



May 13, 2014

Susan Stetzer  
District Manager  
Community Board 3  
59 East 4<sup>th</sup> Street  
New York, NY 10003

Dear Ms. Stetzer:

I am writing to inform you that we have received an application for a bus stop from Classic Coach & Tours, Inc. The proposed location is in front of 45 Allen Street, on the west side of the street between Grand and Hester Streets. We are asking for comments from the Community Board on this proposed inter-city bus stop within 45 days of the date of this letter (June 30<sup>th</sup>). Below are the details.

- The proposed bus stop location is in front of 45 Allen Street, on the west side of the street between Grand and Hester Streets
- The tour bus operator is Classic Coach & Tours, Inc.
- The proposed location is 106' for MTA bus stop. The stop will be shared by both companies
- There will be 3 pick-ups Monday – Sunday 3:30 pm, 4:30 pm & 10:00 pm and 3 drop-offs Monday – Sunday 6:30 am, 7:00 am and 7:30 pm
- The bus will travel from New York City to Virginia
- The contact is Mr. Jian Rong Zheng: 11900 Milbern Drive Potomac MD, 20854, Phone (301) 971-0348, E-mail: [jianrong3668@yahoo.com](mailto:jianrong3668@yahoo.com)

Please let me know if you have any questions. Thank you in advance for your input on this proposed bus stop.

Sincerely,

Margaret Forgione  
Manhattan Borough Commissioner

MF/gc

cc: B/C L. Sanchez, T. Jassal, C. Chattergoon, Jian Rong Zheng – (Classic Coach & Tours), File



THE CITY OF NEW YORK  
 MANHATTAN COMMUNITY BOARD 3  
 59 East 4th Street - New York, NY 10003  
 Phone (212) 533-5300 - Fax (212) 533-3659  
 www.cb3manhattan.org - info@cb3manhattan.org

Gigi Li, Board Chair

Susan Stetzer, District Manager

**Community Board 3 Bus Stop Designation Questionnaire**

Please return completed questionnaire to [info@cb3manhattan.org](mailto:info@cb3manhattan.org) or fax to 212-533-3659

Today's Date: 06/01/14

Name of Bus Company (corporate name and trade name):

Classic Coach & Tours Inc.

Location of Proposed Bus Stop:

45 Allen Street (West side of Street between Grand and Hester st)

**NOTE:** In addition to completing this questionnaire, please submit the following materials when you come to the CB 3 Transportation Committee meeting.

- Identification of the existing land uses on both sides of the street for 200 feet (in both directions) from the proposed bus stop. This would include residents, businesses, community facilities such as playgrounds, parks, schools, day care centers, houses of worship, etc.
- Please bring photographs of your storefront and the street/curb-side spot you are applying for, in order to better understand any curb-side regulations on the block.
- Provide proof of posting (with attached notice) to indicate that you have posted at and around the proposed stop. You must post for at least 7 days before the meeting. (You can bring photo of posted transportation committee notice to the meeting.)
- Please read the attached sample stipulations form. You will be asked to complete and sign a stipulations form at the Committee meeting.

**PROPOSED METHOD OF OPERATION:**

What are the scheduled arrival and departure times? \_\_\_\_\_

Arrival times: 6:30am 7:00am 7:30pm

Departure times: 3:30pm 4:30pm 10:00pm

Where will the bus layover? The bus will be park at 319 Bond St  
Brooklyn, NY 11231

Will a staff person be on duty for every arrival and departure to guide loading/unloading, to have direct contact to dispatch to inform passengers about delays, and to engage in crowd and noise control?

Yes  No

**Pollution controls** (diesel particulate filters and ultra-low sulfur fuels; exhaust gas recirculation emission control technology.)

Are your current buses equipped with pollution controls?  Yes  No

What number of buses have pollution controls? 0

What number of buses do not have pollution controls? 3

Will all buses purchased in the future be equipped with these pollution controls?  Yes  No

**If there is a storefront:**

Is this at bus stop location?  Yes  No

Will storefront accommodate all waiting passengers?  Yes  No

Are there restrooms for passengers?  Yes  No

What time does the storefront open? 10am

**If there is not a storefront:**

Where and how will tickets be sold? \_\_\_\_\_

Can you share a storefront or make arrangements to provide restrooms? \_\_\_\_\_

Other: \_\_\_\_\_

**CONTACT INFORMATION:**

Applicant's telephone number: 973-545-6326

Email: jianrong3668@yahoo.com

Contact Name: Jian Rong Zheng

Attorney  Representative  Other \_\_\_\_\_

Please provide contact information for residents and the Community Board and confirm that if complaints are made, you will act immediately to resolve any problems.

Contact person: Jian Rong Zheng

Phone: 973-545-6326

Email: jianrong3668@yahoo.com