

## FASTRACK SERVICE APPLICANT ACKNOWLEDGEMENT

As the applicant for a permit for work on the landmarked property referenced on the attached Application Form, I acknowledge that:

1. I have reviewed the FasTrack service requirements on LPC's website.
2. I understand that a permit can be issued within 10 days ONLY IF I have submitted a complete application, which includes all of the required descriptive materials below.
3. I have completed the below checklist associated with the proposed work type.
4. There are no outstanding LPC violations on the subject property.

NAME	FIRM
ADDRESS	CITY, STATE, ZIP
SIGNATURE	DATE

## APPLICATION CHECKLIST FOR INTERIOR ALTERATIONS ONLY

LPC reviews all interior alterations that require a Department of Buildings permit to ensure the proposed changes have no effect on the exterior façade or roof of a landmarked building. These alterations include plumbing and electrical work; demolition and construction of non-load bearing partitions and installing interior mechanical and sprinkler systems. **Please note your project will not be eligible for FasTrack Service if there are outstanding LPC violations on the property where the work is proposed.**

**For FasTrack Service, you'll need to submit:**

- A permit application signed by the building owner
- Two copies of Department of Buildings filing drawings signed and sealed by an architect or engineer of the interior work

*If the proposal includes any exterior work, such as HVAC vents, louvers, etc., please refer to the FasTrack instructions for those work types.*