



Landmarks Preservation Commission

Municipal Building
1 Centre Street, 9th Floor North
New York, NY 10007
Tel: 212-669-7700
Fax: 212-669-7960
info@lpc.nyc.gov
www.nyc.gov/landmarks

HOW TO OBTAIN AMENDMENTS AND NOTICES OF COMPLIANCE

Applicants can obtain an amendment to an LPC permit or a Notice of Compliance (“sign off”) indicating a project conforms to an LPC permit by sending a cover-letter, photos and other information* to:

By Messenger, Hand Delivery, or US Mail:

Landmarks Preservation Commission
Attention: NOCs/Amendments
1 Centre Street, 9th Floor North
New York, NY 10007

By e-mail:

applications@lpc.nyc.gov

Please do not send directly to any staff member.

Notices of Compliance (“sign off”)

LPC does not require Notices of Compliance (NOC) for projects, except when addressing open violations and Modifications of Use and Bulk (MOU), but will issue them when requested.

Please submit the following information to obtain a Notice of Compliance:

- A letter from the owner specifying the LPC permit and/or LPC violations that require LPC signoff
- Color photos of all completed visible and non-visible exterior work
- A statement addressing work that has been omitted from the scope of work and why

Amendments to Existing LPC Permits

Please submit the following information to obtain an amendment:

- A letter from architect/owner identifying the LPC permit that is to be amended
- A statement describing what and why the scope of work has changed
- Associated color photos and mockups
- Associated written specifications

***IMPORTANT:** if you are submitting drawings that are to be filed at the Department of Buildings, and are required to be marked ‘Approved’ by the LPC, you *must* apply by messenger, hand delivery, or mail:

- Two sets of the signed/sealed drawings that are to be revised/amended