



Department of Transportation

JANETTE SADIK-KHAN, Commissioner

August 13, 2013

Susan Stetzer  
District Manager  
Community Board 3  
59 East 4<sup>th</sup> Street  
New York, NY 10003

Dear Ms. Stetzer:

I am writing to inform you that we have received an application for a bus stop from Asian Express Travel, Inc. The proposed location is on the west side of Pike Street at Henry Street. We are asking for comments from the Community Board on this proposed inter-city bus stop within 45 days of the date of this letter (August 13, 2013). Below are the details.

- The stop would be in front of the DEP facility on the west side of Pike Street at Henry Street. The address is 30 Pike Street.
- The bus operator is Asian Express Travel, Inc.
- The curb regulations are for a fire hydrant, followed by Alternative Side of the Street parking (11AM to 1:30PM Mon & Thurs) and then free parking and then the M15 bus stop. Because of existing fire hydrant at the beginning of the block, we will lose only 2 parking spaces. The bus stop will be 72' long.
- There will be 4 Pickups (8:30, 9:30 AM; 1:30, 6:30 PM) and 4 Drop-offs (4:45, 5:45, 9:45 PM; 2:45 AM) daily
- The bus will travel from New York City to Bethlehem, PA.
- The contact is Mr. Phil Chan, 32 Cottonwood Lane, Westbury, NY 11590, 347-542-3735, [88baccarat@gmail.com](mailto:88baccarat@gmail.com)

Please let me know if you have any questions. Thank you in advance for your input on this proposed bus stop.

Sincerely,

Luis Sanchez, P.E.  
Lower Manhattan Borough Commissioner

cc: T. Jassal, S. Sanagavarapu



THE CITY OF NEW YORK  
MANHATTAN COMMUNITY BOARD 3

59 East 4th Street - New York, NY 10003  
Phone (212) 533-5300 - Fax (212) 533-3659  
www.cb3manhattan.org - info@cb3manhattan.org

Gigi Li, Board Chair

Susan Stetzer, District Manager

**Community Board 3 Bus Stop Designation Questionnaire**

Today's Date: September 10th, 2013

Name of Bus Company (corporate name and trade name):

Asian Express travel Inc. Charter by 88 Baccarat Tour Inc.

Location of Proposed Bus Stop:

30 Pike Street, NYC, NY 10002

**NOTE: In addition to completing this questionnaire, please submit the following materials when you come to the CB 3 Transportation Committee meeting.**

- Identification of the existing land uses on both sides of the street for 200 feet (in both directions) from the proposed bus stop. This would include residents, businesses, community facilities such as playgrounds, parks, schools, day care centers, houses of worship, etc.
- Please bring photographs of your storefront and the street/curbside spot you are applying for, in order to better understand any curb-side regulations on the block.
- Provide proof of posting (with attached notice) to indicate that you have posted at and around the proposed stop. You must post for at least 7 days before the meeting. (You can bring photo of posted transportation committee notice to the meeting.)
- Please read attached stipulations. You will be asked to sign stipulations at the Committee meeting.

**PROPOSED METHOD OF OPERATION:**

What are the scheduled arrival and departure times? Daily departure time as 08:30am, 09:30am  
01:00pm & 0630pm, Return drop off time depends on traffic approximately 04:45pm, 05:45pm

09:45am & 2:45am

Where will the bus layover? Bus is being parked at 699 Columbia Street, Brooklyn, NY 11231  
when not in use. Bus will only arrive at proposed stop for minutes of pickup and drop off.  
Since tickets already been sold to patrons, there will be no waiting around for passengers.

Will a staff person be on duty for every arrival and departure to guide loading/unloading, to have direct contact to dispatch to inform passengers about delays, and to engage in crowd and noise control?  
 Yes  No

**Pollution controls** (diesel particulate filters and ultra-low sulfur fuels; exhaust gas recirculation emission control technology.)

Are your current buses equipped with pollution controls?  Yes  No

What number of buses have pollution controls? All

What number of buses do not have pollution controls? None

Will all buses purchased in the future be equipped with these pollution controls?  Yes  No

**If there is a storefront:**

Is this at bus stop location?  Yes  No

Will storefront accommodate all waiting passengers?  Yes  No

Are there restrooms for passengers?  Yes  No

What time does the storefront open? \_\_\_\_\_

**If there is not a storefront:**

Where and how will tickets be sold? Bus return trip and telephone reservations and tickets  
will be issued upon bus boarding.

Can you share a storefront or make arrangements to provide restrooms? In progress

Other: \_\_\_\_\_



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**Community Board 3 Designated Bus Stop Permit Stipulations**

I, Philip Chan (88 Baccarat Tour Inc), as a qualified representative of Asian Express Travel Inc (bus company name) with a designated bus stop at 30 Pike Street, NYC, NY 10002 (address), where they will have curbside loading/unloading operations for their bus route between:

Departure/Arrival cities Chinatown NYC / Sands Casino of Bethlehem PA  
 Number/Days of arrivals: 4 times / Daily  
 Number/Days of departures: 4 times / Daily  
 Between the hours of 08:30am and 02:45am

I agree to the following stipulations for the requested stop:

- If there is a storefront, it will be available for customers during all times of arrivals/departures
- Tickets will be sold only online, or at a designated ticket agency, not on the street.
- Tickets will be sold only for specific boarding times and will not be oversold.
- Tickets will be sold in assigned boarding order system so that customers will not need to arrive early to jockey for positions.
- Sidewalk lines will be single file, and only for the next assigned bus.
- There will be a staff person on duty for every arrival and departure to guide loading / unloading, to have direct contact to dispatch to inform passengers of delays, and to engage in crowd and noise control.
- Trash bags will be used to collect litter and will be kept in storefront, or will leave with the bus.
- Staff will routinely clean up the sidewalk by bus stop.
- Buses will keep to schedules, which will be published online or printed, as much as possible.
- The number of buses at this stop will not exceed the stated number of buses per hour/per day.
- All buses purchased in the future will be equipped with diesel particulate filters and use ultra-low sulfur fuels, and will also be equipped with exhaust gas recirculation emission control technology.

Other: \_\_\_\_\_

Date September 10th,2013 Phone Number 347-839-9260

Signed \_\_\_\_\_



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Gigi Li, Board Chair

Susan Stetzer, District Manager

## Residents and Neighbors 居民和鄰居

**Asian Express travel Inc**

(Bus Company Name) (巴士公司的名稱)

**Is applying for a designated bus stop at the following location:**  
正在申請讓以下地點成為一個指定的巴士站:

**30 Pike Street, NYC, NY 10002**  
(Street Number and Street Name) (街號和街名)

**There will be an opportunity for public comment on:**  
將會有機會讓公眾表達意見在:

University Settlement, Speyer Hall  
Tuesday, 9/10/2013, 184 Eldridge Street,  
(Day, Date, Address) (星期, 日期, 地址)

**At the COMMUNITY BOARD 3**

**Transportation Committee Meeting**  
在第 3 號社區委員會的交通委員會會議

**[info@cb3manhattan.org](mailto:info@cb3manhattan.org) - [www.cb3manhattan.org](http://www.cb3manhattan.org)**

