

# SYNOPSIS OF NYC LAW DEPARTMENT EMERGENCY PROCEDURES

*nb: the full text of the Emergency Procedures can be found on the Law Department intranet.*

## Office Evacuation

The City's Office of Emergency Management has advised that in the event of some types of emergency evacuations, it is useful to have a place away from your office building where everyone can gather to await further instructions as to what to do. The locations for each of our offices are:

- 100 Church Street .....City Hall Park
- Bronx Family Court .....Grant Avenue,  
between 162<sup>nd</sup> & 163<sup>rd</sup> Street
- Bronx Tort.....Concourse Village E. Near the corner of E.  
156<sup>th</sup> Street.
- Brooklyn Family Court .....McLaughlin Park,  
northwest corner of Tillary and Jay Streets
- Brooklyn Tort.....McLaughlin Park,  
northwest corner of Tillary and Jay Streets
- 60 Lafayette Street .....Thomas Paine Park,  
across from 60 Centre Street
- Manhattan Trial Unit.....Thomas Paine Park,  
across from 60 Centre Street
- Queens Family Court .....Rufus King Park,  
opposite 151-20 Jamaica Avenue
- Queens Tort.....Rufus King Park,  
behind 88-19 Sutphin Boulevard
- Staten Island Family Court ....Corner of Bay Street & Slosson Terrace
- Staten Island Tort.....Municipal Parking lot,  
behind 60 Bay Street
- Workers' Compensation .....McLaughlin Park,  
northwest corner of Tillary and Jay Streets

**In an emergency, you may check for announcements at  
[www.nyclawdepartment.com](http://www.nyclawdepartment.com)**