

Sidewalk Cafe

Before you apply:

- Provide all business documents and certificates (e.g., legal structure documents).
- Have current NYC Department of Health and Mental Hygiene Food Service Establishment permit in good standing.
- Be able to provide business information (e.g., location, EIN, contact information, etc.).
- Provide a Certificate of Authority.

Apply

- Complete the required application forms and gather all necessary documentation, submit to Department of Consumer Affairs (DCA) Licensing Center:
42 Broadway, 5th Floor
New York, NY 10004
- License fee - \$510
- Fee for starting, renewing, or assigning DCA consent - \$445
- Plan Review Fee for Unenclosed and Small Unenclosed Sidewalk Cafe Applicants - \$310

Review

- Department of Consumer Affairs reviews the completed application. materials within five business days.
- The relevant Community Board holds a public hearing and gives comments to DCA.
- DCA holds a public hearing and makes recommendations to the City Council.
- City Council decides whether or not to call the application up for a vote.

Perform

- Conduct work that was approved in the filed application

Inspect

- The Department of Consumer Affairs will inspect your business premises before your business can operate

Sign-Off

- If the application to operate a sidewalk café is approved, DCA will issue and include a license document as part of the notification by mail. If notification is not received in two weeks, please call 311 and ask for “Sidewalk Cafe License.”

For more information please visit [NYC Department of Consumer Affairs](#)