

**Business Development Committee Meeting Minutes - CB 12 Manhattan
Feb 23, 2015 - 7pm**

Attendance: Jason Miller, Chair; Maurice Owen-Michaane; Felipe Wityk Sánchez; Rud Morales

Absent: Christopher Smith, Richard Allman; Martin Restituyo

Meeting called to order at 7:15pm by Chairman Miller

- Chair Miller welcomes everyone
- **Small Business Forum - Finalization of details**
 - As a committee we finalized the date/times for the forum, and agreed on 3/3/15 and the event would take place at Isabella Center from 10am to 2pm – venue confirmed!
 - Maurice distributed the draft flyer of the event to the committee and to the Chair for approval
 - Felipe agreed to reach out to the Columbia University Small Business organization to get them to participate, as well as Accion
 - Rud volunteered to provide food/beverages if needed at the event
 - Jason asked Maurice to email Ebenezer regarding reaching out to the City agencies
 - Jason would reach out to confirm several other panelists as well
 - Discussion ensued for about 45mins regarding the details and logistics of the forum
- **Meeting adjourned at 825pm**