



NYC Parks

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**City of New York
Parks & Recreation**

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MEMORANDUM

TO: Hon. Scott M. Stringer, President of the Borough of Manhattan
Mr. Christopher T. Woodley, District Manager, Manhattan Community Board 10
Mr. Ebenezer Smith, District Manager, Manhattan Community Board 12

FROM: Lauren Standke, Project Manager *LS*

SUBJECT: Request For Proposals (RFP) for the Development, Operation and Management of a Seasonal Ice Rink at Highbridge Park Pool, Manhattan

DATE: October 4, 2013

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation (Parks) intends to issue a significant Request For Proposals (RFP) for the Development, Operation and Management of a Seasonal Ice Rink at Highbridge Park Pool, Manhattan.

The RFP will provide for one (1) ten (10) year term. No longer term will be considered. The concession will be operated pursuant to a license issued by Parks; no leasehold or other proprietary right will be offered.

This concession has been determined not to be a major concession as defined in Chapter 7 of the Rules of the City Planning Commission.

Please direct any questions or comments you may have regarding development of the scope of this RFP to Lauren Standke by phone at 212-360-3495 or via email at lauren.standke@parks.nyc.gov. These comments must be made by November 18, 2013 to ensure consideration. Thank you.