

Food Service Establishment Permit

Before you apply:

- Register a manager for the Food Protection Certificate Course (\$114 fee) or take the course free on-line.

Apply

- Complete and submit application in person to Department of Consumer Affairs at 42 Broadway, 5th Floor New York, NY 10004 (\$280 fee). If you are also applying for a Manufacturing Frozen Deserts Machine, it is an additional \$25. Make checks/money orders payable to the Department of Health and Human Hygiene.
- Receive CAMIS #

Review

- Send CAMIS # to your NBAT Client Manager

Perform

- Complete construction, but do not open for business or have food on premises
- Prepare premise for inspection

Inspect

- Contact NBAT to request a Pre-Operational Inspection (PO/A) or [schedule on-line](#).
- IF YOU FAIL: Correct problems and request a re-inspection (PO/B).

Sign - Off

- IF YOU PASS: Business receives a temporary permit to operate immediately, you will receive a permanent permit in the mail within one month.
- Restaurant grades are assigned at a later, unannounced inspection.

For more information please visit [NYC Business Express](#).