



CITY OF NEW YORK

**MANHATTAN COMMUNITY BOARD FOUR**

330 West 42<sup>nd</sup> Street, 26<sup>th</sup> floor New York, NY 10036  
tel: 212-736-4536 fax: 212-947-9512  
www.nyc.gov/mcb4

**CHRISTINE BERTHET**  
Chair

**ROBERT J. BENFATTO, JR., ESQ.**  
District Manager

June 5, 2014

Cristin D. Burtis  
Street Activity Permit Office  
100 Gold Street, 2nd Floor  
New York, NY 10038

**Re: Street Activity Permit Application 2014**

Applicant: Manhattan Plaza Tenants Association  
Location: West 43<sup>rd</sup> Street between Ninth and Tenth Avenues  
Date: Saturday, September 20, 2014  
Time: 9:00 a.m. – 6:00 p.m.  
Appl. #: 158754

Dear Ms. Burtis:

Manhattan Community Board 4 recommends approval of the application for a Street Activity Permit for Manhattan Plaza Tenants Association on West 43<sup>rd</sup> Street between Ninth and Tenth Avenues on Saturday, September, 20<sup>th</sup> 2014 , as long as the following stipulations are agreed to and met by the operators:

- Hours of operation are 10 a.m. to 5 p.m. w/set up starting at 9 a.m. and clean-up being completely finished by 6:00 p.m..
- To reach out weeks in advance of the event to all residences and businesses on West 43<sup>rd</sup> Street. between 9<sup>th</sup> and 10<sup>th</sup> Avenues to alert them to the event, and to provide phone and email contact information for the operators in case residents/businesses have questions or concerns on the day of the event. Said contact number will be manned and answered by event operators during the course of the event.
- CB4 specifically requests that the operators reach out to the Funeral Home and the Westside Theater.
- Amplified sound/music at the event will only be allow between the hours of 12:00 p.m. and 4:00 p.m. The volume of the amplified sound will be kept at a low enough level to not intrude and negatively affect businesses, neighbors and residents who remain indoors during the event. It is recommended that the area to be used for public performance be moved as far from the Funeral Home on the street as possible.

- The organizers will reach out to the New York City Police Department in advance of the event to make sure all security issues including crowd control are discussed and agreed to.
- Will work with Department of Sanitation regarding all clean-up issues associated with the Street Fair. Organizers commit to the goal of leaving the street cleaner at the end of the event than how they found it on the morning of.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christine Berthet", is placed on a light gray rectangular background.

Christine Berthet  
Chair

A handwritten signature in black ink, appearing to read "David M. Pincus", is written in a cursive style.

David Pincus  
Chair  
Quality of Life Committee