NEW YORK CITY DOT

Department of Transportation

POLLY TROTTENBERG, Commissioner

June 24, 2015

Susan Stetzer
District Manager
Community Board 3
59 East 4th Street
New York, NY 10003

Dear Ms. Stetzer:

I am writing to inform you that we have received an application for a bus stop from Yep Tour, Inc. The proposed location is opposite of 132 Madison St east of Mechanic Alley under the Manhattan Bridge. We are asking for comments from the Community Board on this proposed inter-city bus stop within 45 days of the date of this letter (August 8th). Below are the details.

Location Requested: Opposite 132 Madison Street north side of the street between Pike Street and Mechanics Alley

Destination: Philadelphia, PA, Washington, DC, Durham, NC & Atlanta, GA

Number of Pick-Ups: Mon through Sun frequency 1 – 2 hours apart from 6:50 am to 11:00 pm

Number of Drop-Offs: Mon through Sun frequency 1 – 2 hours apart from 1:05 am to 11:55 pm

Current Parking Regulation: Bus stop length 62' for Hong Yun, Inc. and Asian Express Travel, Inc.

Contact: Jeremy Walker
12 Harvard Street
Worcester, MA 01609
yeptourinc@gmal.com
(508) 266-1661

Please let me know if you have any questions. Thank you in advance for your input on this proposed bus stop.

Sincerely,

Luis Sanchez

Luis Sanchez, P.E.
Lower Manhattan Borough Commissioner

NYC Department of Transportation
Office of the Lower Manhattan Borough Commissioner
59 Maiden Lane, New York, NY 10038
T: 212.839.7250 F: 212.839.7147
www.nyc.gov/dot

THE CITY OF NEW YORK
MANHATTAN COMMUNITY BOARD 3

59 East 4th Street - New York, NY 10003
Phone (212) 533 5300 Fax (212) 533-3659
www.cb3manhattan.org info@cb3manhattan.org

Gigi Li, Board Chair

Susan Stetzer, District Manager

[illegible] Transportation Questionnaire

Please return completed questionnaire to info@cb3manhattan.org or fax to 212-533-3659

Today's Date: 7/15/15

Name of Bus Company (corporate name and trade name):

Yep Tour Inc

Location of Proposed Bus Stop:

132 Madison St

NOTE: In addition to completing this questionnaire, please submit the following materials when you come to the CB 3 Transportation Committee meeting.

- ☐ Identification of the existing land uses on both sides of the street for 300 feet (in both directions) from the proposed bus stop. This would include residents, businesses, community facilities such as playgrounds, parks, schools, day care centers, houses of worship, etc.
- ☐ Please bring photographs of your storefront and the street/curbside spot you are applying for, in order to better understand any curb-side regulations on the block.
- ☐ Provide proof of posting (with attached notice) to indicate that you have posted at and around the proposed stop. You must post for at least 7 days before the meeting. (You can bring photo of posted transportation committee notice to the meeting.)
- ☐ Please read the attached sample stipulations form. You will be asked to complete and sign a stipulations form at the Committee meeting.

PROPOSED METHOD OF OPERATION:

What are the scheduled arrival and departure times? See attached

Where will the bus layover? NO

Will a staff person be on duty for every arrival and departure to guide loading/unloading, to have direct contact to dispatch to inform passengers about delays, and to engage in crowd and noise control?

☑ Yes ☐ No

Pollution controls (assist particulate [illegible] emission control technology.)

Are your current buses equipped with pollution controls? ☑ Yes ☐ No

What number of buses have pollution controls? 17

What number of buses do not have pollution controls?

Will all buses purchased in the future be equipped with these pollution controls? ☑ Yes ☐ No

If there is a storefront:

What is the storefront address? [illegible]

What time does the storefront open? 6AM

Is this at bus stop location? ☐ Yes ☑ No

Will storefront accommodate all waiting passengers? ☑ Yes ☐ No

Are there restrooms for passengers? ☑ Yes ☐ No

If there is not a storefront:

Where and how will tickets be sold?

Can you share a storefront or make arrangements to provide restrooms?

Other:

CONTACT INFORMATION:

Applicant's telephone number: [redacted] 508 266 1661

Email: yeptours@gmail.com

Contact Name: Jeremy Walker | Nina Wang

☐ Attorney ☐ Representative ☐ Other President | Operations Manager

Please provide contact information for residents and the Community Board and confirm that if complaints are made, you will act immediately to resolve any problems.

Contact person: Nina Wang

Phone: 508 266 1661

Email: yeptours@gmail.com

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www.cb3manhattan.org - info@cb3manhattan.org

Gigi Li, Board Chair

Susan Stetzer, District Manager

Community Board 3 Designated Bus Stop Permit Stipulations

I, Jeremy Walker, as a qualified representative of Yep Tour Inc (bus company name) with a designated bus stop at 132 Madison St. (address), where they will have curbside loading/unloading operations for their bus route between:

Departure/Arrival cities _____

Number/Days of arrivals: _____

Number/Days of departures: _____

Between the hours of _____ and _____

I agree to the following stipulations for the requested stop:

- ☑ If there is a storefront, it will be available for customers during all times of arrivals/departures at this location: _____
- ☑ Tickets will be sold only online, or at a designated ticket agency, not on the street.
- ☑ Tickets will be sold only for specific boarding times and will not be oversold.
- ☑ Tickets will be sold in assigned boarding order system so that customers will not need to arrive early to jockey for positions.
- ☑ Sidewalk lines will be single file, and only for the next assigned bus.
- ☑ There will be a staff person on duty for every arrival and departure to guide loading /unloading, to have direct contact to dispatch to inform passengers of delays, and to engage in crowd and noise control.
- ☑ Trash bags will be used to collect litter and will be kept in storefront, or will leave with the bus.
- ☑ Staff will routinely clean up the sidewalk by bus stop.
- ☑ Buses will keep to schedules, which will be published online or printed, as much as possible.
- ☑ The number of buses at this stop will not exceed the stated number of buses per hour/per day.
- ☑ All buses purchased in the future will be equipped with diesel particulate filters and use ultra-low sulfur fuels, and will also be equipped with exhaust gas recirculation emission control technology.

Other: _____

Date 7/13/15 Phone Number 508 266 1600

Signed _____

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Gigi Li, Board Chair

Susan Stetzer, District Manager

Residents and Neighbors
居民和鄰居

Yep Tour Inc
(Bus Company Name) （巴士公司的名稱）

Is applying for a designated bus stop at the following location:
正在申請讓以下地點成為一個指定的巴士站：

132 Madison St.
(Street Number and Street Name) （街號和街名）

There will be an opportunity for public comment on:
將會有機會讓公眾表達意見在：

(Day, Date, Address) （星期，日期，地址）

At the COMMUNITY BOARD 3
Transportation Committee Meeting
在第 3 號社區委員會的交通委員會會議
info@cb3manhattan.org- www.cb3manhattan.org

PROPOSED SCHEDULE FOR REQUESTED BUS STOP LOCATION(s)

Location(s) with Address		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
New York, NY to Philadelphia, PA Washington, DC	Pick up(s)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 10:00 PM 11:00 PM (15 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 10:00 PM 11:00 PM (15 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 11:00 PM (13 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 11:00 PM (13 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 10:00 PM 11:00 PM (14 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 10:00 PM 11:00 PM (15 Total)	6:50 AM 8:30 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:15 PM 6:00 PM 7:00 PM 8:00 PM 10:00 PM 11:00 PM (15 Total)
Washington, DC Philadelphia, PA to New York, NY	Drop off(s)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)

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New York, NY to Durham, NC Atlanta, GA	Pick up(s)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)	7:05 PM 8:05 PM 10:05 PM (3 Total)
Atlanta, GA Durham, NC to New York, NY	Drop off(s)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)	6:30 AM 8:15 AM 9:15 AM (3 Total)

PROPOSED SCHEDULE FOR REQUESTED BUS STOP LOCATION(s)

Location(s) with Address		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Washington, DC Philadelphia, PA to New York, NY	Drop off(s)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM (13 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)	1:05 AM 8:55 AM 9:55 AM 10:55 AM 11:55 AM 12:55 PM 1:55 PM 2:55 PM 4:45 PM 6:55 PM 7:55 PM 8:55 PM 9:55 PM 11:55 PM (14 Total)
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