



CITY OF NEW YORK  
**MANHATTAN COMMUNITY BOARD 10**  
215 West 125<sup>th</sup> Street, 4<sup>th</sup> Floor—New York, NY 10027  
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**Arts & Culture COMMITTEE REPORT**  
**Monday, May 13<sup>th</sup>, 2013, 6:30 PM**  
**163 West 125th Street, 8<sup>th</sup> Floor**

**ATTENDANCE:**

**BOARD MEMBERS:** David Weaver, Chair, Earl Keller, Dianne Henderson, Crystal McKay, and Jennifer Prince, Co-Chair.

**Guest:** Camille Edelen

**SUMMARY:**

**Events**

Crystal gave a report about plans for the holiday events. She will work with George to secure a date and venue. Crystal explained that they will be putting together a budget and will submit the budget for review by the Chair and Treasurer. Once the budget for the event is approved Crystal will present the plans during the following executive committee meeting. In order to gather toys for the toy drive she will see if there is a donation letter already filed in the office or if it needs to be recreated.

**Retreat**

Earl and Jennifer will work to establish a time to meet with the Chair and gather board member feedback on the design and timing of the next Board Retreat.

**CB 10 Arts Survey**

The committee began to review the Arts Survey created by Community Board 9. The committee began with reviewing the survey for individuals and decided to eliminate any questions about demographics and education, except for information about whether the artist resides in CB 10. With regard to the survey for organizations, the committee mentions including a space for programs to mention whether they offer internships. The question regarding the annual operating budget will be deleted. The committee members discussed the importance of portability and survey size. The survey should not be too long. Length has the potential to be a deterrent for people.

David Weaver explained some suggestions for outreach efforts and how such efforts will be limited by how the surveys will be returned to the board. The committee will both email and hand-out the surveys.

The committee will be putting forth a budget to present to the Chair and Treasurer for review. Following which, the committee will present the proposal before the executive committee.

### **Announcements**

Mrs. Henderson requested information about events for Seniors for the newsletter she is compiling with Ms. James.

June 14<sup>th</sup> -30<sup>th</sup> Take Wing And Soar Productions is performing The Importance of Being Ernest by Oscar Wilde at the Poets Den Theatre.

The meeting was adjourned at 7:35 pm.

**RESOLUTION ATTACHED: N**

Submitted by: J Prince