place on the waiting list.

Applicants are scheduled for an eligibility interview based upon the following:

- The Authority determines how many applications are needed to fill anticipated vacancies at each development over a nine month period.
- The Authority determines the number of applicants required to be interviewed who would complete the application process and result in the number of rentals needed to fill those anticipated vacancies in each borough and its developments.
- A computer then selects applicants on a borough by borough basis, based upon their first borough choice, apartment size required, housing priority and date of application.

Borough choice is a significant factor in determining how soon an applicant will be scheduled for an interview. Therefore, it is important for applicants to select their first borough choice carefully. The Authority has longer waiting lists and fewer vacancies in the boroughs of Manhattan and Queens. Applicants selecting one of these boroughs as their first borough choice will probably take longer to be reached on the preliminary waiting list.

G. HOUSING PRIORITY INFORMATION

The Housing Authority has implemented a Dual Preference Priority System (Working Family and Need Based) in which it ranks each applicant. An applicant may be assigned a priority in either, both, or neither Preference. The priority ultimately assigned is the one that first gains the applicant an eligibility interview.

H. WORKING FAMILY PREFERENCES

- 1. W1 PRIORITY** Applicants with gross family incomes from 51% to 80% of area median income.
- 2. W2 PRIORITY** Applicants with gross family income from 31% to 50% of area median income
- 3. W3 PRIORITY** Applicants with gross family income from 30% or below of area median income who are “working families.” A “working family” shall mean: Income which is based on actual employment or if the head of household and spouse, or sole member, are 62 years or older or are receiving Social Security Disability, Supplemental Security Income, disability benefits, or any other payments based on an individual’s inability to work.
- 4.** The chart below lists the required gross family income for the W1 and W2 priority.

a. Family Size	W1 Priority	W2 Priority
1 Person	\$29,051-\$46,500	\$17,451-\$29,050
2 Persons	\$33,201-\$53,150	\$19,951-\$33,200
3 Persons	\$37,351-\$59,800	\$22,451-\$37,350
4 Persons	\$41,501-\$66,400	\$24,901-\$41,500
5 Persons	\$44,851-\$71,750	\$26,901-\$44,850

a. Family Size	b. W1 Priority	c. W2 Priority
6 Persons	\$48,151-\$77,050	\$28,901-\$48,150
7 Persons	\$51,501-\$82,350	\$30,901-\$51,500
8 Persons	\$54,801-\$87,650	\$32,901-\$54,800
9 Persons	\$58,101-\$92,950	\$34,901-\$58,100
10 Persons	\$61,451-\$98,250	\$36,901-\$61,450

I. NEED BASED PREFERENCES

You may be considered for priorities N0, N1, N2, N3, N4 and N5 only if you live, work or have commitment for a job in New York City.

- 1. N0 PRIORITY** Applicants who are referred to the Housing Authority by the New York City Department of Homeless Services (DHS), or by the HIV/AIDS Services Administration (HASA), or by the New York City Department of Housing Preservation and Development (HPD), or by the Administration for Children’s Services (ACS), pursuant to an agreement with the Housing Authority.

Applicants about to be discharged from Coler Goldwater Specialty Hospital & Nursing Facility operated by the New York City Health and Hospitals Corporation (HHC), who would become homeless upon discharge and who are referred to the Housing Authority by HHC.



Applicants referred to the Housing Authority from the Administration for Children’s Services (ACS) under the Family Unification Program.

Applicants referred directly to the Housing Authority from the Administration for Children’s Services (ACS) under the Independent Living Program.

To qualify for one of these categories, your application must be referred directly to the Housing Authority by the appropriate city agency.

2. N1 PRIORITY Applicants who have suffered serious or repeated abuse from a family member or a person with whom they had, or continue to have, an intimate relationship, and as a result of the abuse the victim suffered actual physical injury or the threat of injury, and the victim: (a) will continue to suffer abuse if he or she continues to live in the current residence, or (b) has left the residence due to the abuse and is not living in standard permanent replacement housing. Victims of domestic violence will not be offered an apartment near the residence which they resided at the time of the abuse, and such applicants in Staten Island may not select Staten Island.

J. VICTIM OF DOMESTIC VIOLENCE PRIORITY – DOCUMENTATION REQUIREMENTS 1 Document each from category A, B, C is required unless it is a “serious felony”* in which case 1 document each from category A and C A criminal offense must be classified as either a misdemeanor or felony.		
a. Primary Documentation - Category A	b. Secondary Documentation - Category B	c. Advocacy Letter** – Category C
1 <u>Order of Protection (OOP): Criminal Court</u> documenting a criminal offense of physical violence or threat of violence against victim [OOP may be current or expired but must document an incident no older than 12 months prior to the filing of the application or priority upgrade]. If for a Serious Felony*, no document required from Category B.	<u>Order of Protection (OOP): Criminal Court</u> documenting a criminal offense of physical violence or threat of violence against victim. [OOP may be current or expired but the incident must be no older than 24 months prior to the filing of the upgrade]. Must name same perpetrator documented in Category A, but must be for a different incident.	Advocacy letter from Social Services Provider/Family Justice Center.
2 <u>OOP Family Court</u> - and a copy of the Family Court Petition indicating alleged physical violence or threat of violence against victim [OOP may be current or expired but must document an incident no older than 12 months prior to the filing of the application or priority upgrade].	<u>OOP Family Court</u> - and a copy of the Family Court Petition indicating alleged physical violence or threat of violence against victim. [OOP may be current or expired but the incident must be no older than 24 months prior to the filing of the application or priority upgrade]. Must name same perpetrator documented in Category A, but must be for a different incident.	Advocacy letter from Hospital Domestic Violence Coordinator or Hospital Social Worker.
3 <u>Police Report (61 Complaint Report)</u> documenting a criminal offense of physical violence or threat of violence against victim [Incident must be no older than 12 months prior to the filing of the application or priority upgrade]. If for a Serious Felony*, no document required from Category B.	<u>Police Report (61 Complaint Report)</u> documenting a criminal offense of physical violence or threat of violence against victim [Incident must be no older than 24 months prior to the filing of the application or priority upgrade]. Must name same perpetrator documented in Category A, but must be for a different incident.	Advocacy letter from Mental Health Provider or Counselor.
4 <u>Police Domestic Incident Report (DIR)</u> documenting a criminal offense against victim [Incident must be no older than 12 months prior to the filing of the application or priority upgrade]. If for a Serious Felony*, no document required from Category B.	<u>Police Domestic Incident Report (DIR)</u> documenting a criminal offense against victim [Incident must be no older than 24 months prior to the filing of the application or priority upgrade]. Must name same perpetrator documented in Category A, but must be for a different incident.	Advocacy letter from one of the five Governmental Agencies listed below: District Attorney’s Office, Administration for Children’s Services (ACS), Human Resources Administration (HRA), Department of Education (DOE), Department of Homeland Security (DHS)
5 <u>In-Patient Hospital Admission Letter</u> (Must use NYCHA Form 070.246) documenting domestic violence related injuries against victim. [Incident must be no older than 12 months prior to the filing of the application or priority upgrade].	<u>In-Patient Hospital Admission Letter</u> (Must use NYCHA Form 070.246) documenting domestic violence related injuries against victim. [Incident must be no older than 24 months prior to the filing of the application or priority upgrade]. Must name same perpetrator documented in Category A, but must be for a different incident.	
6 <u>Court Dispute Referral Center (CDRC) Letter</u> documenting a domestic violence offense against victim describes domestic violence incident(s), identify name of abuser and give reason why no OOP was issued and advocate for the relocation of the family. [Incident must be no older than 12 months prior to the filing of the application or priority upgrade].		
7 <u>Letter from either the NY District Attorney, NYPD Detective or District Attorney Complaint</u> documenting a criminal offense(s) against victim. [Criminal offense must be no older than 12 months prior to the filing of the application or priority upgrade].		

d.The advocacy letter must be dated within 60 days from the date of the application or priority upgrade request. The advocacy letter must identify the perpetrator, relationship between the victim and abuser, when and where the domestic violence occurred, details of the incident and advocate for the relocation of the family.**



K. SERIOUS FELONY LIST*

NYCHA only considers the 21 Penal offenses listed below as serious felonies which would warrant a document waiver from Category B. Families must still submit 1 document each from Category A and C. The document submitted must specify the penal code

1	120.05	Assault in the 2 nd degree	12	130.70	Aggravated Sexual Abuse in the 1 st degree
2	120.07	Gang Assault in the 1 st degree	13	135.25	Kidnapping in the 1 st degree
3	120.10	Assault in the 1 st degree	14	140.25(1b)	Burglary in the 2 nd degree
4	120.12	Aggravated Assault Upon A Person Less than Eleven Years Old	15	140.30(2)	Burglary in the 1 st degree
5	120.60	Stalking in the 1 st degree	16	150.20(1ai)	Arson in the 1 st degree
6	121.12	Strangulation 2 nd degree	17	160.10(2a)	Robbery in the 2 nd degree
7	121.13	Strangulation 1 st degree	18	160.15(1)	Robbery in the 1 st degree
8	125.25	Murder in the 2 nd degree and Attempted Murder in the 2 nd degree (110-125.25)	19	215.52	Aggravated Criminal Contempt
9	130.35	Rape in the 1 st degree	20	260.32	Endangering the Welfare of a Vulnerable Elderly Person in the 2 nd degree
10	130.50	Sodomy in the 1 st degree	21	260.34	Endangering the Welfare of a Vulnerable Elderly Person in the 1 st degree
11	130.67	Aggravated Sexual Abuse in the 2 nd degree			

a. N2 PRIORITY Applicants with a family member cooperating in a criminal investigation/prosecution, where a member of the household has been threatened by a defendant or by a person associated with a defendant. Applicants must be referred directly to the Housing Authority from the District Attorney’s Office. Intimidated Witness applicants will not be offered an apartment near the residence in which they resided at the time of the incident, and such applicants in Staten Island may not select Staten Island.

To qualify for this priority, your application must be referred directly to the Housing Authority from the District Attorney’s Office.

b. N3 PRIORITY Applicants living in housing declared uninhabitable by the New York City Department of Housing Preservation and Development (HPD), or another government agency, or already displaced due to a government order and not living in standard permanent replacement housing or applicants about to be displaced by a government order from a site to be used for a public housing project or public improvement.

To qualify for this priority, your application must be referred directly to the Housing Authority by the city agency responsible for relocation activities.

c. N4 PRIORITY All other “working families” who are homeless, involuntarily displaced, living in substandard housing, extremely overcrowded (defined as more than twice as many people as the number of living and bedrooms), paying more than 50% of family gross income for rent, legally doubled-up and overcrowded in public housing, mobility impaired and residing in an inaccessible apartment, or a victim of hate or bias crime.

d. N5 PRIORITY All other families who are homeless, involuntarily displaced, living in substandard housing, extremely overcrowded (defined as more than twice as many people as the number of living and bedrooms), paying more than 50% of family gross income for rent, legally doubled-up and overcrowded in public housing, mobility impaired and residing in an inaccessible apartment, or a victim of hate or bias crime.

Verification of the above priorities will be either requested or confirmed during the eligibility processing of your application.



- e. N8 PRIORITY** Families who do not qualify for a Need Based Preference and are not now renting either a New York City Housing Authority public housing or Section 8 apartment.
Families who do not currently live, work or have a commitment for a job in New York City.
- f. N9 PRIORITY** Families who do not qualify for a Need Based Preference and are now renting either a New York City Housing Authority public housing or Section 8 apartment.

L. ELIGIBILITY PROCESSING

All applicants scheduled for an eligibility interview are asked to appear at the Customer Contact Center. Applicants with a mobility impairment or who have some other type of disability that would make it a hardship for them to appear in person for their eligibility interview can request that a telephone interview be scheduled by calling (718) 707-7771. In addition, the Authority makes every effort to provide bi-lingual staff to meet the various language needs of applicants.

At the eligibility interview the applicant's family size, family composition, housing priority, total family income and citizenship/immigration status are determined. If the family is income eligible and all the requested documentation is received, their application is sent to the Applications and Tenancy Administration Department's Screening Unit. There are two steps to screening:

- Criminal background check for all household members 16 and older
- Current and/or previous landlord contact

If the screening process determines that the family meets the Authority's Standards for Admission, the family is found eligible. Depending on the housing priority and family size, an applicant may be offered the option to select either a specific development from the Guide to Anticipated Vacancies which lists developments with insufficient applications for anticipated vacancies, or to be placed on a borough-wide waiting list. Emergency applicants, which include victims of domestic violence and intimidated witnesses, and all families requiring five bedrooms or more, are only entitled to a borough choice. All other applicants are permitted to select a development. Due to low turnover and the Authority's Preference System, it is impossible to predict the length of time an applicant might be on the waiting list before being reached for an apartment offer.

It is the policy of the New York City Housing Authority to provide equal housing opportunities for all qualified applicants and residents. In the selection of families and in the provision of services, there shall be no discrimination against any person on the grounds of race, color, religion, national origin, sex, sexual orientation, age, familial status, marital status, partnership status, military status, disability, lawful occupation, alienage or citizenship status, or on the grounds that a person is a victim of domestic violence, dating violence, or stalking. This policy also prohibits retaliation.



