



CITY OF NEW YORK

MANHATTAN COMMUNITY BOARD 10

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Chairman

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District Manager

1 March 2, 2011

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Rules of Order for the Public at Community Board 10 Meetings

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5 1. All Community Board Meetings shall be conducted pursuant to New York State Public
6 Officers Law, the New York City Charter and any other applicable laws. The Community
7 Board's By-Laws shall govern meetings where they do not conflict with applicable laws.
8 Robert's Rules of Order shall govern meetings where they do not conflict with applicable laws
9 and the By-Laws.

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11 2. All community board members shall be provided a reasonable opportunity to address the
12 Community Board (the "Board") on any matter of the Board or any matter that pertains to the
13 Board's mission.

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15 3. During General Board Meetings, members of the public may be allowed to speak during
16 the portion of the meeting designated as "Community First." Subject to any modifications and
17 guidelines established by the Chair of the Community Board (the "Chair"), or his or her
18 designee, each public speaker shall sign in and give a brief description of what he/she will
19 comment upon prior to speaking. Public speakers will be allotted a time limit of two (2) minutes
20 each commencing from the beginning of the speaker's remarks. Time cannot be shared or
21 allotted to other speakers. If the Chair, or his or her designee, determines that there is not
22 sufficient time at the meeting, the "Community First" period or a portion thereof may be deferred
23 to either the end of the General Board meeting or the beginning of the next General Board
24 meeting.

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26 4. During General Board Meetings and Committee Meetings (collectively, "Board
27 Meetings") and outside of "Community First" portions of meetings, members of the public may
28 ask questions and comment upon agenda items only when recognized by the Chair, the
29 Committee Chair, or their designee.

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31 5. At all times, all Board members and members of the public shall conduct themselves in a
32 courteous, professional and orderly manner. **Obscene, threatening or harassing language,
33 slander, threats of violence, personal attacks of any kind or offensive comments that target
34 or disparage any ethnic, racial, age, or religious group, gender, sexual orientation or
35 disability status are prohibited at all Board Meetings.**

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- 37 6. No community member shall display signs or placards in a disruptive manner,
38 disruptively applaud participants in debate, or engage in disorderly conversation or other
39 disorderly behavior which may disrupt the proceedings of the meeting.
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- 41 7. Audio and video recording of Board Meetings are permitted unless they interfere with
42 the meetings. The recording must be conducted from a fixed location and in a manner which
43 does not interfere with the meeting. The Chair, or his or her designee shall have the discretion to
44 prohibit video or audio recording that interferes with a meeting. Recording is not permitted
45 during Executive Session.
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- 47 8. Any Board member or member of the public who uses **obscene, threatening or**
48 **harassing language, slander, threats of violence, personal attacks of any kind or offensive**
49 **comments that target or disparage any ethnic, racial, age, or religious group, gender,**
50 **sexual orientation or disability status** or who otherwise becomes disorderly while at a Board
51 Meeting shall be removed from the Board Meeting at the discretion of the Chair, or his or her
52 designee.
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- 54 9. No Board member or member of the public shall be permitted to speak on a cellular
55 telephone during a Community Board Meeting while the meeting is in progress other than for
56 emergency reasons. All cellular telephones are required to be turned off or on “vibrate” mode.
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- 58 10. During General Board Meetings, the enforcement of this Code of Conduct shall be
59 conducted by the Board’s Sergeant at Arms under the direction of the Chair, or his or her
60 designee. During Committee Meetings, the enforcement of this Code of Conduct shall be
61 conducted by the Committee Chair or his or her designee. The New York City Police
62 Department and building security may assist with the ejection of any individual from a Board
63 Meeting for violating this Code of Conduct.