



August 23, 2013

Susan Stetzer
District Manager
Community Board 3
59 East 4th Street
New York, NY 10003

Dear Ms. Stetzer:

I am writing to inform you that we have received an application for a bus stop from A&W, Inc. The proposed location is at 9 Chatham Square. We are asking for comments from the Community Board on this proposed inter-city bus stop within 45 days of the date of this letter (by October 7, 2013). Below are the details.

- The stop would be at 9 Chatham Square.
- The bus operator is A&W Tours, Inc.
- There will be 8 pickups (8:30 AM-11PM) and 8 drop-offs (4:30PM to 7AM) daily
- There is an existing bus stop for Victoria's Tours, which is 107' long. The two operators will share this stop as their schedules do not create conflicts. As a reminder, Victoria's Tours operates 11 pickups and 11 drop-offs daily.
- The bus will travel from New York City to Bethlehem, PA.
- The contact is Mr. Jayson Chen, 991 Station Rd, Bellport, NY 11713, 88baccarat@gmail.com, (347) 702-3322

Please let me know if you have any questions. Thank you in advance for your input on this proposed bus stop.

Sincerely,

Luis Sanchez, P.E.
Lower Manhattan Borough Commissioner

cc: T. Jassal, S. Sanagavarapu



THE CITY OF NEW YORK
MANHATTAN COMMUNITY BOARD 3

59 East 4th Street - New York, NY 10003
Phone (212) 533-5300 - Fax (212) 533-3659
www.cb3manhattan.org - info@cb3manhattan.org

Gigi Li, Board Chair

Susan Stetzer, District Manager

Community Board 3 Bus Stop Designation Questionnaire

Today's Date: 8/30/13

Name of Bus Company (corporate name and trade name):
A+W TOUR INC

Location of Proposed Bus Stop:
9 CHATHAM SQ, New York, NY 10038

NOTE: In addition to completing this questionnaire, please submit the following materials when you come to the CB 3 Transportation Committee meeting.

- Identification of the existing land uses on both sides of the street for 200 feet (in both directions) from the proposed bus stop. This would include residents, businesses, community facilities such as playgrounds, parks, schools, day care centers, houses of worship, etc.
- Please bring photographs of your storefront and the street/curbside spot you are applying for, in order to better understand any curb-side regulations on the block.
- Provide proof of posting (with attached notice) to indicate that you have posted at and around the proposed stop. You must post for at least 7 days before the meeting. (You can bring photo of posted transportation committee notice to the meeting.)
- Please read attached stipulations. You will be asked to sign stipulations at the Committee meeting.

PROPOSED METHOD OF OPERATION:

What are the scheduled arrival and departure times? Departure: 8³⁰A, 9³⁰A, 10³⁰A, 1^{PM}, 7^{PM}, 8³⁰PM, 9³⁰PM, 11^{PM}. Arrival: 4³⁰P, 5³⁰P, 6³⁰P, 9^{PM}, 3^{AM}, 4³⁰AM, 5³⁰AM, 7^{AM}

Where will the bus layover? We don't anticipate the need for layovers because buses arrive ontime for passenger loading.

Will a staff person be on duty for every arrival and departure to guide loading/unloading, to have direct contact to dispatch to inform passengers about delays, and to engage in crowd and noise control?

Yes No

Pollution controls (diesel particulate filters and ultra-low sulfur fuels; exhaust gas recirculation emission control technology.)

Are your current buses equipped with pollution controls? Yes No

What number of buses have pollution controls? 4

What number of buses do not have pollution controls? 0

Will all buses purchased in the future be equipped with these pollution controls? Yes No

If there is a storefront: N/A.

Is this at bus stop location? Yes No

Will storefront accommodate all waiting passengers? Yes No

Are there restrooms for passengers? Yes No

What time does the storefront open? _____

If there is not a storefront:

Where and how will tickets be sold? All via phone reservations,

Can you share a storefront or make arrangements to provide restrooms? Yes, we

are in the process of arranging restroom usage for patrons.

Other: _____



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Community Board 3 Designated Bus Stop Permit Stipulations

I, Jayson Chen, as a qualified representative of
ATW TOUR INC (bus company name) with a designated bus
 stop at 9 CHATHAM SQ (address), where they will have curbside
 loading/unloading operations for their bus route between:

Departure/Arrival cities NYC -> Bethlehem, PA

Number/Days of arrivals: 7 days a week

Number/Days of departures: 7 days a week

Between the hours of 8AM and 730AM (following day)

I agree to the following stipulations for the requested stop:

- If there is a storefront, it will be available for customers during all times of arrivals/departures
- Tickets will be sold only online, or at a designated ticket agency, not on the street.
- Tickets will be sold only for specific boarding times and will not be oversold.
- Tickets will be sold in assigned boarding order system so that customers will not need to arrive early to jockey for positions.
- Sidewalk lines will be single file, and only for the next assigned bus.
- There will be a staff person on duty for every arrival and departure to guide loading / unloading, to have direct contact to dispatch to inform passengers of delays, and to engage in crowd and noise control.
- Trash bags will be used to collect litter and will be kept in storefront, or will leave with the bus.
- Staff will routinely clean up the sidewalk by bus stop.
- Buses will keep to schedules, which will be published online or printed, as much as possible.
- The number of buses at this stop will not exceed the stated number of buses per hour/per day.
- All buses purchased in the future will be equipped with diesel particulate filters and use ultra-low sulfur fuels, and will also be equipped with exhaust gas recirculation emission control technology.

Other: _____

Date 8/30/13 Phone Number 347 702-3322

Signed [Signature]