



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

Matthew Sapolin
COMMISSIONER
OFFICE FOR PEOPLE WITH DISABILITIES

September 15, 2009

Dear Mentor:

On behalf of the Mayor's Office for People with Disabilities, I would like to thank you for choosing to participate as a Mentor in conjunction with National Disability Mentoring Day, which will be taking place on Wednesday, October 21, 2009.

It has come to our attention that many Mentors have inquired about the possibility of receiving training for this special day. If you would like to attend a training session, below are scheduled dates. We hope that we will be able to accommodate your schedule.

Reservations are required by sending an e-mail (preferred), with "**DMD 2009 Mentor Training**" in the subject line, to mbeach@cityhall.nyc.gov or by calling Mkada Beach, Disability Mentoring Day Program Coordinator, at (212) 788-6771, who is also available to answer your questions.

Choose from the following Training Sessions:

Mentor Training Session I:

Date: **Tuesday, October 13th, 2009**
Time: 9:00 a.m. – 11:00 a.m.
Location: Visions at Selis Manor, First Floor
135 West 23rd Street (Bet. 6th & 7th Ave.)
Directions: 1 train line to 23rd Street;
F, V or 33rd St. PATH train line to 23rd Street

Mentor Training Session II:

Date: **Wednesday, October 14th, 2009**
Time: 2:00 p.m. – 4:00 p.m.
Location: Visions at Selis Manor, First Floor
135 West 23rd Street (Bet. 6th & 7th Ave.)
Directions: 1 train line to 23rd Street;
F, V or 33rd St. PATH train line to 23rd Street

Thank you for your continued support of the New York City Disability Mentoring Day program.

Sincerely,

Cc: MB