

Fire Suppression Plan Review: New Process

Beginning February 13, 2012, applications for new fire suppression systems will no longer be processed through FDNY Metrotech. Instead, all applications for new fire suppression systems must be pre-filed at the Department of Buildings office in the borough where the proposed project will be located.

To upgrade an existing fire suppression system, applicants should continue to file at FDNY Metrotech; there is no change to the review process for existing systems.

Application Plan Review – Process + Fees

- Applications submitted at DOB's borough offices must include standard DOB forms, such as the PW1, along with plans for the proposed work.
- These applications must now include the new prior-to-approval required item – the FD Fire Suppression Plan Review Fee.
- The DOB application fee is determined and paid during Pre-filing/Applications processing.
- The FDNY plan review fee is \$210 and must be paid prior to the approval of the fire suppression application.
- Once the application has been processed, the applicant must submit the job folder at the NBAT offices at 110 William Street, second floor, in Lower Manhattan. This office is open 9am to 5pm, Monday through Friday.
- FDNY and DOB plan examiners at NBAT will review the plans and email the applicant-of-record regarding objections or approvals.
- For businesses other than eating or drinking establishments, NBAT will route applications to FDNY Metrotech for plan review and approval.
- Applicants may file for their DOB work permits once they have received approval for their proposed work.

The New Business Acceleration Team coordinates multi-agency plan reviews, inspections and sign-offs, working with DOB, FDNY, the Department of Environmental Protection and the Department of Health & Mental Hygiene to help food shops, restaurants and bars to open their doors faster.

For more information, visit nyc.gov/nbat or call (212) 788 – 6722.