



NEW YORK CITY LOFT BOARD

100 Gold Street, 2nd Floor
New York, New York 10038
(212) 788-7610 • Fax: (212)788-7501
www.nyc.gov/html/loft

MARC RAUCH
Chairperson

ANSWER TO ENFORCEMENT PROCEEDINGS

Date: _____

Premises: _____

Docket No. _____

IMD No. _____

Respondent's Name: _____

Street Address: _____

City, State, Zip Code: _____

Respondent's Telephone Numbers () _____ () _____
Home Business

Respondent's E-mail Address: _____

Respondent's interest in the above premises (check one):

[] Owner [] Net Lessee [] Managing Agent [] Other _____
Specify

ANSWER

Your answer must contain facts and arguments relevant to the issues raised in the Statement of Charges. The answer should be typed or written in the space provided below. Extra sheets of paper may be attached, if necessary. **ALL SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS ANSWER FORM, OR AN EXPLANATION MUST BE PROVIDED FOR NOT ATTACHING THE SUPPORTING DOCUMENTS.**

CERTIFICATION

I certify that all statements made herein and in the attached rider, if applicable, are true and correct except for those statements that I have stated to be based on information and belief, and as to those matters, I believe them to be true and correct.

Print Your Name

Your Signature

Your Relationship to Respondent
(If same, write "same")

Date