

District Manager's Report

November/December 2006

For the month of November staff had approximately 980 contacts (see attachment a – 1)

Borough Service Cabinet Meeting – I was sick in November, next meeting Friday December 22nd.

District Services Cabinet – Next Meeting January 10, 2007

Vacate – On December 4th I received a call from Councilman Jackson's Office that a vacate order had been issued for 569 West 152nd Street. I made a site visit and found that there had been a fire on the previous evening causing damage to the 4th and 5th floors which were vacated. The Red Cross had made arrangements for the tenants for five days. I talked to Mr. Montblanc as it was an HDFC, and on his direction told them to have their Board call our office and request assistance. At which point we would see if any of the other HDFC's had any openings. I briefed Councilman Jackson and the Borough President's offices. As of this date we have had no contact from them.

Site Relocation – On December 6th I went to look at two locations with Ernestine Welch, Pat Lewis, and Vicky Gholson to look two locations, 1405 Amsterdam Avenue, and 509 West 125th Street. Neither representative showed up to let us in. I have since seen 509 West 125th Street (see pictures) just off Amsterdam Avenue. It has 2,000 feet of space plus basement, Mr. Cohahann the owner is looking for \$7,000.00 per month. I also went to view 457 West 125th Street which were two small adjoining offices but Ecumenical closed on the lease that morning (see pictures). I have tentatively rescheduled for 1405 (see pictures) an HPD/NEP building for Tuesday 12/19/06, and am trying to see space in the Mink building at 1361 Amsterdam (see pictures) for that day as well. 469 West 125 Street housing a shoe store going out of business may be available, and after Mr. Lucero owner of 567 West 125 comes out of the hospital I am hoping to see that space.

After a delay talking to the Real Estate Unit (see attached) at DCAS I will probably meet with them next Tuesday (12/19) or Wednesday Morning on the guidelines we have to follow.

Feed Back – This office had received a lot of positive comments from the December 6th Hearing held by the Youth Committee on placing Math and Science Middle School

District Manger's Report cont.

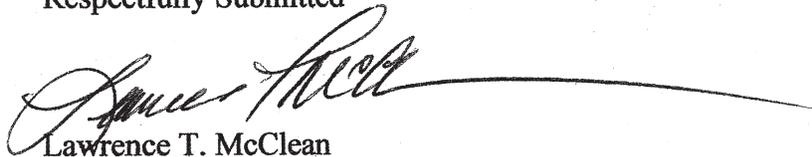
page 2

At P.S. 36. I will defer to Ms. Marshall and Chairman Montblanc on that one.

Return – We all glad to see Ms. Gilmore Back to our meetings, banged up head and all. Cora has been greatly missed.

THE STAFF OF COMMUNITY BOARD 9 MANHATTAN WISHES ALL OF OUR BOARD & COMMUNITY A SAFE HOLIDAY SEASON AND A HAPPY NEW YEAR !!!

Respectfully Submitted

A handwritten signature in cursive script, reading "Lawrence T. McClean", with a long horizontal line extending to the right.

Lawrence T. McClean
District Manager
December 14, 2006

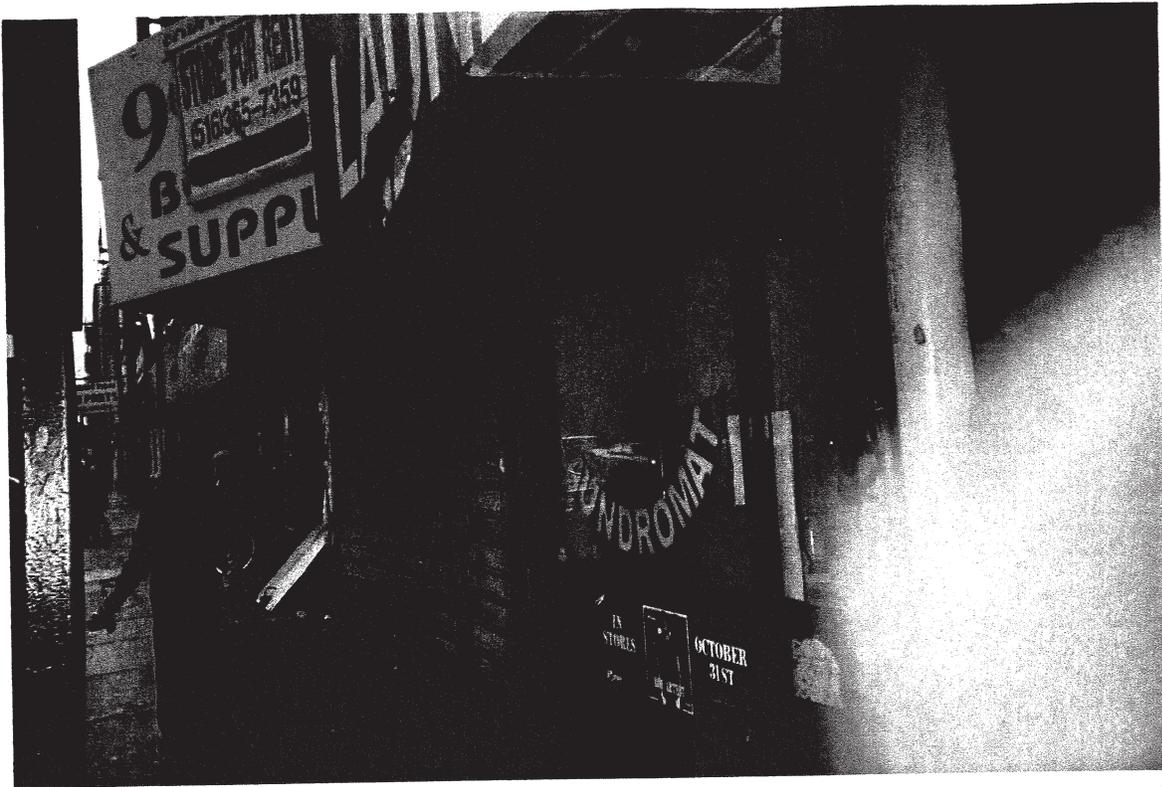
Monthly Log

Month November 2006

Category	Phone	Walk In	Mail	Total
Board Business: @	<u>140</u>	<u>355</u>	<u>105</u>	<u>600</u>
Permits:	<u>0</u>	<u>0</u>	<u>5</u>	<u>5</u>
Complaints;				
A) Housing	<u>15(5)</u>	<u>10</u>	<u>4</u>	<u>29</u>
B) Traffic	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>
C) Police/Fire	<u>5</u>	<u>0</u>	<u>0</u>	<u>5</u>
D) Environmental (noise Sanitation, open hydrant)	<u>10(3)</u>	<u>5</u>	<u>5</u>	<u>20</u>
E) Other	<u>20</u>	<u>10</u>	<u>0</u>	<u>30</u>
Information	<u>40</u>	<u>35</u>	<u>10</u>	<u>85</u>
Referral	<u>25</u>	<u>20</u>	<u>20</u>	<u>65</u>
Employment	<u>5</u>	<u>15</u>	<u>5</u>	<u>25</u>
Other	<u>30*</u>	<u>10*</u>	<u>75</u>	<u>115</u>
Totals	<u>290</u>	<u>460</u>	<u>231</u>	<u>981</u>

@ Includes Meetings

* P.S. 36



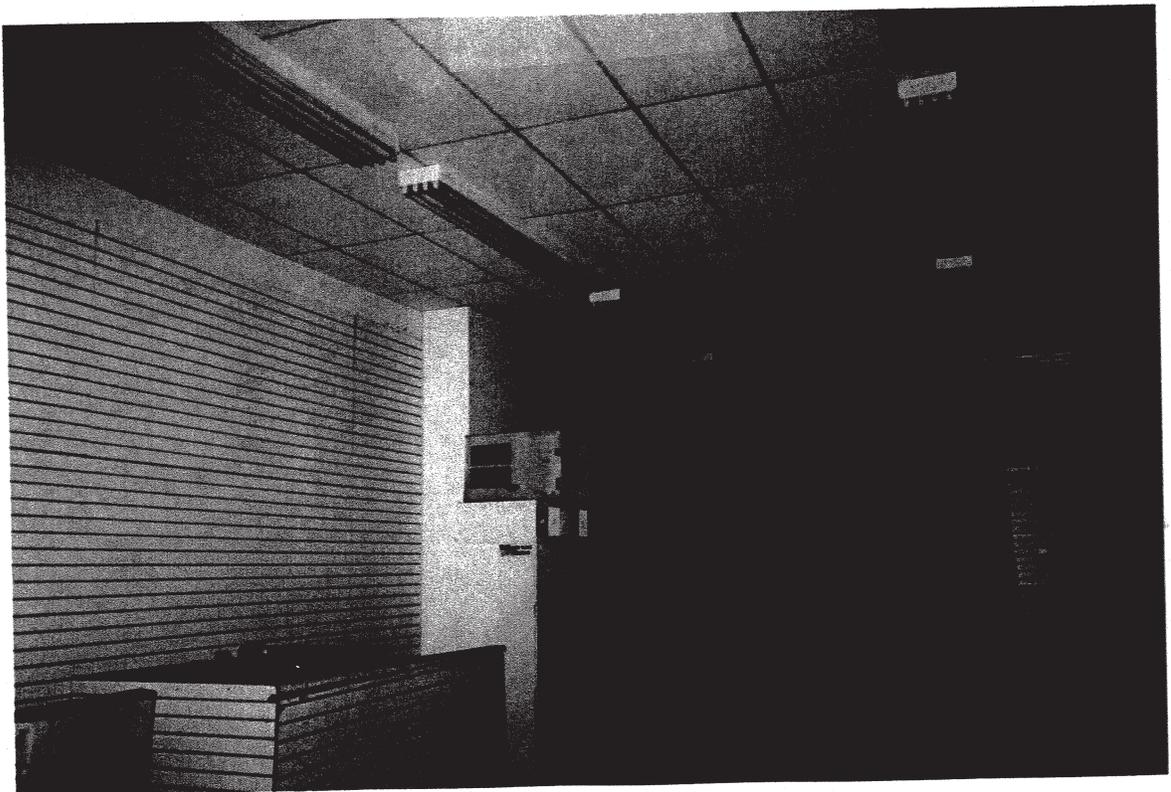
509 West 125 Street



interior



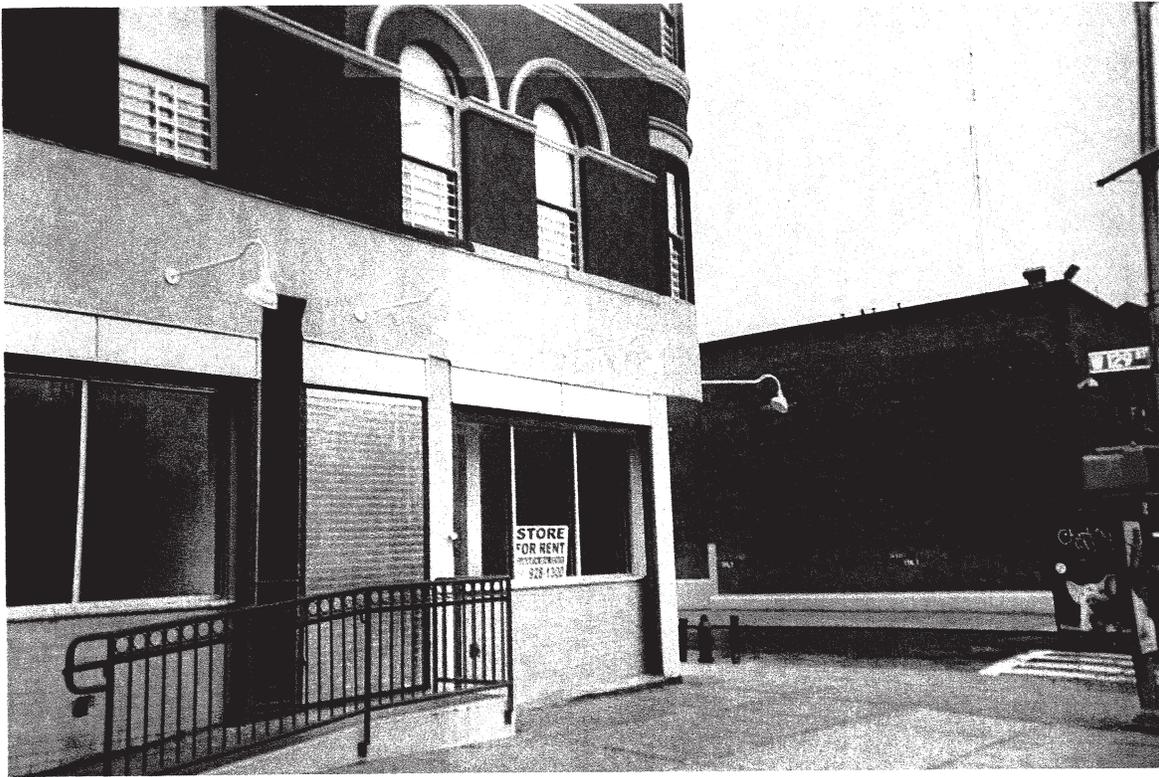
509 West 125 Street
interior



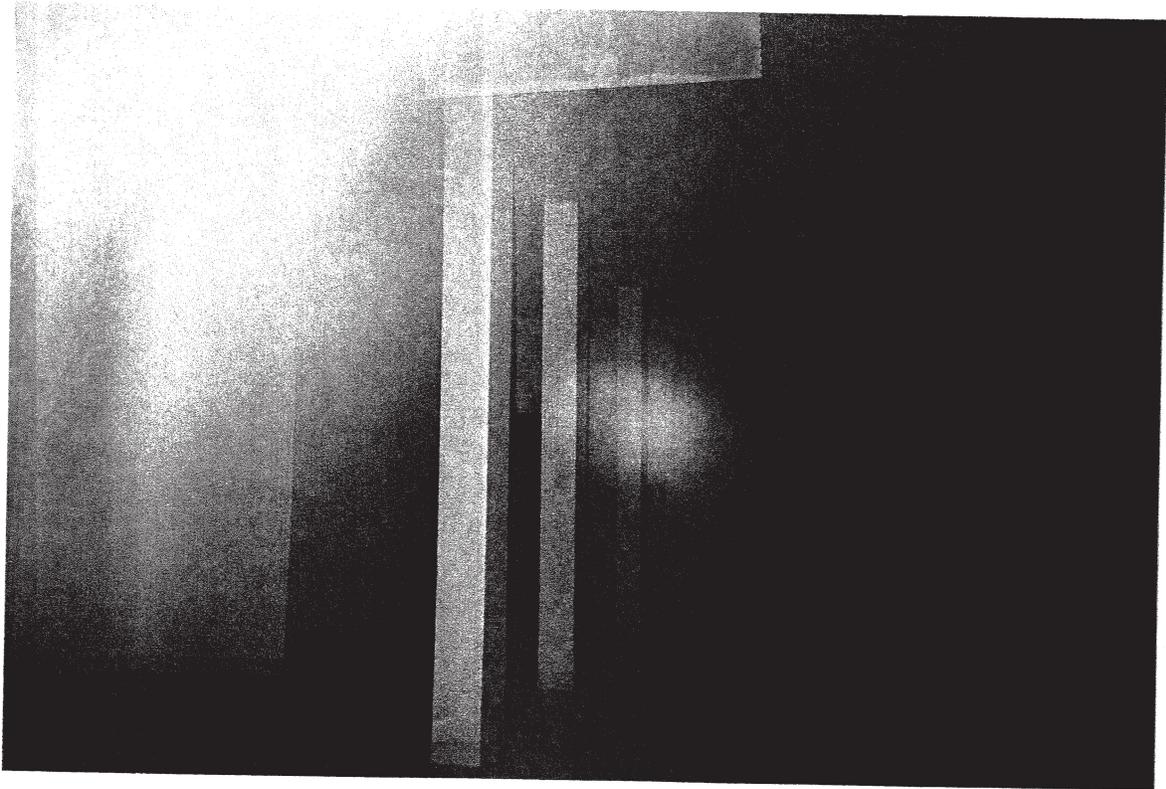


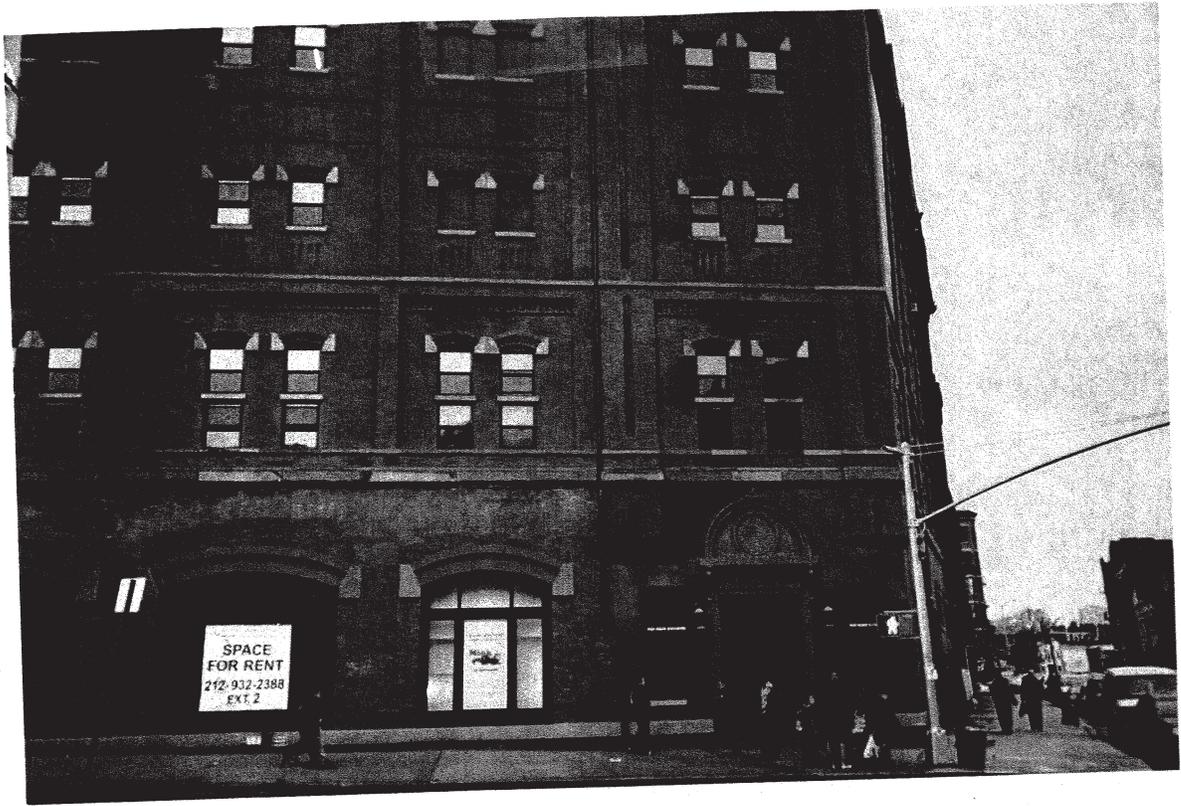
1405 Amsterdam Avenue





1405 Amsterdam Avenue





1361 Amsterdam Ave





457 West 125 Street
Economical now leased





CB9M 565 West 125 Street
New York, New York 10027
(212) 864-6200/Fax # 662-7396

COMMUNITY BOARD #9, MANHATTAN

Scott Stringer
President, Borough of Manhattan

J. Reyes-Montblanc
Chair

Carolyn R. Thompson
First Vice-Chair

Patricia Jones
Second Vice-Chair

Theodore Kovaleff
Secretary

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Assistant Secretary

Barbara Marshall
Treasurer

Yvonne Stennett
Assistant Treasurer

Lawrence T. McClean
District Manager

Date: December 13, 2006
To: Deputy Commissioner Fierstein, DCAS
From: Lawrence T. McClean, District Manager
Re: Relocation of District Office

MEMO

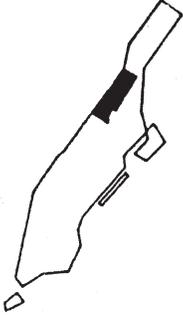
I have called your office on November 30th, & December 11th as HPD has advised that we have to leave this TIL Building in the Spring of 2007.

While I have given our Search Committee some sites I have no Experience in this process having been at this location for 14 years. OMB referred me to DCAS for info on size limitations, leases, etc.

Help!!

Please have some one contact me during office hours 10AM – 6PM, at 212 864 6200, or my cell 347 426 – 6008.

L.T. McClean
Cc: J. Reyes-Montblanc, Chair
Search Committee



**CB9M**

565 West 125 Street
New York, New York 10027
(212) 864-6200/Fax # 662-7396

COMMUNITY BOARD #9, MANHATTAN

Date: December 11, 2006
To: Hon. Vicky Gholson, CB9 Member
From: Lawrence T. McClean, D.M.
Re: Use of Office Equipment

Scott Stringer
President, Borough of Manhattan

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Chair

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Patricia Jones
Second Vice-Chair

Theodore Kovaleff
Secretary

Ramona Jennett
Assistant Secretary

Barbara Marshall
Treasurer

Yvonne Stennett
Assistant Treasurer

Lawrence T. McClean
District Manager

MEMO

At the General Board Meeting on December 15, 2005 I advised the Board that Members who utilized office equipment or supplies for Personal purposes were NOT allowed to do so. While I did not name SPECIFIC persons I later clarified to the side to you that you were One of Those I was referring to.

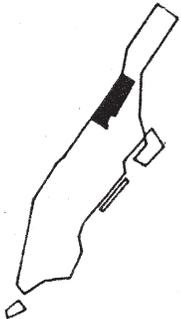
This was especially true after we went in to our system and found DEEL correspondence and E Mail reference which you thought were Deleted, which by the way you blamed on another Board Member.

I have had to mention this ban to you a half dozen times this year. With everyone having a code for the computers I was under the WRONG impression this situation was rectified when I found you on December 6th using the City Net Computer, at which time you Irritatingly acted as if you had no idea what I was referring to.

Again you were on the system December 11th !!!

To be clear YOU ARE BANNED FROM USING ANY OFFICE EQUIPMENT, COMPUTERS, PHONES, FAXES, TYPEWRITERS TAPE RECORDERS ETC., unless specifically cleared in advance For office business. You are free to dispute this order with the Executive Committee.

L.T. McClean
Cc: J. Reyes- Montblanc, Chair
Executive Committee

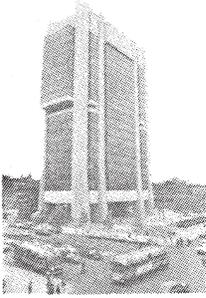


2007

February

2007

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																																		
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State University of New York
**Educational
Opportunity
Center** IN MANHATTAN



Harlem State Office Building 163 West 125th Street, New York, N.Y. 10027

(212) 961-4320/1
Fax: (212) 961-4343

Office of the Director
November 28, 2006

Lawrence McClean
District Manager
Community Board 9
565 West 125th Street,
New York, New York 10027

Dear Mr. McClean:

You may recall from our summer correspondence that The State University of New York's *Manhattan Educational Opportunity Center* – MEOC – has been making a difference in the lives of low-income residents in New York City for over forty years. We've made our mark as one of Manhattan's most effective and hardest working resources. As we embark on a new trimester, we want to once again familiarize you with the new, exciting and *FREE* programs MEOC offers.

MEOC provides a wide range of academic and vocational courses at *NO CHARGE* to adults who meet eligibility requirements. Our academic course listing includes General Equivalency Diploma (GED), College Prep and English as a Second Language (ESL), and on the vocational side, we offer popular courses like Microsoft Office and PC Repair. This trimester stands to be our best ever, as we are expanding our offerings to include a new and exciting curriculum Fundraising Office Assistant (includes training in Raiser's Edge, a fundraising software widely utilized by nonprofit organizations), Certified Nurse's Aide (CNA) certificate and Global Import/Export. We are also offering, to the community as well as our students, an informative, interactive financial workshop that will help individuals manage their finances. Additionally, MEOC students will have access to our ATTAIN Lab, an interactive computer training room where on-line resources help to address educational and job skill deficiencies. Students are encouraged to utilize the lab at their convenience, working at their own pace while enjoying a comfortable environment.

The Office of Family Assistance administers the Temporary Assistance for Needy Families (TANF) program, a block grant program to help transition recipients into the workforce and turn welfare into a program of temporary assistance. The Bridge Program, which we operate, assists these participants in gaining employment and offers Fire Guard Safety, Security Officer training supplementing it with Basic Cardiac Life Support (BCLS).

The MEOC is located on 125th Street in the Adam Clayton Powell, Jr. State Office Building. Attached for your review is our brochure which contains a summary of our programs and eligibility requirements. Please feel free to contact me directly at 212-961-4322. I look forward to answering any questions or concerns you may have.

Sincerely,

Rodney Alexander
Executive Director



CB9M

565 West 125 Street
New York, New York 10027
(212) 864-6200/Fax # 662-7396

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Assistant Treasurer

Date: December 12, 2006

To: Mr. Rodney Alexander E.D. SUNY, EDC

From: Lawrence T. McClean, District Manager

Re: Presentation December 21, 2006

MEMO

This is a follow up to our conversation inviting you to make a presentation on December 21, 2006 at the General Meeting of Community Board 9 M, at our District office 565 West 125th Street.

The meeting is scheduled to begin at 6:30 P.M., and you will be after Call to Order on the Agenda. We anticipate 65 – 80 persons attending.

If you have any questions, please call me at 212 864 – 6200.

Lawrence T. McClean
District Manager



L.T. McClean

Cc: J. Reyes-Montblanc, Chair

