



THE CITY OF NEW YORK  
 MANHATTAN COMMUNITY BOARD 3  
 59 East 4th Street - New York, NY 10003  
 Phone (212) 533-5300  
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Alysha Lewis-Coleman, Board Chair

Susan Stetzer, District Manager

**Community Board 3 Liquor License Stipulations for Administrative Approval**

I, \_\_\_\_\_, as a qualified representative of \_\_\_\_\_, located at \_\_\_\_\_, New York, NY agree to the following stipulations:

1.  I will operate a full-service restaurant, specifically a (type of restaurant) \_\_\_\_\_  
 Kitchen open and serving food every night during all hours of operation.
2. My hours of operation will be:  
 Mon \_\_\_\_\_; Tue \_\_\_\_\_; Wed \_\_\_\_\_;  
 Thu \_\_\_\_\_; Fri \_\_\_\_\_; Sat \_\_\_\_\_; Sun \_\_\_\_\_.

(I understand opening is no later than specified opening hour & all patrons are to be cleared from business at specified closing hour)

3.  I will not use outdoor space for commercial use.
  4.  I will operate my sidewalk café no later than \_\_\_\_\_
  5.  I will employ a doorman/security personnel on the following days: \_\_\_\_\_
  6.  I will install soundproofing, \_\_\_\_\_
  7.  I will close any front or rear façade doors and windows at 10:00 P.M. every night or when amplified sound is playing, including but not limited to DJs, live music and live nonmusical performances.  I will have a closed fixed façade with no open doors or windows except my entrance door will close by 10:00 P.M. or when amplified sound is playing, including but not limited to DJs, live music and live nonmusical performances.
  8. I will not have  DJs,  live music,  promoted events,  any event at which a cover fee is charged,  scheduled performances,  more than \_\_\_\_\_ DJs/ promoted events per \_\_\_\_\_,  more than \_\_\_\_\_ private parties per \_\_\_\_\_
  9.  I will play ambient recorded background music only.
  10.  I will not apply for an alteration to the method of operation or for any physical alterations of any nature without first coming before CB 3.
  11.  I will not seek a change in class to a full on-premise liquor license without first obtaining approval from CB 3.
  12.  I will not participate in pub crawls or have party buses come to my establishment.
  13.  I will not have unlimited drink specials, including boozy brunches, with food.
  14.  I will not have a happy hour or drink specials with or without time limitations OR  I will have happy hour and it will end by \_\_\_\_\_.
  15.  I will not have wait lines outside.  I will have a staff person responsible for ensuring no loitering, noise or crowds outside.
  16.  I will conspicuously post this stipulation form beside my liquor license inside of my business.
  17.  Residents may contact the manager/owner at the number below. Any complaints will be addressed immediately. I will revisit the above-stated method of operation if necessary in order to minimize my establishment's impact on my neighbors.
- Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_
18.  I will: \_\_\_\_\_

**I hereby certify that the information provided above is truthful and accurate based upon my personal belief.**

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
 Sworn to this \_\_\_\_\_ day of \_\_\_\_\_ 2018 \_\_\_\_\_  
 Notary Public