



THE CITY OF NEW YORK MANHATTAN COMMUNITY BOARD NO. 3

59 East 4th Street - New York, NY 10003
Phone: (212) 533-5300 - Fax: (212) 533-3659
www.cb3manhattan.org - info@cb3manhattan.org

Dominic Pisciotta, Board Chair

Susan Stetzer, District Manager

July 2009 Full Board Minutes

Meeting of Community Board #3 held on Tuesday, July 28, 2009 at 6:30pm at IS 131, 100 Hester Street.

Public Session:

Alan Good: 30 yr res of LES. Wants to bring ping pong tables to parks and public housing.

Laura Mulvihill: NYS Prescription Program. Free discount card that helps people over 50 pay for their prescriptions.

Justine Kayumba and Fatima Haidara, LES Girls Club: Thanking the Con Ed subcommittee for giving them the grant to start the Environmental Leadership program.

Randy F. Bernfeld, Esq.: representing Koi LLC. She does not agree with the SLA subcommittee's decision to turn down their request for op license.

Jocelyn Perry: lives on 9th and Ave A. She complained that Doc Holiday's owner Dave McWater allows people to park their motorcycles on the sidewalk. Traffic has become extremely bad on Ave A. She wants traffic laws enforced on Ave A.

Shawn Watts: spoke about traffic on Allen St. He works on Hester and lives on Ludlow. He's worried about the safety of pedestrians crossing Allen. As a parent he would like to see more green space for his kids and is therefore in support of the renovation of the Allen and Pike Street malls.

Shanice Policano: 15 yrs old. Henry St School of International Studies. Has learned how to "go green" from Eco Ways NYC.

Selene Sonrisa: supporting refunding for a LES Ecology Center program.

Jan Hanvik: exec dire Clemente cultural and educational center on Rivington St. They are finally shedding their scaffolding. Grant from the Lower Manhattan Development Corp will help them open up much more space and would appreciate the community's input as to how that space is used.

David Suarez: Operations and Programs Director of the LES BID. Announced 2 upcoming initiatives: 1) Summer Walks on Stanton St for last 2 Sundays in Aug and first 2 in September. 2) London/LES Fashion Swap, a cross marketing promotion program.

Brian Stapelton and Peiter Seelig: 5 months ago took ownership of Finnerty's. He wants to keep their garage door open during the day on a trial basis.

Morris Fajtelewicz: VP of the Auxiliary Police. Board passed the Weprin 10 point plan, part of which was to give auxiliary police equipment to protect themselves. He would like elected officials to respond to the fact that nothing has been done to this effect.

Pearl Chin: Exec Director of Chinatown Manpower Project and CB3 member. Pearl announced an upcoming workshop downtown: Economic Recovery and Stimulus Small Business Workshop on Wed August 5. Tax credits, survival strategies and financing alternatives.

Manager of Lower Manhattan Programs of NYC Department of Parks and Recreation gave a presentation on the Allen and Pike Street Malls.

Ibrahim Abdul-Matin: advocate of transportation alternatives. He believes this has been a very democratic project and congratulated the community and the Board. The strength of the plan is the safety that it will create for the elderly and young.

Dylan House: spoke on behalf of the Hester St collaborative and Two Bridges Neighborhood Council in support of the Allen and Pike Street Malls. LES and Chinatown has the lowest amount of park space per person in this borough and that needs to change.

Morgan Hare: partner at an Architecture firm on Hester Street spoke in support of the Allen and Pike Street malls. It will connect us closer to the waterfront. It will be an advantage to not only business owners but all people in the neighborhood.

K Webster: MK Community Garden. Speaking in behalf of the seniors and the benefits the renovated Allen and Pike Street malls will provide. It's free, healthy and safe. Chinatown Working Group Education and Schools Committee, which she chairs, is also looking for safer streets and more park space.

Margaret Chin: running for City Council. She believes the Allen and Pike Street Mall is a good example of positive neighborhood program that resulted in community input. The bike lanes are more protected than other bike lanes. The more green and open space we can claim for our community the better.

Mary Topmen: LES resident and member of Go Green LES. Supports Allen and Pike St. malls

Andrew Knox: longtime resident of Allen St. and is speaking in support of the mall renovation. It is currently an under-utilized space.

Public Officials:

Mayor Michael Bloomberg, Lolita Jackson & Pauline Yu:

Public Advocate Betsy Gotbaum, Gabe Rosner:

Comptroller William Thompson, Sandra Duque:

Borough President Scott Stringer, Gregory Kirschenbaum: The Small Business Conference on July 13 was a huge success. Released a report that sidewalk ATMs are illegal. East Village has the most street ATMs in the whole borough.

Congressmember Jerrold Nadler, Erin Drinkwater:

Congressmember Nydia Velazquez, Iris Quinones: Congressmember has put forth funding requests for expanded ferry service, improvement of Allen and Pike Street Malls and transportation access to Brooklyn Bridge Park.

Congressmember Carolyn Maloney, Victor Montesinos:

Assembly Speaker Sheldon Silver, Zach Bommer: Speaker Silver was pleased that he and Senator Squadron were able to bring some clarity to the 500ft rule. The Assembly has stood up in support of not cutting public housing funds. Governor's Island biking is available, free of charge.

Harvey: CB3 supports the Parent's Commission. Why did the Assembly support a bill other than Deborah Glick's bill which the Parent's Commission supported?

Silver: he believes he gave parent's a voice through the District Superintendants and required public hearings. They added a sunset provision so if the bill doesn't work they can go back later and fix it.

Assemblymember Deborah J. Glick, Matt Borden:

Assemblymember Brian Kavanagh, Paula Castro: The Assembly had a productive session. The Assemblymember was appointed to chair the subcommittee on Election Day Operations and Voter Disenfranchisement. Nine of the bills he introduced passed the Assembly including legislation concerning elevator safety in public housing. He also introduced a bill which tightens the environmental standards at state agencies and a bill on privacy issues. Another bill that passed on election reform was to allow board of elections to automatically register voters if they are not registered. Assemblyman Kavanagh is also working on filling the structural deficit of NYCHA.

State Senator Daniel L. Squadron, Jasmin Sanchez: Daniel Squadron spoke. Senate passed red light camera legislation bill this year which he co-sponsored. They are conducting a survey on un-safe sidewalks in Chinatown. He sponsored the re-enactment of the 500 foot rule. The Senate also passed legislation supporting tax incentives for small business in Lower Manhattan. He was appalled with the Senate deadlock. He introduced a proposal during that time for a bi-partisan way of operating the Senate. Democrats have 32 votes again. The Senator joined with Rosie Mendez, Brian Kavanagh and other elected officials in a campaign to help fix NYCHA's funding problems.

State Senator Thomas K. Duane, Romeo Ymalay:

Councilmember Alan Gerson, Patricia Olan: Allen is proud to be a sponsor of green job development and is hosting a senior workshop on August 13.

Councilmember Rosie Mendez, Jessica Nepomiachi: Rosie gave an update on the budget. Some positive notes include keeping libraries open 6 days a week. They also made substantial restorations to cultural institutions. Another small victory: Much of the 12million that was cut from legal aid last year has been restored. Rosie was able to fund over 40 community groups this year, albeit with less money than usual. Last year she said she would not vote for a budget unless they restored 129 million to education but unfortunately they were not able to find that money. They were able to get an analysis done by community residents and advocates on the rezoning of Bowery and 3rd Avenues which the Dept of City Planning has agreed to review.

Dominic: Thanked Rosie for her donation of computers to the CB3 office.

Morris Faitelwitz guy: A uniformed Auxiliary Police Officer, Alex Gonzalez was arrested for carrying mace.

Board supports the Auxiliary Police 10 point plan for improvement which includes giving them some weapon to protect themselves.

Members Present at First Vote:

- | | | |
|--------------------------|------------------------|-------------------------------|
| David Adams [P] | Carolyn Jeffers [P] | Lois M. Regan [P] |
| Paul Bartlett [P] | Anne K. Johnson [A] | Richard F. Ropiak [P] |
| Michael Byrne [P] | Vaylateena Jones [P] | Muzzy Rosenblatt [P] |
| Pearl Chin [P] | Meghan Joye [P] | Elizabeth Sgroi [A] |
| David Crane [P] | Joel Kaplan [P] | David Silversmith [A] |
| Andrea Diaz [P] | Sam Krueger [A] | Deborah A. Simon [P] |
| Harvey Epstein [P] | John Leo [P] | Arlene Soberman [A] |
| Morris Faitelwicz [P] | Gigi Li [P] | Nancy Rose Sparrow-Bartow [P] |
| Flora Ferng [P] | Bernice McCallum [A] | Allen Strouse [A] |
| John Fout [P] | David McWater [P] | Elinor Tatum [P] |
| Beth From [P] | Alexandra Militano [P] | Rodney Washington [P] |
| Edward Garcia [P] | Ariel Palitz [P] | David Weinberger [A] |
| Rabbi Y. S. Ginzberg [A] | Thomas Parker [A] | Harry Wieder [P] |
| Gloria Goldenberg [P] | Dominic Pisciotta [P] | Samuel Wilkenfeld [A] |
| Herman F. Hewitt [A] | Barden Prisant [A] | Noah Yago [A] |
| Simon Huang [P] | Carolyn Ratcliffe [P] | Thomas Yu [P] |
| Bonnie Hulkower [P] | Joyce Ravitz [P] | |

Minutes:

Minutes of May 2009 were approved, as is.

Committee Reports:

FY'2011 District Needs Statement

VOTE: To approve changes to FY'2011 District Needs Statement.

(FY'2011 District Needs Statement)

27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Executive Committee

- Fukien-American Association, 9/21, Market Street (East Broadway & Madison St)
VOTE: To approve the Block-party application of Fukien-American Association for a Moon Festival and Family Health Day on Monday, September 21, 2009 on Market Street between East Broadway and Madison Street.
- To approve the draft, as edited, provided by the Chinatown Working Group to be included in the District Needs Statement.

As one of the oldest neighborhoods in New York City and the country, Chinatown has been a traditional gateway for immigrants, particularly from East Asia. While Chinatown's population and boundaries have grown dramatically over the past three decades due to reforms in national immigration quotas, it continues to struggle as a densely populated, low-income neighborhood with limited language access to mainstream services and programs. Chinatown's economy suffered greatly in the period after September 11th due to restricted flow of commerce under the security zone, and more recently gentrification pressures from neighboring areas have contributed to a loss of affordable housing and dislocation of low income residents and small businesses.

In late 2008, a planning body called the Chinatown Working Group was formed with Community Boards 1, 2, 3, and other local stakeholders to identify major issues of concern in Chinatown and to come up with ways to allow Chinatown to grow while protecting and retaining its historical character. The preliminary planning needs of Chinatown have focused around a few core issues, namely rezoning for preservation and creation of affordable housing that is affordable to existing Chinatown residents, combating tenant harassment and illegal eviction, support for small businesses and job creation for locals, developing more parks and usable open spaces, improving traffic flow and pedestrian safety, bolstering immigrant social services, creating spaces for

local arts and culture, enhancing educational opportunities for youth and adults, and preservation of Chinatown's unique immigrant culture and history.

(Executive Committee)

35 YES 0 NO 0 ABS 0 PNV MOTION PASSED

Economic Development, Zoning, & Planning Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
no vote necessary
2. Small Business Services Presentation: how to start, operate, and expand
no vote necessary
3. Report from Chinatown working group
no vote necessary
4. Discussion of development of Seward Park Urban Renewal Area (SPURA)
VOTE: Community Board 3 requests assistance from the City in the form of an urban design team to assist us as we move into the next stage of planning for the Seward Park Urban Renewal Area.
5. Chinatown Manpower request for letters of support: 1) Empire State Development Corp to purchase & renovate 70 Mulberry St; 2) Grant from Empire State Development Corp to use as lending capital for low-income businesses; 3) To become Community Development Financial Institution; 4) To apply to US Small Business Services to provide technical assistance & training to low-income female entrepreneur
VOTE: Community Board 3 supports the request of the Chinatown Manpower Project and will provide the requested letters of support. (see attached)
6. Discussion of 3rd/4th Avenue Corridor Re-zoning proposal
VOTE: The Economic Development and Zoning Committee approves the proposed rezoning of the area from Bowery to 4th Avenue, 9th to 13th Street to C6a with a height cap of 120 feet on the avenues and request that the Department of City Planning reconsider the proposed zoning mid-block to lower FAR and height caps, while keeping inclusionary zoning and other provisions set forth in the existing c6a zone.

(Economic Development, Zoning, & Planning Committee)

35 YES 0 NO 0 ABS 0 PNV (Excluding Items 1 & 4) MOTION PASSED

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Item 4: 34 YES 0 NO 1 ABS 0 PNV MOTION PASSED

Con Edison Task Force

1. Continued discussion of funding proposals: LES Girls Club, Asthma Free School Zone Air Monitoring and LES Ecology Center.

LESGC Proposal

VOTE: WHEREAS: The Con Ed Task Force, after meeting several months with the LES Girls Club, find the proposal to be within the scope of the Settlement Fund;

WHEREAS: Six out of Nine Program points are directly related to Air Pollution Source Reduction and/or Exposure;

WHEREAS: Three out of Nine Program points are Education and Health supporting activity;

WHEREAS: LES Girls Club anticipates receiving matching funds of approximately one third of total funding from other sources;

WHEREAS: The LES Girls Club has agreed to report to the Task Force at specific identified program milestones;

THEREFORE BE IT RESOLVED, We hereby approve funding of \$139,002 to the LES Girls Club in two installments, one sixty percent at the start of the program (\$82,200, and the second installment twelve months into the program (\$56,802).

AFSZ Proposal

VOTE: WHEREAS: The Con Ed Task Force, after meeting several months with the Asthma Free School Zone a project of Real World Foundation, find the proposal to be within the scope of the Settlement Fund;

WHEREAS: We find the program to consist of Air Pollution Exposure Reduction, Source Reduction and Education;

WHEREAS: AFSZ has received funding in the past from the Settlement Fund and has performed satisfactorily;

WHEREAS: AFSZ has regularly reported to the Task Force in the past, and has agreed to continue to do so in the future;

THEREFORE BE IT RESOLVED THAT: We hereby approve funding of \$107, 639 to the AFSZ in two installments: sixty percent at the start of the program (\$64,600) and forty percent six months into the program (\$43,039).

LESEC Proposal

VOTE: WHEREAS: The Con Ed Task Force, after meeting several months with the LES Ecology Center finds the proposal to be within the scope of the Settlement Fund with some improvements;

WHEREAS: Since LES Ecology Center's program, although approved by CB3 in June 2008, did not receive funds from Con Ed until January; eight months later; and due to the innovative nature of the program, not all performance targets and deliverables have yet been reached.

WHEREAS: We believed breaks in funding to be detrimental to the program and we believe continuous funding of the project to be beneficial to the community.

WHEREAS: LES Ecology Center agrees to report to the Task Force the development of incorporation of air pollution source reduction, exposure reduction and education in programmatic materials and activities and thereby compliance with the intent of the settlement;

WHEREAS: LES Ecology Center agrees to deliver an interim progress report in Fall of 2009.

THEREFORE BE IT RESOLVED: We approve \$100,338 Settlement funds to the LES Ecology Center in two installments, \$50,338 in September and \$50,000 in January;

2. Fuel-Switching: Winter 2008-2009 Report & Cap for Winter 2009-2010
no vote necessary

3. Proposal Guidelines and Criteria

VOTE 1: to publish guidelines (below) on CB3 website

Guidelines:

Proposals will be considered within the scope of the Coned settlement fund if: "Implementation of projects such as local air quality improvement, health improvement, or amenities programs in the vicinity of the East River Complex."

What we are looking for:

Proposals that:

- Benefit residents of the area around the plant and prioritize air quality improvement effort closest to the plant.
- Prioritize benefits to air quality, health and safety, consistent with the nature of the Article X involvement of the community
- We encourage projects led by or engage with local organizations with a strong connection to the CB3/CB6 areas
- Achieve measurable goals related to improvement in the environment
- Funding Amounts: Initial funding amounts will be in the range of \$50,000-\$150,000 (though exceptions can be made for strong proposals that demonstrate a greater need).

*Projects outside Manhattan CB3 and CB6 will NOT be considered.

Proposal content:

- Written description including goals, activities, leadership
- Timeline
- Deliverables including measurement of impacts if applicable
- Detailed project budget
- Description of organization including history, annual budget, and audited financial statements.

Evaluation criteria:

- How well does proposal meet threshold criteria (above)
- Is proposal complete, clear, realistic and well thought-out?
- Is proposal consistence with the organization's mission and resources?
- How does proposed project mesh with other initiatives in the community?
- Does proposed project leverage other resources?

Process/timeline

- 2 cycles per year (Fall/Spring)

- Submittals due in October 1 and March 1
- Following meetings in November and April for questions and discussion
- December/May meetings applicants would have revised proposals/responses to the questions
- A cover sheet and proposal checklist will be made available to interested applicants.
- Proposals must not exceed 10 pages.
- All proposals are public and will be posted on the Community Board 3 website.

VOTE 2: to forward to lawyers to request a \$15,000 line for expert review.

CB3 authorizes the Con Ed Settlement Task Force to secure Con Ed Settlement Funds for outside expert review of proposals and evaluation of funded projects, subject to approval of the Exec Committee or CB3 Chair.

Should situations arise in which proposals for funding from Con Ed Settlement Funds will be highly technical, it would be prudent for the task force to seek additional expertise in evaluating certain aspects of proposals. The community board requests authorization to utilize settlement monies not to exceed \$15,000 per annum to compensate such outside experts.

(Con Edison Task Force)

34 YES 0 NO 0 ABS 1 PNV MOTION PASSED

Human Services, Health, Disability, & Seniors Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
VOTE: To Support the District Needs Statement for this committee as discussed.
2. Presentation on the World Trade Center Health Registry (WTCHR) 9/11 Active Referral Project
no vote necessary

(Human Services, Health, Disability, & Seniors Committee)

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Youth & Education Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
VOTE: To Support the District Needs Statement for this committee as discussed

(Youth & Education Committee)

27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Arts Task Force

- Arts Education: Changing Landscape
no vote necessary

Transportation & Public Safety Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
VOTE: To Support the District Needs Statement for this committee as discussed
2. DOT presentation on recent & planned projects within CB3
no vote necessary

(Transportation & Public Safety Committee)

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Environment Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
VOTE: To Support the District Needs Statement for this committee as discussed
2. CEQRA: City Environmental Quality Review, comments & suggestions to update process, focusing on technical guidance. CB3 appreciates the opportunity to comment on the CEQR (City Environmental Quality Review) Technical Manual Update. CB3 is in favor of many aspects of the update, however, CB3 feels that the following items would improve the update:
 - The Draft Environmental Impact Statement (DEIS) should be structured to make it easily understood by the public. There should be a community summary to compare the various alternatives, clearly stating what changes would actually be recommended/approved -- regardless of whether these are called "alternative" or "mitigation" in the more technical sections of the DEIS.
 - Expand community stakeholder involvement during the scoping process by holding a well-publicized public hearing in the affected community. The final scoping document should include a section summarizing the public input from that hearing along with agency responses, similar to what is done in the Final Environmental Impact Statement (FEIS) today.
 - The CEQR process needs to address the cumulative impact of other projects that are in progress or are

planned and that may have an effect on the same area.

- The various notification requirements are presently insufficient to schedule community board meetings with published agendas. It is important for community involvement that a 45-day notification be given about all comment periods. To avoid prolonging the overall CEQR process, the notification could be delivered 45 days prior to a hearing, but any documents such as the DEIS could still be required to be published 30 days in advance of the hearing.
- Although evaluations of impacts on community character are difficult to quantify, it is important that the CEQR process identify deleterious impacts and avoid them if possible or appropriately mitigate.
- In many situations, the project sponsor should be required to provide intervener funds for the community boards and/or community organizations to use for technical evaluations. For example, the NYS article X power plant siting process has such a requirement.

3. Update on Lower East Side Go Green activities
no vote necessary

(Environment Committee)

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Item 2: 35 YES 0 NO 0 ABS 0 PNV MOTION PASSED

Parks, Recreation, Cultural Affairs, Landmarks, & Waterfront Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda

VOTE: To submit an updated Parks Committee portion of the CB#3 District Needs Statement for full Board consideration.

2. EDC update on East River waterfront esplanade

VOTE: WHEREAS, Community Board #3 recognizes that the East River Waterfront plan will improve access to the waterfront, enhance pedestrian connectivity, and create public waterfront amenities; and

WHEREAS, Community Board #3 supports the creation of new open spaces on Pier 35 to support a variety of public uses and community activities as described by the community at public meetings and as described by Community Board #3 in previous resolutions; and

WHEREAS, Community Board #3 recognizes the design changes made to Pier 35 are a result of community input and regulatory permitting – specifically the desire for maximized open space and a noncommercial pier; and

WHEREAS, Although the design has changed since the Community Board last saw it in January 2009, the design still capitalizes on the magnificent views, camouflages the adjacent Sanitation building, and provides ample open space; and

WHEREAS, The eco-park, funded by a grant from the NY Department of State, will recreate the native flora and fauna of the East River and provide a unique educational amenity and user experience;

THEREFORE, Be It Resolved, that Community Board #3 supports the general design direction and enthusiastically supports moving forward with refinement and implementation of this project.

3. Parks presentation on new design/reconstruction for PS 188 playground (442 E Houston - 1/2 block E of Ave D)

VOTE: To support the proposed new design/reconstruction for PS 188 playground (442 E. Houston St. – ½ block east of Ave. D).

4. Tanahy Park reconstruction & bleachers
no vote necessary

5. Parks Dept presentation: review & update of Pike/Allen plans

VOTE: To approve the proposed revised plan for the Allen/Pike malls only if the NYC Parks and Transportation Departments return to Community Board #3 to provide answers concerning unresolved transportation issues related to this project.

6. Presentation by Governors Island Preservation & Education Corp: Park & Public Space Master Plan for Governors Island
no vote necessary

Block Party Application

7. Norfolk Street Tenant Association, 9/5, Norfolk St (Stanton St & E Houston)

VOTE: To support the request by the Norfolk St. Tenant Association for a block party on September 5, 2009 on Norfolk St. (E. Houston – Stanton St.).

8. Village Alliance BID, 10/18, St Marks Pl (2nd & 3rd Aves)

VOTE: To support the request by the Village Alliance BID for a block party on October 18, 2009 on St. Marks Place (2nd – 3rd Aves.).

9. LES BID (Apple Day), 10/18, Orchard Street (Grand & Broome Sts): request for amplified sound for approved block party
VOTE: To support the request by the LES BID for a revised block party request on October 18, 2009 on Orchard St. (Grand – Broome Sts.) to include amplified sound.

(Parks, Recreation, Cultural Affairs, Landmarks, & Waterfront Committee)
35 YES 0 NO 0 ABS 0 PNV (Excluding Items 1 & 5) MOTION PASSED
Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED
Item 5: 34 YES 1 NO 0 ABS 0 PNV MOTION PASSED

SLA & DCA Licensing Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda
VOTE: To Support the District Needs Statement for this committee as discussed.

Renewal with Complaint History

2. Mason Dixon, 133 Essex St (op)
VOTE: To deny the renewal of the full on-premises liquor license for Evanford, doing business as Mason Dixon, 133 Essex Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will employ a doorman Thursdays through Saturdays and designate and employee on all other nights one of whose responsibilities will be to oversee the entrance, 2) it will institute a vehicle and pedestrian traffic control plan to minimize noise and congestion on the street and sidewalk in front of its location, 3) it will close its doors and windows at 10:00 P.M., Sundays through Thursdays and 11P.M. Fridays and Saturdays and 4) it will not have live music, promoted events or any event at which a cover fee is charged and will have DJs on Fridays and Saturdays only.
3. KD International Corp (Thailand Café), 95 2nd Ave (enclosed)
 no vote necessary
4. La Meridiana 2 Ltd, 176 2nd Ave (unenclosed)
VOTE: To approve the application for a sidewalk café permit for ten (10) tables and twenty (20) seats for La Meridiana 2 Ltd., 176 Second Avenue, because the applicant has signed a change agreement which will become part of its DCA license that 1) it will close its café at 11:00 P.M. weekdays and 12:00 A.M. Fridays and Saturdays, and 2) that it will have an awning extended over its café during its hours of operation to baffle any noise which might be heard by the residential tenants.

Applications within Resolution Areas

5. Sushi Hana, 111 Rivington St (rw)
 no vote necessary
6. Rama Cafe, 26 1st Ave (rw)
VOTE: WHEREAS, the applicant, Ramad 26 Inc., doing business as Rama Café, is again applying for a restaurant wine license for 26 First Avenue, after having been heard and denied in May of 2008; and

WHEREAS, 26 First Avenue was previously three (3) unlicensed storefronts whose last businesses were a pet supply store and a vintage clothing store; and

WHEREAS, when this applicant originally applied to Community Board #3 in May of 2008, it submitted photographs (copies of which are attached hereto) depicting its premise as a café restaurant with tables and chairs for seating and one (1) long bench but shortly after being heard reconfigured the storefronts so that the large corner storefront and the one adjacent to it are now one lounge with low couches, hookahs and dim lighting with the remaining narrow storefront a café with a glass counter and a few seats, which is inconsistent from its characterization of itself as a restaurant in its applications to the SLA and Community Board #3 ; and

WHEREAS, said two (2) storefronts have facades entirely open to 2nd Street and First Avenue and are seeking to be open from 4:00 P.M. to 4:00 A.M., effectively extending the noise and activity from this location late into the night onto an already overburdened street; and

WHEREAS, this location has already been the site of an alleged rape of a minor, believed to be fifteen (15) years old or younger, in the beginning of this year; and

WHEREAS, although this location has been allegedly operating without a license to sell beer, wine or alcohol, bloggers patronizing this location have written that they can purchase alcohol at it and the Department of Health has cited this as recently as April 14, 2009 (list of citations attached hereto) location for failing to post signs regarding alcohol and pregnancy which implies that there was alcohol service at the time of the inspection; and

WHEREAS, although this applicant submitted resident signatures in support of its application, few are from the buildings surrounding this location and the petitions themselves mischaracterize the use of this location as a Mediterranean restaurant or coffee shop, open 11:00 A.M. to 11:00 P.M.; and

WHEREAS, this applicant also owns Ramadan Milad Group, Inc. doing business as Hade Bade, 89 East 2nd Street, which is located around the corner from this location and which has been the site of arrests of the manager and two (2) employees in February of 2009 for the sale of alcohol without a license to more than twenty (20) minors found within the location and has also been the subject of numerous newspaper articles (attached hereto) for advertising items on its menu called "Hot Date" and "First Date" which encourage men to buy alcoholic drinks at the premise for their female companions, get them drunk and take advantage of them using condoms furnished by the applicant in a second lounge room at this location for that purpose; and

WHEREAS, there is absolutely no public benefit, convenience or advantage to granting a restaurant wine license to this bad act for a hookah lounge when there are at least eight (8) hookah bags within a five (5) block radius of this location; and

WHEREAS, First Avenue between First and Second Streets currently has seven (7) licensed establishments, including several bars and clubs, has an active bus stop on the same side of the street as this location and, as the first east side northbound thru-street, is the funnel for much of the northbound vehicular traffic coming from the Lower East Side and exiting the Franklin Delano Roosevelt Expressway via Houston Street; and

WHEREAS, several of the existing venues are located on the same side of First Avenue as the applicant and have patrons who often loiter on the sidewalks in front of these establishments and who routinely utilize limousines and private car services that double park along the street; and

WHEREAS, there are approximately eleven (11) liquor licensed establishments on First Street between First and Second Avenues and the block residents have repeatedly complained about noise from those premises, as well as from the licensed premises on the west side of First Avenue between First and Second Streets, whose patron noise and music can emanate from the rear of these businesses into the interior of the block; and

WHEREAS, the existing vehicular traffic and the noise attendant to it had, at one time, resulted in the New York Police Department and the Mayor's Office implementing Operation Silent Night for this block, the first use of an operation designed to flood an overburdened area with police personnel in an effort to decrease traffic congestion and noise;

THEREFORE, BE IT RESOLVED that, because of the aforementioned bad activity of the applicant, as well as existing conditions on this block, Community Board #3 moves to deny the restaurant wine license for Ramad 26, Inc, doing business as Rama Café, 26 First Avenue.

Alterations/Transfers/Upgrades

7. 198B Orchard St. Rest, LLC, 198 B Orchard St.(alt/trans/op)

VOTE: To deny the transfer of a full on-premises liquor license to 198 Orchard Street Restaurant, LLC, 198B Orchard Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service Asian fusion restaurant, serving food to within one (1) hour of closing, 2) its hours of operation will be from 10:00 A.M. to 12:00 A.M. Sundays, 12:00 P.M. to 12:00 A.M. Mondays through Wednesdays, 12:00 P.M. to 2:00 A.M. Thursdays and Fridays and 10:00 A.M. to 2:00 A.M. Saturdays, 3) it will close all doors and windows by 10:00 P.M. every night, and 4) it will play ambient background music, consisting of recorded music from and iPod.

8. Jama Restaurant Corp (Recoup), 210 Rivington St (trans/op) **WITHDREW**

9. Geturden EZ LLC (The International Bar), 120 1/2 1st Ave (alt/extend hours/rw)

VOTE: To deny the alteration to Geturden EZ LLC, 120½ First Avenue, to wit extending its closing hours to 4:00 A.M. every night, unless the applicant agrees before the SLA to add as conditions of its license the following signed notarized stipulation that 1) it will continue to operate its backyard garden no later than 10:00 P.M. weekdays and 11:00 P.M. weekends, 2) it will not have open doors or windows, and 3) it will not have DJs, live music, promoted events or any events at which a cover fee would be charged.

10. Allen & Delancey LLC, (Allen & Delancey), 115 Allen St (alt/extend hours/op)

VOTE: To inform the SLA that Allen & Delancey LLC, 115 Allen Street, has withdrawn its request for alteration to its full on-premise liquor license before Community Board #3, to wit extending its hours of operation, and to ask that the SLA not consider this application until the applicant reapplies to this community board with the requisite thirty (30) days notice to the SLA.

11. Finnerty's Irish Pub, 221 2nd Ave (alt/stips/open facade door/op)

(1st) VOTE: To deny the alteration to Finnerty's Irish Pub, 221 Second Avenue, to wit allowing it to open its large façade door during operating hours, because this applicant failed to provide petition signatures from surrounding residents although it is located between two (2) residential apartment building, allowing this bar to open its façade may result in noise emanating onto the street and to surrounding apartments and this community form of outreach is a requisite component of the Community Board #3 application.

(2nd) VOTE: To allow applicants to open garage doors during operating hours, closing by 10PM for a trial period ending in September, to be reviewed in the October SLA Committee Meeting.

12. Motorino (Una Pizza Napoletana), 349 E 12th St (trans/rw)

VOTE: To deny the transfer of a restaurant wine license to Motorino, 349 East 12th Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will continue to operate as an Italian pizza restaurant, serving food until within one (1) hour of closing every night, 2) its hours of operation will be from 11:00 A.M. to 2:00 A.M. every day.

13. 432 East Restaurant LLC (Bistrounge), 432 E 13th St (alt/extend hours/op)
withdrawn

14. 40C Avenue C LLC (40C), 40 Ave C (trans/op)
withdrawn

15. East Country Louth Inc (Café Deville), 99 3rd Ave (trans/op)

VOTE: To inform the SLA that East Country Louth Inc., 99 Third Avenue, has withdrawn its request to transfer a full on-premises liquor license before Community Board #3 and to ask that the SLA not consider this application until the applicant reapplies to this community board with the requisite thirty (30) days notice to the SLA.

16. Café 169 Inc, 169 E B'way (up/backyard/op)

VOTE: To deny the alteration to Café 169 Inc., 169 East Broadway, to wit extending its full on-premises liquor license to its backyard, because 1) this backyard is surrounded by residential apartments buildings with the bedrooms of many residential tenants overlooking the backyard, 2) residents submitted petition signatures opposed to the extension of alcohol service into the backyard, and 3) the community board received numerous complaints regarding noise as a result of the previous owner of this bar operating the backyard.

17. Sefano Carniato (Boteco) 14 Ave B (trans/op)
withdrawn

New Liquor License Applications

18. Guapo Bodega LLC, 146 Essex St (op)

VOTE: To deny the application for a full on-premises liquor license for Guapo Bodega, 146 Essex Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service tapas-style steakhouse restaurant, serving food to within one (1) hour of closing, 2) its hours of operation will be from 5:00 P.M. to 2:00 A.M. Mondays through Wednesdays, 5:00 P.M. to 3:00 A.M. Thursdays through Fridays, 11:00 A.M. to 3:00 A.M. Saturdays and 11:00 A.M. to 2:00 A.M. Sundays, and 3) it will employ a doorman at least Thursdays through Saturdays to control vehicle and pedestrian noise and traffic on the street and sidewalk in front of its location, 4) it will play ambient background music, and employ a DJ no more than three (3) times a year for special events only, 5) it will have no open façade windows or doors, and 6) it will use its Norfolk Street entrance as an emergency egress only.

19. Butter Lane Inc (Butter Lane), 123 E 7th St (rw)
withdrawn

20. Koi NY Downtown LLC (Koi Restaurant & Lounge), 347 Bowery (op)

VOTE: To deny the application for a full on-premises liquor license for Koi NY Downtown LLC, 347 Bowery, on the northeast corner of Bowery and 3rd Street, because 1) the applicant intends to convert this previously unlicensed location into a six thousand (6,000) square foot Asian fusion restaurant and lounge, 2) this location is within five hundred (500) feet of at least nineteen (19) full on-premise liquor licenses, 3) City agencies cannot now adequately address the existing traffic congestion and noise created by the numerous new businesses, including two (2) large scale hotels along Bowery from Houston Street to 5th Street, 4) this community board has already received numerous noise complaints from residents living near and on Bowery between 3rd and 5th Streets, 5) residents appeared before this community board and sent emails in opposition to this additional full on-premise liquor license, 6) resident petitions submitted by the applicant in support of its application included only three (3) signatures from residents in close proximity to this location, and 7) the applicant has failed to demonstrate any unique public benefit warranting the approval of a full on-premise liquor license for an Asian fusion restaurant in an area already inundated with restaurants, many of which are similar in character.

21. Three Oceans Restaurant Inc, 53 Bayard St (rw)

VOTE: To deny the application for a restaurant wine license for Three Oceans Restaurant, 53 Bayard Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service Chinese restaurant, serving food to within one (1) hour of closing, 2) its hours of operation will be from 11:00 A.M. to 12:00 A.M. every day, and 3) it will play ambient background recorded music only, and 3) it will have no open façade windows or doors.

22. Fen Yang Corp, 107 Eldridge St (rw)

VOTE: To deny the application for a restaurant wine license for Fen Yang Corp, 107 Eldridge Street, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service Chinese restaurant, serving food to within one (1) hour of closing, 2) its hours of operation will be from 11:00 A.M. to 2:00 A.M. every day, and 3) it will play ambient background recorded music only, 3) it will have no open façade windows or doors, and 4) it will not construct a bar but will serve beer and wine at tables only.

23. Delancey 66 Spirits LLC, 66 Delancey St (op)
withdrawn

24. Iggy's Pizza LLC, 173 1st Ave (rw)

VOTE: To deny the application for a restaurant wine license for Iggy's Pizza LLC, 173 First Avenue, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service Italian pizza restaurant, serving food to within one (1) hour of closing, 2) its hours of operation will be from 11:00 A.M. to 11:00 P.M. every day, 3) it will have no open façade windows or doors.

25. Roy 99 Inc (Casa Lasagne) (Sea Salt), 99 2nd Ave (op)

VOTE: To deny the application for a full on-premise liquor license for Roy 99 Inc., 99 Second Avenue, between 5th and 6th Streets, because 1) the applicant has failed to demonstrate any unique public benefit warranting the approval of a full on-premise liquor license for an Italian restaurant when there are already six (6) within two blocks of the applicant for this applicant, and 2) although this applicant grossly underestimated the number of liquor licenses in its Community Board #3 application as seven (7) within five hundred (500) feet, this location is actually within five hundred (500) feet of at least twenty-one (21) full on-premise liquor licenses, eleven (11) of which are on this one block.

26. Cafe Hade Bade, 89 E 2nd St (rw)

VOTE: WHEREAS, the applicant, Ramadan Milad Group Inc., doing business as Hade Bade, is applying for a restaurant wine license for 89 East 2nd Street, a previously unlicensed location; and

WHEREAS, although this applicant has applied to both the SLA and Community Board #3 to operate a "restaurant café" which would be open from 4:00 P.M to 4:00 A.M., it has already been operating as a hookah lounge with little or no food service; and

WHEREAS, although this location has been allegedly operating without a license to sell beer, wine or alcohol, bloggers patronizing this location have written that they can purchase alcohol at it; and

WHEREAS, this applicant has been the site of arrests of the manager and two (2) employees in February of 2009 for sale of alcohol without a license to more than twenty (20) minors found within the location and has also been the subject of numerous newspaper articles (attached hereto) for advertising items on its menu called "Hot Date" and "First Date" which encourage men to buy alcoholic drinks at the premise for their female companions, get them drunk and take advantage of them using condoms furnished by the applicant in a second lounge room at this location for that purpose; and

WHEREAS, the use of this second room was not disclosed by the applicant in its applications to the SLA or Community Board #3 until it was confronted with this information by community board members; and

WHEREAS, a resident of 89 East 2nd Street appeared before Community Board #3 and submitted petition signatures from other tenants of the building, opposing the approval of this license because the business is operating as a hookah lounge until 4:00 A.M. with loud late night noise emanating from the business as well as from patrons who block the entrance to the residential part of the building; and

WHEREAS, there is absolutely no public benefit, convenience or advantage to granting a restaurant wine license to this bad act for a hookah lounge when there at least eight (8) hookah bags within a five (5) block radius of this location; and

WHEREAS, this applicant also operates Rama Café, 26 First Avenue, three (3) storefronts around the corner on First Avenue between 1st and 2nd Streets, which it operates as a large lounge with low couches, hookahs and dim lighting, with facades entirely open to 2nd Street and First Avenue, effectively extending the noise and activity from this location onto an already overburdened street and with the remaining narrow storefront as a cafe; and

WHEREAS, 26 First Avenue has already been the site of an alleged rape of a minor, believed to be fifteen (15) years old or younger in the beginning of this year and, although this location has allegedly been operating without selling beer, wine or alcohol, bloggers patronizing this location

have written that they can purchase alcohol at it and the Department of Health has cited this as recently as April 14, 2009 (list of citations attached hereto) location for failing to post signs regarding alcohol and pregnancy which implies that there was alcohol service at the time of the inspection; and

THEREFORE, BE IT RESOLVED that, because of the aforementioned bad activity of the applicant, Community Board #3 moves to deny the restaurant wine license for Ramadan Milad Group, Inc, doing business as Hade Bade, 89 East 2nd Street.

SLA Old Business: Sun Shine 27, 46 Bowery (rw):

VOTE: To rescind our previous denial of an application for a restaurant wine license for Sun Shine 27, 46 Bowery and to now deny the application for a restaurant wine license for Sun Shine 27, 46 Bowery, unless the applicant agrees before the SLA to make as conditions of its license the following signed notarized stipulation that 1) it will operate as a full-service Chinese restaurant, serving food to within one (1) hour of closing, and 2) its hours of operation will be from 9:00 A.M. to 12:00 A.M. every day.

(SLA & DCA Licensing Committee)

35 YES 0 NO 0 ABS 0 PNV (Excluding Items 1 & 11) MOTION PASSED

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Item 11 (1st VOTE): 17 YES 14 NO 4 ABS 0 PNV MOTION DID NOT PASS

Item 11 (2nd VOTE): 15 YES 17 NO 3 ABS 0 PNV MOTION DID NOT PASS

Housing, Land Disposition, & NYC Housing Authority Committee

1. FY'2011 District Needs Statement & Budget Consultation Agenda

VOTE: To Support the District Needs Statement for this committee as discussed. The Committee vote is a recommendation as no quorum existed.

2. Dept of Buildings presentation on how to use the new zoning challenge process for new building and major alternations

no vote necessary

(Housing, Land Disposition, & NYC Housing Authority Committee)

Item 1: 27 YES 1 NO 2 ABS 0 PNV MOTION PASSED

Personnel Task Force

▪ Establish evaluation procedures

VOTE: To approve the Managerial Performance Evaluation as an instrument that the Board Chair utilizes each fiscal year to evaluate the job performance of the District Manager.

(Personnel Task Force)

35 YES 0 NO 0 ABS 0 PNV MOTION PASSED

(Attachments to item #5 - Economic Development, Zoning, & Planning Committee)

To Whom It May Concern:

On behalf of Community Board #3, Manhattan, we are writing this letter of support of Chinatown Manpower Project Business Outreach Center (CMP BOC) in their application for funding from the Empire State Development Corporation (ESDC) Downstate Revitalization Fund.

CMP BOC plans to use the funds from the ESDC as lending capital towards providing microloans to low-income community entrepreneurs and businesses struggling in the current economic downturn. Since its inception in 1992, CMP BOC has offered small business counseling, technical assistance, and training tailored specifically to the needs of our immigrant community and target population with a special focus on 1) aspiring and existing small business owners and 2) low-income immigrants and refugees.

Community Board #3 endorses the proposal submitted by CMP BOC for assistance from the ESDC Downstate Revitalization Fund in this endeavor.

To Whom It May Concern:

On behalf of Community Board #3, Manhattan, we are writing this letter of support of Chinatown Manpower Project Business Outreach Center (CMP BOC) in their application for an award from the US Small Business Administration's Office of Women's Business Ownership (OWBO) to establish a Women's Business Center (WBC).

CMP BOC plans to operate a Women’s Business Center to provide technical assistance and training to low-income female entrepreneurs and small businesses in order to weather the current economic downturn. Since its inception in 1992, CMP BOC has offered small business counseling, technical assistance, and training tailored specifically to the needs of our immigrant community and target population with a special focus on 1) aspiring and existing small business owners and 2) low-income immigrants and refugees.

Community Board #3 endorses the proposal submitted by CMP BOC to become a Women’s Business Center in this endeavor.

To Whom It May Concern:

On behalf of Community Board #3, Manhattan, we are writing this letter of support of Chinatown Manpower Project Business Outreach Center (CMP BOC) in their application to become a certified Community Development Financial Institution (CDFI) through the CDFI Fund program of the US Department of the Treasury.

CMP BOC plans to use the funds from the CDFI Fund as lending capital towards providing microloans to low-income community entrepreneurs and businesses struggling in the current economic downturn. Since its inception in 1992, CMP BOC has offered small business counseling, technical assistance, and training tailored specifically to the needs of our immigrant community and target population with a special focus on 1) aspiring and existing small business owners and 2) low-income immigrants and refugees.

Community Board #3 endorses the proposal submitted by CMP BOC for assistance from the CDFI Fund in this endeavor.

To Whom It May Concern:

On behalf of Community Board #3, Manhattan, we are writing this letter of support of Chinatown Manpower Project in their application for a loan from the Empire State Development Corporation Downstate Revitalization Fund to purchase and renovate 70 Mulberry Street, New York, NY 10013.

CMP plans to use the subsidized loan from the ESDC Downstate Revitalization Fund towards the purchase and renovation of 70 Mulberry Street, where CMP currently occupies the top three floors of the five-story landmark city school building, P.S. 23, in the heart of Manhattan’s Chinatown. CMP’s headquarters have been located there since December 1977. The building is city-owned and maintained.

Current tenants in the building strongly support CMP’s initiative to purchase and renovate 70 Mulberry Street. The renovations will include installing a much-needed elevator to enable easier access for commercial deliveries and clients alike, in addition to meeting accessibility requirements in accordance with the Americans with Disabilities Act (ADA). CMP also plans to use ESDC assistance to install and employ green initiatives, including, but not limited to installing energy-efficient insulation and windows, solar panels on the roof, and replacing the outdated plumbing to promote water conservation.

Community Board #3 endorses the proposal submitted by CMP for assistance from the ESDC Downstate Revitalization Fund in this endeavor.

Members Present at Last Vote:

David Adams [P]	Simon Huang [P]	Dominic Pisciotta [P]
Paul Bartlett [P]	Bonnie Hulkower [P]	Barden Prisant [A]
Michael Byrne [P]	Carolyn Jeffers [P]	Carolyn Ratcliffe [P]
Pearl Chin [P]	Anne K. Johnson [A]	Joyce Ravitz [P]
David Crane [P]	Vaylateena Jones [A]	Lois M. Regan [P]
Andrea Diaz [A]	Meghan Joye [P]	Richard F. Ropiak [P]
Harvey Epstein [P]	Joel Kaplan [P]	Muzzy Rosenblatt [A]
Morris Faitelewicz [P]	Sam Krueger [A]	Elizabeth Sgroi [A]
Flora Ferng [P]	John Leo [P]	David Silversmith [A]
John Fout [P]	Gigi Li [P]	Deborah A. Simon [A]
Beth From [A]	Bernice McCallum [A]	Arlene Soberman [A]
Edward Garcia [A]	David McWater [P]	Nancy Rose Sparrow-Bartow [P]
Rabbi Y. S. Ginzberg [A]	Alexandra Militano [P]	Allen Strouse [A]
Gloria Goldenberg [P]	Ariel Palitz [P]	Elinor Tatum [P]
Herman F. Hewitt [A]	Thomas Parker [A]	Rodney Washington [P]

David Weinberger [A]
Harry Wieder [P]

Samuel Wilkenfeld [A]
Noah Yago [A]

Thomas Yu [P]

Meeting Adjourned



THE CITY OF NEW YORK
 MANHATTAN COMMUNITY BOARD NO. 3
 59 EAST 4TH STREET - NEW YORK, NY 10003
 PHONE: (212) 533-5300 - FAX: (212) 533-3659
 WWW.CB3MANHATTAN.ORG - INFO@CB3MANHATTAN.ORG

Dominic Pisciotta, Board Chair

Jane/John Doe, District Manager

MANAGERIAL PERFORMANCE EVALUATION

EMPLOYEE'S NAME: Jane/John Doe EIN#: _____
 PROGRAM AREA: Community Board 3, Manhattan WORK LOCATION: 59 E. 4th St. NY, NY
 CIVIL SERVICE TITLE: District Manager FUNCTIONAL TITLE: District Manager
 TITLE CODE: _____ RATING PERIOD: July 2009 - June 2010

A. POSITION RESPONSIBILITIES & PERFORMANCE EXPECTATIONS

<p>1. Serves as the administrator of the Community Board office.</p>	<ul style="list-style-type: none"> a. Responsible for assigning to self or staff all such activities necessary to effectively administer the office. b. Coordinates with City agencies and other agencies or companies all service related actions and operations within the district. c. Effectively delegates to staff routine (or otherwise) work such as handling service complaints and delivery as well as dissemination of information about City services and programs. d. Effectively prioritizes service complaints from a very diverse constituency and maintains a system to track these records with support of staff. e. Cooperates with, consults, assists, and advises any public officer, agency, local administrators of agencies, legislative bodies or the borough president with respect to any matter relating to the welfare of the district and its residents. f. Makes recommendations for the hiring of administrative staff, supervises the staff and manages the day-to-day operation of the district office. g. Annual evaluations of staff are conducted by the District Manager and are rated according to the degree that objectives outlined in the employee's tasks and standards have been met. h. Oversees and coordinates efforts of staff, interns, consultants, or volunteers secured for special projects, some of which may require both public and private resources and require coordination. <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: H Rating:</p> </div>
<p>2. Provides support to Board Chairperson, committees, actions of the full board, and Borough President.</p>	<ul style="list-style-type: none"> a. Formulates ideas and recommendations about community needs for consideration by the Committee Chair and Board Members. b. Makes policy recommendations to the Community Board and executes the policy set by the Community Board. c. Acts as liaison between the Community Board and all governmental agencies and the community at large. d. Communicates frequently with the Board Chairperson and Committee Chairpersons on an as needed basis. e. Reports ultimately to the Board Chairperson. f. Communicates with and provides limited support to the Borough President's Office on key community and borough wide initiatives as they relate to the District. g. Objectively conveys samples of the feelings and concerns of the area's residents and businesses to the Board based upon service requests received and by other communication to the office. h. Represents the Board at both agency and community organization meetings/events as District Manager and also when the Board Chairperson and other officers are either not able to attend or is requested by the Chair to attend in his/her place. i. Writes testimony for the Board when required. <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: H Rating:</p> </div>

<p>3. Presides over the District Service Cabinet and, in conjunction with the District Service Cabinet, plans for improved service delivery for the community board by working closely with City agencies.</p>	<ul style="list-style-type: none"> a. Advocates for the Board in front of agency representatives in the District Service Cabinet. b. Acts as the Board's expert on, and pipeline to, technical and administrative information on agency operations in the community. c. Advises Committee Chairs and Board Members on how to effectively request information (via either informal or formal correspondence) from agency representatives and assists with timely follow-up of said requests, including resolutions. d. Determines when it is necessary to escalate issues to higher-level agency representatives beyond those in the District Service Cabinet. e. Communicates requests for Chair or Committee Chairs who wish for a Cabinet official's presence at a meeting. f. Asks an agency representative to appear individually before the Board when dealing with general policy issues. When agency representation is not possible, may convey information and provide the perspective of Cabinet agencies before the Board. g. Uses a cooperative and collaborative relationship with Cabinet members to secure the highest possible levels of service delivery in the community and provides assistance to an agency representative who needs help from the Board. h. Communicates with other District Managers to gain assistance and share information that ultimately benefits Board operations and provides solutions for District issues. <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: H Rating:</p> </div>
<p>4. Administers the internal budget of the community board.</p>	<ul style="list-style-type: none"> a. Manages budget approved by board to provide for operation of Board Office and needs of board within operating budget provided by the City or via donations. b. May solicit donated materials and services in accordance with City regulations. c. Determines appropriate expenditures and practices fiscal discipline to stay within budget. d. Manages contracts for vendors providing Board services. <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: I Rating:</p> </div>
<p>5. Understands the role of and coordinates Community Board involvement in the budget process for the City of New York.</p>	<ul style="list-style-type: none"> a. Communicates with the Office of Management & Budget to correctly present and advocate for district needs as prioritized by Board. b. Collaborates with committee chairs on Individual Budget consult meetings with agencies. Represents Board and leads Group Consultation meetings with agencies. c. Makes recommendations to the Community Board on district priorities for the Capital and Expense Budgets of the City of New York. d. Works for and monitors implementation of priorities, including assisting the overhead agencies with such execution. <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: I Rating:</p> </div>
<p>6. Performs such other functions as are assigned by the Community Board or other provisions of Law.</p>	<p>N/A</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>Importance: L Rating:</p> </div>

Overall
Rating

Importance Index:

H. Highly Important I. Important L. Low Importance

Rating Scale:

5. Exceptional 4. Greatly Exceeds 3. Fully Meets 2. Needs Improvement
1. Unsatisfactory Requirements Requirements

Not Rated or Not Applicable (NR or NA):

Performance cannot be rated due to insufficient time in position or the factor to be rated is not applicable.

C. RATING JUSTIFICATION COMMENTS

Individual ratings above or below 'Fully Meets Requirements' for rated responsibilities must have supporting comments/justifications. (List comments below and identify by Section and number the applicable Responsibility.)

D. COMMENTS/JUSTIFICATIONS FOR OVERALL RATING:

(Include significant factors impacting overall performance level/rating not accounted for elsewhere.)

E. RECOMMENDATIONS/PLANS:

F. EMPLOYEE COMMENTS

(Note: The employee's signature below does not indicate agreement with appraisal-only that it has been communicated to the employee.)

Board Chair's Signature:		District Manager's Signature:	
	July _____		July _____
Board Chair's Signature:		District Manager's Signature:	
	June _____		June _____