

MEMORANDUM

To: Manhattan Community Board 3
From: Amy Yang, 2013-2014 NYC Community Planning Fellow
Date: November 7, 2013
RE: Healthcare Inventory Project Work Plan

//EXECUTIVE SUMMARY

2013-2014 NYC Community Planning Fellow, Amy Yang, has been tasked to evaluate the need for healthcare facilities within Manhattan Community District 3. This work plan will outline the purpose and goals, project deliverables, approach, and timeline of the project.

//CONTENTS

Definitions
Project Description
Purpose & Goals
Deliverables
Approach
Timeline

//DEFINITIONS

HEALTH: A state of complete physical, mental, and social well-being and not merely the absence of disease or infirmity

World Health Organization, 1948

HEALTHCARE FACILITY: A physical space that supports the pursuit of health

Targeted issues: substance abuse, mental health, obesity, HIV/AIDS, primary care, urgent care clinics, and community health clinics

HEALTHCARE ACCESS: The social, financial, and physical ability to pursue health

POPULATION NEED: Deficits in health and the pursuit of health as experienced by residents

RESIDENTS: The population that lives in Community District 3

HEALTHCARE ENVIRONMENT: The physical surroundings and conditions that affects a person's ability to pursue health

PERSONAL HEALTHCARE GEOGRAPHY: The combination of places and infrastructure that a person uses to pursue health

//PROJECT DESCRIPTION

The project seeks to create an inventory of existing healthcare facilities within Community District 3, and to identify the current healthcare needs of the residents living within Community District 3, and any gaps or duplication in healthcare service available. If necessary, potential action steps will be recommended to the board.

//PURPOSE & GOALS

To create an inventory of healthcare facilities within Community District 3

To determine the demand for certain types of healthcare facilities within Community District 3

To evaluate if current facilities meet the current demand, and where demand is unmet or saturated

To identify potential solutions to meet the demand

//DELIVERABLES

The final deliverable will be a report with an inventory of healthcare facilities, an analysis of the current healthcare environment and a proposed action plan to ensure that healthcare facilities meet the needs of the different neighborhoods within Community District 3.

Interim deliverables will include:

1. Presentation updates to the community board on the first Thursday of each month, and
2. Summary of Findings reports at the end of each phase. (See timeline on page 3)

//APPROACH

The project will be broken down into three phases:

1. Literature Review and Assessment
2. Healthcare Resource and Population Needs Analysis
3. Policy Review and Analysis

Phase One: Literature Review and Assessment

Compile existing data and research on healthcare facilities → facility inventory

Review existing data and research on population needs

Identify salient themes

If necessary, identify new data that needs to be collected for Phase Two

Determine if I can collect this data

If I can collect this data, outline methodology

Sources: U.S. Census, ACS, NYSDOH, NYCDOHMH, NYU

Deliverable: Summary of Findings, and facility inventory

Phase Two: Healthcare Resource and Population Needs Analysis

If necessary, collect data as determined by Phase One

Determine spatial relationship between healthcare resources and population needs

Survey development: personal geographies

Compare spatial analysis with personal healthcare geographies

Identify salient themes

Tools: ArcGIS, Caerus Geo

Deliverable: Summary of Findings, including supporting maps

Phase Three: Policy Review and Analysis

Research and compile city, state and national policy on healthcare accessibility
Compare with salient themes found in Phases One and Two
Identify gaps in policy

Sources: TBD

Deliverable: Summary of Findings, including policy recommendation(s)

Final Report

Summary and synthesis of literature review, inventory and assessment, healthcare resources and population needs analysis, and policy review and analysis, including limitations, future implications, and next steps.

//TIMELINE

PHASE ONE

- October: Literature Review and Assessment begins; topic overview
- November 1: Begin compilation of existing data and research on healthcare facilities
→ facility inventory
- November 7: Presentation of Work Plan
- December 1: Begin review of existing data and research on population needs
- December 5: Presentation of Progress on Literature Review and Assessment
- Dec 8-Dec 28: Continuation of Literature Review and Assessment
Will be out of the country during this time
- January 31: Summary of Findings: Literature Review and Assessment, including inventory of healthcare facilities within Community District 3**

PHASE TWO

- February 1: Begin analysis of spatial relationship between healthcare resources and population needs
Begin personal geography survey design with Caerus Geo
- February 6: Presentation of Literature Review and Assessment findings, updated inventory & steps forward
- March 1: Spatial analysis concludes and personal geography survey design finalized
- March 2: Begin personal geography survey implementation
- March 6: Presentation of spatial analysis findings & personal geography survey design
- March 31: Personal geographies survey concludes
- April 1: Begin comparison between spatial analysis and personal geographies
- April 3: Presentation on personal geographies survey findings
- April 30: Summary of Findings: Healthcare Resource and Population Needs Analysis, including supporting maps**

PHASE THREE

- May 1: Presentation of comparison between spatial analysis and personal geographies

May: 2 Begin researching and compiling city, state and national policy on healthcare accessibility
Late May: CPF Final Presentation
May 29: **Summary of Findings: Policy Review and Analysis**

FINAL REPORT

June 5: Presentation of final assessment and recommendations
June 14: **Final Report Submitted to Community Board 3**