

# FY 2021 Borough Budget Consultations

## Manhattan - Department of Education

Meeting Date 9/13/2019

### AGENDA ITEM 1 : General Agency Funding Discussion:

The purpose of holding the Borough Budget Consultations is to provide Community Boards with important information to assist in drafting their statement of District Needs and Budget Priorities for the upcoming fiscal year. As you know, Community Board Members are volunteers who may not be familiar with the budget process and how agencies' programs are funded. At the same time, Community Board members are very knowledgeable about local service needs.

This year's Manhattan agendas have three sections:

I. Agencies begin the consultation with a presentation of their goals, funding decision process, and highlights of their funding needs.

II. Then, the agenda continues with Community Boards asking about specific program funding.

III. Lastly, the agendas include Boards' requests on district-specific budget questions. We request that the agency respond in writing, but have any further discussions on these items with the Community Boards outside of the consultation.

For the first section, please present on the four topics below for 10-15 minutes at the beginning of our Consultation. Also, please provide written responses or even a PowerPoint presentation that we can use to fully and accurately educate our Board Members.

1. What are your priorities and operational goals for FY20 and projected priorities and operational goals for FY21?

2. What are the current proposed FY20 and FY21 service and operational goals and proposed funding?

3. Which programs is the agency adding, dropping, or changing for FY20 and projected for FY21?

4. What are your benchmarks for new and existing programs and what are your benchmarks/key performance indicators for measuring success?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

### AGENCY RESPONSE:

### MEETING NOTES:

### COMMENTS:

### NOTES:

### AGENDA ITEM 2 : Diversity - School Diversity Advisory Group

The Mayor and Chancellor recently announced the adoption of 62 out of 67 recommendations from the School Diversity Advisory Group.

One of the goals adopted was to ensure that all students from different backgrounds who would now be in school together would feel honored and welcome in what may feel like a new school environment.

1. What new programs will be implemented in FY 2020 and FY 2021 to address the social-emotional needs of students described in this goal?

1A. What funding has been allocated to these programs?

1B. What funding is needed for the full implementation of these programs?

2. What new programs will be implemented in FY 2020 and FY 2021 to address anticipated additional enrichment and/or remedial services for the students described in this goal?

2A. What funding has been allocated to these programs?

2B. What funding is needed for the full implementation of these programs?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting

**AGENCY RESPONSE:**

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 3 : Diversity - School Diversity Grant Program**

The Mayor and Chancellor recently announced the award of additional funds to selected Community School Districts from the School Diversity Grant Program, bringing the total of such grants to \$2 Million.

1. Will the pool of funding for the School Diversity Grant Program be expanded in FY 2021?

2. What criteria are used to evaluate requests for funding under the previous or future iterations of the School Diversity Grant Program?

3. What funding will be available to implement diversity and equity goals already adopted by Manhattan CSDs 1 and 3 (and Brooklyn CSD 15), who acted before the School Diversity Grants were awarded?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting

**AGENCY RESPONSE:**

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 4 : Specialized High Schools - Discovery Program**

What funding is allocated to the Discovery Program for admissions to the 8 Specialized High Schools in each of FY 2019, 2020 and anticipated for 2021?

1. Please break down the funding allocated to the Discovery Program by Borough.
2. Please provide detail as to the amount of funding each year by category – e.g. for Personnel, OTPS or other uses.
3. Please indicate the funding stream(s) from which the funding for the Discovery Program is drawn.

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 5 : High School Admissions - Diversity and Equity**

What programs are available to assist students to gain admission to screened high schools other than the Specialized High Schools?

For each such program, please provide the following details:

1. Please break down the funding allocated to each program.
2. Please break down the funding allocated by Borough.
3. Please provide detail as to the amount of funding each year by category – e.g. for Personnel, OTPS or other uses.

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 6 : STEAM High Schools**

What funding would be needed to add the capacity in at least half of the existing Manhattan (non-Specialized) high schools to offer all of the following STEM Advanced Placement Courses (i.e. AP Calculus AB; AP Calculus BC; AP Chemistry; AP Physics; AP Physics C; AP Biology)?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

**MEETING NOTES:****COMMENTS:****NOTES:****AGENDA ITEM 7 : Parent Coordinators**

1. What funding or other resources would be needed to ensure that Parent Coordinators are not assigned tasks such as lunch-time/recess supervision or ministerial/clerical office functions such as photocopying so that they can devote more of their time to objectives and initiatives relating to parent engagement, enrollment support and community-building?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

The staffing and assignment of staff within an individual school is up to the principal, and as such this is an issue that should be addressed with the office of each superintendent -- specifically the Family Leadership Coordinators (FLCs). We are happy to connect the Community Boards with FACE (the Office of Family and Community Empowerment) to discuss this issue further.

**MEETING NOTES:****COMMENTS:****NOTES:****AGENDA ITEM 8 : School Nurses**

Many schools lack a full-time nurse or must share a nurse among other schools. One cause to which this shortage is attributed is the practice of certain school nurses being employees of the DoE, while others are employees of the Department of Health and Mental Hygiene, whose pay scales are reported to be different.

With respect to this issue, please:

1. Confirm whether DoE has data concerning any disparity in compensation between school nurses employed by the two agencies.
2. Provide an estimate of the funding needed to hire all school nurses at the higher-compensated rate as a means of attracting additional nurses for complete coverage.

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

Staffing of individual schools is up to the discretion of the principal.

As noted, nurses employed directly by the DOE are members of UFT, while nurses employed by DOHMH are members of DC37. Differences in their compensation are a result of differences in those union contracts, which must be negotiated between the union and the city.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 9 : High School Directory**

The high school directory for students applying during the 2019-20 school year has been significantly reduced in size, with the bulk of the information concerning high school offerings and admissions requirements available only online.

With respect to this process:

1. What total savings has been achieved through this transition?
2. What additional provision has been implemented to make computers with WiFi / internet access available to families that do not have such access at home?
3. What funding would be required to ensure that all families approaching the high school process have meaningful access to the internet-based information?
4. Does DoE contemplate a similar transition for Middle School or Elementary School directories?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 10 : ADA-Compliant Renovations and Improvements**

The Mayor and Chancellor announced in 2018 the inclusion of funds in the now-current Capital Plan to increase the number of schools that will be either ADA-Compliant or at which reasonable accommodations will become available.

1. What Manhattan schools will be targeted for renovations or improvements under this funding allocation?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

(SCA):

The list of schools identified to receive accessibility upgrades are still currently under review. When available, this information will be published in our Five Year Capital Plan which can be found on the SCA's website at <http://www.nycsca.org/Community/Capital-Plan-Reports-Data>.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 11 : Capacity and Enrollment - Overcrowding**

1. Please provide a list by Community School District in Manhattan, drawn from the most recent data available, of the schools that were more than 10% beyond their rated capacities (excluding one-year aberrations).

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 12 : New Construction and Renovations**

Please provide a list that identifies by location, Community School District and type of school:

1. All new seats in Manhattan completed and ready for service in FY 2020.
2. All new seats in Manhattan under construction or renovation in FY 2020 and anticipated for 2021.
3. All new seats in Manhattan in the design or planning process (exclusive of re-purposing existing seats for a different grade):
4. For each, please provide a link to the appropriate portion of the relevant Capital Plan that provides details of the funding for each project.

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

(SCA):

This September, we opened a District 2 Pre-K Center at 606 West 57th Street with 72 seats as well as a District 2 Pre-K Center at 355 East 76 Street with 180 seats.

We have three projects in different phases of the planning process: A P.S. located at 28-42 Trinity Place, a P.S. located at 2 Hudson Square and a P.S./I.S. located at West 30th Street and 11th Avenue.

The information for all projects can be found in the Capital Plan posted on our website at <http://www.nycsca.org/Community/Capital-Plan-Reports-Data>.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 13 : Capacity and Enrollment - Class Size**

What programs and associated funding (other than rezonings) is needed (with respect to Manhattan schools) to:

1. Alleviate class sizes significantly above the respective contractual limits (excluding one-year aberrations)?
2. Encourage enrollment in chronically under-enrolled schools?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

**AGENCY RESPONSE:**

Programs and solutions to address both under- and over-enrollment are multivariate and can include marketing strategies, school design processes, and programmatic additions. These questions are best discussed in-person and we are happy to discuss more specific examples on a case-by-case basis.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 14 : Capacity and Enrollment - Parity with Charter Schools**

Certain Charter School networks have resources to produce high-quality marketing materials that are used to solicit families to enroll, including four-color brochures, state-of-the-art websites, and the ability to rent geographically targeted lists of public school families and conduct mass mailings.

1. What programs and associated funding or other resources will be made available to assist traditional public schools, including those chronically under-enrolled as well as those co-located with Charter Network schools, to solicit and retain enrollment?
2. What is the cost to a traditional public school (payable either to the DoE or to a private fulfillment vendor) to obtain access to the same types of geographically targeted lists of public school families to conduct mass mailings?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

## **AGENCY RESPONSE:**

The Division of Community Empowerment, Partnerships, and Communications is designing a marketing/recruitment toolkit in collaboration with the Office of Student Enrollment. Our goal is to empower schools to improve their marketing and recruitment practices, create strong community partnerships, and increase enrollment.

We are designing the toolkit for principals, with action items for school staff, parent leaders, and community groups. The toolkit will include a marketing assessment and guidelines for schools to enhance outreach materials, implement recruitment strategies, and engage the school community. All schools will be able to access the toolkit through the DOE website InfoHub. This toolkit will include information about resources that can be accessed within existing school budgets, and those that might require additional funding.

Additionally, we have an announcement upcoming soon that will address these questions further - which we will be sure to disseminate to the Community Boards.

## **MEETING NOTES:**

### **COMMENTS:**

### **NOTES:**

## **AGENDA ITEM 15 : Capacity and Enrollment - Mid-Year Transfers**

Will the DoE provide any supplemental funding to any school in FY 2020 or FY 2021 that receives transfers of students after the close of the registers as of October 31?

1. Is there a number of students who transfer into a school after October 31 at or above which additional funding will be made available?
2. What funding would be required to provide each school that receives post-October 31 transfers a pro-rata share of that student's Fair Student Funding allocation for the balance of the school year?
3. What funding would be required to provide each school that receives post-October 31 transfers of students with IEPs a pro-rata share of that student's total Fair Student Funding allocation for the balance of the school year?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

## **AGENCY RESPONSE:**

Information as to the October 31/December 31 register snapshots may be found in the Fair Student Funding guide posted on the DOE's Infohub.

October 31 is the traditional high point of registers for schools and is therefore used as the snapshot date. Where schools experience significant documented growth in pupil counts after October, they may contact field staff for assistance, who can allocate additional funding if deemed necessary.

## **MEETING NOTES:**

### **COMMENTS:**

### **NOTES:**

## **AGENDA ITEM 16 : Programs for Students in Foster Care**

Last year DoE summarized the collaboration with the Administration for Children’s Services regarding programs and resources to support children in Foster Care.

Please provide an update on these collaborations, including the following:

1. What specific funding is used to provide these programs and supports?
2. From what funding streams are the funds for these programs and resources derived?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

### **AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

### **MEETING NOTES:**

#### **COMMENTS:**

#### **NOTES:**

## **AGENDA ITEM 17 : Support for Homeless Students**

The FY 2020 budget as announced by the Mayor and the City Council Speaker included the addition of 285 Social Workers for our public schools. With respect to those new Social Workers:

1. Is the funding for those positions baselined?
2. How many of them will tasked with devoting at least a significant portion of their professional time to meeting the needs of students who are homeless, residing in Shelters, “doubled-up” or otherwise in transient or uncertain housing facilities?
3. What additional funding is needed to meet the needs of students in such housing conditions and to liaise effectively with counterparts at the Department of Homeless Services or other City Agencies?

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

### **AGENCY RESPONSE:**

Funding for these 285 Social Workers is baselined. The 285 position count includes the baselining of 116 Bridging the Gap Social Workers, who are placed in schools with high populations of homeless students. While those 116 are specifically intended for schools with high homeless populations, all social workers are expected to serve the students in their schools regardless of housing status.

### **MEETING NOTES:**

#### **COMMENTS:**

#### **NOTES:**

## **AGENDA ITEM 18 : Homeless Students - Additional Needs**

Last year DoE provided information concerning McKinney-Vento funding to support students in temporary housing situations which is designed to follow and support the student as she/he moves to different facilities.

Please provide an update on how this funding is being used for FY 2020 and anticipated for FY 2021

1. Please share any top-line evaluations or recommendations for changing to the manner in which this funding is used or should be changed/adjusted.
2. Please provide a summary of additional unmet needs and any estimate of the cost to develop and implement a program to address them.
3. Please provide a separate summary of services and funding available for students housed in hotel shelters, and any separate or additional programs and resources available to support such students.

Please provide a written response and include this in the topics to be discussed live at the Budget Consultation Meeting.

### **AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

### **MEETING NOTES:**

#### **COMMENTS:**

#### **NOTES:**

## **AGENDA ITEM 19 : Dual Language - Dual Immersion Programs**

During Town Hall meetings in the 2018-19 school year, the Chancellor emphasized the importance of dual language instruction for all students, not just those who are ELLs or otherwise in need of remedial assistance.

1. What if any changes in the amount or allocation of funding to support dual language instruction (whether categorized as remedial or enrichment or in some other way) have been made for FY 2020 and are in development or process for FY 2021?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

### **AGENCY RESPONSE:**

The Division of Multilingual Learners will work collaboratively with highly renowned experts in the field of Bilingual Education in order to develop a comprehensive support plan for bilingual education programs throughout the city. This will include a focus on growing, expanding and sustaining bilingual education programs in order to increase the number of ELLs served through this program model and increase continuity across grade level spans across districts. Specific attention will be paid to the home language arts component for languages that meet the threshold to establish programs. This funding is allocated through the Central Title III spending plan.

### **MEETING NOTES:**

#### **COMMENTS:**

#### **NOTES:**

## **AGENDA ITEM 20 : Arts Education**

At our Consultation regarding FY 2020, DoE advised that there is no separate funding stream dedicated to providing arts instruction.

Please provide an update as to whether:

1. A dedicated arts instruction line item has been requested (whether or not granted).
2. A decision has been made not to seek a dedicated arts instruction line item.

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

### **AGENCY RESPONSE:**

Recommendations about the permanent base-lining of arts funding will be included in the pending Arts Education Strategic plan, which has not yet been released or approved.

On a parallel track, the DOE releases a SAM (School Allocation Memorandum) annually with a recommended per capita arts allocation. Please see the SAM for “Arts Supplemental Funding through Fair Student Funding” at:  
[https://www.nycenet.edu/offices/finance\\_schools/budget/DSBPO/allocationmemo/fy19\\_20/fy20\\_docs/fy2020\\_sam003.htm](https://www.nycenet.edu/offices/finance_schools/budget/DSBPO/allocationmemo/fy19_20/fy20_docs/fy2020_sam003.htm)

Please note that this is not a dedicated or restricted arts budget line, but rather a recommendation of per capita arts expenditures.

### **MEETING NOTES:**

#### **COMMENTS:**

#### **NOTES:**

## **AGENDA ITEM 21 : 3-K**

With respect to the implementation of 3-K in Manhattan:

1. What funding will be needed to implement fully the 3-K program in Manhattan?
2. When will full implementation of 3-K be achieved?
3. Has DoE estimated the funding necessary to eliminate any disparity between compensation for 3-K teachers who are DoE employees vs teachers who are employees of non-profit service providers?
  - 3A. If so, what funding would be required to close that disparity?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

### **AGENCY RESPONSE:**

The estimated cost of citywide 3-K is approx \$700m. Our goal is to bring 3-K to all communities in Fall of 2021, with the support of state and federal partners. On July 9, 2019, the Mayor and City Council Speaker announced a tentative contract agreement between early childhood providers, District Council 1707 Local 205, and the Day Care Council of New York. The agreement provides a pathway to pay parity between certified early childhood education teachers and entry-rate

Department of Education salaries by October 2021. The agreement includes increased compensation for non-certified teachers and support staff, and health care cost reductions. This agreement will serve as a model for compensation for remaining certified early childhood education providers.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 22 : Remediating Toxins Within Schools**

Recent news reports described a new process for evaluating the presence of lead contamination due to lead paint in schools. Previous years included programs to mitigate other potential toxins, such as lead in drinking water, PCBs in various building materials, use of No. 6 fuel oil, and other toxins.

With respect to these efforts:

1. Is all funding necessary to detect and remediate the presence of toxins in place for FY 2020 and anticipated for FY 2021?
2. How long an inspection and remediation process is anticipated for the currently known toxins?
3. How much additional funding would be required to accelerate the completion of detection and remediation by one full school year?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

Inspection and remediation is an ongoing process. The DOE and the SCA have strict protocols that safely manage all work that disturbs hazardous material. We will follow up on the funding for these remediation processes, as it is shared between the Division of School Facilities (DSF) and the SCA.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 23 : Special Education Compliance**

What programs and associated funding is available to track whether mandated (e.g. IEP-required) Special Education Services are being provided to each associated student?

1. From what funding stream are such programs funded?

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 24 : Diversity - Implicit Bias Training**

1. With respect to the roll-out of implicit bias training, for each Community School District in Manhattan, please provide a list of those schools:

1A. Whose principals and assistant principals have completed the training;

1B. The majority of whose faculty has completed the training;

1C. The majority of whose staff has completed the training.

2. What funding has been allocated for the roll-out of implicit bias training for FY 2020 and FY 2021.

Due to time limitations at the Budget Consultation meeting, we request only a detailed written answer to this question.

**AGENCY RESPONSE:**

The DOE will follow up on this inquiry once information from the content office has been received.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 25 : Recommended Priorities for Community Board Budget Advocacy**

1. What expense or capital needs would DoE or SCA recommend or encourage Community Boards to list as Budget Priorities or advocate be funded or expanded in FY 2021?

**AGENCY RESPONSE:**

The DOE will discuss this question in our in-person consultation, and can follow up on any additional questions in writing.

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**

**AGENDA ITEM 26 : District Specific Questions**

[CB7]: 1. What funding will be available to implement diversity and equity goals already adopted by Manhattan Community

School Districts 1 and 3 (and/or Brooklyn CSD 15), who took action and adopted admissions policies without having received a School Diversity Grant?

1A. Will CSDs 1 or 3 be eligible for a School Diversity Grant to aid in planning or implementation of the admissions policies or expenses anticipated in accommodating students affected by the implementation of diversity and equity goals?

**AGENCY RESPONSE:**

**MEETING NOTES:**

**COMMENTS:**

**NOTES:**