



THE CITY OF NEW YORK  
 MANHATTAN COMMUNITY BOARD NO. 3  
 59 East 4th Street - New York, NY 10003  
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Dominic Pisciotta, Board Chair

Susan Stetzer, District Manager

**Community Board 3 Liquor License Application Questionnaire**

Please complete and return (with requested diagram) to the Community Board office by fax or email. In addition, bring 6 copies (double sided) plus supporting material requested to the meeting. Failure to complete and return this form on time will result in your item being placed at the end of the agenda. **Application must be complete to be heard, including petitions and all items on check list below. Use N/A for answer if appropriate.**

Conspicuously display the enclosed posters on the outside of your establishment for **7 days** prior to the meeting. Bring a photo with a newspaper showing date as proof of the posting.

Check which you are applying for:  new liquor license  upgrade of an existing liquor license  
 alteration of an existing liquor license  transfer of an existing liquor license

**If applying for transfer, you must bring letter from current owner confirming that you are buying business.**

Type of license: RW Is location currently licensed?  Yes  No

If alteration, describe nature of alteration: N/A

Previous or current use of the location: PIZZA A CASA

Corporation and trade name of current/previous license: N/A

**APPLICANT:**

Name of applicant and all principals: PIZZA A CASA INC.  
MARK BELLO, PRINCIPAL

Trade name (DBA): \_\_\_\_\_

Premises address: 371 GRAND STREET, NEW YORK, NY 10002

Between what streets: ESSEX AND NORFOLK

**PREMISES:**

Type of building and number of floors: 1 STORY COMMERCIAL

Prior use of premises: CURRENTLY PIZZA A CASA

Any outside area or sidewalk cafe used for the sale or consumption of alcoholic beverages? (includes roof & yard)  Yes  No If Yes, describe and show on diagram: \_\_\_\_\_

Does premises have a valid Certificate of Occupancy and all appropriate permits?  Yes  No

Do you plan to apply for Public Assembly permit?  Yes  No

Zoning designation: C1-5 Maximum number of persons that can legally occupy the premises? LESS THAN 74 Number of tables? 2 Number of seats at tables? 16

**BARS:**

How many \*stand-up bars/ bar seats are located on the premises (and how many seats)? 0

How many service bars? 1

Describe all bars (length, shape and location): 4 FEET STRAIGHT MIDDLE OF ESTABLISHMENT

Any food counters?  Yes  No If Yes, describe: \_\_\_\_\_

\* A stand up bar is any bar or counter (whether seating or not) over which a member of the public can order, pay for and receive an alcoholic beverage.

**KITCHEN:**

Does premises have a  full kitchen or  food preparation area? (If any, show on diagram)

Is food available for sale?  Yes  No If yes, describe type of food and submit a menu \_\_\_\_\_

**PROPOSED METHOD OF OPERATION:**

What type of establishment will this be? (i.e.: restaurant, tavern, sports bar, etc.) RESTAURANT / COOKING SCHOOL

Will any other business besides food or alcohol service be conducted at said premises?  Yes  No

If yes, details: ANCILLARY OF RETAIL HOUSEWARES

What are the proposed days/hours of operation? (Specify days and hours each day) 7 DAYS NOON-1AM

Will the business employ a manager?  Yes  No

How many employees? 3

Will there be security personnel?  Yes  No (If Yes, how many?) \_\_\_\_\_

Do you  have or  plan to install  French doors,  accordion doors, or  windows?  none of these

Will there be TV's?  Yes  No (If Yes, how many?) \_\_\_\_\_

Will premises have music?  Yes  No

If Yes, what type of music? Explain in detail: \_\_\_\_\_

Type of music/entertainment:  Live musician  Live DJ  Juke box  Tapes/CDs  
Volume level:  Background (quiet)  Entertainment level

Do you  have or  plan to install sound-proofing? Please describe your sound system: \_\_\_\_\_  
iPOD AND STANDARD SPEAKER SYSTEM

Will you host  promoted events,  scheduled performances or  any event at which a cover fee is charged?  
No No No

Do you have plans to manage or address vehicular traffic and crowd control on the sidewalk caused by your establishment?  Yes  No If "Yes" please attach plans.

Is this establishment wheel chair accessible?  Yes  No

Has this corporation or any principal been licensed previously?  Yes  No

If yes, please indicate name of establishment: \_\_\_\_\_

Address: \_\_\_\_\_ Community Board # \_\_\_\_\_

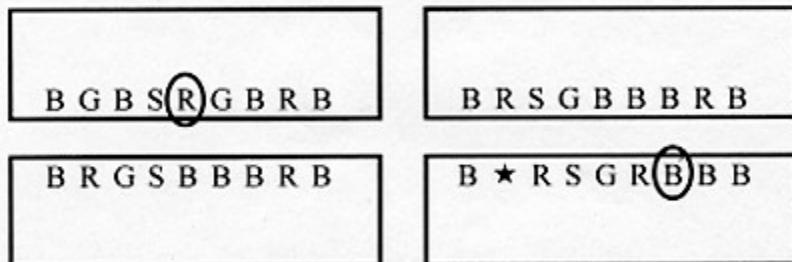
Dates: \_\_\_\_\_

If you answered "Yes" to the above question, please provide a letter from the community board indicating history of complaints or other comments.

Using the diagram below as an example, attach a separate similar diagram that indicates the location (name and address) and total number of establishments selling/serving beer, wine (B/W) or liquor (OP) for 2 blocks in each direction. Please indicate whether establishments have On-Premises (OP) licenses by circling the letter on diagram. Please label streets and avenues and identify your location near the middle of the diagram and indicate it with a [★]. Use the letters to indicate Bar, Restaurant, etc. The diagram must be submitted with the questionnaire to the Community Board before the meeting.

Bar (B) Hotel Restaurant (R) Sidewalk Café (S)  
OP \_\_\_ B/W \_\_\_ HL \_\_\_ OP \_\_\_ B/W \_\_\_ OP \_\_\_ B/W \_\_\_

Example:



How many licensed establishments are within 1 block? 1

How many licensed establishments are within 500 feet? 2

How many within 500 feet are On-Premises (OP) liquor licenses? 1

If there are block associations or tenant associations in the immediate vicinity of your location, you must contact them. **Please attach proof (copies of letters and poster) that you have advised these groups of your application. Petitions should clearly state the name, address, license for which you are applying, and the hours and method of operation of your establishment at the top of each page.** (Attach additional sheets of paper as necessary). You may contact the Community Board at [info@cb3manhattan.org](mailto:info@cb3manhattan.org) for any contact information that is on file.

**INFORMATION REGARDING NEARBY LOCATIONS:**

Premises is within a 500 foot radius of three or more establishments with OP license.  Yes  No N/A

Premises is within 200 feet of any school or place of worship?  Yes  No N/A

If there is a school place of worship within 200 feet of your premises on the same block, submit a block plot diagram or area map showing its location in proximity to your applicant premises (8 1/2" x 11") and indicate the distance and name and address.

(B) B/W
N/A
(B) O/P
N/A
N/A
N/A
N/A

N/A  
SEWARD PARK  
HIGH SCHOOL

ESSEX STREET

N/A
★
N/A
N/A
N/A

GRAND STREET

N/A  
SEWARD PARK  
HOUSING CORPORATION

NORFOLK STREET

N/A  
SEWARD PARK  
HOUSING CORPORATION

N/A HONG NING HOUSING
N/A
N/A
(R) O/P