



The City of New York  
**Manhattan Community Board 1**

Landmarks Committee

Applicant Presentation Guidelines

All applications must include the following materials for consideration by the Landmarks Committee of Manhattan Community Board 1:

- Historic photos
- Plans and elevations of proposed changes
- “Before” photos and “after” renderings or images
- Sightlines for addition of visible structures shown from multiple points
- Mockups of rooftop additions
- Samples of all significant materials to be used in windows, doors, facades, signs, exterior lighting fixtures and roof materials including:
  - Texture
  - Color
  - Reflection
  - Transparency/Opacity
- Hardware
- Sign fonts and compliance with Landmarks Preservation Guidelines

The committee will not review any application if the above are not presented.

If the application is for a new building it must also include:

- Current and future use of site
- Other land use or regulatory approvals required

*Adopted*  
*September, 2010*