



Loft Board

280 Broadway, 5th Floor
New York, New York 10007

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nyc.gov/loftboard

Melanie E. La Rocca
Chairperson

MDL SECTION 286(12)
SALE OF RIGHTS RECORD FORM – B

Helaine Balsam
Executive Director

This form has been issued by the New York City Loft Board for use in the sale of rights under Article 7-C, Section 286(12) of the New York State Multiple Dwelling Law (“MDL”) and Title 29 of the Rules of the City of New York (“RCNY”) §2-10. It serves as notice to the Loft Board of a sale of rights and of the current use of the unit.

This form is to be completed for sales which occurred between June 21, 1982 and March 16, 1990. It must be completed even if prior notice of the sale was provided to the Loft Board in another manner. Rider A, Declaration of Conforming Use, must also be completed if the unit has been converted to non-residential use.

NO SALE OR AGREEMENT WHICH OCCURRED PRIOR TO JUNE 21, 1982 IN WHICH AN OCCUPANT PURPORTED TO SELL OR WAIVE RIGHTS UNDER ARTICLE 7-C SHALL BE ACCORDED ANY FORCE OR EFFECT.

The Inspection Form is provided to facilitate scheduling of an inspection by the Loft Board to verify current usage.

A copy of the applicable law and regulations may be obtained at the Loft Board Office at 280 Broadway, New York, New York 10007. Further information and any questions regarding these matters may be directed to the Public Information Officer of the Loft Board at (212) 393-2616.

Please print or type the following information:

1. (a) _____
Address of Premises

_____	_____
Location of Unit	Date of Sale
_____	_____
Total Number of Residential Units as of date of this Filing (include unit for which sales record is being filed).	Location of Residential Units as of date of this Filing.

(b) _____

_____	_____
Owner’s Name	Business Address
_____	_____
Telephone Number	

(c) _____
Occupant from Whom Purchase Made
_____ New Address

_____ New Telephone Number

ATTACH A COPY OF ANY AND ALL DOCUMENTARY PROOF OF SALE
(NOTE: PURCHASE PRICE MAY BE REDACTED OR REMOVED)

2. (a) _____
Current Tenant Telephone Number

What is the nature of the tenancy?
Residential Non-residential

ATTACH A COPY OF CURRENT LEASE FOR UNIT

3. The following section must be completed only if current tenant is non-residential
[NOTE: DECLARATION OF CONFORMING USE, RIDER A, MUST ALSO BE COMPLETED]:

Nature of Business Telephone Number

I hereby certify/swear that all the information provided in the forgoing Sale of Rights Disclosure Form is true.

Signature of Owner or Authorized Representative (Circle One)

Print Name of Signatory and, If Different from Owner or Authorized Representative, Relationship to Same.

Sworn to before me this _____
day of _____ 20_____

NOTARY PUBLIC

I hereby certify that I have read the foregoing Sale of Rights Record and that to the best of my knowledge and belief it accurately reflects the sale which occurred*.

Signature of Occupant Who Sold Rights

Print Name of Occupant

Date

* NOTE: If the occupant fails or refuses to execute such form, the owner shall submit a separate sworn statement identifying the occupant and describing the efforts to locate the occupant or the reasons given by such occupant for refusal to execute the form.

RIDER A

DECLARATION OF CONFORMING USE

TO BE COMPLETED WHEN UNIT HAS ALREADY BEEN CONVERTED TO NON-RESIDENTIAL USE.

_____, _____
Name of entity or individual submitting form Specify relationship to premises
of the premises located at _____ has purchased the rights to
unit _____ and the unit is being used for non-residential purposes.

The unit is currently occupied for non-residential use, and such use conforms with applicable provisions of the Zoning Resolution and Administrative Code, and is in conformity with an existing Certificate of Occupancy for the unit or other source of legal authorization for such use. If I later choose to reconvert the unit to residential use, I will first comply with all applicable provisions of the Zoning Resolution and Administrative Code and Multiple Dwelling Law concerning such reconversion.

There (is) (is not) a Certificate of Occupancy for the premises. (If there is a Certificate of Occupancy, a copy must be attached.)

I hereby swear that the forgoing statements are true.

Signature Print name of signatory and, if different from
authorized representative, relationship to same

Sworn to before me this _____
day of _____ 20____

NOTARY PUBLIC

INPECTION FORM

Date: _____

Address of Premises, Unit Location

To expedite the inspection of a unit which is to be used for non-residential purposes, you may provide three reasonable dates and times, during business hours and commencing at least one week after receipt by the Loft Board of the filing, for the Loft Board to conduct or cause to be conducted an inspection of the premises pursuant to Title 29 of the Rules of the City of New York (“RCNY”) §§2-10(c)(1)(ii) and (d)(2). Also, indicate who should be contacted to provide access or alternate arrangements, if needed.

Date

Time

1. _____

2. _____

3. _____

Contact for Access (Name)

Daytime Telephone Number