CAMBA offers competitive salaries, excellent benefits and an opportunity to work in a friendly and diverse work environment. To apply for one or more of these openings, e-mail your resume with a cover letter as one document attachment in MS Word to submitresumes@camba.org.

Specify the title(s) of the position(s) for which you are applying on the e-mail subject line. If your resume appears to be suited to a current job opening, a program representative will contact you.

Thank you for your interest in jobs at CAMBA. CAMBA is an Equal Opportunity Employer (EOE).

No phone calls please.

When resume is submitted you will receive an automatic e-mail.

Please note: This site provides a listing of jobs currently available but some jobs may have been filled before the site update. This site was updated 8/12/2015.

The job opportunity descriptions shown below are organized in the following categories:

Managerial
Non-Managerial
Part Time
Per Diem
Internship

Managerial

*PROGRAM MANAGER, ANNA GONZALEZ

CAMBA's Housing Ventures (CHV) is an initiative to develop affordable housing for persons with low income and/or with special needs living in Brooklyn and New York City. CHV has been incorporated with the goal of developing 1,000 units of permanent housing affordable to a broad cross section of this community over the next ten years, while offering lower-income individuals and families a comprehensive range of housing and other supportive services. CHV and Central Brooklyn Community Services Corp. are collaborating to startup, lease-up and operate a 100-unit supportive housing apartment building in the Bushwick area of Brooklyn. These units will support and house a mixed tenant population consisting of low-income working individuals, persons living with severe and persistent mental illness, the formerly chronically homeless and persons living with HIV/AIDS in the Bushwick section of Brooklyn.

The person filling this position is expected, under general direction, to: (1) manage one or more programs which require contact with internal and external individuals and/or the community; (2) has understanding of all aspects of contract requirements and communicate this understanding to staff; and (3) participate in program design.

EDUCATION/EXPERIENCE REQUIRED:

Licensed Master's degree in Social Work, Psychology or a related field. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

OTHER REQUIREMENTS:

Experience in clinical supervision, housing issues and working with individuals with mental illness, substance abuse issues, HIV/AIDS and other special needs

Experience developing and facilitating groups

Knowledge of supportive housing services operations

Must obtain, and maintain throughout duration of employment, State Central Registry (SCR) clearance or sign employee attestation if SCR is not available.

*SENIOR PROGRAM MANAGER, FISCAL DEPARTMENT - GENERAL FINANCE

CAMBA's General Finance Department is responsible for assuring that the financial policies of the Agency conform to all laws, regulations and CAMBA's fiscal policies, and that all financial resources are controlled, recorded and reported. The General Finance Department plans, organizes, and monitors the financial activities of the Agency. The department is responsible for the day to day management of all the Agency's cash services including, but not limited to: Cash Receipts, Accounts Payable, and Accounts Receivable. This Department prepares the comprehensive combined financial statements and prepares for and oversees the year-end financial audit, the A133 and all funder required audits.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision of General Finance staff and services in accordance with all fiscal goals, targets, and performance outcomes and all CAMBA and program policies, procedures and protocols.

The minimum qualification for this position is a Bachelor's degree (B.A., B.S.) and five years of applicable experience and/or equivalent experience. OTHER REQUIREMENTS: Experience in not-for-profit accounting and auditing. Good knowledge of GAAP, accounting procedures, audit schedules and financial reporting requirements. Very strong computer skills in Excel and accounting programs (knowledge of MIP preferred). Must abide by strict ethical standards. Must maintain integrity, objectivity and confidentiality at all times. Must avoid personal conflicts of interest.

ASSISTANT PROGRAM MANAGER (CLINICAL), ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision of all case management staff, clinical services, and Recreation programming and activities in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Master's degree and three years of applicable experience, and/or equivalent experience. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

OTHER REQUIREMENTS:

Ability to be on call 24 hours a day, 7 days a week.

ASSISTANT PROGRAM MANAGER (CLINICAL), SCATTERED SITE HOUSING PROGRAM (SSHP) - QUEENS

The **Scattered Site Housing Program (SSHP) - Queens** is a community based, permanent, independent apartment housing program for HIV/AIDS Services Administration (HASA) clients. This program provides 140 units of scattered site housing and all units are leased in the agency's name. Seventy-five percent of the units are for single individuals and twenty-five percent are for families. Both case management and housing maintenance services are provided. In addition, clients receive partial financial assistance with their utility bills. Clients with income other than Public Assistance must pay thirty percent of their household's income to the program as rent.

Essential Duties and Responsibilities: The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision (individual/group) of all Case Management related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Licensed Master's Degree in Social Work (LMSW or LCSW) and three years of applicable experience, and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues.

ASSISTANT PROGRAM MANAGER (FACILITY MANAGER/COORDINATOR) , PARK SLOPE WOMEN'S SHELTER

The **Park Slope Shelter for Women** serves 100 MICA (mentally ill chemical abusing) women at the Park Slope Armory in Brooklyn.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision of security, maintenance and operation staff in accordance with all program goals and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Ability to be on call 24 hours a day, 7 days a week.

ASSISTANT PROGRAM MANAGER, HEALTH HOME

CAMBA's Health Home program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors. The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision of all program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols. The minimum qualification for this position is Bachelor's degree (B.A.) and two years of applicable experience and/or equivalent experience. Other requirements: - Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues.

ASSISTANT PROGRAM MANAGER, QUALITY ASSURANCE

CAMBA's Quality Assurance Department works in partnership with senior management and/or supervisory program staff. The goal of this collaboration is to ensure that contract requirements/policies are understood and that compliance is achieved and maintained agency wide. Together they conduct internal program and sub contractor audits, train and advise staff on how to administer quality improvement measures.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running, coordination and supervision of all department-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

The minimum qualification for this position is a Bachelor's degree (B.A.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Be thoroughly familiar with the organization and its operational policies and procedures.

Stay informed of best practices and new approaches related to Quality Assurance.

Must abide by strict ethical standards.

Must maintain Integrity, objectivity, and confidentiality at all times.

PROGRAM MANAGER, HEALTH HOME

CAMBA's **Health Home** program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under general direction, to: (1) manage one or more programs which require contact with internal and/or external clients and/or the community; (2) has understanding of all aspects of contract requirements and communicate this understanding to staff; and (3) participate in program design.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B. A. or B. S.) and three years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with chronic illnesses.

Experience with public speaking, leading teams, team building, and community networking.

Bi-lingual English with any one of the following languages: Spanish, Russian, Haitian-Creole, Chinese (Mandarin or Mandarin/Cantonese) preferred.

Some evening/weekend availability may be required.

SUPERVISOR I (OUTREACH), HEALTH HOME

CAMBA's **Health Home** program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under general supervision, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Associates Degree (A.A.) in a related field and three years of experience or Bachelor's degree (B.A.) and two years of experience and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues. Bi-lingual English with any one of the following languages: Spanish, Russian, Haitian-Creole, Chinese (Mandarin or Mandarin/Cantonese) preferred.

Some evening/weekend availability may be required.

SUPERVISOR I, ATLANIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, ATLANTIC HOUSE MEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience. Shifts for the Supervisor I (Per Diem) are 8am-4pm, 4pm-12am and 12am-8am.

SUPERVISOR I, BROADWAY HOUSE WOMEN'S SHELTER

PER DIEM (ON CALL)

CAMBA operates five homeless shelters funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into to permanent and/or supported housing. The Broadway House Women's Shelter in Bushwick serves 165 women, approximately 37 of whom are mentally ill and chemically addicted.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, CAMBA'S INITIATING CHANGE AROUND REPRODUCTIVE EMPOWERMENT (ICARE)

CAMBA's Initiating Change Around Reproductive Empowerment (iCARE): Through a grant from the New York State Department of Health, iCARE seeks to address maternal and infant health behavior, supports and service systems across three key life stages: preconception, prenatal/postpartum, and interconception. iCARE provides high need women and infants with services focused on improved maternal and infant health outcomes to the hardest-to-reach populations in the 11203, 11226, 11233 and 11212 communities.

The person filling this position is expected, under general supervision, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols. The minimum qualification for this position is Licensed Master's Degree in Social Work (i.e., LMSW, LCSW) or related field and two years of supervisory experience, or Licensed BA in Nursing (RN or NP) and three years of supervisory experience.

SUPERVISOR I, FLAGSTONE FAMILY CENTER

PER DIEM (ON CALL)

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, CAMBA'S CORNERSTONE SUMMER PROGRAMS

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center and the Penn-Wortman Community Center in the East New York neighborhood of Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program, program facility and program related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry.

Ability to maintain DCJS Sex Offender Registry clearance throughout the duration of employment.

*This is a full-time temporary position for the summer.

SUPERVISOR I, FLAGSTONE FAMILY CENTER

PART TIME

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, MAGNOLIA HOUSE WOMENS SHELTER

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis, access client data using DHS' CARES database as needed; etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years' experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, MAGNOLIA HOUSE WOMEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis, access client data using DHS' CARES database as needed; etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years' experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, OPPORTUNITY HOUSE MEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Opportunity House (COH) is a 62 bed men's general population shelter funded by New York City Department of Homeless Services located in downtown Brooklyn. COH offers clients a supportive, structured therapeutic, safe, and drug-free facility.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis; conduct supplemental screening for curfew violators of 30 days or more; etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, PARK SLOPE WOMEN'S SHELTER PER DIEM (ON CALL)

The Park Slope Shelter for Women serves 100 MICA (mentally ill chemical abusing) women at the Park Slope Armory in Brooklyn.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, PARK SLOPE WOMEN'S SHELTER

PART TIME

The Park Slope Shelter for Women serves 70 MICA (mentally ill chemical abusing) women at the Park Slope Armory in Brooklyn.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience. The work schedule for this position is Friday 4-12 and Sunday 8-4pm.

SUPERVISOR I, RESPITE BED PROGRAM

WEEKEND PART TIME

CAMBA's Respite Bed Program is a network of over 35 churches and synagogues who donate their time and space to serve homeless clients of The Gathering Place, CAMBA's Drop-In Center. Each site provides a safe bed and a warm dinner to between 6 and 20 guests nightly. This allows the guests to spend their days focused on overcoming homelessness, rather than on finding a place to sleep. Every site is run differently, but they have many things in common. All engage committed and compassionate volunteers; all provide a safe and friendly place for people in need; all serve nutritious and hot dinners; and all are secular despite being run out of houses of worship. CAMBA's Respite Bed Program staff work to ensure that this dedicated network has all the resources and support necessary to provide the nightly services. The staff team recruits, trains, places, schedules and supports volunteers; ensures that sites have necessary physical equipment and supplies (beds and linen); and coordinates daily with the drop-in center about client issues including transportation, screening, orientation and appropriate behavior. Additionally, CAMBA runs one respite site directly, overseeing all operations and supervising all volunteers.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, THE GATHERING PLACE DROP-IN CENTER PER DIEM (ON CALL)

The Gathering Place is a Drop-In Center in Brooklyn serving 75 homeless men and women 18 years and older. The Center is open from 6am to 8:30pm / 7-days-a-week and provides a safe, sanitary, and stable alternative to the street. The Center uses an individualized and flexible approach to serve the hard-to-reach homeless population. Center services include: two nutritious meals a day; shower and laundry facilities; access to clothing, mail and telephone services; recreational activities; intensive case management services; benefits/entitlements assistance; and, comprehensive medical and mental healthcare services, substance abuse counseling and treatment referral services. The Center's goal is to re-connect clients to treatment services and assist in their transition to temporary shelter and/or permanent housing.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis, etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years' experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR II (CLINICAL), ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of social services staff and services in accordance with program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols; including the following:

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

BA or BS and two years of applicable experience, and/or equivalent experience. Master's Degree preferred. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

SUPERVISOR II (CLINICAL), HEALTH HOME

CAMBA's Health Home program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors. The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of social services staff and services in accordance with program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols. The minimum qualification for this position is BA or BS and two years of applicable experience, and/or equivalent experience.

SUPERVISOR II (CLINICAL), MAGNOLIA HOUSE WOMEN'S SHELTER

CAMBA operates five homeless shelters funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into to permanent and/or supported housing. CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well. The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of social services staff and services in accordance with program goals, targets, and performance outcomes and all CAMBA and program policies. The minimum qualification for this position is BA or BS and two years of applicable experience, and/or equivalent experience. Master's Degree preferred. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

SUPERVISOR II (RECREATION), ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse. The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of recreational program staff and services in accordance with program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols. The minimum qualification for this position is Bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience. Licensed Master's degree in Art Therapy preferred. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

SUPERVISOR II, BREVOORT CORNERSTONE

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center, the Penn-Wortman Community Center and the Brevoort Cornerstone in Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B. A.) and three years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry.

Ability to maintain fingerprint clearance and DCJS Sex Offender Registry clearance throughout the duration of employment.

Prior experience working with cornerstone program a plus.

SUPERVISOR II, BREVOORT CORNERSTONE

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center, the Penn-Wortman Community Center and the Brevoort Cornerstone in Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry. Ability to maintain fingerprint clearance and DCJS Sex Offender Registry clearance throughout the duration of employment. Prior experience working with Cornerstone program a plus.

SUPERVISOR II, QUALITY ASSURANCE

CAMBA's Quality Assurance Department works in partnership with senior management and/or supervisory program staff. The goal of this collaboration is to ensure that contract requirements/policies are understood and that compliance is achieved and maintained agency wide. Together they conduct internal program and sub-contractor audits, and train and advise staff on how to administer quality improvement measures.

The person filling this position is expected, under general supervision, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

The minimum qualification for this position is a Bachelor's degree (B.A.) and two (2) years of applicable experience and/or equivalent experience.

SUPERVISOR II, LEARNING TO WORK FOR TRANSFER SCHOOLS AT BROWNSVILLE ACADEMY

Learning to Work (LTW) for Transfer Schools Program will provide services to 200-250 students, ages 16-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B. A. or B. S.) and two years applicable experience and/or equivalent experience. Master's degree preferred. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school.

SUPERVISOR II, PS 114

CAMBA at PS 114 serves 150 students in grades K – 5 in Canarsie, Brooklyn. This program is funded by Department of Youth and Community Development (DYCD). Program services are offered 5 days a week and include supper and socialization, homework help, academic enrichment activities, recreation, conflict resolution, and clubs. Program also operates on 13 school holidays and for 7 weeks during the summer.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Health, Dept. of Education fingerprint clearance; doctor's note certifying good health; proof of negative results from TB test; and State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Must receive clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry. Ability to adapt to the culture and environment of a public school.

SUPERVISOR II, SONYC at FLAGSTONE FAMILY CENTER

CAMBA SONYC at Flagstone Family Center is a program serving 50 children that reside in the Flagstone Family Center in Brooklyn, NY. The program operates from September to June for 2.75 hours per day, Monday – Thursday and one Saturday per month for field trips. The program will feature activities including supper, homework help, recreation, conflict resolution, creative arts, and STEM.

The person filling this position is expected, under general direction, to ensure the smooth day-to-day running and supervision of program-related staff and services in accordance with all program goals, targets, and performance outcomes and all CAMBA and program policies, procedures, and protocols; including the following:

Ensure the safety and security of each program participant by following all CAMBA protocols and procedures including but not limited to procedures and protocols regarding safety, supervision, accident and incident reporting.

Ensure that staff is fully trained in a broad range of areas including child development, effective teaching strategies, behavioral management, positive reinforcement techniques and service issues.

Coordinate outreach, enrollment and linkages for activities with subcontractors and cultural institutions. Interface with parents through family nights, office visits, telephone calls and follow-up referrals as necessary. Plan and organize program activities to maximize program contract's goals and performance targets. Communicate effectively with participants, direct reporting staff, peers, supervisors, and funders. Motivate, coach and counsel direct reporting staff to excel.

EDUCATION/EXPERIENCE REQUIRED:

Master's Degree in education, social work or relevant field and five years of applicable experience. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, Art Therapy).

OTHER REQUIREMENTS:

Must obtain Dept. of Health fingerprint clearance; doctor's note certifying good health; proof of negative results from TB test; Staff Exclusion List (SEL) clearance and State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Program operates Monday – Thursday for 2.75 hours directly after day school dismissal.

Must be available to work one Saturday per month for approximately 5 hours per day to facilitate field trips.

Non-Managerial

*ATTENTION CASH PUBLIC ASSISTANCE RECIPIENTS

If you are currently receiving cash public assistance and you are qualified, CAMBA invites you to apply for full time employment. If qualified, you will be given priority hiring status for the following positions: security guard, driver/maintenance worker and case manager. Please send your resume and cover letter, by e-mail to CPAR@camba.org, or by mail to CAMBA, 1720 Church Avenue, Brooklyn, NY 11226 attn: HR.

ACCOUNTANT I, FISCAL DEPARTMENT -- GRANTS AND CONTRACTS MANAGEMENT UNIT

CAMBA's Fiscal Department provides fiscal administration including accounting, budgeting, procurement services and procedures for numerous city/state/federal contracts and/or private grants. In addition, the Fiscal Department recommends alternatives to assure that organization wide objectives and priorities are met. The person filling this position is expected, under general supervision, to (1) apply the principles of accounting to prepare, analyze and verify financial information and (2) prepare financial reports. The minimum qualification for this position is Bachelor's degree (B.A., B.S.) in Accounting and/or Equivalent Experience. Other requirements: - 5+ years of Not for Profit experience preferred. - Must abide by strict ethical standards - Must maintain Integrity, objectivity, and confidentiality at all times - Must avoid personal conflicts of interest- Ability to work overtime when needed

ADMINISTRATIVE ASSISTANT I, SAFECARE FAMILY SERVICES

SafeCare Family Services (SFS): SafeCare Family Services is an evidence-based, in-home, parenting skills training curriculum for parents who are at risk of, or who have been reported for, child maltreatment. The program is broken down into 3 curriculum modules. The Parent-Child/Parent-Infant Interactions Module targets risk factors associated with neglect and physical abuse. The Health Module targets risk factors for medical neglect. The Home Safety Module targets risk factors for environmental neglect and unintentional injury. The majority of the curriculum is conducted through home visits to eligible families. SafeCare Family Services takes a structured problem-solving approach and serves clients with at least one child in the home between the ages of 0-5, who can benefit from enhanced parenting skills, have an open case of neglect or a history of neglect, lack resources or social support, are in the Independent Living Program, are participating in a substance abuse treatment program, are receiving mental health care services and/or have demonstrated a lack of supervision and safety.

The person filling this position is expected, under close supervision, to:

(1) Provide administrative and clerical support to ensure the smooth operations of all departments; (2) answer and screen incoming telephone calls; (3) direct callers and general voicemail messages to the appropriate personnel; and (4) assist non-clerical staff with clerical work (i.e., data collection and data verification).

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and/or equivalent experience.

OTHER REQUIREMENTS:

Proficient experience using Microsoft Office software and knowledge of databases.

Ability to type 45 words per minute.

Must obtain State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance through the duration of employment.

ADMINISTRATIVE ASSISTANT, FAMILY SUPPORT SERVICES

CAMBA's Family Support Services offers Foster Care Prevention to families in order to eliminate or reduce the risk of child abuse and neglect. Violence Prevention & Intervention serves to increases student awareness of abusive relationship behaviors. Adolescent Pregnancy Prevention services to youth who are pregnant, at risk, of pregnancy or are already parents. Victim Assistance is given to survivors of domestic violence and other violent crimes with assistance. Also Rape Crisis assistance is offered to sexual assault victims and their families via a 24 hour 7-day a week crisis counseling hotline. **CAMBA's Housing Services** includes five homeless shelters funded by New York City Department of Homeless Services. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into to permanent and/or supported housing.

The person filling this position is expected, under close supervision, to: 1) Provide administrative and clerical support to ensure the smooth operations of Family Support and Housing services; (2) provide coverage/back-up for Receptionist (i.e., answer and screen incoming calls), (3) direct callers and general voicemail messages to the appropriate personnel; and (4) assist non-clerical staff with clerical work (i.e., data collection and data verification).

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and/or equivalent experience.

OTHER REQUIREMENTS:

Proficient experience using Microsoft Office software and knowledge of databases. Ability to type 45 words per minute.

ADULT EDUCATION INSTRUCTOR, WORKFORCE DEVELOPMENT

CAMBA's comprehensive Workforce Development and Refugee Services programs annually provide over **1,800** low income community members with employment, education, training, benefits access, financial literacy and English language services. CAMBA specializes in assisting those with special barriers to employment including low skilled workers, long-term unemployed, immigrants and refugees, limited English speakers, formerly homeless, seniors, formerly incarcerated, trauma survivors and victims of human trafficking. These programs are performance-based, and success is measured by meeting enrollment, employment placement, training, retention, and case management goals.

The person filling this position is expected, under general direction, to: (1) research and develop instructional materials and lesson plans; and, (2) instruct adults in academic and/or nonacademic subjects in order to develop and/or enhance their employment skills.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B. A.) and one year of applicable experience and/or equivalent experience

OTHER REQUIREMENTS:

Teaching style must be hands-on, interactive, and participatory (not lecture based).

Ability to multi-task and to work a flexible or alternative workweek schedule based upon program needs.

Demonstrated ability to work with immigrant, refugee and asylee populations.

Bilingual or multilingual is a plus (i.e., French, Arabic, Tibetan, Fulani or Russian).

ASSISTANT YOUTH FACILITATOR, CAMBA BEACON SUMMER CAMP PROGRAMS

Beacon Community Centers: CAMBA administers school based Beacon community centers at I.S. 271 in Ocean Hill-Brownsville and at I.S 166 in East New York. All Beacon Centers are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the school's students, their families, and other neighborhood residents.

The person filling this position is expected, under close supervision, to assist the Youth Facilitators by: (1) assist the Youth Facilitator to maintain order during and in-between various activities; and (2) work closely with small groups of children and/or youth.

The minimum qualification for this position is current high school student or high school graduate.

*This is a full-time temporary position for the summer.

AFTERSCHOOL LITERACY PROJECT MANAGER, AFTERSCHOOL PROGRAMS AT PS 3, 361, & 139

CAMBA's Afterschool Literacy Project focuses the development of rich vocabulary and language skills and flexible and fluent comprehension skills in program participants, with an emphasis on 2nd grade students, at three Brooklyn elementary schools. This program is funded by the Brooke Astor Fund, managed by the New York Community Trust, and operates in partnership with the following CBOs: Chinese American Planning Council, Cypress Hills Community Development Corporation, and TASC.

The person filling this position is expected, under general supervision, to ensure the smooth running and coordination of all project/program-related staff and services between CAMBA and partnering schools on a day-to-day basis, in order to ensure that all project/program goals, targets, and performance outcomes are met on a monthly/project cycle basis; include the following:

Work closely with Site Coordinators and Mentor Teachers to build a sustainable and replicable program model which can be expanded to other CAMBA program sites and across different grade levels

Update and create library of resource materials such as lesson plans, instruction materials and reference guides for program staff.

Provide formal and informal observations of staff members leading activities with children and offer professional feedback and support.

Work one-on-one with staff members who need additional professional support and guidance in regard to infusing literacy learning into program activities.

Research and develop instructional strategies, materials and lesson plans.

Facilitate professional development workshops for CAMBA staff and school teachers.

EDUCATION/EXPERIENCE REQUIRED:

Certified Public School Teacher with at least five years of experience focused on early childhood literacy learning and elementary education. Master's degree required. (A license is required of these Master's Degrees: Social Work (LMSW or LCSW), Mental Health Counseling, Counseling/Guidance, and Art Therapy).

OTHER REQUIREMENTS:

Must have experience facilitating professional development for instructional staff.

Experience in out-of-school time settings preferred.

Must obtain Dept. of Health, Dept. of Education fingerprint clearance; doctor's note certifying good health; proof of negative results from TB test; Staff Exclusion List (SEL) clearance and State Central Registry (SCR) clearance. Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school

After school programs operate Monday thru Friday for 3 hours directly after day school dismissal.

May be required to work Holiday Program Days (Rosh Hashanah, Yom Kippur, Columbus Day, Veteran's Day, Spring Recess days, Chancellor's Day).

CAREER ADVISOR I, WORKFORCE DEVELOPMENT

The CAMBA Advancing the Rockaways Program will provide intensive workforce development and employment support services to residents of Far Rockaway. This program will serve low-income residents throughout FR with an emphasis on NYCHA residents. Services will also be broadly available to area residents in the surrounding community.

The person filling this position is expected, under general supervision, (1) to be clients' primary motivator and coordinator of program services; (2) assist clients in eliminating barriers to education/employment by making referrals to appropriate services within and outside CAMBA.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A., B.S.W.) and/or equivalent

BOOK CLUB COORDINATOR, CAMBA OST AT ANDRIES HUDDE JHS/IS 240

CAMBA OST at Hudde Junior High School will serve about 300 middle school students at Andries Hudde junior high school/IS 240 from September-June, following the school year calendar. The program will run 5 days per week for 3 hours per day every day that school is in session. There may be some programming offered on select school vacation days. The program will feature an intensive reading intervention developed by Harvard Ed Lab daily for about 40% of 6th grade participants, as well as other activities including supper, homework help, recreation, conflict resolution, creative arts, and STEM.

The person filling this position is expected, under general supervision, to ensure the smooth running and coordination of all project/program-related staff and services on a day-to-day basis, in order to ensure that all project/program goals, targets, and performance outcomes are met on a monthly/project cycle basis; including the following:

Work one-on-one with tutors of CAMBA's after school program Book Club who need additional professional support and guidance.

Serve as liaison between CAMBA and after school program Book Club regarding matters such as homework assistance, academic issues and discipline procedures to ensure quality programming.

Coordinate the day-to-day project work of Book Club tutors with students to ensure student success.

Ensure that the Book Club tutors are properly scheduled and that there is sufficient coverage to run the Book Club for all participating students.

Schedule and conduct formal and informal observations of Book Club and activities and offer professional feedback and support.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B. A.) and/or equivalent experience.

OTHER REQUIREMENTS

Must obtain Dept. of Health, Dept. of Education fingerprinting and State Central Registry (SCR) clearance. Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school.

CAREER ADVISOR I, WORKFORCE DEVELOPMENT

CAMBA's comprehensive Workforce Development and Refugee Services programs annually provide over **1,800** low income community members with employment, education, training, benefits access, financial literacy and English language services. CAMBA specializes in assisting those with special barriers to employment including low skilled workers, long-term unemployed, immigrants and refugees, limited English speakers, formerly homeless, seniors, formerly incarcerated, trauma survivors and victims of human trafficking. These programs are performance-based, and success is measured by meeting enrollment, employment placement, training, retention and case management goals.

The person filling this position is expected, under general supervision, (1) to be clients' primary motivator and coordinator of program services; (2) assist clients in eliminating barriers to education/employment by making referrals to appropriate services within and outside CAMBA.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

CAREER ADVISOR II, ADULT LITERACY PROGRAM - EMPLOYMENT

English for Speakers of Other Languages (ESOL)/Adult Basic Education (ABE/High School Equivalency (HSE) test preparation classes: CAMBA offers classes to people who live or work in Brooklyn's Flatbush/East Flatbush communities. We target people who are most in need of literacy services. For instance, we are an approved NYC Human Resources Administration (HRA) educational site. HRA allows clients to join our classes, and the center's Case Manager reports their attendance on a regular basis. Each year, over 1000 people from Africa, Asia, Europe, Latin America, the Caribbean, and the United States enroll in CAMBA's literacy classes. To be eligible for enrollment, an applicant must be at least 16 years old. In most cases, a student can attend a class Monday through Friday in the morning, afternoon, or evening for at least 3 hours per session. We target individuals who are most in need of literacy services; therefore, our classes are primarily designed for students whose initial test scores place them in the first 4 NRS levels of English for Speakers of other Languages (ESOL) or Adult Basic Education (ABE)/High School Equivalency (HSE) preparation. In our ABE/HSE prep classes, we teach reading comprehension, writing (English grammar and letter/essay composition), math, test-taking, and workplace skills to students who are not enrolled or not required to be enrolled in secondary school. The majority of those students are preparing themselves to eventually take an official High School Equivalency (HSE) exam, such as the General Educational Development (GED) test or the Test Assessing Secondary Completion (TASC). Applicants and/or students who are deemed ready for the official exam are administered an Official Practice Test (OPT). Students who pass the OPT with at least 450 in each subject are scheduled to take the official exam. CAMBA's Adult Literacy Center is a state-certified High School Equivalency test preparation site, not a GED/TASC testing center. Other students in our ABE/HSE prep classes are often immigrants with at least a High School Diploma who may be preparing for a college entrance exam. In our ESOL classes, we use a thematic and communicative approach to teach English to immigrants who need to acquire or enhance the listening, speaking, reading, writing, numeracy, and workplace skills necessary to communicate effectively in their daily activities. In general, we provide our students with the type of educational, case management, career counseling, and technical services we believe can help them progressively realize their family, educational, employment, and/or other personal goals.

The person filling this position is expected, under general supervision, (1) to be students' primary motivator and coordinator of program services; (2) assist students in eliminating barriers to education/employment by making referrals to appropriate services within and outside CAMBA.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

CASE MANAGER I, CAMBA GARDENS

CAMBA GARDENS is a 209 unit supportive/affordable housing development located in the East Flatbush section of Brooklyn. CAMBA Housing Ventures (CHV), the housing development subsidiary of CAMBA, developed these units. 146 of these units are set aside for formerly homeless individuals and families. 117 units are for Population I individuals, chronically homeless single adults who suffer from Serious and Persistent Mental Illness or who have a co-occurring Mental Illness and Chemical Addiction (MICA). 15 units are for Population III individuals, chronically homeless single adults who have a substance abuse disorder that is the barrier to independent living and who also have a disabling clinical condition. 14 units are for Population V chronically homeless families, in which the head of household suffers from a substance abuse disorder, a disabling medical condition or HIV/AIDS. CAMBA provides onsite case management and supportive services in addition to 24/7 security.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate tenants and formulate Independent living plans; and (3) locate and provide access to appropriate community resources for tenants; including the following.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and experience working with the Seriously and Persistently Mentally III (SPMI) population, and/or equivalent experience.

OTHER REQUIREMENTS:

Flexible hours may be needed occasionally to provide shift coverage until 8 pm.

CASE MANAGER I, FLAGSTONE FAMILY CENTER

BI-LINGUAL ENGLISH/CREOLE

The **Flagstone Family Center** provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) in collaboration with clients, interview and evaluate clients and formulate Independent living plans; and (3) locate and make use of appropriate community resources for clients.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain and maintain, throughout the duration of employment, State Central Registry (SCR) clearance. Bi-lingual English/Creole required.

CASE MANAGER I, HOMELESS PREVENTION INITIAVE (HOMEBASE)

BI-LINGUAL PREFERRED Homelessness Prevention Initiative (HomeBase) is a CAMBA program that provides case management and essential services to 600 at-risk individuals and families in Bedford-Stuyvesant to prevent homelessness. Individuals and families receive services that help them overcome problems with public benefits, housing, education, health care and other issues that could impede their ability to maintain stable households. The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) in collaboration with clients interview/ evaluate applicants for services and formulate service plans to include short-term and long-term client goals; (3) assist clients in identifying and locating community resources. The minimum qualification for this position is Bachelor's degree (e. g., B.A., B.S.W.) and/or equivalent experience.

CASE MANAGER I, PARK SLOPE SHELTER FOR WOMEN

The Park Slope Shelter for Women located at the Park Slope Armory in Brooklyn serves 100 MICA women.

The person filling this position is expected, under general supervision, to: (1) immediately formulate a plan and prepare clients for permanent housing placement; (2) engage individuals requiring social service assistance; (3) interview and evaluate clients, formulate Independent Living Plans and goals; and (4) locate and refer to appropriate community resources for clients.

The minimum qualification for this position is a Bachelor's degree (e. g., B.A., B.S.W.) and/or equivalent experience.

OTHER REQUIREMENTS:

May be required to become First Aid/CPR certified. May be required to become certified in overdose prevention. Bi-lingual preferred.

Flexible schedule includes at least 1 weekend day.

CASE MANAGER I, TENANT SUPPORT SERVICES

Tenant Support Services (TSS) is a CAMBA program that provides case management including counseling and referral to essential services to families receiving Section 8 vouchers who are living in approved apartments in Brooklyn. Families receive services that help them overcome problems with public benefits, housing, education, health care, and other issues that could impede their ability to maintain stable households.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance (i.e.-welfare advocacy, landlord tenant mediation, eviction prevention work when necessary); (2) interview and evaluate applicants for services, formulate service plans and goals, and aid clients to implement service plans; (3) locate and make use of appropriate community resources for clients.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge of, and experience with, New York City Housing and Public Assistance Systems.

CASE MANAGER II (EMPLOYMENT), ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 MICA (mentally ill chemical abusing) men.

The person filling this position is expected, under general supervision, to: (1) immediately formulate a plan and prepare clients for permanent housing placement; (2) engage individuals requiring social service assistance; (3) interview and evaluate clients, formulate Independent Living Plans and goals; and (4) locate and refer to appropriate community resources for clients.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

Bi-lingual preferred.

CASE MANAGER II (HOUSING), ATLANTIC HOUSE MEN'S SHELTER

Bi-lingual Preferred

CAMBA operates five single adult homeless shelters and one single adult drop-in center, funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured, therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into permanent and/or supported housing. Specifically, CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 MICA (mentally ill chemical abusing) men.

The person filling this position is expected, under general supervision, to: (1) immediately formulate a plan and prepare clients for permanent housing placement; (2) engage individuals requiring social service assistance; (3) interview and evaluate clients, formulate Independent Living Plans and goals; and (4) locate and refer to appropriate community resources for clients.

The minimum qualification for this position is bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

Other requirements:

- May be required to become First Aid/CPR certified.
- May be required to become certified in overdose prevention.
- Bi-lingual preferred.

CASE MANAGER II (MICA), MAGNOLIA HOUSE WOMEN'S SHELTER

CAMBA operates five homeless shelters funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into to permanent and/or supported housing. **CAMBA's Magnolia House** is located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under general supervision, to: (1) aid individuals requiring social service assistance; (2) interview and evaluate clients and formulate Independent living plans and aid client to implement goals; (3) locate and make use of appropriate community resources for clients.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Bi-lingual preferred.

CASE MANAGER II, HARLEM HOUSING SUPPORTIVE HOUSING PROGRAM

CAMBA Harlem Housing Supportive Housing Program: is a collaboration of two buildings (James Bryant Homes and Vincent Cyrus Plaza 73) which were developed and are operated by the Addiction Rehabilitation Center Foundation, Inc., a nonprofit agency. CAMBA Harlem Housing is comprised of two residential buildings located on East 129th street and the corner of Madison Avenue (JBH) and East 128th street between Madison and Park Avenues (VCP 73) in the East Harlem section of Manhattan. The facilities will provide a combined 92 units of supportive housing to homeless or at-risk of homelessness, single adults (age 18 and over) diagnosed with HIV/AIDS, serious mental illness (SMI) or who are diagnosed as mentally ill and chemically addicted (MICA), currently known as persons with co-occurring disorders. CAMBA, Inc. is the on-site services provider at CAMBA Harlem Housing and provides case management and security services.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate applicants for services, formulate service plans and goals, and aid clients to implement service plans; (3) locate and make use of appropriate community resources for clients; (4) evaluate actual living conditions of clients through home visits.

The minimum qualification for this position is bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

Other requirements: Experience working with persons with homeless, HIV, mental illness, and/or substance abuse histories.

CASE MANAGER, HEALTH HOME

BI-LINGUAL ENGLISH/SPANISH/RUSSIAN/CREOLE

CAMBA's Health Home program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate applicants for services, formulate service plans and goals, and aid clients to implement service plans; (3) locate and make use of appropriate community resources for clients; (4) evaluate actual living conditions of clients though home visits; etc.

The minimum qualification for this position is a HS Diploma or GED and two years of applicable experience and/or equivalent experience.

CASE MANAGER II, HEALTH HOME

BILINGUAL ENGLISH/SPANISH/CREOLE/RUSSIAN

The person filling this position is expected, under general direction, to:

- 1. Aid individuals requiring social service assistance (entitlements, housing etc.)
- 2. Connect clients to medical and behavioral health providers
- 3. Formulate service plans and goals, and aid clients to implement service plans
- 4. Create and maintain client files
- 5. Work with clients to break through barriers to client goals
- 6. Monitor client's progress towards their service plan goals via regularly scheduled telephone contact and/or face to face home and office visits
- 7. Document service plan outcomes and detailed progress notes
- 8. Evaluate actual living conditions of clients through home visits
- 9. Escort clients to appointments (educational, medical, social services)
- 10. Manage a case load of at least 50 clients
- 11. Document progress notes, service plans and assessments in different databases
- 12. Submit all the required documentation within 24 hrs. from the service provision
- 13. Conduct regular case conferences with clients and their providers

Educational Experience required:

Bachelor's degree (B.A. or B.S.W) and two years of applicable experience and/or equivalent experience. Please do not apply if you do not meet the requirements.

Other requirements

Bilingual English with any of the following languages: Spanish, Russian, Haitian-Creole. Please submit cover letter with salary requirements when submitting your resume.

Program: CAMBA's Health Homes program is an innovative new model of care management focused on improving the health outcomes for individuals with multiple chronic illness and severe mental illness. The primary goals are to connect and maintain primary medical care, prevent emergency room usage, hospital stays and/or reduce the length of hospitalizations. In addition to e-mailing submitresumes@CAMBA.org, please e-mail leonoras@CAMBA.org

CASE MANAGER II, KING GARDENS

King Gardens is a building which was developed and is operated by Dunn Development Corp., a private developer. King Gardens is a newly constructed residential building located on 211 Riverdale Avenue and the corner of Rockaway Avenue in the Brownsville section of Brooklyn. The project consists of a six-story elevator building containing 66 residential units, with 65 units of rental housing and one superintendent's unit. CAMBA, Inc. is the onsite services provider at King Gardens. Twenty apartments, approximately 30% of the units in the building, will be master leased by CAMBA and will house Population A chronically homeless single seniors, ages 62 and over, who are diagnosed as SPMI (seriously and persistently mentally ill) or MICA (mentally III and chemically addicted). The remaining 45 units are occupied by community seniors, who may require some services.

The person filling this position is expected, under general supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate tenants and formulate Independent living plans; and (3) locate and provide access to appropriate community resources for tenants.

EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree in Social Work (B.S.W.) or related field and 3 years of relevant experience.

OTHER REQUIREMENTS:

Must be fingerprinted and obtain Criminal History Checks" (CHC) with Justice Center for the Protection of Vulnerable People with Special Needs.

Ability to maintain fingerprint clearance throughout the duration of employment.

As a Mandated Reporter, you must immediately report suspected incidents/cases of abuse and neglect to the Vulnerable Persons Central Register (VPCR) Hotline at 1-855-373-2122 and complete a CAMBA Incident Report. Flexible hours may be needed occasionally to provide shift coverage until 8 pm.

CASE MANAGER II, SAFECARE FAMILY SERVICES

BI-LINGUAL ENGLISH/SPANISH/CREOLE PREFERRED

SafeCare Family Services (SFS): SafeCare Family Services is an evidence-based, in-home, parenting skills training curriculum for parents who are at risk of, or who have been reported for, child maltreatment. The program is broken down into 3 curriculum modules. The Parent-Child/Parent-Infant Interactions Module targets risk factors associated with neglect and physical abuse. The Health Module targets risk factors for medical neglect. The Home Safety Module targets risk factors for environmental neglect and unintentional injury. The majority of the curriculum is conducted through home visits to eligible families. SafeCare Family Services takes a structured problem-solving approach and serves clients with at least one child in the home between the ages of 0-5, who can benefit from enhanced parenting skills, have an open case of neglect or a history of neglect, lack resources or social support, are in the Independent Living Program, are participating in a substance abuse treatment program, are receiving mental health care services and/or have demonstrated a lack of supervision and safety.

Essential Duties and Responsibilities: The person filling this position is expected, under general supervision, to: (1) aid individuals and their families requiring social service assistance and provide specific services that address the issues and behaviors that place children at risk of foster care placement; (2) interview and evaluate applicants for services, formulate service plans and goals, including short term and long term goals, and aid clients to implement service plans while promoting maximum safety, supervision and support for children and their families; (3) locate and make use of appropriate community resources for clients; (4) evaluate actual living conditions of clients though home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) in social work, psychology, counseling, or a related field and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain and maintain State Central Registry (SCR) clearance and criminal history clearance through the duration of employment.

Bi-lingual, English/Spanish/Creole, preferred.

Experience having worked with fathers.

CASE MANAGER II, SHORT TERM HOUSING PROGRAM

Short Term Housing Program: CAMBA's Short Term Housing Program (STHP) provides 35 units of congregate and transitional housing to PLWHA who are homeless or at serious risk of homelessness. There are 10 clients residing at CAMBA's congregate facility located at 23 Winthrop Street and 25 clients living in community apartments. There are 7 families and 9 share units. Program staff will ensure that all apartments are in close proximity to public transportation and accessible to other amenities such as health care, shopping, laundry and other necessary services. STHP housing program provides a model of service that addresses the interrelated problems of HIV and homelessness. Through a congregate residence at 23 Winthrop, and the apartments in the community, we provide transitional housing, case management support, and housing readiness training in a supportive environment, which will help clients develop the skills to find and maintain permanent, stable housing.

The person filling this position is expected, under general direction, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate applicants for services, formulate service plans and goals, and aid clients to implement service plans; (3) locate and make use of appropriate community resources for clients; (4) evaluate actual living conditions of clients though home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues.

Fireguard Certificate. [At time of hire, or within 60 days of start date].

CASE MANAGER II, TRANSITIONAL CARE COORDINATION (TCC)

CAMBA's Transitional Care Coordination (TCC) program will link 72 individuals to housing and primary medical care. Program staff members along with each client will develop a coordinated service plan that will ensure that the client is connected to a wide range of services including, but not limited to, medical, mental health, housing, and substance abuse treatment services and has access to public benefits and other supportive services. When necessary, staff will also accompany clients to medical and other appointments to ensure that their medical and other needs (e.g. housing) are being met. On at least five occasions, staff will conduct one-on-one health promotion counseling sessions with each client, which will follow modules from DOHMH required curricula, such as Prevention for Positives, Me and HIV, What is HIV and how does it affect my body, Identifying and Building Social Support Networks, and Medical Appointments and Providers. Once clients are connected to housing and medical care, program staff will facilitate the transfer of their cases to a Ryan White Care Coordination program, a COBRA program or another case management program. Finally, staff will follow-up with clients after their transfers to ensure that the transitions have been smooth and positive.

The person filling this position is expected, under general direction, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate applicants for services, formulate service plans and goals, and aid clients to implement service plans; (3) locate and make use of appropriate community resources for clients; and (4) evaluate actual living conditions of clients though home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A., B.S.) and two years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Bilingual preferred.

Strong socio-cultural identification with the target population.

CASE MANAGER, CAMBA'S HEALTHY FAMILIES/BROOKLYN HEALTHY START

CAMBA's Healthy Families Program reaches out to families living in zip code 11226 (Flatbush) to identify and address financial or emotional stress or other family risk factors that may exist at the time of pregnancy and birth. In the case of existing risk to an infant's health or psychological development, eligible participants have the option of receiving home visiting services. Program services are free and focus on parent/child interaction, effective parent/child bonding, and overall family support. These services may be utilized on a short or long term basis, and are available up to the child's fifth birthday. The Fund for Public Health through the **Healthy Start Brooklyn Project** provides funding to enhance the Healthy Families program. HSB seeks to reduce infant mortality, improve maternal and infant health outcomes, and reduce health disparities. HSB supports the provision of services to at-risk pregnant, postpartum, and interconceptional women and their infants and families in zip codes 11207, 11208, 11212, 11216, 11221, 11233 and 11226.

The person filling this position is expected, under close supervision, to: (1) aid individuals and/or families (i.e., at-risk pregnant, postpartum and interconceptional women and their infants) requiring social service assistance; (2) interview and evaluate applicants for services to determine care coordination needs, formulate service plans and goals, and aid participants to implement service plans; (3) locate and make use of appropriate community resources for participants; (4) evaluate actual living conditions of participants through home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High School diploma or GED and 4 years of experience and/or equivalent experience.

OTHER REQUIREMENTS:

Bi-lingual English/Spanish preferred.

CASE MANAGER, CITYWIDE SCATTERED SITE HOUSING PROGRAM

Citywide Scattered Site Housing Program: CAMBA's Citywide Scattered Site Housing Program provides a total of 52 units of scattered site housing to chronically homeless individuals with serious and persistent mental illness. The apartments are located throughout New York City. Program clients receive case management services. Clients contribute 30% of their income for rent.

The person filling this position is expected, under general supervision, to: (1) aid individuals requiring social service assistance; (2) in collaboration with clients interview/ evaluate applicants for services and formulate service plans to include short-term and long-term client goals; (3) assist clients in identifying and locating community resources and make use of appropriate community resources for clients by making referrals to appropriate services both within and outside CAMBA.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree in SW or mental health and/or 2 years of experience working in case management or mental health services and/or equivalent experience.

OTHER REQUIREMENTS:

Strong knowledge of mental health diagnosis and resources.

Knowledge about, understanding of, and ability to work closely with, persons with mental illness and substance abuse.

Proven experience working with SPMI population.

CLIENT ADVOCATE II (HOUSING), HOMELESS PREVENTION INITIATIVE (HOMEBASE)

HomeBase will be working to re-house families with children and adult families in NYC. The goal is to re-house families within 30 days of being found eligible for HomeBase services. This initiative will result in improved outcomes for the households who quickly return to permanent housing, as well as significant cost savings for the city. HomeBase will engage referred clients in a housing placement plan, working with the family to determine eligibility for subsidies and other permanent placement resources. HomeBase case management staff will continue to provide intake, case management and support services. Working together, social service staff help a family become housing-ready, and HomeBase will help them become permanently housed.

The person filling this position is expected, under close supervision, to: (1) assist case managers by being a client liaison with outside organizations regarding such matters as housing; (2) assist clients in attaining their goals by identifying and locating housing sources for clients and by making referrals to appropriate services both within and outside CAMBA.

The minimum qualification for this position is High school diploma or G.E.D and two years of applicable experience and/or equivalent experience.

CLIENT ADVOCATE II, FLAGSTONE FAMILY CENTER

BI-LINGUAL SPANISH PREFERRED

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under close supervision, to: (1) assist case managers by being a client liaison with outside organizations regarding such matters as education, healthcare, housing, social services, legal issues, etc housing and public benefits; (2) assist clients in attaining their Housing and Entitlements related goals by identifying and locating community resources for clients and by making referrals to appropriate services both within and outside CAMBA.

The minimum qualification for this position is high school diploma or G.E.D and two years of applicable experience and/or equivalent experience.

CLIENT ADVOCATE II, HEALTH HOME BI-LINGUAL SPANISH/CREOLE/RUSSIAN PREFERRED

CAMBA's Health Home program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under close supervision, to (1) conduct outreach activities to identify and enroll eligible individuals; and (2) assist eligible clients in attaining their goals by identifying and locating community resources for clients and by making referrals to appropriate services both within and outside CAMBA; etc.

The minimum qualification for this position is a High school diploma or G.E.D. and at least one year of applicable experience and/or equivalent experience; Ability to utilize CAMBA vehicle and/or public transportation to navigate the boroughs of New York City; Must have Valid New York State Driver's License and excellent driving history.

CLIENT ADVOCATE II, WORKFORCE DEVELOPMENT/ROCKAWAY ADVANCED INITIATIVE

The CAMBA Advancing the Rockaways Program will provide intensive workforce development and employment support services to residents of Far Rockaway. This program will serve low-income residents throughout FR with an emphasis on NYCHA residents. Services will also be broadly available to area residents in the surrounding community.

The person filling this position is expected, under close supervision, to: (1) conduct outreach activities to identify and enroll eligible individuals; and (2) assist eligible clients in attaining their goals by identifying and locating community resources for clients and by making referrals to appropriate services both within and outside CAMBA.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and at least one year of applicable experience and/or equivalent experience. Please note, this position is in Far Rockaway.

COUNSELOR I, CASE MANAGEMENT AND HEALTH EDUCATION SERVICES PROGRAM

BI-LINGUAL ENGLISH/SPANISH

CAMBA's Case Management and Health Education Services Program (CHES) provides community based HIV/AIDS case management and health education services that focus on People Living with HIV/AIDS (PLWHA), that have either fallen out of or are sporadically engaged in HIV care and treatment. This dynamic model of case management and health education services will actively address the multiple needs of PLWHA and remove the barriers that prevent retention in care and treatment. The program will service people living with HIV/AIDS in Brooklyn that are not Medicaid eligible. These will include both unauthorized immigrants and people whose income makes them ineligible for Medicaid, but who cannot afford private insurance. This case management model serves as a bridge to help consumers learn to navigate the health care and support system and gain the knowledge and skills necessary to effectively self-manage their care. It also helps support consumer entry into the full continuum of care that is available. Case management efforts must focus on improving health outcomes, ultimately leading to viral suppression.

Essential Duties and Responsibilities: The person filling this position is expected, under general supervision, to: (1) provide individual and/or group counseling to assist individuals and their families to achieve effective personal development and adjustment.; and, (2) counsel clients in dealing with such issues as: behavior, educational progress, family dynamics, mental and physical health, housing, personal finances, substance abuse, mental and/or physical trauma.

EDUCATION/EXPERIENCE REQUIRED: Bachelor's degree (B.A., B.S.) and two years of applicable experience and/or equivalent experience. **OTHER REQUIREMENTS:** Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues. Two to three years of experience facilitating group and individual health education services. Effective communication skills and culturally and linguistically competent.

COUNSELOR I, FAMILIES FOR KIDS - PS 269

BILINGUAL ENGLISH/CREOLE/SPANISH

Families For Kids (FFK) is a preventive foster care program that operates in conjunction with the Beacon Center at P.S. 269. FFK helps families eliminate or reduce the risk of child abuse and neglect – which often results in children entering the foster care system – by identifying and providing those specific services that address those issues placing a youth at risk of foster care placement. Additional support services are also provided such as parenting workshops, parent support groups, assistance with government entitlements, health concerns, referrals for treatment programs and other barriers that may be causing the family additional stress in caring for their children.

The person filling this position is expected, under general supervision, to: (1) aid individuals and their families requiring social service assistance and provide specific services that address the issues and behaviors that place children at risk of foster care placement; (2) interview and evaluate applicants for services, formulate service plans and goals, including short term and long term goals, and aid clients to implement service plans while promoting maximum safety, supervision and support for children and their families; (3) locate and make use of appropriate community resources for clients; (4) evaluate actual living conditions of clients though home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (B.A., B.S.W.) in social work, psychology, counseling, or a related field and three years of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Health, Dept. of Education fingerprint clearance; doctor's note certifying good health; proof of negative results from TB test; and State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance through the duration of employment.

Ability to adapt to the culture and environment of public schools.

Bi-lingual Spanish/Creole/English required.

DRIVER/MAINTENANCE WORKER I, HOMEBASE

Homelessness Prevention Initiative (HomeBase) is a CAMBA program that provides case management and essential services to 4,000 at-risk individuals and families in Brooklyn and Staten Island to prevent homelessness. Individuals and families receive services that help them overcome problems with public benefits, housing, education, health care and other issues that could impede their ability to maintain stable households.

The person filling this position is expected, under close supervision, to: (1) operate a variety of company vehicles to transport passengers such as clients, employees, and/or supplies and materials; (2) Clean rooms, hallways, lobbies, lounges, rest rooms, corridors, elevators, stairways, common areas and other work areas; (3) sweep, vacuum, scrub, mop, wax, polish and/or buff floors; (4) make repairs, paint, and perform various tasks to maintain the organization's physical facilities; (5) load, unload, and carry furniture and supplies up stairs and move furniture and supplies as needed; (6) clean exterior grounds, sidewalks and dumpster; (7) fulfill courier/messenger tasks in addition to maintenance tasks.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Sufficient education and technical expertise: to comprehend written and oral instructions (work orders); to accomplish maintenance tasks; and to document accomplished tasks.

OTHER REQUIREMENTS

Must have Valid New York State Driver's License and excellent driving history.

Must complete NYS Approved Defensive Driving Classes every 3 years.

Must take Refresher Computerized Defensive Driver class

Must remain insurable based on CAMBA's point system throughout the duration of employment.

If required to drive 15 passenger van, must score at least 80% on computerized 15 passenger van improvement test every year.

If required to drive 15 passenger van, must pass an observed Van Road Test

Acknowledge review of CAMBA's Transportation Policy

JOB DEVELOPER, LEARNING TO WORK FOR TRANSFER SCHOOLS AT BROWNSVILLE ACADEMY

Learning to Work (LTW) for Transfer Schools Program will provide services to 200-250 students, ages 16-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) develop and maintain employer relationships with the goal of identifying and meeting their HR needs; (2) match appropriate students with appropriate internship openings and arrange for interviews; and (3) inform prospective employers and student applicants of the features and advantages of CAMBA's internship placement services.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and two years of applicable experience or BA and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance. Ability to maintain fingerprint clearance throughout the duration of employment. Ability to adapt to the culture and environment of a public school.

JOB DEVELOPER, LEARNING TO WORK FOR TRANSFER SCHOOLS AT LIBERATION DIPLOMA PLUS HIGH SCHOOL

The **Learning to Work (LTW) for Transfer Schools** Program will provide services to 150-200 students, ages 15-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) develop and maintain employer relationships with the goal of identifying and meeting their HR needs; (2) match appropriate students with appropriate internship openings and arrange for interviews; and (3) inform prospective employers and student applicants of the features and advantages of CAMBA's internship placement services.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and two years of applicable experience or BA and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance. Ability to maintain fingerprint clearance throughout the duration of employment. Ability to adapt to the culture and environment of a public school.

NUTRITIONIST, GABRIEL HOUSE SUPPORTIVE HOUSING PROGRAM

Gabriel House Supportive Housing Program: a building which was developed and is operated by the Addiction Rehabilitation Center Foundation, Inc., a nonprofit agency. Gabriel House is a residential building located on West 122nd street and the corner of Adam Clayton Powell Jr. Blvd in the Central Harlem section of Manhattan. The facility will provide 30 units of supportive housing to homeless or at-risk of homelessness, single adults (age 18 and over) diagnosed with HIV/AIDS, serious mental illness (SMI) or who are diagnosed as mentally ill and chemically addicted (MICA), currently known as persons with co-occurring disorders. CAMBA, Inc. is the on-site services provider at Gabriel House and provides case management and 24/7 security.

The person filling this position is expected, under close supervision, to: (1) identify patients with nutritional risk using scoring guidelines and initiates referrals for dietetic assessment; and (2) institute basic nutrition plans including individualized meal plans.

<u>MINIMUM EDUCATION/EXPERIENCE REQUIRED:</u> Registered dietician with two years experience. **OTHER REQUIREMENTS:**

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues.

OUTREACH WORKER, CAMBA'S CURE VIOLENCE PROGRAM

CAMBA's Cure Violence Program works with 16 – 24 year old at risk youths who are or may have potentially been involved in street violence, community residents, businesses and community-based organizations to implement Cure Violence: The Campaign to Stop the Shooting. Cure Violence is a public health strategy to reduce and prevent shootings and killings. This program will focus on a defined area identified as a "hot spot" in Brownsville, Brooklyn for shooting violence within the 73rd Precinct. The program works to prevent gun violence by: 1) mediating conflicts that may end in gun violence, 2) changing the thinking of individuals who are most at risk of being victims or perpetrators of violence, and 3) working closely with a broad coalition of local partners to promote a visible community-wide message that shooting is unacceptable behavior.

The person filling this position is expected, under close supervision, to: (1) aid individuals and/or families requiring social service assistance; (2) interview and evaluate applicants for services, formulate service plans and goals, and aid participants to implement service plans; (3) locate and make use of appropriate community resources for participants; (4) evaluate actual living conditions of participants through home visits.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's Degree (B.A.) and/or equivalent experience.

OTHER REQUIREMENTS:

Equally at home conversing with gang members, community activists, law enforcement personnel, and public officials.

Subject to a criminal background check and random drug testing.

No pending criminal cases or prior convictions for sexual assault, child abuse or domestic violence or history thereof. Strong knowledge of the Brownsville community.

Familiarity with Brownsville 73rd Police Precinct community challenges of teens and young adults there; strongly preferred.

Ability to work a flexible schedule including morning, evening and weekends as needed.

Must have understanding of, sensitivity and commitment to working with families of youth that have experienced gun related trauma.

Case Managers should be prepared for various outdoor weather conditions during their regular workday.

PROGRAM REPORTING SPECIALIST, HEALTH HOME

CAMBA's **Health Home** program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under close supervision, to: (1) enter data into funder and/or organization-wide data base; (2) compare computer data against hard copies and/or source documents to verify completeness and accuracy; (3) prepare computer-generated reports for management and/or funder use.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and one year of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues. Experience with data & information management, databases (i.e., Excel, Access, etc.), and data systems. Experience with MS Office & MS Outlook.

Familiarity with file transfers, file security, funder-based data systems (i.e., AIRS, CAIRS, eShare, etc), government health information systems (i.e., PSYCKES), care management data systems or electronic medical record systems. Bi-lingual preferred.

PROGRAM REPORTING SPECIALIST, THE SUPPORTIVE COUNSELING FAMILY STABILIZATION PROGRAM (SCFS)

The Supportive Counseling Family Stabilization Program (SCFS) provides supportive, clinical, and low-threshold case management services to 100 persons living with HIV/AIDS (PLWHA) and their families. The primary goal is to provide support, stability, and reduce stressors, to ensure that our clients have access to and successfully maintain their connection to primary health care. The program's core services include: 1.) weekly support groups to assist clients with developing ways of coping, reducing stress, building social and peer support, and relationship skills; 2.) individual supportive counseling on topics such as; HIV disclosure to partners and family members, harm reduction skills building, and treatment adherence; 3) family counseling on topics that include improving communication, developing and strengthening relationships, and increasing safer sex practices; and 4) low-threshold case management services to assist clients in reducing barriers to care, to coordinate care with other providers, and to access support services for immigrant clients. The main goal of SCF is to ensure that clients access and maintain connection with HIV primary care and necessary supportive services. To ensure that our clients reach their service plan goals our Counselors and Client Advocate/Peer Educator are available to accompany clients to their primary care and other service appointments. Interpretation services are provided on an as-needed basis.

The person filling this position is expected, under close supervision, to: (1) enter data into funder and/or organization-wide data base; (2) compare computer data against hard copies and/or source documents to verify completeness and accuracy; (3) prepare computer-generated reports for management and/or funder use.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and one year of applicable experience and/or equivalent experience.

OTHER REQUIREMENTS:

Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues.

PROJECT COORDINATOR I, HEALTH HOMES

CAMBA's **Health Home** program is an innovative new model of care management focused on improving the health outcomes for individuals with severe mental illness & other complex chronic illnesses through coordinated networks of medical, psychiatric, behavioral health, social service & housing providers. Staff will use cutting-edge health information technology & a unified plan of care to ensure all clients connect to & maintain primary medical care, prevent hospital stays, &/or reduce the length of hospitalizations. CAMBA's participation in health home places it at the forefront of a broad system wide change that will have a significant impact on many human services sectors.

The person filling this position is expected, under general supervision, to ensure the smooth running and coordination of all project/program related services for the Criminal Justice population, in order to ensure that all project/program goals, targets, and performance outcomes are met on a monthly/project cycle basis.

MINIMUM EDUCATION/EXPERIENCE REQUIRED: Bachelor's degree (B. A. or B.S.W.) and/or equivalent experience.

RESIDENTIAL AIDE I, ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 MICA (mentally ill chemical abusing) men.

The person filling this position is expected, under close supervision, to: (1) Assist clients in the development of daily independent living skills through both individual and group Activities of Daily Living (ADL) sessions, including laundry, meal preparation and clean up, personal hygiene, shopping, and maintaining a schedule of activities; (2) maintain inventory of food and dry goods; and (3) provide clients with an orientation of the facility, services and personal care items, upon arrival.

The minimum qualification for this position is High school diploma or G.E.D. and/or equivalent experience.

Other requirements:

Participate in Department of Health Food Protection 15 hour Course, pass exam and become a certified Food Handler. Must obtain Annual PPD Test.

May be required to become First Aid/CPR certified. May be required to become certified in overdose prevention. Bi-lingual preferred.

RESIDENTIAL AIDE I, ATLANTIC HOUSE MEN'S SHELTER TEMPORARY

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 MICA (mentally ill chemical abusing) men.

The person filling this position is expected, under close supervision, to: (1) Assist clients in the development of daily independent living skills through both individual and group Activities of Daily Living (ADL) sessions, including laundry, meal preparation and clean up, personal hygiene, shopping, and maintaining a schedule of activities; (2) maintain inventory of food and dry goods; and (3) provide clients with an orientation of the facility, services and personal care items, upon arrival.

The minimum qualification for this position is High school diploma or G.E.D. and/or equivalent experience.

Other requirements:

Participate in Department of Health Food Protection 15 hour Course, pass exam and become a certified Food Handler.

Must obtain Annual PPD Test.

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

Bi-lingual preferred.

This is a full-time temporary position.

RESIDENTIAL AIDE I, BROADWAY HOUSE WOMEN'S SHELTER

The **Broadway House Women's Shelter** located in the Bushwick section of Brooklyn serves 165 women, approximately 37 of whom are MICA.

The person filling this position is expected, under close supervision, to: (1) Assist clients in the development of daily independent living skills through both individual and group Activities of Daily Living (ADL) sessions, including laundry, meal preparation and clean up, personal hygiene, shopping, and maintaining a schedule of activities; (2) maintain inventory of food and dry goods; and (3) provide clients with an orientation of the facility, services and personal care items, upon arrival.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and/or equivalent experience.

OTHER REQUIREMENTS:

Participate in Department of Health Food Protection 15 hour Course, pass exam and become a certified Food Handler.

Must obtain Annual PPD Test.

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

Bi-lingual preferred.

*The shift for this position is 4 PM -12 midnight

RESIDENTIAL AIDE I, MAGNOLIA HOUSE WOMEN'S SHELTER

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under close supervision, to: (1) Assist clients in the development of daily independent living skills, including laundry, meal preparation and clean up, personal hygiene, shopping, and maintaining a schedule of activities; (2) maintain inventory of food and dry goods; and (3) provide clients with an orientation of the facility, services and personal care items, upon arrival; etc.

The minimum qualification for this position is a High school diploma or G.E.D. and/or equivalent experience.

Other requirements:

Participate in Department of Health Food Protection 15 hour Course, pass exam and become a certified Food Handler. Must obtain Annual PPD Test. May be required to become First Aid/CPR certified. May be required to become certified in overdose prevention. Bi-lingual preferred.

SECURITY GUARD I, ATLANTIC HOUSE MEN'S SHELTER

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D.; must have and maintain NYS Security License.

SECURITY GUARD I, BROADWAY HOUSE WOMEN'S SHELTER

The **Broadway House Women's Shelter** located in the Bushwick section of Brooklyn serves 165 women, approximately 37 of whom are MICA.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D.

OTHER REQUIREMENTS:

Must have 8 hour Pre-Assignment security guard training course certificate.

Must have 16 hour On-the-Job security guard training course certificate or obtain within 90 days of employment.

Must complete 8 Hour Annual In-Service Course each calendar year.

Must have and maintain a NYS Security Guard license.

Must obtain NYS Security Guard registration, and must maintain registration during employment.

Must obtain Fire Guard certification and maintain it throughout employment.

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

May be required to obtain F-80 Fire Safety Coordinator certification.

Bi-lingual preferred.

SECURITY GUARD I, FLAGSTONE FAMILY CENTER

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained. CAMBA provides safe, transitional housing with appropriate social services to assist the families in meeting their daily needs, and preparing for obtaining and rapidly moving to permanent housing.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, MAGNOLIA HOUSE

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, OPPORTUNITY HOUSE

TEMPORARY

CAMBA operates five single adult homeless shelters and one single adult drop-in center, funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured, therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into permanent and/or supported housing. Specifically, CAMBA's Opportunity House (COH) located in downtown Brooklyn serves 62 men.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested.

The minimum qualification for this position is High school diploma or G.E.D.

SECURITY GUARD I, PARK SLOPE WOMEN'S SHELTER

CAMBA operates five single adult homeless shelters and one single adult drop-in center, funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured, therapeutic, safe, and drugfree facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into permanent and/or supported housing. The Park Slope Shelter for Women located at the Park Slope Armory in Brooklyn serves 100 MICA women.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is High school diploma or G.E.D.

OTHER REQUIREMENTS:

Must have 8 hour Pre-Assignment security guard training course certificate.

Must have 16 hour On-the-Job security guard training course certificate or obtain within 90 days of employment. Must complete 8 Hour Annual In-Service Course each calendar year. Must have and maintain a NYS Security Guard license.

Must obtain NYS Security Guard registration, and must maintain registration during employment.

Must obtain Fire Guard certification and maintain it throughout employment.

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

May be required to obtain F-80 Fire Safety Coordinator certification. Bi-lingual preferred.

SECURITY GUARD I, THE GATHERING PLACE DROP-IN CENTER

The Gathering Place is a Brooklyn Drop-In Center serving 125 homeless men and women 18 years and older.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

Full-time shifts available: Friday-Monday & Tuesday Friday-Monday & Thursday

SOCIAL WORKER, LEARNING TO WORK AT SOUTH SHORE YABC

The Learning to Work (LTW) Program will provide services to 250-300 students, ages 17 ½ -21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 90 students.

The person filling this position is expected, under general supervision, to: (1) provide individual and/or group counseling services to assist individuals and their families to achieve effective personal development and adjustment; and, (2) counsel clients in dealing with such issues as: behavior, educational progress, family dynamics, mental and physical health, housing, personal finances, substance abuse, mental and/or physical trauma.

The minimum qualification for this position is Licensed Master of Social Work (LMSW) degree required.

Other requirements:

- Must obtain Dept. of Education fingerprint clearance.
- Ability to maintain fingerprint clearance throughout the duration of employment.
- Ability to adapt to the culture and environment of a public school.

SOCIAL WORKER, LEARNING TO WORK BROOKLYN BRIDGE ACADEMY HIGH SCHOOL

The Learning to Work (LTW) for Transfer Schools Program will provide services to 150-225 students, ages 15-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) provide individual and/or group counseling services to assist individuals and their families to achieve effective personal development and adjustment.; and, (2) counsel clients in dealing with such issues as: behavior, educational progress, family dynamics, mental and physical health, housing, personal finances, substance abuse, mental and/or physical trauma.

The minimum qualification for this position is Licensed Master of Social Work (LMSW) degree required, as per funder's request.

Other requirements:

- Must obtain Dept. of Education fingerprint clearance.
- Ability to maintain fingerprint clearance throughout the duration of employment.
- Ability to adapt to the culture and environment of a public school.

SOCIAL WORKER, LEARNING TO WORK FOR TRANSFER SCHOOLS AT BROWNSVILLE ACADEMY

Learning to Work (LTW) for Transfer Schools Program will provide services to 200-250 students, ages 16-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) provide individual and/or group counseling services to assist individuals and their families to achieve effective personal development and adjustment.; and, (2) counsel clients in dealing with such issues as: behavior, educational progress, family dynamics, mental and physical health, housing, personal finances, substance abuse, mental and/or physical trauma.

EDUCATION/EXPERIENCE REQUIRED:

Licensed Master of Social Work (LMSW) degree required.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school.

TUTOR, NEIGHBORHOOD DEVELOPMENT AREA 16 - BROWNSVILLE ACADEMY

The **Neighborhood Development Area (NDA) 16** Program will provide 31 High School aged students who reside in NDA area 16 and who have barriers to academic improvement and or finding gainful employment. CAMBA will conduct the following: academic enrichment, job readiness skills as well as career exploration. We will deliver our services using a primary person mode in which each student has an ongoing relationship with the CAMBA career advocate throughout their involvement in the program.

The person filling this position is expected, under close supervision, to provide one-on-one academic assistance to children and/or youth.

EDUCATION/EXPERIENCE REQUIRED: Currently enrolled in a college program and/or equivalent experience. **OTHER REQUIREMENTS:**

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability and willingness to participate in field trips, requiring dealing with outdoor weather conditions during working hours. Ability to adapt to the culture and environment of a public school.

Ability to provide HS Regent and SAT preparation assistance in English or Math.

TUTOR, NEIGHBORHOOD DEVELOPMENT AREA 3 - BROOKLYN ACADEMY

The **Neighborhood Development Area (NDA) 3** Program will provide 46 High School aged students who reside in NDA area 3 and who have barriers to academic improvement and or finding gainful employment. CAMBA will conduct the following: academic enrichment, job readiness skills as well as career exploration. We will deliver our services using a primary person mode in which each student has an ongoing relationship with the CAMBA career advocate throughout their involvement in the program.

The person filling this position is expected, under close supervision, to provide one-on-one academic assistance to children and/or youth.

EDUCATION/EXPERIENCE REQUIRED: Currently enrolled in a college program and/or equivalent experience. **OTHER REQUIREMENTS:**

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability and willingness to participate in field trips, requiring dealing with outdoor weather conditions during working hours. Ability to adapt to the culture and environment of a public school.

Ability to provide HS Regent and SAT preparation assistance in English or Math.

YOUNG ADULT CAREER ADVISOR, LEARNING TO WORK FOR TRANSFER SCHOOLS AT BROWNSVILLE ACADEMY

Learning to Work (LTW) for Transfer Schools Program will provide services to 200-250 students, ages 16 ½ -21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

Essential Duties and Responsibilities: The person filling this position is expected, under general supervision, to: (1) serve as young adult students' primary motivator and coordinator of program services; and (2) assist "at-risk" young adult students in eliminating barriers to education/employment.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) in social work or a related field and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance. Ability to maintain fingerprint clearance throughout the duration of employment. Ability to adapt to the culture and environment of a public school.

YOUNG ADULT CAREER ADVISOR, LEARNING TO WORK FOR TRANSFER SCHOOLS AT LIBERATION DIPLOMA PLUS HIGH SHOOL

The **Learning to Work (LTW) for Transfer Schools** Program will provide services to 150-200 students, ages 15-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) serve as young adult students' primary motivator and coordinator of program services; and (2) assist "at-risk" young adult students in eliminating barriers to education/employment.

MINIMUM EDUCATION/EXPERIENCE REQUIRED: Bachelor's degree (e. g., B.A., B.S.W.) in social work or a related field and/or equivalent experience. OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance. Ability to maintain fingerprint clearance throughout the duration of employment. Ability to adapt to the culture and environment of a public school.

YOUNG ADULT CAREER ADVISOR, LEARNING TO WORK PROFESSIONAL PATHWAYS HIGH SCHOOL

The **Learning to Work (LTW) for Transfer Schools** Program will provide services to 150-200 students, ages 15-21 who are over-aged for grade, under-credited, and have spent at least one year in another high school to earn a high school diploma and gain valuable vocational and life skills supports. Using the Primary Person Model, each student will have a Career Advocate who will: guide students towards removing barriers toward graduation, engage students in college preparatory activities, provide supportive services, and increase self-direction and self-sufficiency through meaningful career exploration experiences, including subsidized internship placements for 75 students.

The person filling this position is expected, under general supervision, to: (1) serve as young adult students' primary motivator and coordinator of program services; and (2) assist "at-risk" young adult students in eliminating barriers to education/employment.

MINIMUM EDUCATION/EXPERIENCE REQUIRED: Bachelor's degree (e. g., B.A., B.S.W.) in social work or a related field and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance. Ability to maintain fingerprint clearance throughout the duration of employment. Ability to adapt to the culture and environment of a public school. Bi-lingual English/Spanish, preferred.

YOUNG ADULT CAREER ADVISOR, NEIGHBORHOOD DEVELOPMENT AREA 16 - BROWNSVILLE ACADEMY

The **Neighborhood Development Area (NDA) 16** Program will provide 31 High School aged students who reside in NDA area 16 and who have barriers to academic improvement and or finding gainful employment. CAMBA will conduct the following: academic enrichment, job readiness skills as well as career exploration. We will deliver our services using a primary person mode in which each student has an ongoing relationship with the CAMBA career advocate throughout their involvement in the program.

The person filling this position is expected, under general supervision, to: (1) serve as young adult students' primary motivator and coordinator of program services; and (2) assist "at-risk" young adult students in eliminating barriers to education/employment.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) in social work or a related field and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school.

YOUNG ADULT CAREER ADVISOR, NEIGHBORHOOD DEVELOPMENT AREA 3 - BROOKLYN ACADEMY

The **Neighborhood Development Area (NDA) 3** Program will provide 46 High School aged students who reside in NDA area 3 and who have barriers to academic improvement and or finding gainful employment. CAMBA will conduct the following: academic enrichment, job readiness skills as well as career exploration. We will deliver our services using a primary person mode in which each student has an ongoing relationship with the CAMBA career advocate throughout their involvement in the program.

The person filling this position is expected, under general supervision, to: (1) serve as young adult students' primary motivator and coordinator of program services; and (2) assist "at-risk" young adult students in eliminating barriers to education/employment.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Bachelor's degree (e. g., B.A., B.S.W.) in social work or a related field and/or equivalent experience.

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability to adapt to the culture and environment of a public school.

YOUTH FACILITATOR I, CAMBA BEACON SUMMER CAMP PROGRAMS

Beacon Community Centers: CAMBA administers school based Beacon community centers at I.S. 271 in Ocean Hill-Brownsville and at I.S. 166 in East New York. All Beacon Centers are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the school's students, their families, and other neighborhood residents.

The person filling this position is expected, under general supervision, to: (1) research and develop instructional materials and lesson plans; and (2) provide group and/or individual assistance to "at-risk" children and/or youth in academic and/or non-academic subjects.

The minimum qualification for this position is current undergraduate student or BA and/or equivalent experience.

*This position is full-time temporary for the summer.

Part-Time

AIDE, BREVOORT CORNERSTONE

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center, the Penn-Wortman Community Center and the Brevoort Cornerstone in Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under close supervision, to: (1) prepare and serve healthy, nutritious meals according to menu and number of people to be served; and (2) inventory supplies and food.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Sufficient education (English-speaking, -reading, -writing, & math abilities) to write and understand written menus and recipes and to inventory and order supplies and food.

Participate in Department of Health Food Protection 15 hour Course and pass exam.

OTHER REQUIREMENTS:

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry.

Ability to maintain fingerprint clearance and DCJS Sex Offender Registry clearance throughout the duration of employment.

ASSISTANT OPERATIONS COORDINATOR, TRANSITIONAL CONGREGATE HOUSING PROGRAM (TCHP)

PART TIME/WEEKENDS

Transitional Congregate Housing Program: CAMBA's Transitional Congregate Housing program started in 2007 and provides nine transitional units for the HIV/AIDS Services Administration (HASA) Emergency Placement Unit which are for single men and/or women only. Each individual has their own locked room and COBRA (Consolidated Omnibus Budget Reconciliation Act) is available to provide case management services. The program's goal is to ready individuals for permanent housing placement through stabilization and self-sufficiency.

The person filling this position is expected, under close supervision, to work together with the Operations Coordinator and program management to ensure that all operational issues and obligations related to obtaining and maintaining program residences are met.

The minimum qualification for this this position is high school diploma or G.E.D. and/or equivalent experience.

Other requirements: Knowledge about, understanding of, and at least one year of experience working with, housing systems, facilities management, and maintenance needs.

CAMBA Summer Camp Group Leaders and Assistants

Do You...

- Love working with children?
- Value a diverse educational experience?
- Have a special skill or talent in music, dance, art, languages, sports, writing, science, film, photography, sewing, crafts or more?

If so, work at a CAMBA summer camp!

CAMBA Summer Camps

- Are dynamic and diverse
- Include a variety of fun, hands-on learning opportunities including field trips, academic enrichment, recreation, conflict resolution and clubs
- Enrich children's sense of community

CAMBA is hiring for summer camps in NYC Public Elementary schools. The schools are located in the following Brooklyn neighborhoods:

Bay Ridge and Flatbush.

The programs are currently hiring for the following PART-TIME (M-F) positions:

- Group Leader Must be a college graduate or currently enrolled in college. Experience working with youth. Leaders plan and lead daily activities and manage classroom.
- Program Assistant Must have a high school/GED diploma or be currently enrolled in high school. Assist leader in facilitating activities and supporting children.

Requirements:

- Must be able to work Mondays-Fridays from now August 21st, 2015
- Must be available to work either, the morning shift: 8:00am 1:30pm, or the afternoon shift: 1:30pm –
 6:00pm

Bilingual English/Spanish/Haitian Creole/Cantonese/Mandarin/Arabic preferred

To Apply:

Please write "summer camp" in email subject-line

Please indicate a preference for neighborhood and shift in cover letter

DRIVER (CDL), THE GATHERING PLACE DROP-IN CENTER

The Gathering Place is a Drop-In Center in Brooklyn serving 75 homeless men and women 18 years and older. The Center provides a safe, sanitary, and stable alternative to the street. Center services include: two nutritious meals a day; shower and laundry facilities; access to clothing, mail and telephone services; recreational activities; intensive case management services; benefits/entitlements assistance; and, comprehensive medical and mental healthcare services, including acupuncture, substance abuse counseling and treatment referral services. The Center's goal is to re-connect clients to treatment services and assist in their transition to temporary shelter and/or permanent housing.

The person filling this position is expected, under close supervision, to operate a variety of company vehicles, such as passenger vans and small buses to safely transport passengers such as clients.

The minimum qualification for this position is sufficient education and technical expertise: to comprehend written and oral instructions (work orders); to accomplish tasks; and to document accomplished tasks. OTHER REQUIREMENTS: Must have valid New York State Commercial Driver's License (CDL) – Class A, B, or C with passenger endorsement. Employees must maintain the appropriate driver's license for the duration of their employment. Must complete NYS Approved Defensive Driving Classes every 3 years. Must take Refresher Computerized Defensive Driver class. Must remain insurable based on CAMBA's point system throughout the duration of employment. If required to drive 15 passenger vans, must score at least 80% on computerized 15 passenger van improvement test every year. If required to drive 15 or more passenger vehicles, must pass an observed Van Road Test.

Part-Time Schedules:

Sun, Tues--Thurs. 4:30am-8am Sun, Mon, Fri, Sat. 4:30am-8am Tues.--Sat. 5pm-8:30pm

MAINTENANCE WORKER I, CAMBA'S CORNERSTONE SUMMER PROGRAMS

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center, the Penn-Wortman Community Center and the Brevoort Cornerstone in Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under close supervision, to: (1) Clean rooms, hallways, lobbies, lounges, rest rooms, corridors, elevators, stairways, common areas and other work areas; (2) sweep, vacuum, scrub, mop, wax, polish and/or buff floors; (3) make repairs, paint, and perform various tasks to maintain the organization's physical facilities; (4) load, unload, and carry furniture and supplies up stairs and move furniture and supplies as needed; (5) clean exterior grounds, sidewalks and dumpster; (6) fulfill courier/messenger tasks in addition to maintenance tasks.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Sufficient education and technical expertise: to comprehend written and oral instructions (work orders); to accomplish maintenance tasks; and to document accomplished tasks.

OTHER REQUIREMENTS:

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry. Ability to maintain fingerprint clearance and DCJS Sex Offender Registry clearance throughout the duration of employment.

This position is part-time temporary for the summer.

MATH/SCIENCE TUTOR, CAMBA 21C AT SCHOOL FOR DEMOCRACY AND LEADERSHIP

CAMBA 21c will serve about 25 10th-12th graders at School for Democracy and Leadership(SDL) during the school year. The program will target students who are over age and under-credited. The program will run 3 days/week for 2 hours/day on Mondays-Wednesdays from 2:30-4:30. The program will feature homework help and academic support.

The person filling this position is expected, under close supervision, to provide small group academic assistance to children and/or youth.

The minimum qualification for this position is Bachelor's degree (as required by funder).

OTHER REQUIREMENTS:

Must obtain Dept. of Education fingerprint clearance.

Ability to maintain fingerprint clearance throughout the duration of employment.

Ability and willingness to participate in field trips, requiring dealing with outdoor weather conditions during working hours.

Ability to adapt to the culture and environment of a public school.

Experience working with students in urban school and/or community settings.

MATH/SCIENCE TUTOR, NDA 9 ACCESS TO CAREERS AT SCHOOL FOR DEMOCRACY AND LEADERSHIP

NDA 9 Access to Careers is an internship readiness program for 26 9th graders who are over-aged and need academic support. The program runs Mondays, Tuesdays and Wednesdays from 2:30 to 4:30 pm. The students receive homework help, organization skill building and time management skills, as well as internship/job readiness training.

The person filling this position is expected, under close supervision, to provide small group academic assistance to children and/or youth.

The minimum qualification for this position is Bachelor's degree (as required by funder).

OTHER REQUIREMENTS:

Must obtain Dept. of Health, Dept. of Education fingerprint clearance.

Ability and willingness to participate in field trips, dealing with outdoor weather conditions during working hours. Ability to adapt to the culture and environment of a public school.

Experience working with students in urban school and/or community settings.

RESIDENCE COORDINATOR, SHORT TERM HOUSING PROGRAM

PART TIME/WEEKENDS

Short Term Housing Program: CAMBA's Short Term Housing Program (STHP) provides 35 units of congregate and transitional housing to PLWHA who are homeless or at serious risk of homelessness. There are 10 clients residing at CAMBA's congregate facility located at 23 Winthrop Street and 25 clients living in community apartments. There are 7 families and 9 share units. Program staff will ensure that all apartments are in close proximity to public transportation and accessible to other amenities such as health care, shopping, laundry and other necessary services. STHP housing program provides a model of service that addresses the interrelated problems of HIV and homelessness. Through a congregate residence at 23 Winthrop, and the apartments in the community, we provide transitional housing, case management support, and housing readiness training in a supportive environment, which will help clients develop the skills to find and maintain permanent, stable housing.

The person filling this position is expected, under general supervision, to ensure the smooth running and coordination of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is high school diploma or G.E.D. and two years of applicable experience; or Associate degree (A.A.) and one year applicable experience and/or equivalent experience.

Other requirements: Knowledge about, understanding of, and ability to work closely with, persons with HIV/AIDS and related issues. Fireguard Certificate. [At time of hire, or within 60 days of start date.]

RECEPTIONIST, ADULT LITERACY PROGRAM

CAMBA needs an experienced individual to work as a Receptionist/Security Guard at its Adult Literacy Center in the Flatbush area of Brooklyn, N.Y. The work schedule is 4:30 to 8:30 pm, Monday-Friday.

English Speakers of Other Languages: Each year, more than 2,000 immigrants and refugees from the Caribbean, Latin America, Eastern Europe, Asia, and Africa attend CAMBA's ESL and ABE/GED Prep classes, where they receive educational and case management services to help them cope with life in New York City. Classes are offered both to students who do not know English and to those who want to improve their speaking, reading, writing, math, and test-taking skills. Classes are also contextualized to address issues such as employment and family literacy. Civics Classes: CAMBA's Civics Classes in American history, government and other relevant topics help more than 200 foreign-born individuals annually qualify for U.S. citizenship.

The person filling this position is expected, under close supervision, to: (1) operate multi-line telephone system to answer incoming calls, (2) direct callers to appropriate personnel and, (3) assist non-clerical staff with clerical work (i.e., data collection and entry).

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Sufficient education (English-speaking, -reading, -writing, & math abilities) to comprehend oral and written information and to assist callers and visitors and staff.

OTHER REQUIREMENTS:

Ability to type 25 words per minute.

If off-site or school-based, may require: Dept. of Health, Dept. of Education fingerprint clearance; doctor's note certifying good health; proof of negative results from TB test; and State Central Registry (SCR) clearance.

If off-site or school-based, ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

RESIDENTIAL AIDE I, PARK SLOPE SHELTER FOR WOMEN

The Park Slope Shelter for Women located at the Park Slope Armory in Brooklyn serves 100 MICA women.

The person filling this position is expected, under close supervision, to: (1) Assist clients in the development of daily independent living skills through both individual and group Activities of Daily Living (ADL) sessions, including laundry, meal preparation and clean up, personal hygiene, shopping, and maintaining a schedule of activities; (2) maintain inventory of food and dry goods; and (3) provide clients with an orientation of the facility, services and personal care items, upon arrival.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

High school diploma or G.E.D. and/or equivalent experience.

OTHER REQUIREMENTS:

Participate in Department of Health Food Protection 15 hour Course, pass exam and become a certified Food Handler.

Must obtain Annual PPD Test.

May be required to become First Aid/CPR certified.

May be required to become certified in overdose prevention.

Bi-lingual preferred.

SECURITY GUARD I, BREVOORT CORNERSTONE

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center, the Penn-Wortman Community Center and the Brevoort Cornerstone in Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested.

MINIMUM EDUCATION/EXPERIENCE REQUIRED: High school diploma or G.E.D. **OTHER REQUIREMENTS:**

Must have 8 hour Pre-Assignment security guard training course certificate.

Must obtain 16 hour On-the-Job security guard training course certificate within 90 days of employment.

Must complete 8 Hour Annual In-Service Course each calendar year.

Must have and maintain NYS Security Guard license.

Must obtain NYS Security Guard registration, and must maintain registration during employment.

Must obtain Fire guard certification and maintain it throughout employment.

Must obtain CPR/First Aid Certification within 90 days of employment.

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test and clearance from the NYS Division of Criminal Justice Services (DCJS) Sex Offender Registry.

Ability to maintain fingerprint clearance and DCJS Sex Offender Registry clearance throughout the duration of employment. Occasional Saturday hours required.

SECURITY GUARD I, CAMBA GARDENS

CAMBA GARDENS is a 209 unit supportive/affordable housing development located in the East Flatbush section of Brooklyn. CAMBA Housing Ventures (CHV), the housing development subsidiary of CAMBA, developed these units. 146 of these units are set aside for formerly homeless individuals and families. 117 units are for Population I individuals, chronically homeless single adults who suffer from Serious and Persistent Mental Illness or who have a co-occurring Mental Illness and Chemical Addiction (MICA). 15 units are for Population III individuals, chronically homeless single adults who have a substance abuse disorder that is the barrier to independent living and who also have a disabling clinical condition. 14 units are for Population V chronically homeless families, in which the head of household suffers from a substance abuse disorder, a disabling medical condition or HIV/AIDS. CAMBA provides onsite case management and supportive services in addition to 24/7 security.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and tenants; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, FLAGSTONE FAMILY CENTER

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained. CAMBA provides safe, transitional housing with appropriate social services to assist the families in meeting their daily needs, and preparing for obtaining and rapidly moving to permanent housing.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, CAMBA'S CORNERSTONE AT PENN-WORTMAN COMMUNITY CENTER

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center and the Penn-Wortman Community Center in the East New York neighborhood of Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested.

The minimum qualification for this position is High school diploma or G.E.D..

Other requirements:

Must have 8 hour Pre-Assignment security guard training course certificate.

Must obtain 16 hour On-the-Job security guard training course certificate within 90 days of employment.

Must complete 8 Hour Annual In-Service Course each calendar year. Must have and maintain NYS Security Guard license.

Must obtain NYS Security Guard registration, and must maintain registration during employment.

Must obtain Fire guard certification and maintain it throughout employment.

Must obtain CPR/First Aid Certification within 90 days of employment.

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test; and State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Occasional Saturday hours required.

Qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, HIGHBRIDGE OVERLOOK SUPPORTIVE HOUSING PROGRAM

Highbridge Overlook is a building which was developed and is operated by Dunn Development Corp., a private developer. Highbridge Overlook is a newly constructed residential building located on W 167th street and the corner of Sedgwick Avenue in the Highbridge section of The Bronx. The project consists of an eleven-story elevator building containing 155 residential units, with 154 units of rental housing and one superintendent's unit. CAMBA, Inc. is the on-site services provider at Highbridge Overlook. Forty apartments, 25% of the units in the building, will be master leased by CAMBA and will house Population A chronically homeless single adults who are diagnosed with SPMI (seriously and persistently mentally ill) or MICA (mentally III and chemically addicted). The remaining 114 units are occupied by community residents, who may require some services.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and tenants; and, (5) provide directions to visitors when requested.

The minimum qualification for this position is High school diploma or G.E.D..

Other requirements:

Must be fingerprinted and obtain Criminal History Checks" (CHC) with Justice Center for the Protection of Vulnerable People with Special Needs.

Ability to maintain fingerprint clearance throughout the duration of employment.

As a Mandated Reporter, you must immediately report suspected incidents/cases of abuse and neglect to the Vulnerable Persons Central Register (VPCR) Hotline and complete a CAMBA Incident Report.

Must have 8 hour Pre-Assignment security guard training course certificate.

Must obtain 16 hour On-the-Job security guard training course certificate within 90 days of employment.

Must complete 8 Hour Annual In-Service Course each calendar year. Must obtain NYS Security Guard registration, and must maintain registration during employment.

Must obtain Fire guard certification and maintain it throughout employment.

*This is a weekend position.

SECURITY GUARD I, MAGNOLIA HOUSE WOMEN'S SHELTER

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under close supervision, to: (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and clients; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, TRANSITIONAL CONGREGATE HOUSING PROGRAM

Transitional Congregate Housing Program (TCHP): CAMBA's Transitional Congregate Housing program started in 2007 and provides nine transitional units for the HIV/AIDS Services Administration (HASA) Emergency Placement Unit which are for single men and/or women only. Each individual has their own locked room and COBRA (Consolidated Omnibus Budget Reconciliation Act) is available to provide case management services. The program's goal is to ready individuals for permanent housing placement through stabilization and self-sufficiency.

The person filling this position is expected, under close supervision, to: (1) maintain access control, detect and/or prevent fires, vandalism, theft, or infractions of the rules; (2) protect employees, visitors and residents; (3) provide directions to visitors when requested; and, (4) fulfill maintenance tasks in addition to security tasks; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, ANNA GONZALEZ APARTMENTS

CAMBA's Housing Ventures (CHV) is an initiative to develop affordable housing for persons with low income and/or with special needs living in Brooklyn and New York City. CHV has been incorporated with the goal of developing 1,000 units of permanent housing affordable to a broad cross section of this community over the next ten years, while offering lower-income individuals and families a comprehensive range of housing and other supportive services. CHV and Central Brooklyn Community Services Corp. are collaborating to startup, lease-up and operate a 100-unit supportive housing apartment building in the Bushwick area of Brooklyn. These units will support and house a mixed tenant population consisting of low-income working individuals, persons living with severe and persistent mental illness, the formerly chronically homeless and persons living with HIV/AIDS in the Bushwick section of Brooklyn.

The person filling this position is expected, under close supervision, to (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and tenants; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D; must have and maintain NYS Security License.

SECURITY GUARD I, MORRIS MANOR APARTMENTS

Morris Manor Apartments is a building which was developed and is operated by CAMBA Housing Ventures (CHV), an initiative to develop affordable housing for persons with low income and/or with special needs living in Brooklyn and New York City. Morris Manor opened in October 2008 and provides 46 units of affordable/supportive housing building in the Flatbush section of Brooklyn. CAMBA, Inc. is the on-site services provider at Morris Manor Apartments. The social services staff is responsible for providing case management and supportive services to the 27 low-income individuals who are seriously and persistently mentally ill and who exited the shelter system. The remaining 18 units are occupied by community residents, who may require some services, and a live in super resides in the final unit.

The person filling this position is expected, under close supervision, to (1) maintain access control and traffic inside facilities to maintain order and security of people and property; (2) detect and/or prevent fires, vandalism, theft, or infractions of the rules; (3) maintain assigned posts throughout the facility until properly relieved; (4) protect employees, visitors and tenants; and, (5) provide directions to visitors when requested; etc.

The minimum qualification for this position is a High school diploma or G.E.D and/or equivalent experience; must have and maintain NYS Security License.

SUPERVISOR I, FLAGSTONE FAMILY CENTER

PART TIME

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I. PARK SLOPE WOMEN'S SHELTER

PART TIME

The Park Slope Shelter for Women serves 70 MICA (mentally ill chemical abusing) women at the Park Slope Armory in Brooklyn.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience. The work schedule for this position is Friday 4-12 and Sunday 8-4pm.

SUPERVISOR I, RESPITE BED PROGRAM

WEEKEND PART TIME

CAMBA's Respite Bed Program is a network of over 35 churches and synagogues who donate their time and space to serve homeless clients of The Gathering Place, CAMBA's Drop-In Center. Each site provides a safe bed and a warm dinner to between 6 and 20 guests nightly. This allows the guests to spend their days focused on overcoming homelessness, rather than on finding a place to sleep. Every site is run differently, but they have many things in common. All engage committed and compassionate volunteers; all provide a safe and friendly place for people in need; all serve nutritious and hot dinners; and all are secular despite being run out of houses of worship. CAMBA's Respite Bed Program staff work to ensure that this dedicated network has all the resources and support necessary to provide the nightly services. The staff team recruits, trains, places, schedules and supports volunteers; ensures that sites have necessary physical equipment and supplies (beds and linen); and coordinates daily with the drop-in center about client issues including transportation, screening, orientation and appropriate behavior. Additionally, CAMBA runs one respite site directly, overseeing all operations and supervising all volunteers.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

YOUTH FACILITATOR II - KARATE INSTRUCTOR, CAMBA'S CORNERSTONE AT BOULEVARD COMMUNITY CENTER

CAMBA's Cornerstone Program: CAMBA administers services at the Boulevard Community Center and the Penn-Wortman Community Center in the East New York neighborhood of Brooklyn. All Cornerstone programs are run in partnership with other community organizations to provide education, recreation, cultural activities, health information and screenings, youth leadership and social services to the neighborhood's students, their families, and other residents. Activities and services are available after school, evenings and on weekends.

Essential Duties and Responsibilities: The person filling this position is expected, under general supervision, to: (1) research and develop instructional materials and lesson plans; and, (2) provide group and/or individual assistance to "at-risk" children and/or youth in academic and/or nonacademic subjects.

MINIMUM EDUCATION/EXPERIENCE REQUIRED:

Proven three years of professional experience/specialization.

OTHER REQUIREMENTS:

Ability and willingness to participate in field trips, requiring dealing with outdoor weather conditions during working hours.

Must obtain Dept. of Health fingerprinting; doctor's note certifying good health; proof of negative results from TB test; and State Central Registry (SCR) clearance.

Ability to maintain State Central Registry (SCR) clearance and fingerprint clearance throughout the duration of employment.

Per Diem

SUPERVISOR I, ATLANTIC HOUSE MEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Atlantic House Men's Shelter located in the Brownsville section of Brooklyn serves 200 single men at any given time. The majority of these clients are dually diagnosed with mental illness and substance abuse.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

Shifts for the Supervisor I (Per Diem) are 8am-4pm, 4pm-12am and 12am-8am.

SUPERVISOR I, BROADWAY HOUSE WOMEN'S SHELTER

PER DIEM (ON CALL)

CAMBA operates five homeless shelters funded by New York City Department of Homeless Services. Each shelter offers clients a supportive, structured therapeutic, safe, and drug-free facility. Homeless (often mentally-ill and substance-abusing) men and women are provided with comprehensive services to stabilize their condition in order to successfully transition into to permanent and/or supported housing. The Broadway House Women's Shelter in Bushwick serves 165 women, approximately 37 of whom are mentally ill and chemically addicted.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, FLAGSTONE FAMILY CENTER

PER DIEM (ON CALL)

The Flagstone Family Center provides comprehensive case management services to 160 families who are in a Tier II transitional residence program for homeless families. The facility consists of eight (8) four (4) story walk up apartment buildings on the east and west sides of the street. There will be two main entrances: one for the east side of the street and one for the west. Each building contains 20 apartments of varying sizes, each fully self-contained.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, MAGNOLIA HOUSE WOMEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Magnolia House located in the Brownsville section of Brooklyn serves 200 single women at any given time. The majority of these clients are diagnosed with mental illness, some dually with chemical addictions as well.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis, access client data using DHS' CARES database as needed; etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years' experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, OPPORTUNITY HOUSE MEN'S SHELTER PER DIEM (ON CALL)

CAMBA's Opportunity House (COH) is a 62 bed men's general population shelter funded by New York City Department of Homeless Services located in downtown Brooklyn. COH offers clients a supportive, structured therapeutic, safe, and drug-free facility.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis; conduct supplemental screening for curfew violators of 30 days or more; etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, PARK SLOPE WOMEN'S SHELTER PER DIEM (ON CALL)

The Park Slope Shelter for Women serves 100 MICA (mentally ill chemical abusing) women at the Park Slope Armory in Brooklyn.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis.

The minimum qualification for this position is HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

SUPERVISOR I, THE GATHERING PLACE DROP-IN CENTER PER DIEM (ON CALL)

The Gathering Place is a Drop-In Center in Brooklyn serving 75 homeless men and women 18 years and older. The Center is open from 6am to 8:30pm / 7-days-a-week and provides a safe, sanitary, and stable alternative to the street. The Center uses an individualized and flexible approach to serve the hard-to-reach homeless population. Center services include: two nutritious meals a day; shower and laundry facilities; access to clothing, mail and telephone services; recreational activities; intensive case management services; benefits/entitlements assistance; and, comprehensive medical and mental healthcare services, substance abuse counseling and treatment referral services. The Center's goal is to re-connect clients to treatment services and assist in their transition to temporary shelter and/or permanent housing.

The person filling this position is expected, under general supervision, to ensure the smooth running and supervision of all residence-related staff and services on a day-to-day basis, in order to ensure that all residence goals, targets, and performance outcomes are met on a daily/weekly/monthly basis, etc.

The minimum qualification for this position is a HS Diploma or GED and 3 years applicable experience, or Associate's degree (A.A.) and 2 years' experience, or Bachelor's degree (B.A., B.S.W.) and/or equivalent experience.

Internship

STUDENT INTERN, CONDOM DISTRIBUTION PROGRAM

CAMBA is currently seeking interns for a Condom Distribution program in Central and parts of Northern and Southern Brooklyn.

Responsibilities:

- 1. Mapping the community to identify areas with the greatest potential and need for condom distribution.
- 2. Recruiting non-traditional venues, such as local businesses, SROs, and places of worship into the Condom Distribution Network.
- 3. Conducting street outreach to promote condom use in the community.
- 4. Attendance at relevant trainings and meetings.

Requirements:

- 1. Knowledge or a desire to learn about HIV/AIDS.
- 2. Ability to work in a diverse community setting.
- 3. Commitment of 6-8 hours per week for at least one semester.

Students will be supervised by an MPH program staff.

For more information, please contact (718) 675-3372 and ask for either: Leonardo Cambar, Program Supervisor, ext. 52002 leonardoc@camba.org or Lisa Koffler, Program Manager, ext. 52004, elisek@camba.org.

STUDENT INTERN, PROJECT ALY

CAMBA is currently seeking an intern for an exciting new HIV prevention program promoting parental and familial acceptance of LGBT youth in Brooklyn.

Responsibilities:

- •Networking with agencies that provide services to LGBT youth and their parents
- •Helping to conduct and transcribe interviews for formative project evaluation
- •Helping to coordinate focus groups
- •Developing social media presence to promote project
- •Giving feedback on the development of a social marketing campaign
- Attendance at relevant trainings and meetings

Requirements:

- •Knowledge of issues affecting LGBT youth of color in Brooklyn
- •Ability to work in a diverse community setting
- •Commitment of 6-8 hours per week

Students seeking internship will be supervised by MPH program staff.

For more information, please contact Thanecha Senat, Project Manager, (718) 675-3372, ext. 52001, ThanechaS@camba.org

VOLUNTEER, RAPE CRISIS SERVICES

CAMBA's Rape Crisis Services in Brooklyn, New York is seeking individuals with experience providing crisis counseling to victims of sexual assault.

Interested candidates must be at least 18 years old and available to volunteer one evening shift a week or one day on weekends; travel is not required.

Volunteers that received training and already certified will quality for certification with CAMBA with the NYS Department of Health.

Volunteers that are scheduled will receive calls via our hotline answering service. For more information, please contact Rick Rodriguez at ext. 40338 (rickr@camba.org).

VOLUNTEER, THE RESPITE BED PROGRAM

This commitment is for 7pm-7am 1-4 nights per month.

The CAMBA Respite Bed Program provides a network of overnight bed capacity to CAMBA's Gathering Place, Brooklyn's only Drop-In Center, whose clients are receiving case management, concrete and housing placement services.

The person filling this position is expected, to arrive and set-up according to shelter schedule; ensure that guests wake-up, are served dinner and breakfast (where appropriate), clean-up, and get on the bus on time; provide clients with personal care items; close site according to shelter guidelines; communicate to shelter Coordinator and/or CAMBA staff any questions or concerns; schedule shifts with shelter Coordinator; and maintain client confidentiality and privacy.